

**December 15,  
2017**

*A weekly publication  
from the Office of the  
City Manager*

**Lori S. Curtis Luther**  
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**Special points of  
interest:**

- City Council Meeting Agenda (page 3)
- City Meetings and Events (page 5)

## CURRENT EVENTS AND ACTIVITIES

### CITY MANAGER’S MEETINGS AND ACTIVITIES

- Held employee meetings to talk about the City’s Strategic Plan, ethics and budget. In attendance were employees from City Hall, Beloit Public Library, Beloit Housing Authority and Department of Public Works.
- Met with Department Heads and other direct reports.
- Met with a representative from the US Department of Commerce to discuss planning for the 2020 Census.
- Attended the Greater Beloit Economic Development Corporation’s Annual Board meeting.
- Met with Council candidate Rose Richard.
- Attended and participated in the Greater Beloit Chamber of Commerce Board meeting.

### ***Holiday Message from Lori S. Curtis Luther, City Manager***

As we wind down to the end of 2017, I would like to extend my gratitude to many people for making this past year a success and looking forward to an even better 2018. First, my heartfelt thanks to a supportive City Council who work together to place the interests of our entire community above all else. Secondly, I extend a big thank you to all of our staff, for working to achieve our mission to Provide Outstanding Public Service. Last but certainly not least, the purpose for our existence; thank you to the residents and businesses of Beloit. You make Beloit the best place in the world to live, work, and play; and in the words of the City’s Vision Statement, “...a place anyone could proudly call home for a lifetime.”

### HOLIDAY INFORMATION

#### ***Holiday Trash and Recycling***

Trash and recycling collection will be delayed by one day as of Monday, December 25, 2017 in observance of the Christmas Holiday and on Monday, January 1, 2018 in observance of the New Year’s Holiday. There will be no trash or recycling collection on December 25th or January 1st.

The Recycling Drop Off Center at 2351 Springbrook Court will be *CLOSED* for the season as of Saturday, December 23, 2017 through Saturday, December 30, 2017. Services will resume on Saturday, January 6, 2018.

#### ***Beloit Public Library***

The Beloit Public Library and Blender Café will be *CLOSED* on Saturday, December 23rd, Monday, December 25th, and Monday, January 1st. The outside book drop is open 24 hours a day and renewals can be done through your RockCat account. Please see the Library’s webpage for more information: <http://www.beloitlibrary.org/>

## ***Beloit City Offices***

City offices will be *CLOSED* on December 25 and 26 in recognition of the Christmas Holiday, and January 1 and 2 in recognition of the New Year's Holiday.

## **BELOIT PUBLIC LIBRARY HOSTS SEASONAL MUSIC**

The 9th Annual "Music for the Season" continues at the Beloit Public Library, 605 Eclipse Blvd. Enjoy live seasonal music on Friday's throughout December from 4:00 - 5:00 p.m. in the Blender Café:

December 15: Turtle Creek Chamber Orchestra

December 22: Turner High School Choir

## **BELOIT PUBLIC LIBRARY JOINING SHARE**

SHARE is a new library catalog and account portal, replacing the current catalog, RockCat. When SHARE launches in mid-January, library patrons will have access to many new features, as well as a larger collection of materials. Please see the [attached](#) press release for more information.

## **BELOIT CITY FLAG - UNIQUE GIFT IDEA**

Beloit's official flag was originally designed by Beloit College Professor Theodore Lyman Wright, presented in 1916 for the Beloit Pageant, and adopted by the council and the city as a municipal emblem. Reproductions are available for purchase in the Beloit City Clerk-Treasurer's office, 2nd floor of City Hall, Monday - Friday from 8:00 - 5:00 p.m. A write up in The Beloit Daily News from 1957 gives the history of the flag, including the meaning of symbols and colors used. The green and yellow colors designate the prairies and pasture lands of southern Wisconsin. The "ribbon of blue" signifies the Rock River and the "flaming wheel" signifies industry, while its shape "bears subtle resemblance to the turtle." A limited supply of flags suitable for flying or framing are available at the price of \$64.35.

**FINAL BELOIT REPORT OF 2017**

**HAPPY NEW YEAR!**

**CITY COUNCIL MEETING – MONDAY, DECEMBER 18, 2017**

At 6:30 p.m., the City Council will hold a workshop in the City Manager's Conference Room to review the agenda of the 7:00 p.m. City Council Meeting. The entire City Council Agenda Packet is available on the City's website ([click here](#)).

