

**NOVEMBER 30,
2018**

*A weekly publication
from the Office of
the City Manager*

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Special points of interest:

- City Events (page 2)
- City Council Agenda (page 3)

CURRENT EVENTS AND ACTIVITIES

CITY MANAGER'S ACTIVITIES

- Along with Council President Kevin Leavy and Vice President Regina Dunkin, was interviewed by Ken Luchterhand, reporter for the *Hocak Worak*, the tribal newspaper for the Ho-Chunk Nation, about the Ho-Chunk application and upcoming public hearing on December 11, 2018. Link to the article here: <https://tinyurl.com/y88db54a>
- Held Department Head meeting and one-on-one meetings with direct reports.
- Attended the Rock County Evidence Based Decision Making Committee meeting.

GRINNELL HALL SENIOR CENTER HOLDING OPEN HOUSE - DECEMBER 1, 2018

Grinnell Hall, 631 Bluff Street, will host an open house from 10 a.m. to noon on Saturday, December 1, 2018. The open house will include refreshments and door prizes. Stop by to meet staff and advisory board members and see first hand what happens at Grinnell Hall. Grinnell Hall is open to individuals age 50 and older; individuals do not need to be City of Beloit residents to participate in activities or attend events.

2019 CITY COUNCIL NOMINATION PACKETS AVAILABLE

Candidates interested in running for a two-year Beloit City Council term may begin circulating nomination paperwork on Saturday, Dec. 1, 2018.

Informational packets with nomination papers for those interested in running for a two-year Beloit City Council term are available in the City Clerk-Treasurer's Office during normal business hours (8 a.m. to 5 p.m. Mondays through Fridays).

Things to know about the 2019 spring election:

- There are seven members on City Council and **three seats** will be up for election.
- The first day to circulate nomination papers is Saturday, Dec. 1, 2018.
- A minimum of 100 valid signatures of City of Beloit residents must be submitted. Staff recommends that between 100 and 200 signatures be submitted to ensure ballot access.
- Nomination papers and all forms must be completed and filed with the City Clerk-Treasurer by 5 p.m. on Wednesday, Jan. 2, 2019.
- The spring election will be held on Tuesday, April 2, 2019.
- Candidates must file required forms with the City Clerk-Treasurer before forming a committee and/or raising any funds.
- An informational session may be held in January for candidates who have gained ballot access.
- Newly-elected City Council members will take office on Tuesday, April 16, 2019.

If any interested candidate has questions or requires additional information, please contact the City of Beloit City Clerk-Treasurer's office at (608) 364-6680 or by email at StottlerL@beloitwi.gov.

I-90/39 CONSTRUCTION UPDATE

On Tuesday morning (December 4), the I-39/90 Northbound ramps to and from County S/Shopiere Road (Exit 183) are scheduled to reopen - weather permitting.

Early next week, the I-39/90 northbound traffic will be located on the new concrete pavement from Hart Road to the US 14/Humes Road interchange (Exit 171B) in Janesville. Please be alert for the changes and patient as everyone adjusts to the new traffic pattern.

BELOIT POLICE DEPARTMENT SCHEDULES BADGE PINNING CEREMONY - DECEMBER 6, 2018

The Beloit Police Department will hold a badge pinning ceremony on Thursday, December 6, 2018 at 6 p.m. in the City Hall Forum, 100 State Street. Please see [attached](#) media release for more information. The public is invited to attend.

SIGN UP FOR SNOW EMERGENCY NOTIFICATIONS

The City of Beloit is offering a service to alert residents about snow emergencies via email or text (data rates may apply). Sign up today to receive notifications: <https://tinyurl.com/y8pp6d3b> Snow emergency notifications will continue to be posted on multiple media sites, including the City's website and Facebook pages.

