

MEETING NOTICE AND AGENDA Beloit City Plan Commission Wednesday, March 7, 2018 at 7:00 PM The Forum Beloit City Hall 100 State Street, Beloit

- 1. Call to Order and Roll Call
- 2. Approval of the Minutes of the February 7, 2018 Meeting
- 3. Location and Architectural Design Wastewater Facility Storage Building Review and consideration of the location and architectural design of a proposed cold storage building at the Water Pollution Control Facility located at 555 Willowbrook Road
- 4. Location and Architectural Design Eagles Ridge Park Shelter Review and consideration of the location and architectural design of a proposed park shelter in Eagles Ridge Park located at 3731 Golden Eagle Drive
- 5. Status Report on Prior Plan Commission Items

6. Adjournment

If you are unable to attend this meeting, please contact Frank Fuerte in the Community Development Department at 364-6700 <u>no later than 4:00 PM the day before the meeting</u>.

Notice Posted: March 2, 2018 Julie Christensen, Community Development Director

**Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit, WI 53511



Meeting Minutes Beloit City Plan Commission Wednesday, February 7, 2018 at 7:00 PM The Forum Beloit City Hall 100 State Street, Beloit

1. Call to Order and Roll Call

Chairperson Faragher called the meeting to order at 7:00pm. Commissioners Weeden, Johnson, Faragher, Ruster, Finnegan, and City Councilor Leavy were present. Commissioners Haynes and Tinder were absent.

2. Approval of the Minutes of the January 17, 2018 Meeting

Commissioner Ruster moved to approve the minutes. Commissioner Johnson seconded the motion. The motion passed, voice vote.

3. Extraterritorial Certified Survey Map – 8344 S Schroeder Road – Town of Turtle

Review and consideration of a one-lot Certified Survey Map for the property located at 8344 S Schroeder Rd in the Town of Turtle

Community Development Director, Julie Christensen, presented the staff report and recommendation.

Commissioner Weeden moved to approve the Extraterritorial Certified Survey Map, Commissioner Ruster seconded the motion. The motion passed, voice vote.

4. Extraterritorial Certified Survey Map – 2844 W St. Lawrence Avenue

Review and consideration of a one-lot Certified Survey Map for the property located at 2844 W St. Lawrence Avenue in the Town of Beloit

Community Development Director, Julie Christensen, presented the staff report and recommendation.

Commissioner Johnson moved to approve the Extraterritorial Certified Survey Map, Commissioner Weeden seconded the motion. The motion passed, voice vote.

5. Street Vacation – Intersection of Maple Avenue and Fourth Street

Review and consideration of a petition to vacate a small part of Maple Avenue right-of-way west of Fourth Street adjacent to the property located at 1500 Fourth Street

Community Development Director, Julie Christensen, presented the staff report and recommendation.

Commissioner Johnson moved to approve the Street Vacation, Commissioner Ruster seconded the motion. The motion passed, voice vote.

6. Planned Unit Development – Welcome Center – 1500 Fourth Street

Public hearing, review and consideration of a Planned Unit Development Master Land Use Plan for the construction of Beloit School District administrative offices and Welcome Center for the property located at 1500 Fourth Street

Community Development Director, Julie Christensen, presented the staff report and recommendation.

Councilor Leavy questioned if the developers were aware of some of the electrical wires that were underground when they redid the street years ago. Ms. Christensen stated that it would be in the right-of-way and not on the private property, and if it was in the vacated right-of-way that engineering would make note for it to be relocated, if necessary.

Commissioner Faragher questioned why the signage was included in the PUD and why there is a non-inclusion for an Electrically Variable Message sign for the Beloit School District Administrative Office. Ms. Christensen explained that the Zoning Ordinance allows for signs to be addressed as a part of the PUD. Ms. Christensen also indicated that having an EVM sign can be distracting to traffic on the corner, and the school district is not requesting one at this time.

Commissioner Weeden questioned if the City was approving the outdoor seating on the second floor rooftop as a part of the PUD or will they have to come back. Drew Pennington, Director of Planning and Building Services, indicated that it will be a part of the break room and will not have to come back to Plan Commission for review.

Bill Dorr, 836 Church Street, questioned what will be happening with the Kolak building. Ms. Christensen stated the City may be looking at the Kolak building reuse as a part of the Comprehensive Plan update. The City is currently in the process of updating the Comprehensive Plan. Ms. Christensen mentioned that having good facilities does make people want to come to Beloit and could increase enrollments.

