



**PUBLIC NOTICE & AGENDA
COMMUNITY DEVELOPMENT AUTHORITY
City Hall Forum - 100 State Street, Beloit, WI 53511
4:30 PM
Wednesday, June 27, 2018**

1. CALL TO ORDER AND ROLL CALL
2. PUBLIC COMMENT
3. MINUTES
 - 3.a. Review and consideration of the minutes of the Regular meeting held on May 23, 2018
[Attachment](#)
4. BELOIT HOUSING AUTHORITY
 - 4.a. Presentation of May Activity Report (Cole)
[Attachment](#)
 - 4.b. Presentation of April Financial Report (Cole)
[Attachment](#)
 - 4.c. Review and consideration of Resolution 2018-09, Authorizing the Beloit Housing Authority to apply for a Resident Opportunity & Self-Sufficiency Service Coordinator (ROSS-SC) Program grant (Cole)
[Attachment](#)
5. COMMUNITY AND HOUSING SERVICES
 - 5.a. Review and consideration of Resolution 2018-10, Recommending 2019 Community Development Block Grant (CDBG) Local Funding Priorities (Downing)
[Attachment](#)
6. GREATER BELOIT ECONOMIC DEVELOPMENT CORPORATION
 - 6.a. Appoint a Community Development Authority board member to the Greater Beloit Economic Development Corporation
7. ADJOURNMENT

** Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit, WI 53511.



Minutes

Beloit Community Development Authority

100 State Street, Beloit WI 53511

May 23, 2018

4:30 P.M.

The regular meeting of the City of Beloit Community Development Authority was held on Wednesday, May 23, 2018 in the Forum of Beloit City Hall, 100 State Street.

1. Call to Order and Roll Call

Meeting was called to order by Commissioner Baker at 4:31 p.m.

Present: Commissioners Baker, Ellison, Kenitzer, Leavy and Murray

Absent: Commissioners DeBrock and Forbeck

Staff Present: Julie Christensen, Teri Downing, Clinton Cole and Ann Purifoy

2. Public Comments

None

3. Review and Consideration of the Minutes of the Regular Meeting held on April 25, 2018 and the Special Meeting held on May 3, 2018

A motion was made by Commissioner Ellison and seconded by Commissioner Kenitzer to approve the minutes of the Regular Meeting held on April 25, 2018 and the Special Meeting held on May 3, 2018. Motion carried unanimously.

4. Housing Authority

a. Presentation of March/April Activity Reports

Clinton Cole, Interim Director, gave a brief summary of the reports.

Since the Section 8 funding we received in April was more than anticipated, we plan to issue vouchers in June, August and October until our lease-up numbers are up.

b. Presentation of December 2017 Financial Report

Clinton Cole gave a brief summary of the report.

c. Presentation of First Quarter 2018 Financial Report

Clinton Cole gave a brief summary of the report.

Clint stated that the first quarter of 2018 was unusual because we operated without an approved Federal budget and did not know how much funding we would receive.

d. Review and Consideration of Resolution 2018-07, Approval of 2018 Beloit Housing Authority First Quarter Write-offs

Clinton Cole presented the staff report and recommendation.

Councilor Leavy expressed concern with the amount of the write-offs and asked a number of questions about maintenance expenses, rent owed, and the general process for termination from the program. He also expressed concerns about the amount we were actually received from past debts owed to the Housing Authority.

Commissioner Kenitzer requested a report showing the amounts collected from write-offs. It was agreed that the amount recovered by BHA through repayment agreements and the tax return intercept program will be included in the monthly Financial Reports moving forward.

Commissioner Kenitzer moved and Commissioner Ellison seconded a motion to approve Resolution 2018-07. Motion carried unanimously.

5. **Community and Housing Services**

a. Review and consideration of Resolution 2018-08, Recommending Approval of a Substantial Amendment to the 2018 Annual Action Plan

Teri Downing, Community and Housing Services Director, presented the staff report and recommendation.

Julie stated that the purpose of the workshop later on the agenda is to improve understanding of the CDBG application process. Our funding of agency applications based on funding priorities must be justified to HUD.

Commissioner Murray moved and Commissioner Ellison seconded a motion to approve Resolution 2018-08. Motion carried unanimously.

b. The CDA will adjourn to a workshop to hear a presentation on the Community Development Block Grant (CDBG) program guidelines and budget and plan approval process.

