



**PUBLIC NOTICE & AGENDA
COMMUNITY DEVELOPMENT AUTHORITY
City Hall Forum - 100 State Street, Beloit, WI 53511
4:30 PM
Wednesday, September 26, 2018**

1. CALL TO ORDER AND ROLL CALL
2. PUBLIC COMMENT
3. MINUTES
 - 3.a. Consider approval of the Minutes of the regular meeting held on August 29, 2018
[Attachment](#)
4. BELOIT HOUSING AUTHORITY
 - 4.a. Presentation of the August Activity Report (Cole)
[Attachment](#)
 - 4.b. Presentation of the July Financial Report (Cole)
[Attachment](#)
 - 4.c. Consideration of Resolution 2018-14 Approving the 2019 Beloit Housing Authority Operating Budget (Cole)
[Attachment](#)
5. COMMUNITY AND HOUSING SERVICES
 - 5.a. Consideration of Resolution 2018-15 Recommending Approval of the 2019 Community Development Block Grant Budget and 2019 Annual Plan (Downing)
[Attachment](#)
 - 5.b. Consideration of Resolution 2018-16 Recommending Approval of the 2019 Home Investment Partnerships Program (HOME) Budget (Christensen)
[Attachment](#)
6. ADJOURNMENT

** Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit, WI 53511.



Minutes

Beloit Community Development Authority

100 State Street, Beloit WI 53511

August 29, 2018

4:30 P.M.

The regular meeting of the City of Beloit Community Development Authority was held on Wednesday, August 29, 2018 in the Forum of Beloit City Hall, 100 State Street.

1. Call to Order and Roll Call

Meeting was called to order by Commissioner Baker at 4:38 p.m.

Present: Commissioners Baker, Ellison, Forbeck, Kenitzer, Leavy and Murray

Absent: Commissioner DeBrock

Staff Present: Julie Christensen, Teri Downing, Clinton Cole and Ann Purifoy

2. Public Comments

None

3. Consider Approval of Minutes of the Regular Meeting held on July 25, 2018

A motion was made by Commissioner Kenitzer and seconded by Commissioner Forbeck to approve the minutes of the Regular Meeting held on July 25, 2018. Motion carried unanimously.

4. Beloit Housing Authority:

a. Presentation of July Activity Report

Clinton Cole, Director of Beloit Housing Authority, gave a brief summary of the report.

Daphne Jones, one of the five FSS participants who graduated this month, was present to accept her escrow disbursement check for \$14,496.48. Daphne expressed her gratitude for the FSS program and the assistance her family received from BHA. She plans to use the money as a down payment to purchase a home for her family.

b. Presentation of June Financial Report

Clinton Cole gave a brief summary of the report.

c. Consideration of Resolution 2018-13, Approving the Smoke-Free Policy

Clinton Cole presented the staff report and recommendation.

Commissioner Ellison moved and Commissioner Forbeck seconded a motion to approve Resolution 2018-13. Motion carried unanimously.

5. a. **Adjournment**

The CDA will adjourn to a workshop to hear presentations for Community Development Block Grant (CDBG) Applicants for the 2019 CDBG funding.

Commissioner Leavy moved and Commissioner Murray seconded a motion to adjourn to the CDBG applicant workshop at 4:53 p.m. Motion carried unanimously.

The CDA Board heard presentations from 2019 CDBG applicants. Commissioner Leavy moved and Commissioner Forbeck seconded a motion to adjourn at 8:24 p.m. Motion carried.

REPORTS AND PRESENTATIONS TO COMMUNITY DEVELOPMENT AUTHORITY



Agenda Number:	4a		
Topic:	August 2018 Activity Report		
Date:	September 26, 2018		
Presenter:	Clinton Cole	Division:	Beloit Housing Authority

Overview/Background Information

Each month, the Housing Authority provides an activity report to the Community Development Authority. This report is for information only.

Key Issues

Public Housing:
 During this reporting period, there were five public housing vacancies. 20 applicants were pulled from the public housing waiting list; 10 applicants were briefed. 27 public housing inspections and 28 annual and interim re-certifications were completed.

Section 8:
 522 vouchers were housed by August 31, 2018, with 23 voucher holders either searching for units or waiting for passed inspections. 21 portable vouchers were paid by BHA, and five port-in vouchers were administered by BHA. 81 Section 8 inspections were completed during this reporting period, and the Housing Specialists completed 57 annual and 66 interim re-certifications. No applicants were notified; none were briefed.

Conformance with Strategic Plan

Approval of this action would conform with the stated purpose of the following strategic goal:

- Goal #1 - Create and Sustain Safe and Healthy Neighborhoods
- Goal #2 - Create and Sustain a High Performing Organization
- Goal #3 - Create and Sustain Economic and Residential Growth
- Goal #4 - Create and Sustain a High Quality of Life
- Goal #5 - Create and Sustain High Quality Infrastructure and Connectivity
- Goal #6 - Create and Sustain a Positive Image, Enhance Communications and Engage the Community

Sustainability

(If applicable, briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment. Consider whether the policy or program will reduce dependence upon fossil fuels, reduce dependence on chemicals and other manufacturing substances that accumulate in nature, reduce dependence on activities that harm life sustaining eco-systems, and/or meet the hierarchy of present and future human needs fairly and efficiently. Write N/A if not applicable)

N/A

Action Required/Recommendation

No action required. Information only.

Fiscal Note/Budget Impact

All fiscal/budget impacts are noted in the report.

Attachments

August 2018 Activity Report

Section 8 Inspections

81 inspections were completed during this reporting period. 42 were annual inspections, 22 were initial inspections, and 12 were re-inspections.

Section 8 Activities

Vouchers Issued:	0
New Participants:	9
Annual Recerts:	57
Interim Recerts:	66
Abatements:	2
Unit transfers:	8
Possible Program Violations:	1
End of Program	5

Section 8 Briefings

Number Notified:	97
Number Briefed:	0

APPLICATIONS:

Waiting List:	142	Public Housing East
	155	Public Housing West
	267	Parker Bluff
	141	Project-Based
	397	Sec. 8

0 Tenants removed for Repayment Default
0 Tenants removed for unreported income
0 Tenants removed for unauthorized occupants
0 Applicants removed for debts owed
Some applicants are on both lists, some are not
Section 8 waiting list opened 4/4/11

REPORTS AND PRESENTATIONS TO COMMUNITY DEVELOPMENT AUTHORITY



Agenda Number:	4b		
Topic:	July 2018 Financial Report		
Date:	September 26, 2018		
Presenter:	Clinton Cole	Division:	Beloit Housing Authority

Overview/Background Information

Each month, the Housing Authority provides a financial report to the Community Development Authority. This report is for information only.