Joe Stadelman, 2431 E Ridge Rd, representing Angus Young Associates, was in attendance to answer any questions about the project. Commissioner Weeden asked whether a Phase One had been completed yet and what the results were. Mr. Stadelman stated that the Beloit Foundation was the former owner of the property, and the site had contamination in the soil. The Beloit Foundation initiated the process for the Voluntary Property Limit Exemption (VPLE) and that process was completed after the property transferred the land to Beloit 2020. The DNR approved the VPLE so any contamination is managed through the VPLE program and under the insurance liability program. Commissioner Weeden asked if there have been any evaluations of the groundwater and if there any contamination would flow into the river. Mr. Stadelman stated that he would have to get that information from the environmental engineer.

Mark Preschul, 1266 McKinley Avenue, asked how the PUD affects the plans for bike paths in the area. Ms. Christensen stated that it will not affect the plans for the future of the bike path, as they were not intended to be located on this property. Mr. Christensen mentioned that Phase 1 of the Campus Master Plan that was approved by the School Board has not been approved by the City Council at this point. The City Manager wants to have a joint City Council-School Board meeting to discuss the plan before bringing the plan to City Council for approval. This plan does include bike paths and pedestrian connections.

Jaymie Carpenter, 1821 Harrison Avenue, mentioned that she thinks the Welcome Center could be located in a different location and that the money could be used in a different area. She suggested using the vacant buildings already owned by the School District.

Commissioner Johnson moved to approve the PUD, Commissioner Weeden seconded the motion. The motion passed, voice vote.

7. Zoning Map Amendment – 1500 Fourth Street

Public hearing, review and consideration of a Zoning Map Amendment from C-3, Community Commercial District, to PUD, Planned Unit Development District, for the property located at 1500 Fourth Street

Community Development Director, Julie Christensen, presented the staff report and recommendation.

Commissioner Johnson moved to approve the Zoning Map Amendment, Commissioner Ruster seconded the motion. The motion passed, voice vote.

8. Final Plat – 2750 Rachel Terrace

Review and consideration of the Final Plat of The Oaks No. 2 for the property located at 2750 Rachel Terrace

Community Development Director, Julie Christensen, presented the staff report and recommendation.

Commissioner Johnson moved to approve the Final Plat at 2750 Rachel Terrace, Commissioner Ruster seconded the motion. The motion passed, voice vote.

9. Conditional Use Permit – 419 Pleasant Street

Review and consideration of an amendment to the original application for a Conditional Use Permit to allow a rooftop seating area and to amend the layout of an existing Drive-Up

Automated Teller Machine (ATM) in the CBD-1, Central Business District-Core, for the property located at 419 Pleasant Street

Community Development Director, Julie Christensen, presented the staff report and recommendation.

John Gackstetter, Hendricks Commercial Properties, outlined the plans and location of the new rooftop seating area as well as the layout of the drive-up ATM.

Commissioner Weeden moved to approve the Conditional Use Permit, Commissioner Johnson seconded the motion. The motion passed, voice vote.

10. Status Report on Prior Plan Commission Items

Drew Pennington, Director of Planning and Building Services, mentioned that the Comprehensive Plan Public Opinion survey has been out for a week and the steering committee will meet on February 15, 2018 at 4:15pm at the Beloit Public Library to discuss the results.

11. Adjournment

Commissioner Ruster moved to adjourn the meeting. Commissioner Weeden seconded the motion. Meeting adjourned at 7:58pm.

Minutes respectfully submitted by Amber DesRoberts.



File Number: RPB-2018-02

Location: 555 Willowbrook Road

REPORT TO THE BELOIT CITY PLAN COMMISSION

Meeting Date: March 7, 2018 Agenda Item: 3

Request: Storage Building at the **Owner:** City of Beloit Water Pollution Control Facility

Existing Zoning: M-2, General **Existing Land Use:** Utility Manufacturing

Request Overview/Background Information:

The Engineering Division has requested that the Plan Commission and City Council review proposed plans for a 2,400 square-foot storage building at the City's Water Pollution Control Facility located at 555 Willowbrook Road.

