



CITY HALL • 100 STATE STREET • BELOIT, WI 53511
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MEMORANDUM

TO: Board of Appeals Members

FROM: Drew Pennington, AICP, Director of Planning & Building Services

DATE: December 8, 2017

SUBJECT: Cancellation of Board of Appeals Meeting

Since no applications have been submitted, the regularly scheduled **December 12, 2017** meeting of the Board of Appeals has been cancelled. The next Board of Appeals meeting is scheduled for Tuesday, January 9, 2018.

Please contact me at (608) 364-6711 or penningtond@beloitwi.gov if you have any questions or require more information.

cc: City Clerk's Office
City Manager's Office
Media