Key Issues

Attached is the Beloit Housing Authority Financial Statement prepared by the BHA Financial Assistant for the month ending July 31, 2018.

Through the month of July, the Low Income Public Housing (LIPH) program income was \$265,416.61 and the LIPH expenses were \$288,878.14. There was a \$(23,461.53) deficit in LIPH. The Operating Reserve for LIPH at 2018 Period End is \$5,170,563.47.

Through the month of July, the Project Based Voucher (PBV) program income was \$31,216.27 and the expenses were \$18,148.84. The PBV had a surplus of \$13,067.43. The PBV Operating Reserve at this Period End is \$66,640.43.

Through the month of July, Phase 1 and Phase 2 program income was \$345,987.39 and the expenses were \$291,637.75. Phase 1 and Phase 2 had a surplus of \$54,349.64. The Operating Reserve for these programs at this Period End is \$203,648.64.

Through the month of July, the Housing Choice Voucher (HCV) program income was \$1,839,753.71 and expenses were \$1,850,852.52. The HCV program had a surplus of \$22,407.30. The HCV Operating Reserve at this Period End is \$283,635.30.

Debts owed BHA collected to date in 2018: \$22,758.25 TRIP Program: \$19,552.26 Repayments: \$3,205.99

Conformance with Strategic Plan

Approval of this agreement would conform with the stated purpose of the following strategic goal:

- Goal #1 - Create and Sustain Safe and Healthy Neighborhoods
- Goal #2 - Create and Sustain a High Performing Organization
- Goal #3 - Create and Sustain Economic and Residential Growth
- Goal #4 - Create and Sustain a High Quality of Life
- Goal #5 - Create and Sustain High Quality Infrastructure and Connectivity
- Goal #6 - Create and Sustain a Positive Image, Enhance Communications and Engage the Community

Sustainability

(If applicable, briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment. Consider whether the policy of program will reduce dependence upon fossil fuels, reduce dependence on chemicals and other manufacturing substances that accumulate in nature, reduce dependence on activities that harm life sustaining eco-systems, and/or meet the hierarchy of present and future human needs fairly and efficiently. **Write N/A if not applicable**)

N/A

Action Required/Recommendation

No action required. Information only.

Fiscal Note/Budget Impact

All fiscal/budget impacts are noted in the report.

Attachments

N/A

Consolidated 2018 Budget Report for Beloit Housing Authority - July 2018

		YTD Actual						Annual Board Approved Budget		
Income	Approved YTD	LIPH	LIPH Grant	PBV	Phase 1 & 2	HCV	Agency Total	LIPH/LLC/PBV	HCV	Total
1 Dwelling Rental	183,259.42			31,007.00	139,329.00		170,336.00	314,159.00		314,159.00
2 Excess Utilities	-						-			-
3 Interest on Unrestricted Fund Investments	701.75	42.12			502.12	1,128.07	1,672.31	770.00	433.00	1,203.00
4 Income - Transfer In from PBV	-						-			-
5 Other Income - Tenants	18,095.00			59.83	15,038.62	319.50	15,417.95	31,020.00		31,020.00
6 HAP Fraud Recovery & FSS Forfeitures	-	1,540.00				3,318.89	4,858.89			-
7 Other Income - Bad Debt Collections	-	18,861.32					18,861.32			-
8 Other Income - Laundry/Copy Fees/Misc	27,835.50	9,962.17		149.44	46,926.24	21,084.25	78,122.10	47,718.00		47,718.00
9 Other Income - CFP Operation Money	17,500.00						-	30,000.00		30,000.00
10 Other Income - Sale of Asset Gain/Loss	-						-			-
11 Admin Fees Earned - HUD	180,699.17					184,049.00	184,049.00		309,770.00	309,770.00
12 Incoming Billable Admin Fees/Oper Sub	160,416.67				144,191.41		144,191.41	275,000.00		275,000.00
13 HAP Subsidy	1,230,852.00					1,629,854.00	1,629,854.00	2,110,032.00		2,110,032.00
14 Operating Subsidy	218,892.33	235,011.00					235,011.00	375,244.00		375,244.00
Total Income	2,038,251.83	265,416.61	-	31,216.27	345,987.39	1,839,753.71	2,482,373.98	1,073,911.00	2,420,235.00	3,494,146.00
Expenses	Approved YTD	LIPH	LIPH Grant	PBV	Phase 1 & 2	HCV	Agency Total	LIPH/LLC/PBV	HCV	Total
Administrative Expenses										
15 Admin Salaries	235,023.25	41,580.04		5,685.24	64,921.85	110,642.52	222,829.65	186,433.00	216,464.00	402,897.00
16 FSS Coordinator Admin Salaries	-	15,852.86				3,680.00	19,532.86			-
17 Admin Employee Benefits	113,409.33	20,815.30		2,124.68		44,129.98	67,069.96	92,416.00	102,000.00	194,416.00
18 FSS Coordinator Admin Benefits	-	6,053.05					6,053.05			-
19 Advertising & Marketing	1,341.67				18.84		18.84	1,300.00	1,000.00	2,300.00
20 Legal	2,041.67				1,245.57		1,245.57	3,250.00	250.00	3,500.00
21 Staff Training	1,458.33	424.97				424.99	849.96	2,500.00	-	2,500.00
22 Travel	291.67						-	250.00	250.00	500.00
23 Accounting Consultants	19,955.83	3,807.00		645.00	6,742.00	3,425.00	14,619.00	28,710.00	5,500.00	34,210.00
24 Audit Fee	17,741.50	4,680.50			19,575.00	4,680.50	28,936.00	24,957.00	5,457.00	30,414.00
25 Telephone	3,763.08	2,481.14				2,921.17	5,402.31	2,940.00	3,511.00	6,451.00
26 Postage	4,783.33	959.48					959.48	2,700.00	5,500.00	8,200.00
27 Office Supplies	3,745.00	492.75				596.36	1,089.11	3,420.00	3,000.00	6,420.00
28 Memberships & Publications	1,338.17	70.00					70.00	1,147.00	1,147.00	2,294.00
29 Bank Fees	1,580.83	5.00			35.25	1,854.46	1,894.71	10.00	2,700.00	2,710.00
30 Computer Maintenance	-						-			-
31 Copier Expenses	2,916.67	1,620.93				1,648.26	3,269.19	2,500.00	2,500.00	5,000.00
32 Office Equipment Maintenance	-						-	-	-	-
33 Postage Machine	-					2,503.17	2,503.17			-
34 Software Maintenance	291.67	245.00				255.00	500.00	250.00	250.00	500.00
35 Outgoing Portable Admin Fees	-	122.48					122.48			-
36 Sundry Administration/Compliance Fees	6,125.00	771.34		1,125.34	7,939.11	3,305.87	13,141.66	9,500.00	1,000.00	10,500.00
37 Management Improvements	-						-			-
38 Management Fees	10,500.00				9,962.17		9,962.17	18,000.00		18,000.00
39 Eviction & Collection Agent Fees	-						-	-	-	-
40 HAP Expense (net fraud recovery to HUD)	-					1,662,999.00	1,662,999.00		-	-
HAP Overfunding (Underfunding)	-					(29,826.11)				-
Maintenance Expenses										
41 Maintenance Salaries	72,326.33	3,374.99		1,606.44	89,602.16		94,583.59	123,988.00		123,988.00
42 Casual Labor - Maintenance	-						-			-
43 Maintenance Benefits	29,588.42	1,349.68		1,012.37			2,362.05	50,723.00		50,723.00
44 Maintenance Materials & Supplies	16,916.67	496.13		130.13	8,496.05		9,122.31	29,000.00		29,000.00
45 Plumbing Supplies	-	740.43		2.99			743.42			-
46 Locks, Locksets & Keys	-						-			-
47 Electrical Supplies	-	1,058.60		6.80			1,065.40			-
48 Painting Supplies	-	82.14					82.14			-
49 Cleaning Supplies	-	895.07					895.07			-
50 Equipment Repair Parts	-						-			-