Key Issues:

- As shown on the attachments, the proposed cold storage building will be constructed adjacent to an existing storage building at the eastern edge of the facility, and will consist of a similar design and finish. Metal siding is permitted on utility buildings in industrial districts.
- The proposed cold storage building will be used to store equipment such as generators, pumps, and miscellaneous equipment and parts.
- The proposed building will include two overhead doors and a service door, along with a concrete approach and concrete storage area (slab) between the existing and proposed buildings.
- The proposed site plan, rendering, example photo, and CIP sheet are attached.
- All new public buildings must be reviewed by the Plan Commission in order to comply with state statutes.

Consistency with Comprehensive Plan and Strategic Plan:

- The Comprehensive Plan designates the subject property as appropriate for Community Service uses.
- Consideration of this request supports Strategic Goal #5 by creating and sustaining quality infrastructure.

Sustainability:

- Reduce dependence upon fossil fuels N/A
- Reduce dependence on chemicals and other manufacturing substances that accumulate in nature N/A
- Reduce dependence on activities that harm life sustaining eco-systems N/A
- Meet the hierarchy of present and future human needs fairly and efficiently N/A

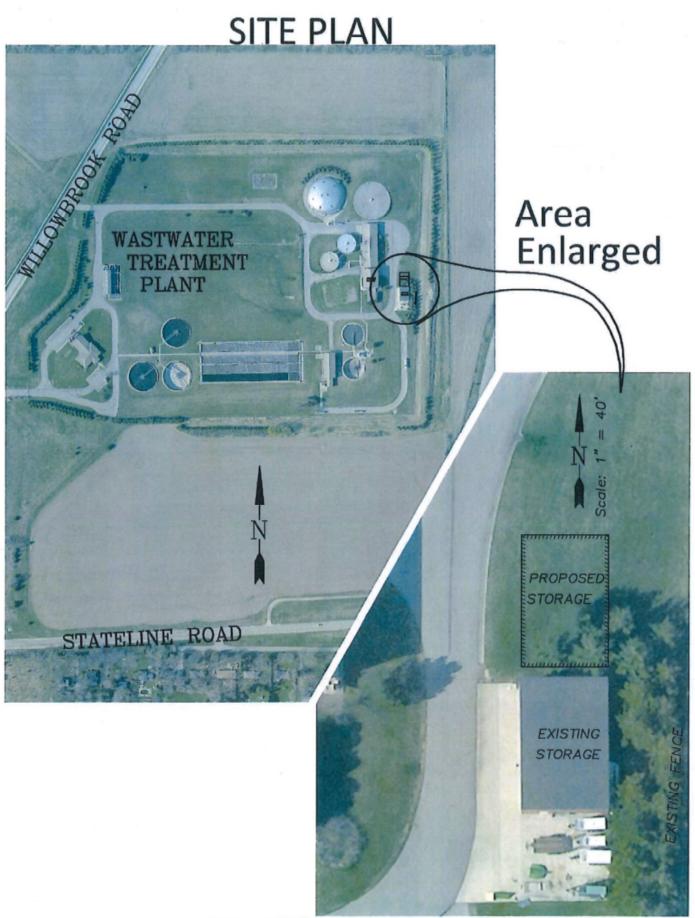
Staff Recommendation:

The Planning and Building Services Division recommends <u>approval</u> of the attached plans for a 2,400 square-foot storage building at the City's Water Pollution Control Facility located at 555 Willowbrook Road, subject to the following condition:

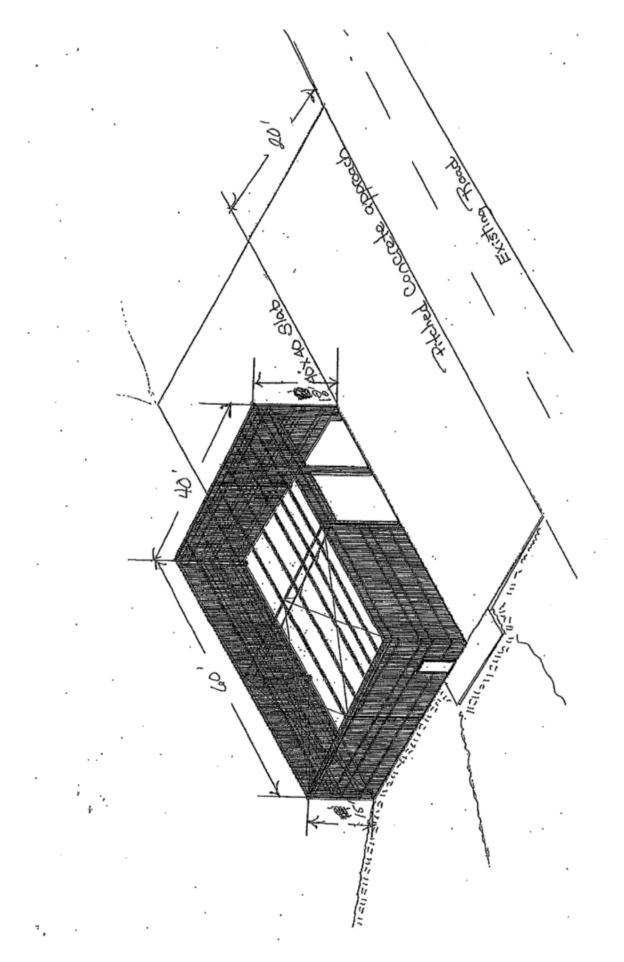
1. Prior to issuance of a Building Permit for this project, the applicant shall submit detailed site & architectural plans for Planning staff review and approval. Approval of these plans will result in the issuance of a Certificate of Zoning Compliance and an Architectural Review Certificate.

Fiscal Note/Budget Impact: This \$120,000 project will be funded by utility operating funds and is included in the approved 2018 Capital Improvements Program. According to Engineering staff, they are proposing a detached building in lieu of the building addition shown on the CIP sheet because a detached building is actually cheaper than constructing an addition.

Attachments: Site Plan, Building Rendering, Example Photo, & CIP Sheet



Nilb/2018 Construction/CF Storage Building Addition/graphics/site plan.dwg, 2/1/2018 3:338 PM





2018 - 2023 CAPITAL IMPROVEMENT PROGRAM PROJECT REQUEST

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REPORT TO THE BELOIT CITY PLAN COMMISSION



Meeting Date: March 7, 2018 Agenda Item: 4

Applicant: City of Beloit

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Owner: City of Beloit

File Number: RPB-2018-01

Location: 3731 Golden Eagle Drive

Request Overview/Background Information:

This matter is before the Plan Commission for the review and approval of the location and architectural design of a proposed park shelter in Eagles Ridge Park located at 3731 Golden Eagle Drive.

At its February, 14, 2018 regular meeting, the Park, Recreation and Conservation Advisory Commission (PRCAC) approved the recommendation to install a park shelter at Eagles Ridge Park. The park shelter proposal calls for an octagonal, 20' – 22' diameter picnic shelter that will be located near the main entrance of the park. The park shelter will be anchored to a new concrete slab with footings. The park shelter will be located adjacent to the west end of the existing playground to provide shade. The shelter will not be supplied with electricity. The proposal also includes an Americans with Disabilities Act (ADA) accessible path that will connect the proposed shelter to the existing walking path and playground.

The cost for this project will be financed through TIF #10 funds. The 2017 CIP budget allotted \$78,300 of TIF #10 funds to be used for park improvements at Eagles Ridge Park. At the time, the stated intention of those funds was to be utilized for general landscaping and athletic fields; however, at this time, the consensus from discussions during meetings and workshops related to the Parks, Outdoor Recreation and Open Spaces (POROS) Plan from the PRCAC and staff is that a park shelter is a higher-priority amenity for the Park. The addition of a park shelter is also consistent with the Master Park Plan. Therefore, a portion of the Eagles Ridge Park Improvement CIP funds are being shifted to cover the cost of the proposed shelter. City staff is also reaching out to the residents of the Eagles Ridge Park neighborhood to obtain their input for recommendations for improvements to the Park.

Key Issues:

- The proposed park shelter for Eagles Ridge Park will be an octagonal, 20' 22' diameter picnic shelter that will be located near the main entrance of the park. The park shelter will be anchored to a new concrete slab with footings.
- The park shelter will be located adjacent to the west end of the existing playground to provide shade. The shelter will not be supplied with electricity.
- The proposal also includes an Americans with Disabilities Act (ADA) accessible path that will connect the proposed shelter to the existing walking path and playground.
- TIF #10 funds are available for this project and must be spent prior to October 16, 2018 due to the expiration of the expenditure period of the TIF #10.
- The proposed shelter is consistent with the Master Park Plan for Eagles Ridge Park.

