
FINANCE AND ADMINISTRATIVE SERVICES

FOR IMMEDIATE RELEASE

For more information, contact:
Lorena Rae Stottler, City Clerk-Treasurer
(608) 364-6680
StottlerL@beloitwi.gov

City of Beloit Seeking Election Officials

Aug. 1, 2018 –The Beloit City Clerk-Treasurer is looking for individuals to help with a very important part of the election process: becoming a paid election official on the City of Beloit’s Election Day team.

Citizen involvement is essential to conducting open, accurate and fair elections. Each Election Day requires between 50 and 200 workers. **The deadline to apply to work the August election is Aug. 8, 2018, and Oct. 5, 2018, for the November election.** Election Day team members will hold their positions for the 2018-2019 election cycle.

The process for becoming part of the election team is simple and includes compensation. Workers are scheduled from 6 a.m. to 10 p.m. on Election Day. Chief inspectors earn \$170/day and election inspectors are compensated at the rate of \$125/day. There are limited openings for shift work available to perform non-reconciling functions and are compensated at \$7.25/hour for the hours worked during a shift. We also have openings for high school students and college students to work as polling place coordinators.

Election workers are sworn to see that the election process is administered in the most transparent fashion in accordance with state/federal laws and regulations. Qualifications to be an election official are:

- Be a qualified elector of the county in which the polling place is established (i.e., an adult citizen of the United States who has resided in the election district for 10 consecutive days and is not otherwise disqualified to vote)
- Be able to speak, read, and write fluently in the English language
- Be a good communicator
- NOT be a candidate for any office at that election
- Patience and friendliness are assets

Job duties may include:

- Setting up and taking down polling place materials
- Checking in and assisting voters through a positive voting experience

- Election Day registration
- Safeguarding and issuing ballots
- Monitoring and assisting with voting equipment
- Supervising, troubleshooting and other duties as Election Day progresses

Anyone interested in training and working on Election Day(s) in 2018/2019 should contact the City Clerk-Treasurer at 608-364-6680 from 8 a.m. to 5 p.m. weekdays.

###