51	Maintenance Contracted Services	10,791.67	1,612.10		615.18	8,667.88		10,895.16	18,500.00		18,500.00
52	Refuse Removal Services	2,945.83				2,257.50		2,257.50	5,050.00		5,050.00
53	Plumbing Repair Services	875.00						-	1,500.00		1,500.00
54	Heating/AC Repair Services	1,866.67	79.00		42.68	1,123.93		1,245.61	3,200.00		3,200.00
55	Electric Repair Service	291.67						-	500.00		500.00
56	Window Repair Service	583.33						-	1,000.00		1,000.00
57	Automotive Repairs/Fuel	291.67	2,453.82			520.34		2,974.16	500.00		500.00
58	Elevator Repair & Maintenance	4,083.33	73.48					73.48	7,000.00		7,000.00
59	Pest Control Services	4,666.67						-	8,000.00		8,000.00
60	Cable TV	-				665.88		665.88			-
61	Answering Service	1,283.33	1,189.60					1,189.60	2,200.00		2,200.00
62	Misc Contracts	4,083.33						-	7,000.00		7,000.00
63	Clean/Paint Units	466.67						-	800.00		800.00
	Utilities Expenses	-									
64	Water/Sewer	13,072.50	735.60		1,180.96	3,862.04		5,778.60	22,410.00		22,410.00
65	Electricity	14,700.00	3,476.69		478.52	8,775.61		12,730.82	25,200.00		25,200.00
66	Natural Gas	6,650.00	947.17		875.69	2,522.76		4,345.62	11,400.00		11,400.00
	Other Operating Expenses	-									
67	Protective Services Contract	26,483.33	20,927.24			2,500.09		23,427.33	45,400.00		45,400.00
68	Insurance	26,466.42	5,213.15		1,657.74	16,024.83	2,630.24	25,525.96	40,144.00	5,227.00	45,371.00
69	PILOT	15,376.67			959.08	12,416.88		13,375.96	26,360.00		26,360.00
70	Compensated Absences	-						-			-
71	Collection Losses	3,500.00				17,266.92		17,266.92	6,000.00		6,000.00
72	Replacement Reserves & Debt Pmt-Princ	-						-			-
73	Other General Expense/Asset Mgmt Fees	163,887.50	144,191.41			6,495.09	5,156.00	155,842.50	280,950.00		280,950.00
74	Casualty Losses - Non Capitalized	-						-			-
75	Capital Expenditures - Operations	-						-			-
76	Transfer In / Out	-						-			-
	Total Expense	847,504.00	288,878.14	-	18,148.84	291,637.75	1,850,852.52	2,449,517.25	1,097,108.00	355,756.00	1,452,864.00

	LIPH	LIPH Grant	PBV	Phase 1 & 2	HCV	Agency Total	Budget LIPH	Budget HCV	Budget Total
Operating Reserve - FYE 12/31/17	5,194,025.00	-	53,573.00	149,299.00	261,228.00	5,658,125.00	5,396,897.00		5,396,897.00
Change in Operating Reserve FYE 12/31/17 (reserve/deficit)	(23,461.53)	-	13,067.43	54,349.64	22,407.30	66,362.84	(23,197.00)	2,064,479.00	2,041,282.00
Operating Reserve at end Period for 2018	5,170,563.47	-	66,640.43	203,648.64	283,635.30	5,724,487.84	5,373,700.00	2,064,479.00	7,438,179.00
**LIPH Operating Reserve includes \$5,380,074.02 of money unavailable due to tax credit revenue on paper only									
Physical Operating Reserve at end of Period for 2018	(209,510.55)	-	66,640.43	203,648.64	283,635.30	1,640,095.01			

