

**MINUTES
APPOINTMENT REVIEW COMMITTEE
MAY 14, 2018 - 4:30 P.M.
CITY MANAGER'S CONFERENCE ROOM
CITY HALL
100 STATE STREET
BELOIT, WI 53511**

Vice-Chairman Henry Clement called the regular meeting of the Appointment Review Committee to order at 4:35 p.m.

1. Roll Call:

Committee Members Present: Henry Clement, Louise Reidenbach, Daniel Barolsky, Pam George, Kurt Reynolds, Kevin Leavy, Regina Dunkin, Dan Gifford (arrived at 4:49 p.m.)

Staff: Pamela Lathrop, Julie Christensen, Drew Pennington

2. Minutes:

Discussed minutes of April 9, 2018 meeting. Motion by Louise Reidenbach to approve the minutes of the April 9, 2018 meeting. Seconded by Dan Barolsky, motion carried unanimously.

3. Consideration and review of existing and upcoming vacancies (May and June, 2018)

Accepted as sent.

4. Review of applicants for the following vacancies with recommendations to City Council:

Board of Appeals

Dustin Gronau, 1st Alternate, is willing to move into the "regular" term, which became available when Willis Zick resigned. Motion by Kurt Reynolds to recommend the appointment of **Dustin Gronau**, 1828 Strong (replacing Willis Zick) to a regular term ending May 31, 2021. Appointment Review Committee members discussed the application and the term. Motion seconded by Louise Reidenbach and carried unanimously.

Landmarks Commission

The vacancy on Landmarks Commission is for an East Side Representative. The applicant works at Beloit College and Appointment Review Commission members wondered if it would create a problem for more than one member of the Landmarks Commission to work at Beloit College. Drew Pennington, Director of Planning and Building Services and staff representative to the Landmarks Commission, attended the meeting to address questions. He stated that if an issue before the Landmarks Commission concerned Beloit College and two members of Landmarks had to recuse themselves, the committee has a history of good attendance and it wouldn't cause a problem with quorum. Council representative on Landmarks can vote.

City Municipal Code states that Council may interview a candidate and ARC members asked why the Council would interview? President Leavy explained the Council made some changes a few years ago to the ordinance.

Motion by Louise Reidenbach to recommend the appointment of Joy Beckman, 703 Park (as East Side Representative, replacing Becky Moffett) to a term ending October 31, 2019. Second by Kurt Reynolds, the motion carried unanimously.

Plan Commission

Motion by Henry Clement to recommend the reappointment of incumbents Charles Haynes and Jan Ruster to individual terms ending April 30, 2021. Dan Gifford seconded the motion. Discussion ensued. Community Development Director Julie Christensen spoke to the attendance of Haynes and Ruster. Haynes currently serves on the Comprehensive Plan Steering Committee as a liaison from the Plan Commission. The motion passed with Appointment Review Committee members Clement, Gifford, Reidenbach, Reynolds and George voting in favor, and ARC member Barolsky voting against.

Donald Tinder declined reappointment and there are two applications on file to consider: Judy Robson and Willis Zick. Discussion ensued. Motion by Daniel Barolsky to recommend the appointment of Judy Robson to a term ending April 30, 2021. Louise Reidenbach seconded and the motion carried unanimously.

Police and Fire Commission

Incumbent Ana Kelly's application was presented for consideration. She was appointed in May, 2016 to fill a partial term that expired April 30, 2018 and is willing and interested in reappointment. Members of the Appointment Review Committee discussed her application; she has served during a difficult time and has good attendance. Some members expressed the thought that incumbents should be reappointed if they are willing and have served well. Other members expressed a view point that it doesn't necessarily matter if a person has served well, but who best contributes or can serve the best. The Council shall interview those recommended for Police and Fire Commission appointment.