**6. CONSENT AGENDA**

*All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.*

- a. Approval of the Minutes of the Regular Meeting of December 4, 2017.
- b. Resolution approving the Appointment of Election officials for the 2018-2019 Election Cycle.  
In accordance with State Statutes, the Clerk's office has compiled a list of election officials to be appointed for the 2018-2019 election cycle. Statutes require that the City Council appoint election officials between December 1, 2017 and December 31, 2017 for the 2018-2019 election cycle.
- c. Application for a new Class "B" Beer and "Class B" Liquor License for TRUK'T LLC, % Hendricks Commercial Properties LLC, d/b/a TRUK'T, located at 443 E. Grand Avenue, Jeff Whiteman, Agent. This item will be referred to the Alcohol Beverage License Control Committee for review and recommendation.
- d. Resolution authorizing the City Manager to enter into Audit Agreements for payment for Lands or Interests in Land Acquired from Public Utility with the Wisconsin Department of Transportation for the relocation of Sanitary Sewer and Water Main related to the Interstate 39/90 Reconstruction Project. As part of the I-39/90 reconstruction, the Wisconsin Department of Transportation (DOT) requires the City of Beloit to relocate utilities that will be impacted by the project. Both sanitary sewer and water main must be relocated and this agreement is needed to allow the City to invoice the DOT for project expenses.
- e. Resolution approving the Conveyance of Rights in Land and a Quit Claim Deed relating to existing City Utilities within Easements on property acquired by the Wisconsin DOT. This request involves the conveyance of easement rights, with and without relocation of existing utilities. Plan Commission recommendation for approval 6-0.
- f. Resolution awarding Public Works Contract C17-28, Primary Clarifier #2 Rehabilitation. This project will rehabilitate one of the two primary clarifiers at the Water Pollution Control Facility. This will include rebuilding the main gearbox, replacing worn items, repainting steel components and replacing some existing components with stainless steel or other materials that have a high corrosion resistance. The low bid is from Fab Tech Wastewater Solutions, LLC.
- g. Resolution declaring Official Intent to reimburse Expenditures from Proceeds of Borrowing. A list of the capital projects scheduled for 2018 bond financing is included in the Council packet. U.S. Treasury Regulations Section 1.150-2 requires the City to declare its official intent to reimburse any advanced payments of project expenditures from the bond proceeds. The Council must make this declaration by resolution.
- h. Application for Relocation Order to Acquire Temporary Limited Easements and Permanent Limited Easements for Utility Relocations impacted by the I-39/90 expansion project. This item will be referred to Plan Commission for review and recommendation.
- i. Application for an Amended Conditional Use Permit to allow Limited Vehicle Service uses in a C-2, Neighborhood Commercial District, for the property located at 1314 Madison Road. This item will be referred to Plan Commission for review and recommendation.

## 7. LICENSES

- a. Resolution considering approval/denial of 2017-2019 Applicants for an Alcohol Beverage Operator's (Bartender's) License for November 24 - December 8, 2017.

## 8. ORDINANCES

- a. Proposed Ordinance to repeal, create, amend, and recreate various Sections of the Code of General Ordinances of the City of Beloit pertaining to Fees. The City embarked on a comprehensive review of its fee schedule over the past 6 to 9 months. The updated fee schedule will memorialize the fees that are currently in place as well as those that were approved as part of the annual budget process.

## 9. APPOINTMENTS

- a. The Appointment Review Committee made the following recommendations to Beloit City Council for appointment:
  - **Board of Review:** William Gibson (replacing Bobby Beamon) to a regular term ending December 31, 2022.
  - **Community Development Authority:** Incumbent Merlin Kenitzer to a term ending December 31, 2021.
  - **Municipal Golf Committee:** Incumbent Harry Wiersgalla to a term ending December 31, 2020.
  - **Park, Recreation & Conservation Advisory Commission:** Joe Reinhard (replacing Therese Oldenburg) to a term ending September 30, 2020.

## 11. CITY MANAGER'S PRESENTATION

- a. Economic Development Update
- b. Update on Status of Hiring Practices

## 12. REPORTS FROM BOARDS AND CITY OFFICERS

- a. Resolution authorizing a Schedule of Fees, Charges and Rates for the City of Beloit, Wisconsin. Costs outlined in the fee schedule are designed to defray the costs of various programs by the users of the programs. Specific budgetary impact was considered during the annual budget review process.
- b. The City Council may convene in closed session pursuant to section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically to consider the possible settlement of Rollette Oil Co. Inc. v. City of Beloit, 16-CV-940. The City Council may thereafter reconvene in open session pursuant to section 19.85(2), Wis. Stats., for possible action on the matter discussed in closed session.