SECTION 8 Funding Analysis	
HAP	
HAP Funding received from HUD YTD	1,629,854.00
Fraud Recovery/FSS Forfeitures	3,318.89
Restricted Net Asset Interest Earned	-
HAP Payments made YTD	1,662,999.00
Under (Over) spending YTD	(29,826.11)
HAP Reserve FYE 12/31/17 *	-
HAP Reserve Balance at end of Period for 2018	(29,826.11)
ADMIN FEES	
Administrative Funding received from HUD YTD	184,049.00
Income from other funding sources	22,531.82
Administrative Expenses YTD	184,173.52
Under (Over) spending YTD	22,407.30
Admin Fee Reserve FYE 12/31/17	284,886.00
FSS Grant Shortage at end of Period for 2018	(3,680.00)
Admin Fee Reserve Balance at end of Period for 2018	303,613.30

Additional Notes:

FSS Grant Tracking	
FSS Grant Funding received from HUD YTD	-
FSS Coordinator Expenses YTD	3,680.00
Under (Over) spending YTD	(3,680.00)
FSS Grant Reserve FYE 12/31/14	-
FSS Grant Reserve Balance at end of Period for 2015	(3,680.00)

REPORTS AND PRESENTATIONS TO COMMUNITY DEVELOPMENT AUTHORITY



Agenda Number:	4c		
Topic:	2019 Beloit Housing Authority Operating Budget		
Date:	September 26, 2018		
Presenter:	Clinton Cole	Division:	Beloit Housing Authority

Overview/Background Information

The Department of Housing and Urban Development (HUD) requires that all Public Housing Authorities (PHAs) prepare and submit an annual Operating Budget.

Key Issues

1. The 2019 Beloit Housing Authority (BHA) Operating Budget was prepared using 2018 actual program costs and revenues to date as a guide. This budget is an estimate of anticipated revenue and expenses.
2. The Operating Budget includes the Low-Income Public Housing, Housing Choice Voucher, and Project-Based Section 8 programs, as well as BHA administrative expenses.
3. The Operating Budget, once submitted, may be amended by Board approval at any time to reflect changes in unanticipated revenue, costs, or administrative expenses.
4. The BHA has been preparing and submitting budgets showing large deficits for the past several years, while drawing down reserves to cover program shortfalls. This practice is not sustainable over the long-term.

Conformance with Strategic Plan

Approval of this action would conform with the stated purpose of the following strategic goal:

- Goal #1 - Create and Sustain Safe and Healthy Neighborhoods
- Goal #2 - Create and Sustain a High Performing Organization
- Goal #3 - Create and Sustain Economic and Residential Growth
- Goal #4 - Create and Sustain a High Quality of Life
- Goal #5 - Create and Sustain High Quality Infrastructure and Connectivity
- Goal #6 - Create and Sustain a Positive Image, Enhance Communications and Engage the Community

Sustainability

(If applicable, briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment. Consider whether the policy or program will reduce dependence upon fossil fuels, reduce dependence on chemicals and other manufacturing substances that accumulate in nature, reduce dependence on activities that harm life sustaining eco-systems, and/or meet the hierarchy of present and future human needs fairly and efficiently. Write N/A if not applicable)

N/A

Action Required/Recommendation

Staff recommends approval of the attached resolution.

Fiscal Note/Budget Impact

All fiscal/budget impacts are noted in the report.

Attachments

2019 Beloit Housing Authority Operating Budget; Resolution 2018-14

COMMUNITY DEVELOPMENT AUTHORITY

RESOLUTION 2018-14
APPROVING THE 2019 BELOIT HOUSING AUTHORITY OPERATING BUDGET

WHEREAS, the Beloit Housing Authority (BHA) is responsible for the preparation and submission of an annual Operating Budget to the U. S. Department of Housing and Urban Development (HUD), and

WHEREAS, the BHA has prepared the 2019 Operating Budget based upon projected income and expenses.

NOW THEREFORE BE IT RESOLVED, that the Beloit Community Development Authority, Rock County, Wisconsin, hereby approves the 2019 Beloit Housing Authority Operating Budget as presented.

Adopted this 26th day of September, 2018.

Community Development Authority

David Baker, Chairman
Beloit Community Development Authority

ATTEST:

Julie Christensen, CDA Executive Director

**City Of Beloit Community Development Authority
12 MONTHS ENDING 12/31/2019**

Last updated

9/6/2016

Maual Input
Formula
Do Not Change/No Info Necessary/Locked

Name of Projects
Family/Elderly
Scatter Site
Age/Year Built
Recently Rennovated
Units
Average Bedroom Size
Occupancy
of Turnovers

NOTE: Due to rounding there
might be \$1 differences

REAC	HUD	Public Housing												
Line	Acct.	Units	AMP 4	AMP 5	AMP 6	AMP 7	Other AMP	PH Project Totals	Voucher	PB/Other	BA	Phase I	Phase II	Consolidated
								0	598	8	0	65	66	737
Revenues														
Operating Receipts														
	3100	Gross Potential Rents	-	-	-	-	-	-		53,368	-	115,003	140,002	308,373
	3105	Vacancy Loss	-	-	-	-	-	-		-	-	-	-	-
70300	3110/3420	Net Dwelling Rental	-	-	-	-	-	-		53,368	-	115,003	140,002	308,373
70400	3120/442	Excess Utilities	-	-	-	-	-	-		-	-	-	-	-
70400	3190	Nondwelling Rental	-	-	-	-	-	-		-	-	-	-	-
70500	Total	Rental Income	-	-	-	-	-	-		53,368	-	115,003	140,002	308,373
70600	3691	Operating Subsidy	231,688	74,441	29,215	67,229	-	402,573						402,573
70600	3691.1	Capital Funds - Soft Cost	-	-	-	-	60,000	60,000						60,000
70600		FSS Grant	-	-	-	-	65,000	65,000						65,000
70600		HUD Admin Fees	-	-	-	-	-	-	315,513	-	-	-	-	315,513
70710		Voucher/ Mainstream Management Fee	-	-	-	-	-	-	-	-	-	-	-	-
70710		Capital Grant Management Fee	-	-	-	-	29,718	29,718						29,718
70710		Management Fee TC	-	-	-	-	18,000	18,000						18,000
70720		Asset Management Fee	-	-	-	-	-	-						-
70730		Book Keeping Fee AMPs	-	-	-	-	-	-						-
70730		Book Keeping Fee Voucher	-	-	-	-	-	-						-
70740		Front Line Service Fee	-	-	-	-	-	-						-
70750		Other Fees	-	-	-	-	-	-						-
70800		Other Govt. Grants - fill in type ex. ROSS, TANF	-	-	-	-	-	-						-
70800		Other Govt. Grants - fill in type	-	-	-	-	-	-						-
71100	3610	Interest on General Fund Investments	-	-	-	-	-	-	433			20	750	1,203
71400		Fraud Recovery	-	-	-	-	-	-						-
71500	3690	Other Income	-	-	-	-	-	-	-	7,426		140,000	135,000	282,426
71600		Gain or Loss on Sale of Capital Assets	-	-	-	-	-	-						-
72000		Investment Income Restricted	-	-	-	-	-	-						-
Total	Operating Income		231,688	74,441	29,215	67,229	172,718	575,291	315,946	60,794	-	255,023	275,752	1,482,806
Operating Expenditures - Administration:														
91100	4110	Administrative Salaries (Direct)	-	-	-	-	-	-	97,027	-				97,027
91100	4110.1	Administrative Salaries (Front-Line)	-	-	-	-	135,452	135,452	99,665	7,745		28,712	37,619	309,192
91100		Administrative Salaries (CFP)	-	-	-	-	-	-						-
91200	4171	Auditing Fees	-	-	-	-	9,000	9,000	9,000	-		10,000	10,000	38,000
91300		Voucher Management Fee	-	-	-	-	-	-						-
91300		Capital Grant Management Fee	-	-	-	-	-	-						-