WINTER INFORMATION FROM CITY OF BELOIT DEPARTMENT OF PUBLIC WORKS

[Attached](#) is an informational piece with important information for the winter season, including designated emergency parking during a snow emergency, how to report property damage to the terrace or mailbox, and holiday garbage/recycling schedule. Also noted are the dates for Christmas tree collection, office and recycling drop-off center closures. Remember to like and follow the Department of Public Works on Facebook: www.facebook.com/BeloitPublicWorks

CITY MEETING CALENDAR — DECEMBER 3 - 7, 2018

Monday, Dec. 3	6:30 p.m.	City Council Workshop , City Manager's Conference Room, 4th Floor City Hall (All City Councilors)
Monday, Dec. 3	7:00 p.m.	City Council meeting , City Hall Forum (All City Councilors)
Wednesday, Dec. 5	7:30 a.m.	Rock County Breakfast Meeting (K. Leavy and R. Dunkin)
Wednesday, Dec. 5	7:00 p.m.	Plan Commission , Forum (M. Preuschl)
Thursday, Dec. 6	6:00 p.m.	Police Department Badge Pinning Ceremony, City Hall Forum

UPCOMING COMMUNITY EVENTS

This is just a sample of events coming up in Beloit. A more complete listing is available on the Visit Beloit website: www.visitbeloit.com

Friday, Dec. 7	5:00 - 9:00 p.m.	15th Annual Holidazzle , Downtown Beloit. Shop more than 25 businesses for one-of-a-kind and other unique gifts from artisans and craftspeople. Free trolley, live music, holiday treats, Santa visits and more.
Friday, Dec. 21	7:00 - 9:00 p.m.	Friday Night Special Skate with a DJ at Edwards Ice Arena, 2101 Cranston Rd., Beloit. Winter Holidays Theme: Bring a non-perishable food item and receive a free skate rental! Skate to Christmas carols. Regular admission prices apply.

CITY COUNCIL MEETING – MONDAY, DECEMBER 3, 2018

At approximately 6:30 p.m., the City Council will hold a Workshop in the City Manager's Conference Room to review the agenda of the regular 7:00 p.m. City Council meeting. Please click [here](#) to view the agendas and regular Council meeting packet.

4. PUBLIC HEARINGS

- a. Consideration of Resolution 2018-197 authorizing an exception to Section 34.15(1) of the Architectural Review and Landscape Code for the property located at 548 Broad Street. Corporate Contractors Inc. (CCI) on behalf of Bryden Motors has filed an application for an Exception to Section 34.15(1) of the Architectural Review and Landscape Code to allow the installation of metal siding on a commercial building in a C-3, Community Commercial District, for the property located at 548 Broad Street. The applicant has proposed the installation of metal siding on the Quick Lube building that is grey in color. The proposed material is the Metl-Span CF Tuff Wall panel, which has a stucco-like appearance, but also offers an extremely durable, impact- and abrasion-resistant coating that can withstand severe weather conditions. Plan Recommendation for approval 5-1. The Downtown Beloit Association Design Committee also recommended approval.

6. CONSENT AGENDA

All items listed under the consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

- a. Consideration of Resolution 2018-198 approving an underground electric easement across the city-owned property located at 3015 Cranston Road. Wisconsin Power and Light Company has requested a 20-foot easement across the northern edge of the vacant City-owned property located at 3015 Cranston Road as described and illustrated on the attachments in the Council meeting agenda packet. Plan Commission recommendation for approval 6-0.
- b. Consideration of Resolution 2018-171 authorizing final payment of Public Works Contract C18-15, I-90 Utility Relocation. 1,540 feet of sanitary sewer, 92 feet of watermain and a fire hydrant that conflicted with the reconstruction of I-90 were relocated as part of this project. The work has been completed and final payment is recommended.
- c. Consideration of Resolution 2018-204 authorizing award of Public Works Contract C17-16, Solid Waste Vehicle Storage Building. This project will result in the construction of a 5,280 square foot steel frame garage to protect and store the three semi-tractor trucks and trailers that the Solid Waste Division utilizes in their solid waste and recyclable transfer operations. The low bid is from Gilbank Construction, Inc.

7. LICENSES

- a. Consideration of Resolution 2018-205 for approval/denial of 2017-2019 applicants for an Alcohol Beverage Operator's (Bartender's) License for period November 12-26, 2018. Four applicants are recommended for approval; one applicant is recommended for denial on the basis of the background check of the applicant.

8. ORDINANCES

- a. Consideration of Ordinance No. 3633 annexing the property located at 1014 Froebel Drive to the City of Beloit. Plan Commission recommendation for approval 6-0. First reading. A failing septic system is the impetus for this request, as the property must be located in the City in order to connect to the City's sewer system.

