



**RESOLUTION ESTABLISHING A STEERING COMMITTEE TO FACILITATE THE UPDATE OF THE 2008 CITY OF БЕЛОIT COMPREHENSIVE PLAN AND APPROVING AN UPDATE PROCESS AND PUBLIC PARTICIPATION PLAN**

**WHEREAS**, pursuant to §62.23(2) and (3) of the Wisconsin Statutes, the City of Beloit is authorized to prepare and adopt a Comprehensive Plan as defined in §66.1001(1)(a) and (2) of the Wisconsin Statutes; and

**WHEREAS**, the City of Beloit fostered extensive public participation in developing the 2008 Comprehensive Plan and approved an Ordinance adopting the Comprehensive Plan (12.015 of the Ordinances) on March 17, 2008, as required by §66.1001(4)(a-d) of the Wisconsin Statutes; and

**WHEREAS**, the Comprehensive Plan is intended to address emerging issues and opportunities and allows the City to guide growth, development, and preservation by identifying areas appropriate for development and preservation over a 20-year planning period; recommending types of future land use for specific areas in and beyond the City Limits; preserving and enhancing natural areas, cultural resources, and agricultural lands in the area; identifying needed transportation, recreational, and community facilities and services to serve the City; directing private housing, economic development, and other investment in the City; and providing detailed strategies to implement Plan recommendations; and

**WHEREAS**, the Comprehensive Plan must be updated every ten (10) years as required by §66.1001(2)(i) of the Wisconsin Statutes and the Plan Commission of the City of Beloit adopted a Resolution to initiate an Update to the Comprehensive Plan, hereinafter referred to as the "Plan Update," on October 18, 2017.

**NOW, THEREFORE, BE IT RESOLVED** that, in order to facilitate the Plan Update in accordance with Wisconsin Statutes, a Steering Committee to be known as the Comprehensive Plan Steering Committee is hereby established to be comprised of the attached list of elected and appointed officials, City staff, civic leaders, and interested residents representing various social, cultural, and economic interests, selected for their interest and expertise with regards to the various elements comprising the Comprehensive Plan.

**BE IT FURTHER RESOLVED** that the Steering Committee members listed on the attached document are hereby empowered to foster and provide public input during the preparation of the Plan Update and to recommend updates to specific text and maps with the assistance of City staff, and are authorized and empowered to serve until the Plan Update has been reviewed and approved by the City Council.

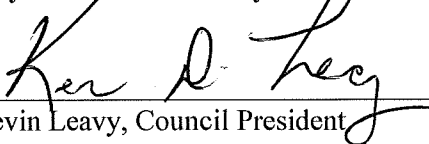
**BE IT FURTHER RESOLVED** that the City Council hereby adopts the following Plan Update process and public participation plan:

1. Following City Council approval, the Steering Committee shall begin meeting biweekly at various times and locations, with staff assistance from the Director of Planning & Building Services. Each meeting shall be open to the public and shall comply with all applicable public notice requirements. Each meeting shall include an agenda item for public comment and open discussion. The goal of the Steering Committee shall be to provide the Plan Commission and City Council with a Plan Update comprised of at least two updated chapters/elements for final consideration.

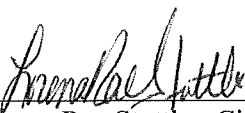
2. The Steering Committee shall hold at least one Community Visioning Workshop in order to obtain public review and comment on the 2008 Comprehensive Plan and to discuss whether or not the Plan's goals and vision are still valid during the planning period.
3. The Steering Committee is encouraged to use the City's existing website and social media accounts in order to engage with the public and to share official documents throughout the update process. A public survey (written or electronic) and stakeholder interviews shall also be utilized.
4. During the Plan Update process, City staff shall make the proposed text and map updates available in the Planning Division on the 3<sup>rd</sup> floor of City Hall, at the Beloit Public Library, and on the City's website and social media accounts. All public notices shall provide instructions for written public comments.
5. After drafting a Plan Update, the Steering Committee shall hold at least one Community Open House during which proposed updates to the text and maps shall be displayed for public review and comment. The Steering Committee may revise the Plan Update following the Community Open House. The Steering Committee's recommended Plan Update shall be by a majority vote of members in attendance at the final meeting.
6. After receiving the proposed Plan Update, the Plan Commission shall hold a public meeting on the proposed Plan Update. Following said public meeting, the Plan Commission shall make a recommendation by Resolution to the City Council by majority vote of the entire Commission.
7. The City Clerk shall send a copy of the Plan Update to all adjacent and surrounding government jurisdictions and the County as required under §66.1001(4)(b) of the Wisconsin Statutes. Nonmetallic mine operators, any person who has registered a marketable nonmetallic mineral deposit with the local government, and any other property owner or leaseholder who has requested notification in writing shall be informed through this notice procedure. These governments and/or individuals shall have at least 30 days to review and comment on the proposed Plan Update.
8. The City Clerk shall direct the publishing of a Class 1 notice, with such notice published at least 30 days before a City Council public hearing and containing the information required by §66.1001(4)(d).
9. The City Council shall hold a formal public hearing on an ordinance to adopt the updated Comprehensive Plan. Following the public hearing, the City Council shall approve or deny the ordinance adopting the updated Comprehensive Plan. Adoption must be by a majority vote of all members. The City Council may require changes from the Plan Commission's recommended version of the updated Comprehensive Plan.
10. The City Clerk shall send a copy of the updated Comprehensive Plan to all adjacent and surrounding government jurisdictions, mine operators, any person who has registered a marketable nonmetallic mineral deposit with the City, and any other property owner or leaseholder who has requested notification in writing as required by §66.1001(4)(b) and (c) of the Wisconsin Statutes.

Adopted this 6<sup>th</sup> day of November, 2017.

City Council of the City of Beloit

  
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Kevin Leavy, Council President

ATTEST:

  
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Lorena Rae Stottler, City Clerk-Treasurer