**Please note that numbers/amounts may differ slightly due to rounding/formulas.

REAC	HUD	Public Housing												
	Fund #						0	598	8	0	65	66	737	
Line	Acct.	Units	AMP 4	AMP 5	AMP 6	AMP 7	Other AMP	PH Project Totals	Voucher	PB/Other	BA	Phase I	Phase II	Consolidated
No.														
Revenues														
91300		Mgmt Fee TC						-				4,000	14,000	18,000
91310		Book Keeping Fee						-						-
91400	4120	Advertising & Marketing	-	-	-	-	1,000	1,000	1,000	-	-	150	150	2,300
91500	4182	Employee Benefit Contributions (Direct)	-	-	-	-	-	-	39,099	-	-	-	-	39,099
91500	4182.1	Employee Benefit Contributions (Front-Line)	-	-	-	-	54,620	54,620	38,773	3,480	-	16,248	22,567	135,688
91600	4160	Office Expenses	-	-	-	-	19,802	19,802	22,602	-	-	150	150	42,704
91700	4130	Legal Expense	-	-	-	-	250	250	250	-	-	1,000	2,000	3,500
91800	4150	Travel	-	-	-	-	250	250	250	-	-	-	-	500
91900	4140	Staff Training	-	-	-	-	2,500	2,500	2,500	-	-	-	-	5,000
91900	4170	Accounting Fees	-	-	-	-	7,250	7,250	7,250	1,210	-	8,000	10,000	33,710
91900	4180	Office Rent	-	-	-	-	-	-	-	-	-	-	-	-
91900	4190	Other Sundry	-	-	-	-	3,485	3,485	6,335	1,000	-	5,000	3,500	19,320
Total		Administrative Expense	-	-	-	-	233,609	233,609	323,751	13,434	-	73,260	99,986	744,041
92000		Asset Management Fee						-						-
Tenant Services:														
92100	4210	Salaries	-	-	-	-	-	-	-	-	-	-	-	-
92200	4220	Recreation, Publications and Other Services	-	-	-	-	-	-	-	-	-	-	-	-
92300	4282	Employee Benefit Contributions	-	-	-	-	-	-	-	-	-	-	-	-
92400	4230	Contract Costs, Training and Other	-	-	-	-	-	-	-	-	-	-	-	-
Total		Tenant Services Expense	-	-	-	-	-	-	-	-	-	-	-	-
Utilities:														
93100	4310	Water	-	-	-	-	1,200	1,200	-	-	-	2,750	6,500	10,450
93200	4320	Electricity	-	-	-	-	6,000	6,000	-	-	-	1,500	17,500	25,000
93300	4330	Gas	-	-	-	-	2,000	2,000	-	-	-	1,000	8,500	11,500
93400	4340	Fuel	-	-	-	-	-	-	-	-	-	-	-	-
93600	4360	Sewer	-	-	-	-	-	-	-	-	-	5,500	6,500	12,000
93700	4390	Other Utilities Expense	-	-	-	-	-	-	-	-	-	-	-	-
Total		Utilities Expense	-	-	-	-	9,200	9,200	-	-	-	10,750	39,000	58,950
Ordinary Maintenance and Operations:														
94100	4410	Labor (Direct)	-	-	-	-	14,321	14,321	-	5,366	-	59,024	60,430	139,140
94200	4420	Materials	-	-	-	-	1,500	1,500	-	2,750	-	7,000	11,000	22,250
94300-010	4431	Garbage & Trash Removal	-	-	-	-	-	-	-	-	-	1,250	3,500	4,750
94300-020	4430.01	Heating & Cooling	-	-	-	-	-	-	-	1,000	-	1,000	1,200	3,200
94300-030	4430.02	Snow Removal	-	-	-	-	-	-	-	-	-	-	-	-
94300-040	4430.03	Elevator Maintenance	-	-	-	-	2,000	2,000	-	-	-	-	6,000	8,000
94300-050	4430.04	Landscaping & Grounds	-	-	-	-	-	-	-	-	-	-	-	-
94300-060	4430.05	Unit Turnaround	-	-	-	-	-	-	-	800	-	-	-	800
94300-070	4430.06	Electrical	-	-	-	-	-	-	-	500	-	-	-	500
94300-080	4430.07	Plumbing	-	-	-	-	-	-	-	1,500	-	-	-	1,500
94300-090	4430.08	Extermination	-	-	-	-	-	-	-	-	-	3,000	3,000	6,000
94300-100	4430.09	Janitorial	-	-	-	-	-	-	-	-	-	-	-	-
94300-110	4430.10	Routine Contract Costs	-	-	-	-	7,200	7,200	-	1,000	-	-	-	8,200
94300-120	4430.11	Miscellaneous Contracts	-	-	-	-	-	-	-	-	-	7,336	10,836	18,172
94500	4433	Employee Benefit Contributions-Maint	-	-	-	-	2,026	2,026	-	2,548	-	28,033	22,864	55,472
94000 Total		Ordinary Maintenance and Operating Expense	-	-	-	-	27,047	27,047	-	15,464	-	106,643	118,830	267,984
Protective Services:														
95100	4460	Labor	-	-	-	-	-	-	-	-	-	-	-	-
95200	4480	Contract Costs	-	-	-	-	41,400	41,400	-	-	-	-	4,000	45,400
95300	4470	Materials	-	-	-	-	-	-	-	-	-	-	-	-