12. REPORTS FROM BOARDS AND CITY OFFICERS

- a. The City Council may adjourn into closed session pursuant to Wis. Stats. 19.85 (1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, namely to discuss the Petition for Review of Determination by State Board of Assessors for Manufacturing Property filed by Kerry Inc., 3400 Millington Road, on November 19, 2018. The Council may reconvene into open session and possibly take action on the matter discussed in closed session.

13. ADJOURNMENT

POLICE DEPARTMENT

MEDIA RELEASE 18-0023

For Additional Information, Contact:
Sarah Millard, Director of Strategic Communications
Office: 608-364-6726
Email: millards@beloitwi.gov

Beloit Police Department Holding Badge Pinning Ceremony

Nov. 30, 2018 - The City of Beloit Police Department proudly announces the badge pinning of two patrol officers.

**Thursday, Dec. 6, 2018
6 p.m.
City of Beloit Public Forum
100 State St.
Beloit, WI 53511**

The ceremony will begin with remarks by Police Chief David B. Zibolski, after which we will warmly welcome patrol officers Roman Bailey and Zachary Stec to our team.

Roman Bailey joined the Beloit Police Department as a patrol officer on May 30, 2018. He will graduate in Beloit Police uniform from the police academy at Blackhawk Technical College on Dec. 7, 2018. Bailey achieved a Bachelor of Science in criminal justice from UW-Oshkosh in May 2017.

Zachary Stec joined the Beloit Police Department as a patrol officer on Aug. 1, 2018. He will graduate in Beloit Police uniform from the police academy at Blackhawk Technical College on Dec. 7, 2018. Stec is currently attending Western Illinois University majoring in law enforcement and justice administration.

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WINTER INFORMATION 2018-2019

City of Beloit Department of Public Works

Snow and Ice Control Policy Statement

The goal of the City of Beloit snow and ice control operation is to provide for the clearing and removal of ice and snow from city streets to assure safe travel throughout the city in a cost effective and environmentally friendly manner.

The following City Ordinances regarding snow emergencies are important to remember each winter. During a snow emergency, residents are encouraged to stay home and make only necessary travel with extreme caution.

Snow Ordinances:

SIDEWALKS

Per City Ordinance: Removal of snow and ice from sidewalks: A period of 48 hours following the end of a snow storm or sleet storm shall be given to the owners/residents of abutting property to remove snow or ice from the sidewalks. After such period elapses, the city may remove snow and ice, and the expense will be charged to the abutting property.

MOVING SNOW

Per City Ordinance: Moving snow onto streets and sidewalks prohibited: No person, in cleaning snow from lots, parking areas, driveways, filling stations, garages or other large areas shall pile or redistribute the snow in any street, alley or sidewalk.

SNOW EMERGENCY

Per City Ordinance

(a): Snow removal emergency is defined based upon forecast information or actual observed conditions, that the accumulation of ice or snow whether from snow fall or drifting will necessitate snowplowing, snow removal or winter pavement treatment operations.

(b): The City of Beloit is authorized to declare a snow emergency and shall provide local news media with an informal notice as quickly as possible. Failure to receive such notice shall not excuse any person from obeying the provisions of this subsection.

(c): During a declared snow emergency, no person shall park any vehicle upon any city street until after the period of declaration has come to an end.

The Police Department will ticket and/or tow away any motor vehicle, trailer or semitrailer found in violation of a declaration at the owner's expense.

Notification for Snow Emergencies

Residents should pay close attention to local media for information on snow emergencies. Notices are sent to the local news media and posted on the City of Beloit's website and Facebook. Public Works requests that residents please keep their vehicles off the street during a snow emergency

Designated Emergency Parking

LOCATION & DESIGNATED AREAS

Lots are marked with signage to help determine the parking areas



Krueger Park Upper (Hackett St. at House St.), East Lot
Krueger Golf Course (1611 Hackett St.), South Lot
Wootton Park (4th Street at Maple Ave.), Entire Lot
Rotary Center (1220 Riverside Drive), Between Designated Signs
Jones Shelter (access via Portland Ave.), Entire Lot
Angel Museum (656 Pleasant Ave.), North End of South Lot