Commissioner Murray moved and Commissioner Ellison seconded a motion to adjourn to the workshop. Motion carried unanimously.

6. **Adjournment**

Motion by Commissioner Kenitzer and seconded by Commissioner Baker to adjourn at 6:22 p.m. Motion carried.

REPORTS AND PRESENTATIONS TO COMMUNITY DEVELOPMENT AUTHORITY



Agenda Number:	4a		
Topic:	May 2018 Activity Report		
Date:	June 27, 2018		
Presenter:	Clinton Cole	Division:	Beloit Housing Authority

Overview/Background Information

Each month, the Housing Authority provides an activity report to the Community Development Authority. This report is for information only.

Key Issues

Public Housing:
 During this reporting period, there was one public housing vacancy, one upcoming vacancy for June. 10 applicants were pulled from the public housing waiting list; five applicants were briefed. 12 public housing inspections and 21 annual and interim re-certifications were completed.

Section 8:
 519 vouchers were housed by May 31, 2018, with six voucher holders either searching for units or waiting for passed inspections. 22 portable vouchers were paid by BHA, and four port-in vouchers were administered by BHA. 57 Section 8 inspections were completed during this reporting period, and the Housing Specialists completed 35 annual and 37 interim re-certifications. 80 applicants were notified; none were briefed.

Conformance with Strategic Plan

Approval of this agreement would conform with the stated purpose of the following strategic goal:

- Goal #1 - Create and Sustain Safe and Healthy Neighborhoods
- Goal #2 - Create and Sustain a High Performing Organization
- Goal #3 - Create and Sustain Economic and Residential Growth
- Goal #4 - Create and Sustain a High Quality of Life
- Goal #5 - Create and Sustain High Quality Infrastructure and Connectivity
- Goal #6 - Create and Sustain a Positive Image, Enhance Communications and Engage the Community

Sustainability

(If applicable, briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment. Consider whether the policy or program will reduce dependence upon fossil fuels, reduce dependence on chemicals and other manufacturing substances that accumulate in nature, reduce dependence on activities that harm life sustaining eco-systems, and/or meet the hierarchy of present and future human needs fairly and efficiently. Write N/A if not applicable)

N/A

Action Required/Recommendation

No action required. Information only.

Fiscal Note/Budget Impact

All fiscal/budget impacts are noted in the report.

Attachments

May 2018 Activity Report

Section 8 Inspections

125 inspections were completed during this reporting period. 52 were annual inspections, 12 were initial inspections, 27 were re-inspections and there were no special inspections.

Section 8 Activities

New Participants:	0
Annual Recerts:	35
Interim Recerts:	37
Abatements:	0
Movers:	6
Possible Program Violations:	4
End of Program	7

Section 8 Briefings

Number Notified:	80
Number Briefed:	0

APPLICATIONS:

Waiting List:	141	Public Housing East
	157	Public Housing West
	241	Parker Bluff
	119	Project-Based
	391	Sec. 8

0 Tenants removed for Repayment Default
0 Tenants removed for unreported income
0 Tenants removed for unauthorized occupants
0 Applicants removed for debts owed
Some applicants are on both lists, some are not
Section 8 waiting list opened 4/4/11

REPORTS AND PRESENTATIONS TO COMMUNITY DEVELOPMENT AUTHORITY



Agenda Number:	4b		
Topic:	April 2018 Financial Report		
Date:	June 27, 2018		
Presenter:	Clinton Cole	Division:	Beloit Housing Authority

Overview/Background Information

Each month, the Housing Authority provides a financial report to the Community Development Authority. This report is for information only.

Key Issues

Attached is the Beloit Housing Authority Financial Statement prepared by the BHA Accountant for the month ending April 30, 2018.

Through the month of April, the Low Income Public Housing (LIPH) program income was \$146,509.50 and the LIPH expenses were \$155,177.00. There was a \$(8,667.50) deficit in LIPH. The Operating Reserve for LIPH at this Period end is \$5,200,828.50.

Through the month of April, the Project Based Voucher (PBV) program income was \$17,799.61 and the expenses were \$11,418.45. The PBV had a surplus of \$6,381.16. The PBV Operating Reserve at this Period End is \$62,178.16.