**Please note that numbers/amounts may differ slightly due to rounding/formulas.

REAC	HUD	Public Housing													
Line	Acct.	Units													
No.			AMP 4	AMP 5	AMP 6	AMP 7	Other AMP	PH Project Totals	0	598	8	0	65	66	737
Revenues									Voucher	PB/Other	BA	Phase I	Phase II	Consolidated	
95500	4482	Employee Benefits						-							-
95000 Total		Protective Services Expense	-	-	-	-	41,400	41,400	-	-	-	-	4,000	45,400	
Insurance Expense:															
96110	4510.02	Property Insurance	-	-	-	-	746	746	-	2,219	-	12,874	7,176	23,015	
96120	4510.03	Liability Insurance	-	-	-	-	7,947	7,947	-	-	-	-	-	7,947	
96130	4510.01	Workers' Comp Insurance	-	-	-	-	5,579	5,579	3,419	-	-	-	-	8,998	
96140	4510.00	Other Insurance	-	-	-	-	2,006	2,006	103	-	-	-	-	2,109	
96100 Total		Insurance	-	-	-	-	16,278	16,278	3,522	2,219	-	12,874	7,176	42,069	
General Expense															
96200	4590	Other General Expenses	140,000	58,050	22,950	54,000		275,000	2,201			25	25	277,251	
96210	4560	Compensated Absences	-	-	-	-	-	-	-	-	-	-	-	-	
96300	4520	Payments in Lieu of Taxes	-	-	-	-	-	-	-	5,337	-	10,425	10,100	25,862	
96400	4570	Collection Losses	-	-	-	-	-	-	-	2,000	-	6,000	3,000	11,000	
96800	4530	Terminal Leave Payments	-	-	-	-	-	-	-	-	-	-	-	-	
9600 Total		General Expense	140,000	58,050	22,950	54,000	-	275,000	2,201	7,337	-	16,450	13,125	314,113	
96710		Interest expense - Mort or Bonds	-	-	-	-	-	-	-	-	-	-	-	-	
96720		Interest expense - Notes	-	-	-	-	-	-	-	-	-	-	-	-	
96730		Amortization of Tax Credit Fees	-	-	-	-	-	-	-	-	-	-	-	-	
		Asset Management Fee TC	-	-	-	-	-	-	-	-	-	3,250	7,000	10,250	
96700 Total		Total Interest Expense and Amortization Cost	-	-	-	-	-	-	-	-	-	3,250	7,000	10,250	
96900 Total		Operating Expenditures	140,000	58,050	22,950	54,000	327,535	602,535	329,474	38,454	-	223,227	289,117	1,482,807	
Nonoperating Expenditures:															
97100	4610	Extraordinary Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	
97200	4620	Casualty Losses	-	-	-	-	-	-	-	-	-	-	-	-	
		Debt Payments - Principal	-	-	-	-	-	-	-	-	-	-	-	-	
		Replacement Reserve	-	-	-	-	-	-	-	-	-	-	-	-	
		Debt Payments - Overage	-	-	-	-	-	-	-	-	-	-	-	-	
		Debt Service - Capital Funds	-	-	-	-	-	-	-	-	-	-	-	-	
		Capital Expenditures - Operations	-	-	-	-	-	-	-	-	-	-	-	-	
Total		Nonoperating Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	
Total		Total Expenditures	140,000	58,050	22,950	54,000	327,535	602,535	329,474	38,454	-	223,227	289,117	1,482,807	
		Allocated Overhead expenses	-	-	-	-	-	-	-	-	-	-	-	-	
		Cash Flow from Operations	91,688	16,391	6,265	13,229	(154,817)	(27,243)	(13,528)	22,340	-	31,796	(13,365)	(0)	
1104	6010	Prior Period Adjustments						-						-	
		Net Income (Loss) after Prior Period Adjustments	91,688	16,391	6,265	13,229	(154,817)	(27,243)	(13,528)	22,340	-	31,796	(13,365)	(0)	
		Subtract: Depreciation	-	-	-	-	5,093	5,093	131	19,441	-	292,500	440,000	757,165	
96720		Subtract: Interest	-	-	-	-	-	-	-	-	-	132,000	79,850	211,850	
96730		Subtract: Amortization of Tax Credit Fees	-	-	-	-	-	-	-	-	-	7,980	9,000	16,980	
		Add: Capital Expenditures - Operations	-	-	-	-	-	-	-	-	-	-	-	-	
		Add: Deferred Revenue TC	-	-	-	-	-	-	-	-	-	35,000	-	35,000	
		Add: Replacement Reserve	-	-	-	-	-	-	-	-	-	85,000	65,000	150,000	
		ADD: Principal Payments	-	-	-	-	-	-	-	-	-	-	-	-	
		Net Income (Loss) to Balance Sheet	91,688	16,391	6,265	13,229	(159,910)	(32,336)	(13,659)	2,899	-	(280,684)	(477,215)	(800,995)	

Check

(800,995)

**Please note that numbers/amounts may differ slightly due to rounding/formulas.

REAC	HUD	Public Housing												
	Fund #													
Line	Acct.	Units						0	598	8	0	65	66	737
No.			AMP 4	AMP 5	AMP 6	AMP 7	Other AMP	PH Project Totals	Voucher	PB/Other	BA	Phase I	Phase II	Consolidated
Revenues														

Housing Choice Other Programs - HAP Balance

Beginning Equity
Estimated for FYE 12/31/2017
Actual for FYE XX/XX/XX
HAP Balance at End of Current Budget Year
HAP Revenue for Budgeted Year
Fraud Recovery
Interest
Total Revenue
HAP Expenses for Budgeted Year
Total Expenses
Ending Equity