## 13. ADJOURNMENT

## CITY MEETING CALENDAR—DECEMBER 18 - 22, 2017

Monday, Dec. 18	5:30 p.m.	Special <a href="#">Police and Fire Commission</a> Meeting, DPW building, 2400 Springbrook Ct.
Monday, Dec. 18	6:30 p.m.	<a href="#">Agenda Review</a> , City Manager's Conference Room (All City Councilors)
Monday, Dec. 18	7:00 p.m.	<a href="#">City Council Meeting</a> , Forum (All City Councilors)
Tuesday, Dec. 19	7:00 p.m.	<a href="#">Landmarks Commission</a> , Forum (C. Anderson)
Wednesday, Dec. 20	4:00 p.m.	<a href="#">Municipal Library Board</a> , Beloit Public Library (C. Anderson)
Wednesday, Dec. 20	5:30 p.m.	<a href="#">Equal Opportunities Commission</a> , Forum (S. Blakeley)
Wednesday, Dec. 20	7:00 p.m.	<a href="#">Plan Commission</a> , Forum (K. Leavy)
Thursday, Dec. 21	8:30 a.m.	<a href="#">Downtown Beloit Association Board Meeting</a> , BMO Harris Bank (M. Preuschl)

## UPCOMING COMMUNITY EVENTS

*This is just a sample of events coming up in Beloit. A more complete listing is available on the Visit Beloit website: [www.visitbeloit.com](http://www.visitbeloit.com)*

Friday's in December	4:00-5:00 p.m.	Beloit Public Library Hosts <b>Seasonal Music in The Blender Café</b> , 605 Eclipse Blvd. December 15: Turtle Creek Chamber Orchestra December 22: Turner High School Choir
Saturday, December 16	7:30 p.m.	<b>Beloit Janesville Symphony Winter Holiday Delight.</b> Sing along to your favorite holiday classics with "Twas the Night Before Christmas" narrated by local actor David Bitter. Raffles, silent auction, and special guest appearance by Santa Claus. Beloit College Eaton Chapel, 700 College Street. Tickets on sale at the door. Adults: \$20   Students: \$5   Children with adults: FREE



**beloit public library**  
*making a great city even greater*

## NEWS RELEASE

Contact: Amy Mitchell, Outreach & Communications Coordinator  
Beloit Public Library  
605 Eclipse Blvd, Beloit, WI, 53511  
Phone: 608-364-5743  
Email: [amitchell@beloitlibrary.org](mailto:amitchell@beloitlibrary.org)

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## FOR IMMEDIATE RELEASE

November 28, 2017

### **Beloit Public Library Joining SHARE**

BELOIT, WI – Beloit Public Library, along with other libraries in the Arrowhead Library System (ALS), are preparing to join SHARE – a new library catalog and account portal. It will replace the current catalog, RockCat. Beginning in mid-January, patrons will experience this new and improved way to search library holdings and manage accounts through SHARE.

Avid users of Beloit Public Library are asked to prepare for SHARE in two ways: 1) Make sure their contact information is up to date and 2) Print or save any histories, lists, or searches they want to keep, as the information will not transfer to the new system.

When the SHARE launches in mid-January, patrons can take advantage of many new features available with their current library cards including: access to a larger collection of materials (2.15 million items); access to 28 public libraries serving the counties of Rock, Kenosha, Racine, and Walworth; search results that will integrate digital items for use on phones, tablets, computers, and e-readers using the Libby (OverDrive) and Hoopla apps; Favorite Author Club; and BookMyne library catalog and account app.

Patrons need to update their contact information including name, address, phone number, and email address before the switch to SHARE to make for a smooth transition. It is possible to check this information (excluding email address) from home by logging in to an account at *rockcat.als.lib.wi*, using a library card bar code and PIN. If the information needs to be updated, patrons must speak with a librarian either in person or over the phone.

For people who have moved within Rock County, their current library cards will remain valid – even after updating contact information. “It’s really to your benefit to keep your library account up-to-date for several reasons,” says ALS director Steve Platteter. “Your new SHARE PIN number is going to be the last four digits of your phone number on file, and it ensures circulation notices and other important information reaches you. It also helps your local library get proper funding.”

