

**MINUTES
APPOINTMENT REVIEW COMMITTEE
APRIL 9, 2018 - 4:30 P.M.
CITY MANAGER'S CONFERENCE ROOM
CITY HALL
100 STATE STREET
BELOIT, WI 53511**

Chairman Dan Gifford called the regular meeting of the Appointment Review Committee to order at 4:33 p.m.

1. Roll Call:

Committee Members Present: Dan Gifford, Louise Reidenbach, Daniel Barolsky, Pam George, Kurt Reynolds, Kevin Leavy, Regina Dunkin

Committee Members Excused: Henry Clement

Staff: Pamela Lathrop

2. Minutes:

Motion by Louise Reidenbach to approve the minutes of the March 12, 2018 meeting. Seconded by Pam George, motion carried unanimously.

3. Consideration and review of existing and upcoming vacancies (April and May, 2018)

Accepted as sent.

4. Review of City Council appointments

Committee members reviewed the Council appointments made on March 19, 2018. There were no questions or comments.

5. Review of applicants for the following vacancies with recommendations to City Council:

Landmarks Commission

Motion by Louise Reidenbach to recommend the appointment of Joy Beckman, 703 Park (replacing Rebecca Moffett as East Side Representative) to a term ending October 31, 2019. Seconded by Daniel Barolsky. Members discussed her application. Ms. Beckman works at the college and another member of the Landmarks Commission is a college employee. Members wondered if this would create any sort of conflict. Motion carried.

Plan Commission

Motion by Louise Reidenbach to recommend the reappointment of incumbents Charles Haynes and Jan Ruster to individual terms ending April 30, 2021. Kurt Reynolds seconded the motion. Discussion ensued. Both incumbents are interested and willing to be reappointed. Appointment Review Committee members expressed that they feel the Plan Commission is "male heavy" and would like to look at the work experience, skills and education of all members of the commission. Motion carried.

Incumbent Don Tinder declined reappointment. There are two applications on file: Judy Robson applied 3/31/16 and Willis Zick applied 3/28/18. Ms. Robson's first choice is Board of Appeals, to which she was appointed in 2016 but resigned due to a time conflict.

Motion by Daniel Barolsky to recommend Judy Robson, 2411 E. Ridge Road (replacing Don Tinder) to a term ending April 30, 2021. Second by Pam George. Discussion: Ms. Robson is very involved in the community, while Mr. Zick is relatively new to the community. He recently resigned from Board of Appeals to apply for a more active committee. President Gifford called for a vote. Three votes in favor of Judy Robson; two opposed. Motion carried in favor of recommending the appointment of Judy Robson.

Police and Fire Commission

Incumbent Ana Kelly's application was presented for consideration. She was appointed in May, 2016 to fill a partial term that expires April 30, 2018. Members of the Appointment Review Committee discussed her application. Council President Leavy explained that we need to carefully screen Police and Fire Commission members. The Appointment Review Committee only has to consider what an applicant puts on their application; Council shall interview and can ask more questions.

Kurt Reynolds asked how long a person can serve on Police and Fire Commission? The City Attorney's office was consulted to confirm what the Municipal Code of Ordinances states; a committee member can fill a partial term, and is entitled to be appointed to their own full term. Mr. Reynolds states that may turn out to be a total of nine years. Since Ms. Kelly was appointed in May of 2016, her term could extend for seven years.

Mr. Reynolds also asked staff if there is a conflict of interest since the chair of the PFC is the mother of a City Councilor. Legal opinion was obtained; there is no conflict.

ARC members asked if there are any other applications on file for Police and Fire Commission? Yes, there are two: David P. Pagelow applied on April 11, 2016; Greg Ziegelbauer applied on May 19, 2016. Both applications have been considered in the past. The ARC members want to make sure there is diversity on the PFC. Staff reiterated that Ms. Kelly adds diversity to the PFC.

A recent article in the Beloit Daily News does not list vacancies on the Police and Fire Commission. Members of the ARC want more applications to consider and asked that staff put the vacancy on the City's website.

Motion by Dan Barolsky to table the reappointment of Ana Kelly in favor of allowing other residents the opportunity to apply for the Police and Fire Commission. Louise Reidenbach seconded and the motion carried.

6. Member Participation

- a. Members discussed the article that was in the Beloit Daily News, March 23-25, 2018 edition. They asked staff to compose a "thank you" to Austin Montgomery. They do not want an editorial, just a simple personal "thank you."

- b. Member Daniel Barolsky expressed that he feels the committee application is hard to find on the website.
- c. Council Vice-President Regina Dunkin asked why the committee members wouldn't recommend Ana Kelly for reappointment? Kurt Reynolds responded that the potential long term appointment and the fact that the vacancy wasn't listed in the Beloit Daily News article bothered him.
- d. Council President Leavy asked if the Appointment Review Committee would like to table the recommendation to reappoint other incumbents as that would be easier and no one's feelings would get hurt. He asked the City Attorney for advice on how to lay over all of the recommendations and rescind previous motions. Elizabeth Krueger stepped into the meeting to explain the process.
- e. Motion by Louise Reidenbach to reconsider the motion to recommend the appointment of Joy Boardman, 703 Park (replacing Rebecca Moffett as East Side Representative) for a term ending October 31, 2019 to the Landmarks Commission. Daniel Barolsky seconded and the motion carried. Motion by Daniel Barolsky to carry over the vacancy on the Landmarks Commission to the May 14, 2018 Appointment Review Committee meeting agenda. Seconded by Louise Reidenbach and the motion carried.
- f. Motion by Louise Reidenbach to reconsider the motion to recommend the reappointment of incumbents Charles Haynes and Jan Ruster to the Plan Commission for individual terms ending April 30, 2021. Kurt Reynolds seconded and the motion carried. Motion by Daniel Barolsky to carry over the reappointment of incumbents Charles Haynes and Jan Ruster to the May 14, 2018 Appointment Review Committee meeting agenda. Louise Reidenbach seconded and the motion carried.
- g. Motion by Daniel Barolsky to reconsider the motion to recommend the appointment of Judy Robson, 2411 E. Ridge Road (replacing Don Tinder) to a term on the Plan Commission ending April 30, 2021. Pam George seconded and the motion carried. Motion by Pam George to carry over the vacancy on the Plan Commission to the May 14, 2018 Appointment Review Committee meeting agenda. Daniel Barolsky seconded and the motion carried.
- h. Appointment Review Committee members asked staff to provide all applications of all existing committee members when there is a vacancy on a committee.
- i. Pam George asked that ARC members return their packets to staff for shredding, as the applications contain sensitive information.

7. Citizen Participation

None

8. Adjournment

Meeting adjourned at 5:40 p.m.


Dan Gifford, Chairperson

05-14-18
Date


Henry Clement, Vice-Chairperson

5/14/2018
Date