HAP
0
2,794,035
2,794,035
2,794,035
0

**Please note that numbers/amounts may differ slightly due to rounding/formulas.

City Of Beloit Community Development Authority
12 MONTHS ENDING 12/31/2019

VACANCY LOSS & GROSS POTENTIAL INCOME

Description	Public Housing										TOTAL HOUSING
	AMP 4	AMP 5	AMP 6	AMP 7	Other	Voucher	PB/Other	BA	Phase I	Phase II	
# of Units							9		65	66	
Budgeting											
Average Rental Income per Month							200.63		147.44	176.77	-
Units	-	-	-	-	-	-	108.00	-	780.00	792.00	-
Gross Potential Revenue	-	-	-	-	-	-	21,668.04	-	115,003.20	140,001.84	-
Occupancy Rate							94.00%		100.00%	100.00%	
Projected Average Monthly Dwelling Rental	-	-	-	-	-	-	20,367.96	-	115,003.20	140,001.84	-
HAP Assistance											33,000.00
Total											53,367.96

**City Of Beloit Community Development Authority
12 MONTHS ENDING 12/31/2019**

Funding allocation

# of Units	Public Housing					0 TOTAL PUBLIC HOUSING
	AMP 4 PH	AMP 5 PH	AMP 6 PH	AMP 7 PH	Other	
# of Units	0	0	0	0	0	
<u>Budgeting</u>						
Operating Subsidy	248,087.00	79,710.00	31,283.00	71,987.00		431,067.00
Prorated Approved Subsidy percentage	93.39%	93.39%	93.39%	93.39%		
Net Subsidy	231,688.45	74,441.17	29,215.19	67,228.66	-	402,573.47

Subsidy is based off of 2018's subsidy calculations
Subsidy percentage based on September 2018 obligation letter

City Of Beloit Community Development Authority
12 MONTHS ENDING 12/31/2019
Excess Utilities

Description	AMP 4	AMP 5	AMP 6	AMP 7	Other AMP	Voucher	PB/Other	Phase II	Total
Tenant Charges	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-

check -

City Of Beloit Community Development Authority
 12 MONTHS ENDING 12/31/2019
 Other Income

Description	AMP 4	AMP 5	AMP 6	AMP 7	Other AMP	Voucher	PB/Other	BA	Phase I	Phase II	Total
Tenant Charges							7,426.00				7,426.00
Laundry Commissions	-	-	-								-
Office Rent											-
Other Income											-
Transfer Subsidy									140,000.00	135,000.00	275,000.00
Amort Deferred Rev											-
Transfer CFP Mgmt Imp											-
Replace Reserve											-
											-
											-
Total	-	-	-	-	-	-	7,426.00	-	140,000.00	135,000.00	282,426.00

check
282,426.00

Description	AMP 4	AMP 5	AMP 6	AMP 7	Other AMP	Voucher	PB/Other	COCC	Total
Nondwelling rent								-	-
									-
									-
									-
									-
									-
Total	-	-	-	-	-	-	-	-	-

check
-

Front-line Admin Costs - Budget

**Employees who work on the following activities:

- Rent Collections
- Resident Services
- Recertifications
- Waiting Lists
- Occupancy & Admissions

For budgeting, take total costs and allocate based on number of units for occupancy manager and move ins per admissions & resident services managers

Manual Input
Formula

Positions:	12 Month Expense	Salary	Benefits					Total Benefits	
			Retirement	Health Ins	FICA	Life	Unemploy		Other
1 Spec Programs Coordinator	65,960.59	48,796.80	3,171.79	10,174.04	3,732.96	85.00	-	-	17,163.79
2 Secretary	60,981.08	44,198.02	2,872.87	10,174.04	3,381.15	355.00	-	-	16,783.06
3 Housing Inspector	72,536.03	54,482.69	3,541.37	10,174.04	4,167.93	170.00	-	-	18,053.34
4 PH Coordinator	76,131.73	44,537.48	2,894.94	25,219.20	3,407.12	73.00	-	-	31,594.25
5 Housing Director	106,782.99	71,391.84	4,640.47	25,219.20	5,461.48	70.00	-	-	35,391.15
6	-	-	-	-	-	-	-	-	-
7 Accountant	62,488.31	45,785.61	2,976.06	10,174.04	3,502.60	50.00	-	-	16,702.70
8	-	-	-	-	-	-	-	-	-
9	-	-	-	-	-	-	-	-	-
10	-	-	-	-	-	-	-	-	-
	444,880.73	309,192.44							135,688.29

Budget based on units and time

1 Spec Programs Coordinator

	% of Time	Salary	Benefits	Total Cost for Project
Amp 4	-	-	-	-
AMP 5	-	-	-	-
AMP 6	-	-	-	-
AMP 7	-	-	-	-
Other AMP	100%	48,796.80	17,163.79	65,960.59
Voucher	-	-	-	-
PB/Other	-	-	-	-
BA	-	-	-	-
Phase I	-	-	-	-
Phase II	100%	48,796.80	17,163.79	65,960.59

2 Secretary

	% of Time	Salary	Benefits	Total Cost for Project
Amp 4	-	-	-	-
AMP 5	-	-	-	-
AMP 6	-	-	-	-
AMP 7	-	-	-	-
Other AMP	50%	22,099.01	8,391.53	30,490.54
Voucher	50%	22,099.01	8,391.53	30,490.54
PB/Other	-	-	-	-
BA	-	-	-	-
Phase I	-	-	-	-
Phase II	-	-	-	-
	100%	44,198.02	16,783.06	60,981.08

3 Housing Inspector

	% of Time	Salary	Benefits	Total Cost for Project
Amp 4	-	-	-	-
AMP 5	-	-	-	-
AMP 6	-	-	-	-
AMP 7	-	-	-	-
Other AMP	60%	32,689.61	10,832.00	43,521.62
Voucher	-	-	-	-
PB/Other	-	-	-	-
BA	-	-	-	-
Phase I	20%	10,896.54	3,610.67	14,507.21
Phase II	20%	10,896.54	3,610.67	14,507.21
	100%	54,482.69	18,053.34	72,536.03