Conformance to Strategic Plan:

Consideration of this request supports Strategic Goal #4 which is to create and sustain a high quality of life. This request is consistent with other annual park improvements which are intended to provide clean, safe, and attractive parks and related facilities.

Sustainability:

- Reduce dependence upon fossil fuels N/A
- Meet the hierarchy of present and future human needs fairly and efficiently N/A

Staff Recommendation:

The Planning & Building Services Division recommends <u>approval</u> of the location and architectural design of a proposed park shelter in Eagles Ridge Park located at 3731 Golden Eagle Drive

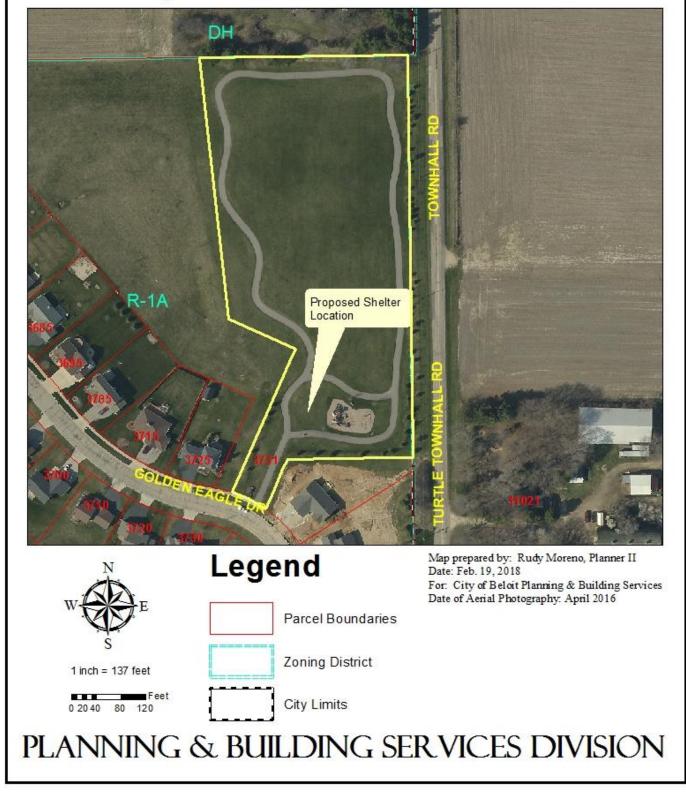
Fiscal Note/Budget Impact: There are TIF #10 funds available for Eagles Ridge Park improvements. The cost of this project is estimated to be approximately \$35,000.

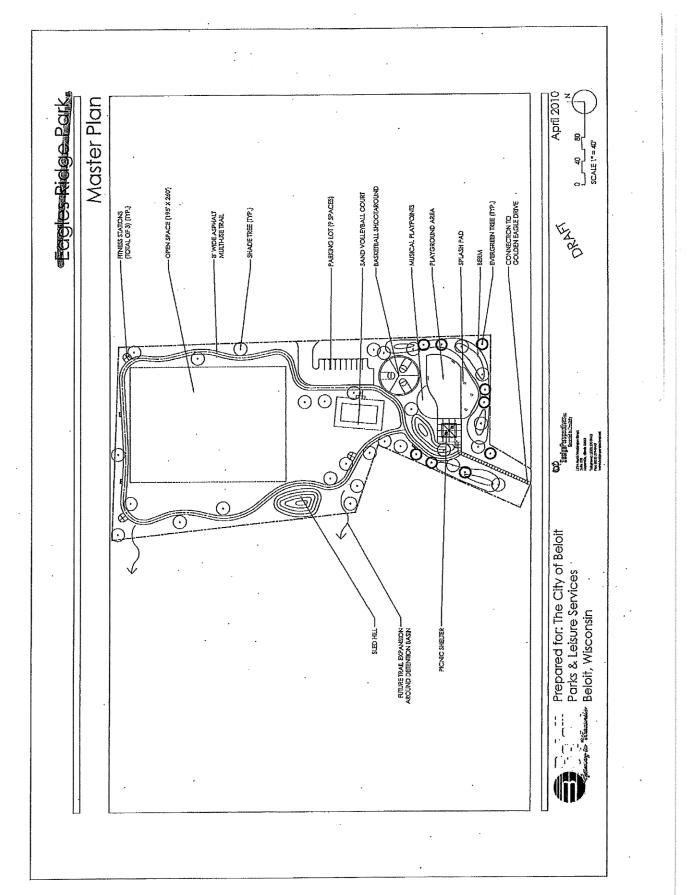
Attachments: Location & Zoning Map, Master Park Plan, Picnic Shelter Rendering, Dec. 13, 2017 Minutes, and CIP Project Request