Through the month of April, Phase 1 and Phase 2 program income was \$217,298.03 and the expenses were \$162,887.94. Phase 1 and Phase 2 had a surplus of \$54,410.09. The Operating Reserve for these programs at this Period End is \$203,709.09.

Through the month of April, the Housing Choice Voucher (HCV) program income was \$1,093,839.01 and expenses were \$1,034,750.35. The HCV program had a surplus of \$6,306.02. The HCV Operating Reserve at this Period End is \$291,061.02.

Debts owed to BHA collected to date in 2018: \$21,951.44 TRIP Program: \$19,552.26 Repayment Plans: \$2,399.18

Conformance with Strategic Plan

Approval of this agreement would conform with the stated purpose of the following strategic goal:

- Goal #1 - Create and Sustain Safe and Healthy Neighborhoods
- Goal #2 - Create and Sustain a High Performing Organization
- Goal #3 - Create and Sustain Economic and Residential Growth
- Goal #4 - Create and Sustain a High Quality of Life
- Goal #5 - Create and Sustain High Quality Infrastructure and Connectivity
- Goal #6 - Create and Sustain a Positive Image, Enhance Communications and Engage the Community

Sustainability

(If applicable, briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment. Consider whether the policy of program will reduce dependence upon fossil fuels, reduce dependence on chemicals and other manufacturing substances that accumulate in nature, reduce dependence on activities that harm life sustaining eco-systems, and/or meet the hierarchy of present and future human needs fairly and efficiently. Write N/A if not applicable)

N/A

Action Required/Recommendation

No action required. Information only.

Fiscal Note/Budget Impact

All fiscal/budget impacts are noted in the report.

