

Minutes
Beloit Community Development Authority
100 State Street, Beloit WI 53511
May 24, 2017
4:30 P.M.

The regular meeting of the City of Beloit Community Development Authority was held on Wednesday, May 24, 2017 in the Forum of Beloit City Hall, 100 State Street.

1. **Call to Order and Roll Call:**

Meeting was called to order by Commissioner Baker at 4:31 p.m.

Present: Commissioners Baker, DeBrock, Evans, Forbeck, Kenitzer and Leavy

Absent: Commissioner Ellison

Staff Present: Julie Christensen, Cathy Pollard, Teri Downing, Clinton Cole,
Rebecca Melito and Ann Purifoy

2. **Citizen Participation:**

None

3. **Review and Consideration of the Minutes of the Regular Meeting held on April 26, 2017**

A motion was made by Commissioner Forbeck and seconded by Commissioner DeBrock to approve the minutes of the Regular Meeting held on April 26, 2017.

Motion carried unanimously.

4. **Housing Authority:**

a. **Presentation of March Activity Report**

Cathy Pollard, Beloit Housing Authority Director, gave a brief summary of the report.

HUD has notified us that we will probably not be issuing any new Section 8 vouchers for the remainder of 2017 due to the uncertainty of funding. We also have not received notification of Capital or Family Self-Sufficiency funding.

b. **Presentation of March Financial Report**

Cathy Pollard gave a brief summary of the report.

We are using up some of our reserves but still have approximately \$800,000 in reserves held by the HUD.

- c. Review and consideration of Resolution 2017-08, Authorization to Hire McIntyre Concrete to Repair or Replace Sidewalks in Phase 1 Properties
Clinton Cole, Programs Manager, presented the staff report and recommendation.

Commissioner Kenitzer moved and Commissioner Forbeck seconded a motion to approve Resolution 2017-08. Motion carried unanimously.

- d. Review and Consideration of Resolution 2017-09, Authorization to Hire Watkins Tree Service to Remove Ash Borer diseased Trees from Public Housing Property
Clinton Cole presented the staff report and recommendation.

The bid to remove six trees includes stump removal.

Commissioner DeBrock moved and Commissioner Evans seconded a motion to approve Resolution 2017-09. Motion carried unanimously.

- e. Review and Consideration of Resolution 2017-10, Authorization for Update to Beloit Housing Authority Violence Against Women Act (VAWA)
Rebecca Melito, Public Housing Coordinator, presented the staff report and recommendation.

Tenants receive information on their rights under VAWA during their initial briefing, annual certifications and any Beloit Police Department contact for domestic abuse.

Commissioner Forbeck moved and Commissioner DeBrock seconded a motion to approve Resolution 2017-10. Motion carried unanimously.

5. **Community and Housing Services:**

- a. Review and Consideration of Resolution 2017-11, Recommending Approval of the 2017 Annual Action Plan and 2017 Community Development Block Grant (CDBG) Budget
Teri Downing, Community and Housing Services Director, presented the staff report and recommendation.

Commissioner Forbeck asked how the Resources Navigator position is working out. Teri stated that it is very helpful; 20 families were assisted in the first quarter. It was discovered that people just didn't know how to access needed resources; so the Resources Navigator acts as guide to available resources.

Commissioner Kenitzer asked if there were any changes in amounts or qualification standards from previous years with the unpredictable political situation. Teri and Julie stated that CDBG and HOME were to be completely cut for 2018 and replaced with a block grant program for infrastructure. The new grant would not help Beloit because it does not address the key housing and people issues in our community.

Commissioner Leavy wanted to know how we are being proactive in preparing for the worst. Cathy Pollard said there are strategies the Housing Authority could take but it would lessen the integrity and quality of our Program. Julie indicated that there are no funds to replace CDBG funds and she feels the answer is to contact elected officials to help them understand why the funds are needed.

Commissioner DeBrock moved and Commissioner Kenitzer seconded a motion to approve Resolution 2017-11. Motion carried unanimously.

b. Review and Consideration of Resolution 2017-12, Authorizing the Community Development Authority to Purchase 311 Locust Street

Teri Downing presented the staff report and recommendation.

The plan is for the new owner of 640 Bluff to use the vacant lot as green space once the property is demolished. Commissioner Kenitzer expressed concerns that other surrounding properties might be affected by the new ownership of the lot. The issue of the sale of this property will be brought to the Board at a later date.

Commissioner DeBrock moved and Commissioner Forbeck seconded a motion to approve Resolution 2017-11. Motion carried unanimously.

6. Adjournment:

Motion by Commissioner DeBrock and seconded by Commissioner Forbeck to adjourn at 5:35 p.m. Motion carried.