Location & Zoning Map

3731 Golden Eagle Drive

RPB-2018-01





Capital Plan Recommendations

Eagles Ridge Park

- Open Space/Soccer Field
 - Parking Lot
- Sand Volley Courts

N

- Sled Hill
- Picnic Shelter
- Splash Pad
 Basketball Shoot-a-Round
 - Fitness Stations
- Walking Path

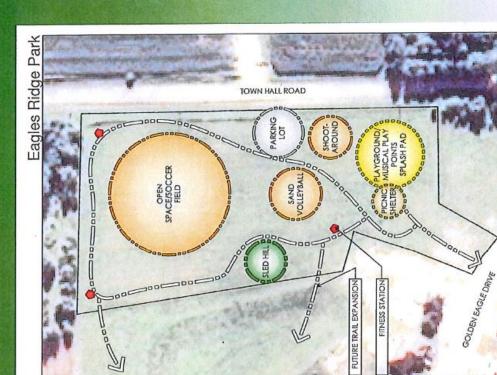




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PHEPARED FOR THE: City of Bobil Bobil Bobil City of Bobil





PARKS, RECREATION, AND CONSERVATION ADVISORY COMMISION MEETING MINUTES FOR WEDNESDAY, DECEMBER 13, 2017 DPW OPERATIONS CENTER 2351 SPRINGBROOK COURT, BELOIT, WI 53511

MEMBERS PRESENT: MEMBERS ABSENT:	Jeff Johnson, Carl Lange, Kristin Loehr, Carol Mankiewicz, Kristayvion Johnson (Student Representative) Anthony Stewart, Mike Ciaramita
EX OFFICIO MEMBERS:	: Jodine Saunders, Interim Director of Operations & Parks, Mark Edwards, Interim Superintendent of Operations & Parks, Mark Preuschl, City Council Representative, Laurie Endres, School District of Beloit Representative
GUESTS:	Clare Santas, Hunter Hirst, Isaac Wieland, Devin Wolf - BMHS Rob Baller, Dave Dobson, Kirk Berridge, Samantha Foster, Mark Spreitzer, Jan Knutson, Brenda Plakaus, Judy Robson, Barbara Seguin, Emma Hall – Welty Environmental Center; Kevin Kawula – Rock County Conservationists

CALL TO ORDER

The meeting was called to order by Jeff Johnson at 6:30 p.m.

REVIEW OF MINUTES FROM THE NOVEMBER 8, 2017 MEETING

No changes. Motion to approve by Carol Mankiewicz; seconded by Carl Lange. Motion passed unanimously.

CITIZEN PARTICIPATION - None.

UNFINISHED BUSINESS -

- a.) Update on tennis courts & School District and City Meetings Mark Edwards No update, he has met with the AD and they are coming up with a process of Exchange of Services Agreement with the City of Beloit and the School District of Beloit. This is a lengthy process and we are meeting on a bi-weekly basis creating an outline for the agreement. Once the agreement is finished then Mark will send it to the City Manager, Attorney for approval. Outside of working on this agreement, the tennis courts have not been discussed due to that will be in the agreement. Mark Preuschl question is the Exchange of Services Agreement going to be for just Parks and Rec or will it go beyond Parks and Rec. Mark said it should include all our facilities. To Mark it includes all facilities. Tennis courts will be resolved with what comes with signed agreement.
- b.) CIP Big Hill Phase II Bike Trail Jody Big Hill Phase II Bike Trail did not make the 2018 CIP budget. Will put it on CIP for 2019. For the last 2 years this committee has approved for the bike trail to be in the CIP budget to get finished and it has been removed.

- c.) Eastlawn Cemetery roadway improvements Mark spoke with Mike Flesch and it is on the agenda. We are looking at about \$20,000 worth of improvements.
- d.) ADA compliance for parking lot improvements Mark Edwards was not able to speak with Jason Dupis regarding the ADA compliance, This will need to be put on the agenda for next month..