Attachments

April 2018 Consolidated Budget Report

Consolidated 2018 Budget Report for Beloit Housing Authority - April 2018

		YTD Actual						Annual Board Approved Budget		
Income	Approved YTD	LIPH	LIPH Grant	PBV	Phase 1 & 2	HCV	Agency Total	LIPH/LLC/PBV	HCV	Total
1 Dwelling Rental	78,539.75			17,613.00	78,819.00		96,432.00	314,159.00		314,159.00
2 Excess Utilities	-						-			-
3 Interest on Unrestricted Fund Investments	300.75	23.84			278.33	591.73	893.90	770.00	433.00	1,203.00
4 Income - Transfer In from PBV	-						-			-
5 Other Income - Tenants	7,755.00			11.91	11,129.94		11,141.85	31,020.00		31,020.00
6 HAP Fraud Recovery & FSS Forfeitures	-						-			-
7 Other Income - Bad Debt Collections	-	11,479.13					11,479.13			-
8 Other Income - Laundry/Copy Fees/Misc	11,929.50	5,686.53		174.70	46,926.24	464.28	53,251.75	47,718.00		47,718.00
9 Other Income - CFP Operation Money	7,500.00						-	30,000.00		30,000.00
10 Other Income - Sale of Asset Gain/Loss	-						-			-
11 Admin Fees Earned - HUD	77,442.50					105,103.00	105,103.00		309,770.00	309,770.00
12 Incoming Billable Admin Fees/Oper Sub	68,750.00				80,144.52		80,144.52	275,000.00		275,000.00
13 HAP Subsidy	-					987,680.00	987,680.00			-
14 Operating Subsidy	621,319.00	129,320.00					129,320.00	375,244.00	2,110,032.00	2,485,276.00
Total Income	873,536.50	146,509.50	-	17,799.61	217,298.03	1,093,839.01	1,475,446.15	1,073,911.00	2,420,235.00	3,494,146.00
Expenses	Approved YTD	LIPH	LIPH Grant	PBV	Phase 1 & 2	HCV	Agency Total	LIPH/LLC/PBV	HCV	Total
Administrative Expenses										
15 Admin Salaries	100,724.25	23,834.35		3,422.37	33,917.63	59,881.07	121,055.42	186,433.00	216,464.00	402,897.00
16 FSS Coordinator Admin Salaries	-	6,652.86					6,652.86			-
17 Admin Employee Benefits	48,604.00	9,981.43		1,111.68		23,552.89	34,646.00	92,416.00	102,000.00	194,416.00
18 FSS Coordinator Admin Benefits	-	1,696.02					1,696.02			-
19 Advertising & Marketing	575.00						-	1,300.00	1,000.00	2,300.00
20 Legal	875.00				52.50		52.50	3,250.00	250.00	3,500.00
21 Staff Training	625.00						-	2,500.00	-	2,500.00
22 Travel	125.00						-	250.00	250.00	500.00
23 Accounting Consultants	8,552.50	3,204.00		480.00	4,252.00	2,000.00	9,936.00	28,710.00	5,500.00	34,210.00
24 Audit Fee	7,603.50	1,817.50			19,575.00	1,817.50	23,210.00	24,957.00	5,457.00	30,414.00
25 Telephone	1,612.75	1,589.28				1,909.80	3,499.08	2,940.00	3,511.00	6,451.00
26 Postage	2,050.00	367.38					367.38	2,700.00	5,500.00	8,200.00
27 Office Supplies	1,605.00	110.38				193.14	303.52	3,420.00	3,000.00	6,420.00
28 Memberships & Publications	573.50	70.00					70.00	1,147.00	1,147.00	2,294.00
29 Bank Fees	677.50	5.00			26.50	1,087.75	1,119.25	10.00	2,700.00	2,710.00
30 Computer Maintenance	-						-			-
31 Copier Expenses	1,250.00	974.70					1,976.72	2,500.00	2,500.00	5,000.00
32 Office Equipment Maintenance	-						-	-	-	-
33 Postage Machine	-					850.29	850.29			-
34 Software Maintenance	125.00	245.00				255.00	500.00	250.00	250.00	500.00
35 Outgoing Portable Admin Fees	-	122.48					122.48			-
36 Sundry Administration/Compliance Fees	2,625.00	86.49		600.00	7,876.80	2,255.98	10,819.27	9,500.00	1,000.00	10,500.00
37 Management Improvements	-						-			-
38 Management Fees	4,500.00				5,686.53		5,686.53	18,000.00		18,000.00
39 Eviction & Collection Agent Fees	-						-			-
40 HAP Expense (net fraud recovery to HUD)	527,508.00					934,897.36	934,897.36		2,110,032.00	2,110,032.00
HAP Overfunding (Underfunding)	-					52,782.64				-
Maintenance Expenses										
41 Maintenance Salaries	30,997.00	1,485.00		1,171.07	46,194.41		48,850.48	123,988.00		123,988.00
42 Casual Labor - Maintenance	-						-			-
43 Maintenance Benefits	12,680.75	331.88		712.17			1,044.05	50,723.00		50,723.00
44 Maintenance Materials & Supplies	7,250.00	274.51		123.64	4,082.58		4,480.73	29,000.00		29,000.00
45 Plumbing Supplies	-	394.98					394.98			-
46 Locks, Locksets & Keys	-						-			-
47 Electrical Supplies	-	747.80					747.80			-
48 Painting Supplies	-	82.14					82.14			-
49 Cleaning Supplies	-	570.21					570.21			-
50 Equipment Repair Parts	-						-			-

Cash Flow Statement
Beloit Housing Authority
4/30/2018

	BHA YTD	LLC Phase 1 & 2	HCV YTD Actual	YTD Budget	Variance Over (Under)
	Actual	Actual			
Income					
Dwelling Rent/Utilities	17,613.00	78,819.00		314,159.00	(217,727.00)
Interest on Investments	23.84	278.33	591.73	1,203.00	(309.10)
Other Income	17,352.27	138,200.70	464.28	108,738.00	47,279.25
HUD Admin Fees			105,103.00	309,770.00	(204,667.00)
HUD Grants/Subsidies	129,320.00		987,680.00	2,485,276.00	(1,368,276.00)
Total Income	164,309.11	217,298.03	1,093,839.01	3,219,146.00	(1,743,699.85)
Expenses					
Administrative					
Salaries/Benefits	46,698.71	33,917.63	83,433.96	597,313.00	433,262.70
Office Expenses	8,452.51	31,782.80	9,264.17	109,999.00	60,499.52
Office Contracted Services	1,219.70		2,107.31	5,500.00	2,172.99
Oper Sub Transfer/Mgmt Fee Pd		5,686.53		18,000.00	12,313.47
Housing Assistance Pmts			934,897.36	2,110,032.00	1,175,134.64
Maintenance					
Salaries/Benefits	3,700.12	46,194.41		174,711.00	124,816.47
Materials & Supplies	2,193.28	4,082.58		29,000.00	22,724.14
Maintenance Contracts	4,009.28	8,483.89		55,250.00	42,756.83
Utilities	4,945.71	9,201.88		59,010.00	44,862.41
Other Operating					
Protective Services	10,811.14	1,404.40		45,400.00	33,184.46
Insurance	3,995.31	9,157.05	1,545.34	45,371.00	30,673.30
PILOT	425.17	6,961.73		26,360.00	18,973.10
Other Operating Expenses	80,144.52	6,015.04	3,502.21	286,950.00	197,288.23
Total Expenses	166,595.45	162,887.94	1,034,750.35	3,562,896.00	2,198,662.26
Net Admin Income (Loss)	(2,286.34)	54,410.09	6,306.02		
Net HAP Income (Loss)			52,782.64		
Total YTD Income (Loss)	(2,286.34)	54,410.09	59,088.66		