Special features on the current RockCat catalog such as Ratings, Checkout History, My Lists, and Preferred Searches will not transfer to the new catalog. Therefore, patrons who use those features and would like to retain the information will need to log in to RockCat and print or save the information to their own computers. SHARE will have similar, easier to use features, but the current information will not transfer. If a patron is unsure of how to do this, BPL librarians are happy to help. Information not saved before the switch will be gone forever.

For more information about SHARE and its features, stop by Beloit Public Library or visit [als.lib.wi.us/share.html](http://als.lib.wi.us/share.html). For the latest news and events, follow Arrowhead Library System and Beloit Public Library on Facebook.

Library cards are free – just fill out a short form and show a photo ID and proof of address, such as a postmarked bill. It's that easy!

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**Police and Fire Commission  
Special Meeting Notice and Agenda  
Monday, December 18, 2017 @ 5:30 PM  
Department of Public Works Building  
2400 Springbrook Ct., Beloit, Wisconsin**

A special meeting of the Police and Fire Commission is scheduled. **If you are unable to attend, please notify Marianne Marshall, HR Director at 364-6612.**

AGENDA

1. Call to Order and Roll Call
2. Body Worn Camera policy and pilot program presentation - Zibolski
3. The Commission may adjourn into Closed Session pursuant to §19.85(1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation, or performance evaluation of any public employee over whom the governmental body has jurisdiction or exercises responsibility, more specifically, to discuss the hiring of two (2) Patrol Officers, re-hire of one (1) Patrol Officer, promotion of one (1) Patrol Officer to Sergeant, appointment of one (1) probationary Sergeant to permanent rank, promotion of one (1) Fire Captain, three (3) Fire lieutenants; eight (8) Motor Pump Operators and two (2) Relief Motor Pump Operators..
4. Reconvene into Open Session for possible action regarding the matter discussed in closed session
5. Adjourn

Mardell Jacobsen, President  
Police and Fire Commission

Dated: December 13, 2017  
Marianne Marshall  
Human Resources Director  
[www.beloitwi.gov](http://www.beloitwi.gov)

*Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit WI 53511.*

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**MEETING NOTICE AND AGENDA  
BELOIT LANDMARKS COMMISSION  
Tuesday, December 19, 2017, 7:00 PM  
The Forum, 100 State Street**

1. Roll Call
2. Minutes of the October 17, 2017 and the November 21, 2017 Meetings
3. Public Comments
4. Genesis Construction, Contractor - Certificate of Appropriateness  
COA-2017-33 Review and consideration of a Certificate of Appropriateness to allow the replacement of siding on the detached garage located at 629 Park Avenue.
5. Report on Staff Activities Since Last Meeting
  - A. Report on Staff-Approved Certificates of Appropriateness
6. Review and Consideration of a request to change the name and logo on the Near East Side Historic District signs
7. Committee Reports
  - A. Education and Outreach Committee
  - B. Grant Writing Committee
  - C. Site Visits Committee
8. Items for Future Agenda
9. Adjournment

*If you are unable to attend this meeting, notify the Planning Office at 364-6708 **no later than 4:00 PM the day before the meeting.***

Approved: Rudy Moreno, Planner II  
December 5, 2017

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# beloit public library

**MEETING NOTICE AND AGENDA**  
**Beloit Public Library Board of Trustees**  
**Wednesday, December 20, 2017 @ 4pm**  
Beloit Public Library Board Room  
Beloit, WI 53511

1. Call to order and roll call
2. Welcome Lisa Berrones, Library Board Trustee
3. Consent Agenda: Items will be approved by one motion unless a Trustee requests an item to be removed and considered separately.
  - a. Approval of the November 1, 2017 Personnel Committee meeting minutes.
  - b. Approval of the November 14, 2017 Budget Committee meeting minutes.
  - c. Approval of the November 14, 2017 Strategic Plan Committee meeting minutes.
  - d. Approval of the November 15, 2017 Personnel Committee meeting minutes.
  - e. Approval of the November 15, 2017 Library Board meeting minutes.
  - f. Approval of the November 16, 2017 Personnel Committee meeting minutes.
  - g. Approval of the November 29, 2017 Library Board Special meeting minutes.
  - h. Approval of the December 6, 2017 Strategic Plan Committee meeting minutes.
4. Public comment
5. Library Director Report
  - a. Library Legislative Day Participation – February 20, 2018
6. Reports
  - a. Foundation
  - b. FABL
  - c. Arrowhead Library System
  - d. Budget Committee
  - e. Strategic Plan Committee
  - f. Personnel Committee
7. **Closed Session:** Motion to adjourn to Executive Session pursuant to Wisconsin Statutes 19.85(1)(c) for purposes of conducting performance evaluation for the Library Director. Library Board to reconvene.
8. Action Items
  - a. Library Director Performance Evaluation
  - b. Monthly financial report and approval of library and café bills.
9. Trustee Comments
10. Motion to adjourn