According to Municipal Code of Ordinances, a committee member can fill a partial term and is then entitled to be appointed to their own full term. Some ARC members felt that Ms. Kelly's term would be inordinately long. The Council President asked that staff prepare a list of other committee members who have long terms:

- Appointment Review Committee: Kurt Reynolds appointed 4/2011 to 12/19 (partial and two full terms) and Henry Clement appointed 4/2010 to 12/18 (partial and two full terms)
- Board of Appeals: Merlin Bussan appointed 5/12 to 5/19 (partial and two full terms) and Carolyn Hansen appointed 9/11 to 5/19 (partial and two full terms)
- Board of Review: James Roe appointed 1/11 to 12/20 (partial and one full term)
- Downtown Beloit Association/Business Improvement District: Richard Hulburt 1/09 to 12/18 (one partial and two full terms)
- Municipal Library Board: David Sowl appointed 11/12 to 06/18 (one partial and one full term) and John Watrous appointed 7/12 to 6/20 (one partial and two full terms)

- Park, Recreation & Conservation Advisory Commission: Carol Mankiewicz appointed 6/12 to 9/18 (one partial and two full terms)
- Plan Commission: James Faragher appointed 6/11 to 4/20 (one partial and two full terms)
- Traffic Review: Mike Ramsden appointed 11/13 to 9/19 (one partial and two full terms)

Reappointing an incumbent is valuable to a committee if the incumbent has served well. They know the history and a new member would have a learning curve. On the other hand, sometimes a fresh view is needed. Besides the incumbent, there are three applications on file. Committee members discussed the application of Mr. Rongal Watson.

Motion by Louise Reidenbach to recommend the reappointment of Ana Kelly to a term ending April 30, 2023. Motion died for lack of a second.

Daniel Barolsky asked when an ARC member can make a motion? He wanted to make a motion for Rongal Watson. Members explained that he can make a motion when he desires.

Motion by Daniel Barolsky to recommend the appointment of Rongal Watson (replacing Ana Kelly) to a term expiring April 30, 2023. George, Reynolds and Barolsky voted in favor; Gifford, Clement and Reidenbach voted against. Motion failed.

Council President Leavy consulted with the City Attorney to see if ARC could recommend two candidates for the Council to interview. Elizabeth Krueger, City Attorney, responded that there needs to be a motion and a second, vote up or down, then make another motion. ARC cannot move two people forward to Council.

Committee members again discussed Mr. Watson's application. Leavy consulted with the City Clerk to see if Councilors Leavy and Dunkin could vote to break the tie. The Council President and Vice-President are not eligible to vote on the Appointment Review Committee. As Council President, Leavy recommended the vote be considered again at the June meeting. City Clerk Stottler said that there were two motions that failed with two candidates. ARC can make a motion to reconsider but shouldn't make three motions in one meeting.

Motion by Dan Gifford to recommend the reappointment of Ana Kelly to the Police and Fire Commission for a full term expiring April 30, 2023. Louise Reidenbach seconded. Gifford, Clement and Reidenbach voted in favor; George, Reynolds and Barolsky voted against. Motion failed.

More discussion of Ana Kelly's qualifications and characteristics. Some members felt when a volunteer serves well and knows the topics/issues of a committee, it is unfair to reappoint. Other members felt a new member would bring distinct and unique perspectives.

We were advised not to contact the candidates to obtain more information. Members asked if we have any applications on file for the Appointment Review Committee so the tie could be broken. An

application was received this afternoon but the agenda couldn't be amended at that late hour to consider the application.

Motion by Henry Clement to carry the vacancy on the Police and Fire Commission to the June ARC meeting. Louise Reidenbach seconded and the motion carried.

5. Member Participation

None

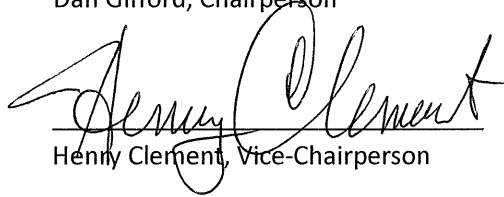
6. Citizen Participation

None

7. Adjournment

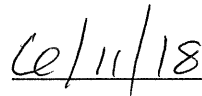
Meeting adjourned at 6:08 p.m.

Dan Gifford, Chairperson



Henry Clement, Vice-Chairperson

Date



Date