REPORTS AND PRESENTATIONS TO COMMUNITY DEVELOPMENT AUTHORITY



Agenda Number:	4c		
Topic:	FY2018 HUD ROSS Service Coordinator Funding Opportunity		
Date:	June 27, 2018		
Presenter:	Clinton Cole	Division:	Beloit Housing Authority

Overview/Background Information

The Department of Housing and Urban Development (HUD) has issued a Notice of Fund Availability (NOFA) regarding funding for the FY2018 Resident Opportunity and Self-Sufficiency Service Coordinator (ROSS-SC) Grant. The City’s grant policy requires board approval before applying for grant funds.

Key Issues

1. The ROSS-SC program is designed to assist residents of Public Housing make progress towards economic self-sufficiency. To help residents accomplish this goal, ROSS provides grant funding to eligible applicants to hire Service Coordinators to assess the needs of Public Housing residents and link them to supportive services that enable participants to move towards economic independence and stability.
2. The Beloit Housing Authority has received notice that we may be ineligible to apply for 2019 funding for our current Family Self-Sufficiency Coordinator. This was due to the termination of several participants in the FSS program without replacing them with new participants. Consequently, we may not meet the minimum requirements to apply for this funding.
3. The Beloit Housing Authority intends to request \$195,000 to provide salary and benefits to a ROSS Service Coordinator over the grant term of 36 months.

Conformance with Strategic Plan

Approval of this agreement would conform with the stated purpose of the following strategic goal:

- Goal #1 - Create and Sustain Safe and Healthy Neighborhoods
- Goal #2 - Create and Sustain a High Performing Organization
- Goal #3 - Create and Sustain Economic and Residential Growth
- Goal #4 - Create and Sustain a High Quality of Life
- Goal #5 - Create and Sustain High Quality Infrastructure and Connectivity
- Goal #6 - Create and Sustain a Positive Image, Enhance Communications and Engage the Community

Sustainability

(If applicable, briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment. Consider whether the policy of program will reduce dependence upon fossil fuels, reduce dependence on chemicals and other manufacturing substances that accumulate in nature, reduce dependence on activities that harm life sustaining eco-systems, and/or meet the hierarchy of present and future human needs fairly and efficiently. Write N/A if not applicable)

N/A

Action Required/Recommendation

Staff recommends approval of the attached resolution.

Fiscal Note/Budget Impact

This funding opportunity will allow the Beloit Housing Authority to continue to provide services to residents.

Attachments

Resolution 2018-09, Authorizing the Beloit Housing Authority to apply for Fiscal Year 2018 Resident Opportunity and Self-Sufficiency Service Coordinator Funding.

COMMUNITY DEVELOPMENT AUTHORITY

RESOLUTION 2018-09
AUTHORIZING THE BELOIT HOUSING AUTHORITY TO APPLY FOR FISCAL YEAR
2018 RESIDENT OPPORTUNITY AND SELF-SUFFICIENCY SERVICE COORDINATOR
FUNDING

WHEREAS, the Department of Housing and Urban Development (HUD) has made funding available to provide a Resident Opportunity and Self-Sufficiency Service Coordinator (ROSS-SC), and

WHEREAS, the Beloit Housing Authority has received notice that we may not be eligible to apply for 2019 funding for our current Family Self-Sufficiency (FSS) Coordinator, and

WHEREAS, the Beloit Housing Authority intends to apply for the FY2018 ROSS-SC grant to fill the potential funding gap to be able to continue to provide services to residents.