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Next meeting: Wednesday, January 17, 2018

**Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. To request this service, please contact the library at 364-2908, 605 Eclipse Blvd., Beloit, WI**



CITY HALL • 100 STATE STREET • БЕЛОIT, WI 53511

**MEETING NOTICE AND AGENDA**  
**BELOIT EQUAL OPPORTUNITIES COMMISSION**

**Wednesday, December 20, 2017 at 5:30 PM**  
**The Forum, First Floor**  
**Beloit City Hall, 100 State Street**

1. Call to Order and Roll Call
2. Approval of Minutes of the October 18, 2017 Meeting
3. Public Participation
4. Review of Recent Outreach Activities and Consideration of Future Activities
5. Review and Approval of New EOC Subcommittees
  - a) Latino Outreach
  - b) Beloit Poverty and Equity
6. Consideration of Removal of Commissioner Mary Weaver per Ord 1.82(14)
7. Commissioner Comments and Upcoming Events
8. Next Regular Meeting Date: February 21, 2018
9. Adjournment

Notice Emailed: December 15, 2017

Approved: Teri Downing  
EOC Staff Liaison

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**Please Call 364-6650 before 3:00 p.m. on Tuesday, December 19, 2017  
if you are unable to attend.**

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**MEETING NOTICE AND AGENDA**  
**Beloit City Plan Commission**  
**Wednesday, December 20, 2017 at 7:00 PM**  
**The Forum**  
**Beloit City Hall**  
**100 State Street, Beloit**

1. **Call to Order and Roll Call**
2. **Approval of the Minutes of the December 6, 2017 Meeting**
3. **Extraterritorial Certified Survey Map – 2844 W St. Lawrence Avenue**  
Review and consideration of a one-lot Certified Survey Map for the property located at 2844 W St. Lawrence Avenue in the Town of Beloit
4. **Extraterritorial Certified Survey Map – 6017 E Colley Road**  
Review and consideration of a one-lot Certified Survey Map for the property located at 6017 E Colley Road in the Town of Turtle
5. **Conditional Use Permit – 1314 Madison Road**  
Public hearing, review and consideration of an amendment to a Conditional Use Permit to allow Limited Vehicle Service uses in a C-2, Neighborhood Commercial District, for the property located at 1314 Madison Road
6. **Relocation Order to Acquire Easements for Utility Relocations Due to I-39/90 Project**  
Review and consideration of a Relocation Order to acquire Temporary Limited Easements (TLE) for construction and Permanent Limited Easements (PLE) for permanent installations related to the I-39/I-90 expansion project
7. **Status Report on Prior Plan Commission Items**
8. **Adjournment**

If you are unable to attend this meeting, please contact Amber DesRoberts in the Community Development Department at 364-6650 **no later than 4:00 PM the day before the meeting.**

Notice Posted: December 15, 2017  
Julie Christensen, Community Development Director

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**DOWNTOWN BELOIT ASSOCIATION  
BOARD OF DIRECTORS MEETING**

**AGENDA**

A meeting of the Downtown Beloit Association's  
Board of Directors will be held

**Thursday, December 21, 2017 at 8:30 am**  
at BMO Harris Bank, 500 E. Grand Ave.  
Beloit, WI 53511.

2<sup>nd</sup> Floor Conference Room  
**THURSDAY, DECEMBER 21, 2017**

- 1. Call to Order and Roll Call**
- 2. Review and Approval of November 16th, 2017 Meeting Minutes**
- 3. Review and Approval of Financials**
- 4. Review and Approval of 2018 Work Plan**
- 5. Reappointment and Appointment of Board of Directors**
- 6. Reappointment and Appointment of Officers**
- 7. Updates**
  - a. Promotions
    - i. Grand Lighted Holiday Parade Recap
    - ii. Holidazzle Recap
    - iii. Annual Meeting
    - iv. Wine Walks 2018
  - b. Economic Vitality Update
    - i. Business/Property Owner Meeting
    - ii. Business Survey
  - c. Design Update
    - i. Grants
- 8. Executive Director's Report**
- 9. Adjourn**

Attachments:

Minutes  
Financials

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