Third St. (South Lot), West Side of Lot Along Fourth St.
Third St. (North Lot), North End of Lot Between Designated Signs
Ironworks (Fourth St.), Center Area Between Designated Signs
W. Grand Ave. Lot (229 W. Grand Ave.), Center Area Between Designated Signs
Telfer Park (2100 Cranston Road), South East Area Between Designated Signs



For additional information, please call the Department of Public Works Operations at (608) 364-2929
www.beloitwi.gov  Follow us on Facebook www.facebook.com/BeloitPublicWorks

Property Damage

Terrace:

• City crews may accidentally damage terraces when plowing streets. If your terrace is damaged by a snowplow, please call the Department of Public Works Operations Facility at (608) 364-2929 to report the damage. The claim will be investigated and if the city crew is deemed at fault, your terrace will be repaired in the spring.

Mailbox:

• City crews may accidentally damage a mailbox when they are plowing. If your mailbox is damaged, please call the Department of Public Works Operations Facility at (608) 364-2929 to report the damage and your claim will be investigated. If the City's crew is deemed at fault and your mailbox is compliant with postal regulations (listed below), a temporary solution will be provided. City crew will repair or replace your mailbox and/or the post, with a standard wooden post and mailbox according to postal regulations in the spring.

Mailbox Clearance Notice:

United Sate Postal Service requirements for mailboxes:

City Mailboxes

- Must be positioned in height 46" from the bottom of the mailbox to the street.
- Must be positioned so that the closest part of the mailbox to the road is a minimum of 12" but no more than 18" from the face of the curb at the street. (The measurement should be taken from the handle or other protrusion).
- Should have a handle, a flag and the house number on the right hand side as you face it.

Rural Mailboxes

- Mailboxes in rural areas can be positioned no more than 12" from the face of the curb at the street.
- The maximum height from the bottom of the mailbox to the street is 40".

Residents can contact the postmaster to determine whether or not they are rural or in the City of Beloit.

Holiday Garbage/Recycling Schedule:

- Holiday wreaths and garlands can be disposed of in your trash cart.
- Garbage and recycling crews also plow snow, collection days may be delayed during the winter, especially during a heavy snowstorm. Citizens can tune into local radio stations for garbage and recycling delay information or check the City's website at www.beloitwi.gov Follow us on Facebook www.facebook.com/BeloitPublicWorks

- Trash and recycling will be delayed by one day the week of December 25, 2018, due to the Christmas holiday.
- Trash and recycling will be delayed by one day the week of January 1, 2019, due to the New Year holiday.

Christmas Tree Collection:

- Curbside collection of Christmas Trees will begin Monday, January 7, 2019, through Friday, January 18, 2019. Place your tree curbside by 7 a.m. on your trash day.
- Please Note: Trees must be free of stands (including wooden stands etc.), bags, lights, garlands and ornaments etc.

City offices will be closed on:

- December 24, 25, & 31, 2018, and January 1, 2019, in observance of the Christmas and New Year's holidays.

Recycling Drop Off Center:

The Recycling Drop Off Center will be closed:
• December 22, 2018
• December 29, 2018
Services will resume on January 5, 2019

Christmas trees will also be accepted at the Recycling Drop Off Center at 2351 Springbrook Court on Saturdays from 9 a.m. to noon, beginning January 5, 2019.



**PUBLIC NOTICE & AGENDA
COUNCIL WORKSHOP AND/OR SPECIAL MEETING
4th Floor City Manager's Conference Room
6:30 PM
Monday, December 03, 2018**

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The Beloit City Council will hold a Workshop on Monday, December 3, 2018 at 6:30 p.m. in the 4th floor City Manager's Conference Room, City Hall, 100 State Street, Beloit WI 53511. The purpose of the workshop is to review the agenda of the regular 7:00 p.m. City Council meeting.