NOW THEREFORE BE IT RESOLVED, that the Community Development Authority Board of Commissioners authorizes the Beloit Housing Authority to submit an application for FY2018 ROSS Service Coordinator Grant funding in the amount of \$195,000.

Adopted this 27th day of June, 2018.

Community Development Authority

David Baker, Chairman
Beloit Community Development Authority

ATTEST:

Julie Christensen, CDA Executive Director

REPORTS AND PRESENTATIONS TO COMMUNITY DEVELOPMENT AUTHORITY



Agenda Number:	5a		
Topic:	Consideration of Resolution 2018-10, Recommending 2019 Community Development Block Grant (CDBG) Local Funding Priorities		
Date:	June 27, 2018		
Presenter:	Teri Downing	Division:	Community & Housing Services

Overview/Background Information

HUD recommends that municipalities establish local funding priorities in order to guide the allocation of local CDBG funds. The funding priorities approved at this CDA meeting will be recommended to City Council for approval during the July 16, 2018 City Council meeting. The priorities will then be incorporated into the 2019 application process which begins in mid to late July.

The City prepared the 2015-2019 Consolidated Plan, which is a 5-year strategic plan for the use of CDBG funds. Staff held three Steering Committee meetings with local agencies and community leaders to obtain input about the needs of the community and gaps in services. The following needs were identified in these meetings:

- **Meeting 1: Housing and Homelessness**
 - Need for rental assistance
 - Need for more case management and education in life skills and financial/budgeting
 - Need for activities that serve that comprehensively serve the neighborhood, not just the houses
- **Meeting 2: Non-homeless Special Needs**
 - Gap-in-service: Water and sewer bill assistance
 - Gap-in-service: Voluntary payee services
 - Great need for comprehensive/long-term case management for life-skills, budgeting education, and AODA issues
 - Great need for programs that concentrate on prevention instead of “fixing” problems after they occur.
 - Need for transportation
- **Meeting 3: Community and Economic Development Needs**
 - Gap in service: Programs for middle school and teenagers
 - Economic Development/Businesses: Lack of locally qualified workforce for very technical positions
 - Gap in service: Lack of training programs for very technical positions (chemicals, engineers, computers, etc.), which would qualify people for positions in newly developed and/or incoming companies/projects such as Kerry, NorthStar, Acculynx, and I-90/39 Expansion.
 - Need for programs that provide skills and education that correspond with employment opportunities in the community.
 - Need for local “job center”
 - Need for consolidating services instead of having numerous different “silo” locations to access assistance and resources
 - Need for transportation

The City also held listening sessions with the public, in which the following needs were identified: employment training, youth programming, deteriorating and vacant properties, and job opportunities

Key Issues

Based on the information above, staff recommends the following funding priorities:

1. Public Service Programs which focus on comprehensive case management strategies, with priority given to neighborhood stabilization activities, education in budgeting and life skills, employment training that corresponds with local employment opportunities, and activities which meet one of the NRSA objectives.

2. Code Enforcement
3. Housing Rehabilitation
4. Economic Development Activities, with priority given to Technical Job Training
5. Eligible CDBG project categories are also attached for your information.

Conformance with Strategic Plan

Approval of this agreement would conform with the stated purpose of the following strategic goal:

- Goal #1 - Create and Sustain Safe and Healthy Neighborhoods
- Goal #2 - Create and Sustain a High Performing Organization
- Goal #3 - Create and Sustain Economic and Residential Growth
- Goal #4 - Create and Sustain a High Quality of Life
- Goal #5 - Create and Sustain High Quality Infrastructure and Connectivity
- Goal #6 - Create and Sustain a Positive Image, Enhance Communications and Engage the Community

Sustainability

(If applicable, briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment. Consider whether the policy of program will reduce dependence upon fossil fuels, reduce dependence on chemicals and other manufacturing substances that accumulate in nature, reduce dependence on activities that harm life sustaining eco-systems, and/or meet the hierarchy of present and future human needs fairly and efficiently. Write N/A if not applicable)

N/A

Action Required/Recommendation

Staff recommends approval of the attached resolution.