NEW BUSINESS -

- a.) Eagles Ridge We have \$78,000 of tiff money that needs to be utilized in 2018 for Eagles Ridge Park. The suggestion from Mark Edwards is to install a Park Shelter or Gazebo. The other option would be to install the basketball courts and sand volleyball. With much discussion, Kristin Loehr made a motion to install the park shelter at Eagles Ridge seconded by Carl Lange.
- b.) Welty's Environmental Center's Park Enhancement Proposal for Big Hill Park Mark Spreitzer Board President for Welty Center gave a brief description, then introduced Samantha Foster, Program Director who spoke regarding the programs that they have been serving communities and schools. Kirk Berridge then brought forth seven (7) Park Enhancement ideas:
 - a. Prairie Oak Savanna Restoration.
 - b. Trail Improvements with Park Maps and signage.
 - c. Environmental and Park History Signage.
 - d. Waterfront pier/boardwalk access
 - e. Bird, bat Pollinator habitat and housing
 - f. Fire pit/circle and outdoor classroom
 - g. Weather Station/Climate Education

Jeff Johnson stated that there should be a joint meeting set up from Welty Group to invite city staff and any committee members and start the discussions regarding the Welty Centers enhancement ideas.

DIRECTOR'S REPORT

- 1. No Correspondence.
- 2. Parks report Special Projects
 - a. Cleaned up DPW, and Kopplin Farm cleaning and organizing.
 - b. Rec department moved from Pleasant to Operations.
- Recreation Report Programs Running right now are basketball, volleyball, pickleball, jazzercise.
- Upcoming Programs being planned
 - a. 4 on 4 coed volleyball for Winterfest January 19-21, 2018.
 - b. Rock Solid (for Parkinson Patients) target date in February. Paula Schutt from Grinnell Hall is heading up this program. There is a link with a video on this program.

COMMITTEE MEMBERS COMMENTS

- Carl Lange Friends of Rock County Parks is having Horse Trail Management Workshop being offered in the spring. It is a 4 day course during the week. If anyone is interested contact Carl Lange for more information.
- Jeff Johnson stated he was very happy with all the advertisement regarding the move of the Recreation department from the Pump House to Operations on Springbrook Ct. 2

ADJOURNMENT

Jeff Johnson entertained a motion to adjourn. Carl Lange made a motion for adjournment; seconded by Kristin Loehr. Motion passed unanimously. The meeting was adjourned at 7:34 p.m.

Minutes prepared by Anne Hill.

CITY OF BELOIT 2017 - 2022 CAPITAL IMPROVEMENT PROGRAM PROJECT REQUEST

PROJECT TIT	TLE: P	5005571	EAGLES RIDGI	E PARK - TID F	UND #10					
DEPARTMENT:		PW - PARK	S & LEISURE SE				-			
PERSON AND REQUESTING OR ITEM	G PROJECT	RIORITY PR	ROJECT AS IDEN	TIFIED BY DIV	VISION STAFF	& PARC	-			
RESPONSIBL	E PERSON: B	BRIAN RAMSEY, DIRECTOR OF PARKS & LEISURE SERVICES								
PROJECT STA	4 <i>TUS:</i>	x	One Time Project or Item		Multi-Year Project or Item		Yearly Project or Item			
CIP PROJECT ACCOMPLISH COUNCIL GO	$\frac{1}{5}$	Create and s	sustain safe and he sustain high qualit s. Maintain city fa	y infrastructure a	nd connectivity;		, bridges, streets	s, sidewalks, bik	e paths	
DESCRIPTIO			ES RIDGE PARK ES RIDGE PARK					e = \$48,300		
JUSTIFICATI		AGLES RID lan (2012).	GE PARK - fundi	ng available in T	ID #10 to develo	op park amenitie	es within the par	k site as identifi	ed within the pa	ark development
IMPACT ON C BUDGET:	It		d that these new P npact operating b			-	-	udge with the e	exception of gen	eral maintenance.
				2017	2018	2019	2020	2021	2022	GRAND TOTAL
OPERATING I PROJECTION	MAINTENANCI IS:	E BUDGET		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
REVENUE DA	TA:									
Object			Duiou Adopted	2017	2010	2019	2020	2021	2022	
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