Lori S. Curtis Luther, City Manager

Dated: November 28, 2018
Lorena Rae Stottler
City Clerk-Treasurer
www.beloitwi.gov

** Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit, WI 53511.



AGENDA
BELOIT CITY COUNCIL
City Hall Forum - 100 State Street, Beloit, WI 53511
7:00 PM
Monday, December 03, 2018

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. SPECIAL ORDERS OF THE DAY/ANNOUNCEMENTS
4. PUBLIC HEARINGS
 - 4.a. Consideration of Resolution 2018-197 authorizing an exception to Section 34.15(1) of the Architectural Review and Landscape Code for the property located at 548 Broad Street (Christensen) Plan Recommendation for approval 5-1
[Attachment](#)
5. PUBLIC COMMENTS
6. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

 - 6.a. Consideration of Resolution 2018-198 approving an underground electric easement across the city-owned property located at 3015 Cranston Road (Christensen) Plan Commission recommendation for approval 6-0
[Attachment](#)
 - 6.b. Consideration of Resolution 2018-171 authorizing final payment of Public Works Contract C18-15, I-90 Utility Relocation (Williamson)
[Attachment](#)
 - 6.c. Consideration of Resolution 2018-204 authorizing award of Public Works Contract C17-16, Solid Waste Vehicle Storage Building (Williamson)
[Attachment](#)
7. LICENSES
 - 7.a. Consideration of Resolution 2018-205 for approval /denial of 2017-2019 applicants for an Alcohol Beverage Operator's (Bartender's) License for period November 12-26, 2018 (Stottler)
[Attachment](#)

8. ORDINANCES

- 8.a. Consideration of Ordinance No. 3633 annexing the property located at 1014 Froebel Drive to the City of Beloit (Christensen) Plan Commission recommendation for approval 6-0 First reading

[Attachment](#)

9. APPOINTMENTS

The individuals named below have been nominated for a seat on a city board, committee or commission. Each nomination is subject to confirmation by the City Council, approval of appointment will be accomplished by one motion unless a council member requests to take up a nomination separately, in which event the nomination will be removed from the General Order of Business and considered at this point on the agenda.

10. COUNCILOR ACTIVITIES AND UPCOMING EVENTS

11. CITY MANAGER'S PRESENTATION

12. REPORTS FROM BOARDS AND CITY OFFICERS

- 12.a. The City Council may adjourn into closed session pursuant to Wis. Stats. 19.85 (1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, namely to discuss the Petition for Review of Determination by State Board of Assessors for Manufacturing Property filed by Kerry Inc., 3400 Millington Road, on November 19, 2018. The Council may reconvene into open session and possibly take action on the matter discussed in closed session. (Krueger)

13. ADJOURNMENT

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Lorena Rae Stottler
City of Beloit Clerk-Treasurer
www.beloitwi.gov

City Council meetings occur on the first and third Mondays of the month. Meetings are televised on Charter Cable Access digital channel 992 and are live streamed via the Beloit Access Television (BATV) YouTube Channel. Council meetings are rebroadcast on Charter Cable Access digital channel 992 and are archived on the BATV YouTube Channel for viewing at your leisure.



**PUBLIC NOTICE & AGENDA
PLAN COMMISSION
City Hall Forum - 100 State Street, Beloit, WI 53511
7:00 PM
Wednesday, December 05, 2018**

1. CALL TO ORDER AND ROLL CALL
2. MINUTES
 - 2.a. Consideration of the minutes of the November 20, 2018 Plan Commission meeting
3. PUBLIC HEARINGS
 - 3.a. Consideration of an amendment to the Future Land Use Map of the City's Comprehensive Plan from Two-family/Townhouse Residential to Mixed Residential for the property located at 2426 Prairie Avenue
4. REPORTS
5. STATUS REPORT ON PRIOR PLAN COMMISSION ITEMS
6. ADJOURNMENT

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15TH ANNUAL Holidayzgle

DECEMBER 7th

DOWNTOWN BELOIT 5-9PM



A night of
UNIQUE SHOPPING
from artisans &
craftspeople!

SHOP
MORE THAN 25
BUSINESSES!

Shop for
ONE-OF-A-KIND
gifts!

FREE TROLLEY LIVE MUSIC HOLIDAY TREATS
SANTA VISITS SWEET SHOPPE

MORE THAN 25 BUSINESSES OPEN LATE!



CSI MEDIA | JONES TRAVEL | NEST EGG | NORTHWOODS PREMIUM CONFECTIONS
STATELINE MENTAL HEALTH SERVICES | WISCONSIN DISTRIBUTORS

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