Fiscal Note/Budget Impact

These funding priorities will allow the City to fund the highest priority needs with the CDBG grant dollars.

Attachments

Resolution 2018-10, Recommending 2019 Community Development Block Grant Local Funding Priorities, Attachments A and B.

COMMUNITY DEVELOPMENT AUTHORITY

**RESOLUTION 2018-10
RECOMMENDING 2019 COMMUNITY DEVELOPMENT BLOCK GRANT
LOCAL FUNDING PRIORITIES**

WHEREAS, the City of Beloit will be allocating Community Development Block Grant (CDBG) funds to eligible projects for 2019, and

WHEREAS, CDBG funds awarded to the City of Beloit are limited, and

WHEREAS, the Community Development Authority recommends that setting priorities for funding will ensure allocation to projects which will meet the greatest needs for the dollars spent.

NOW THEREFORE BE IT RESOLVED, that the 2019 CDBG local funding priorities are recommended to the City Council as shown on Attachment A.

Adopted this 27th day of June, 2018.

Community Development Authority

David Baker, Chairman
Beloit Community Development Authority

ATTEST:

Julie Christensen, CDA Executive Director

Attachment A
To CDA RESOLUTION 2018-10
RECOMMENDING 2018 COMMUNITY DEVELOPMENT BLOCK GRANT
LOCAL FUNDING PRIORITIES
(6-27-2018)

1. Public Service Programs which focus on comprehensive case management strategies, with priority given to neighborhood stabilization activities, education in budgeting and life skills, employment training that corresponds with local employment opportunities, and activities which meet one of the NRSA Objectives.
2. Code Enforcement
3. Housing Rehabilitation
4. Economic Development Activities, with priority given to Technical Job Training
5. Program Administration
6. Fair Housing

Eligible CDBG Projects

Public Services: Provision of public services (including labor, supplies, and materials) including but not limited to those concerned with employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, energy conservation, homebuyer down payment assistance, or recreational needs.

Housing: This includes labor, materials, and other costs of rehabilitating houses; loans for financing indebtedness secured by a property being rehabilitated with CDBG funds; improvements to houses to increase energy efficiency; improvement to houses to increase water efficiency; connection of residential structures to water or sewer mains; administrative expenses related to a rehabilitation project funded with CDBG; and improvements to houses to improve the accessibility.

Property Acquisition: Acquisition of property for any public purpose which meets one of the national objectives.

Demolition: Clearance, demolition or removal of buildings and improvements, including movement of structures to other sites.

Code Enforcement: Costs incurred for inspection for code violations and enforcement of codes in deteriorating or deteriorated areas when such enforcement together with public or private improvements, rehabilitation or services to be provided maybe expected to arrest the decline of the area.

Commercial or Industrial Rehabilitation: The acquisition, construction, rehabilitation or installation of commercial or industrial buildings, structures and other real property equipment and improvements, including railroad spurs or similar extensions.

Micro-enterprise Assistance: The provision of assistance to businesses having five or fewer employees.

Planning: Activities that consist of data gathering, studies, analysis, and preparation of plans and the identification of actions that will implement such plans.

Public Facilities and Improvements: Acquisition, construction, reconstruction, rehabilitation, or installation of public facilities and improvements.

Special Economic Development Activities: Provision of assistance to a private for-profit business and economic development services related to the provision of assistance.

Fair Housing: Provision of fair housing service and fair housing enforcement, education and outreach

Interim Assistance: In areas where there are signs of physical deterioration and immediate action is needed, the repair of public infrastructure and special garbage, trash, and debris removal may

be completed. Additionally, in emergency situations where public health and safety is at risk, the repair of streets, sidewalks, publicly owned utilities, and public buildings; the clearance of streets, and the improvement of private properties may be completed. These activities can only be completed to extent necessary to alleviate the emergency conditions.

Privately-owned Utilities: Acquire, construct, reconstruct, rehabilitate, or install distribution lines and facilities of privately-owned utilities.

Technical Assistance: Provide technical assistance to public or nonprofit entities to increase the capacity of such entities to carry out eligible neighborhood revitalization or economic development activities.