4 PH Coordinator

	% of Time	Salary	Benefits	Total Cost for Project
Amp 4	-	-	-	-
AMP 5	-	-	-	-
AMP 6	-	-	-	-
AMP 7	-	-	-	-
Other AMP	-	-	-	-
Voucher	-	-	-	-
Project Base	-	-	-	-
BA	-	-	-	-
Phase I	40%	17,814.99	12,637.70	30,452.69
Phase II	60%	26,722.49	18,956.55	45,679.04
	100%	44,537.48	31,594.25	76,131.73

5 Housing Director

	% of Time	Salary	Benefits	Total Cost for Project
Amp 4	-	-	-	-
AMP 5	-	-	-	-
AMP 6	-	-	-	-
AMP 7	-	-	-	-
Other AMP	59%	42,121.19	20,880.78	63,001.96
Voucher	34%	24,273.23	12,032.99	36,306.22
Project Base	7%	4,997.43	2,477.38	7,474.81
BA	-	-	-	-
Phase I	-	-	-	-
Phase II	-	-	-	-
	100%	71,391.84	35,391.15	106,782.99

6 0

	% of Time	Salary	Benefits	Total Cost for Project
Amp 4	-	-	-	-
AMP 5	-	-	-	-
AMP 6	-	-	-	-
AMP 7	-	-	-	-
Other AMP	30%	-	-	-
Voucher	60%	-	-	-
Project Base	10%	-	-	-
BA	-	-	-	-
Phase I	-	-	-	-
Phase II	-	-	-	-
	100%	-	-	-

7 Accountant

	% of Time	Salary	Benefits	Total Cost for Project
Amp 4		-	-	-
AMP 5		-	-	-
AMP 6		-	-	-
AMP 7		-	-	-
Other AMP	49%	22,434.95	8,184.32	30,619.27
Voucher	45%	20,603.52	7,516.22	28,119.74
Project Base	6%	2,747.14	1,002.16	3,749.30
BA		-	-	-
Phase I		-	-	-
Phase II		-	-	-
Total	100%	45,785.61	16,702.70	62,488.31

8 0

	% of Time	Salary	Benefits	Total Cost for Project
Amp 4		-	-	-
AMP 5		-	-	-
AMP 6		-	-	-
AMP 7		-	-	-
Other AMP		-	-	-
Voucher		-	-	-
Project Base		-	-	-
BA		-	-	-
Phase I		-	-	-
Phase II		-	-	-
Total	0%	-	-	-

9 0

	% of Time	Salary	Benefits	Total Cost for Project
Amp 4		-	-	-
AMP 5		-	-	-
AMP 6		-	-	-
AMP 7		-	-	-
Other AMP		-	-	-
Voucher		-	-	-
Project Base		-	-	-
BA		-	-	-
Phase I		-	-	-
Phase II		-	-	-
Total	0%	-	-	-

10 0

	% of Time	Salary	Benefits	Total Cost for Project
Amp 4		-	-	-
AMP 5		-	-	-
AMP 6		-	-	-
AMP 7		-	-	-
Other AMP		-	-	-
Voucher		-	-	-
Project Base		-	-	-
BA		-	-	-
Phase I		-	-	-
Phase II		-	-	-
Total	0%	-	-	-

Total	% of Time	Salary	Benefits	Total Cost for Project
Amp 4	0%	-	-	-
AMP 5	0%	-	-	-
AMP 6	0%	-	-	-
AMP 7	0%	-	-	-
Other AMP	0%	135,451.94	54,620.42	190,072.36
Voucher	0%	99,665.37	38,772.74	138,438.11
Project Base	0%	7,744.57	3,479.54	11,224.11
BA		-	-	-
Phase I		28,711.53	16,248.37	44,959.90
Phase II		37,619.03	22,567.22	60,186.25
Total	0%	309,192.44	135,688.29	444,880.73

Front-line Tenant Service Costs - Budget

**Employees who work on the following activities:

- Rent Collections
- Resident Services
- Recertifications
- Waiting Lists
- Occupancy & Admissions

For budgeting, take total costs and allocate based on number of units for occupancy manager and move ins per admissions & resident services managers

Manual Input
Formula

Positions:	12 Month Expense	Salary	Benefits						Total Benefits
			Retirement	Health Ins	FICA	Life	Unemploy	Other	
1 Spec Programs Coordinator	-	-	-	-	-	-	-	-	-
2	-	-	-	-	-	-	-	-	-
3	-	-	-	-	-	-	-	-	-
4	-	-	-	-	-	-	-	-	-
5	-	-	-	-	-	-	-	-	-
6	-	-	-	-	-	-	-	-	-

Budget based on units and time

1 Spec Programs Coordinator

	% of Time	Salary	Benefits	Total Cost for Project
TS AMP 1	0%	-	-	-
TS AMP 2	0%	-	-	-
TS AMP 3	0%	-	-	-
TS AMP 4	0%	-	-	-
Other AMP	49%	-	-	-
TS Voucher	51%	-	-	-
PB/Other	-	-	-	-
	100%	-	-	-

4

	% of Time	Salary	Benefits
TS AMP 1	0%	-	-
TS AMP 2	0%	-	-
TS AMP 3	0%	-	-
TS AMP 4	0%	-	-
Other AMP	0%	-	-
TS Voucher	0%	-	-
PB/Other	0%	-	-
	0%	-	-

2

	% of Time	Salary	Benefits	Total Cost for Project
TS AMP 1	0%	-	-	-
TS AMP 2	0%	-	-	-
TS AMP 3	0%	-	-	-
TS AMP 4	0%	-	-	-
Other AMP	0%	-	-	-
TS Voucher	0%	-	-	-
PB/Other	0%	-	-	-
	0%	-	-	-

5

	% of Time	Salary	Benefits
TS AMP 1	0%	-	-
TS AMP 2	0%	-	-
TS AMP 3	0%	-	-
TS AMP 4	0%	-	-
Other AMP	0%	-	-
TS Voucher	0%	-	-
PB/Other	0%	-	-
	0%	-	-

3

	% of Time	Salary	Benefits	Total Cost for Project
TS AMP 1	0%	-	-	-
TS AMP 2	0%	-	-	-
TS AMP 3	0%	-	-	-
TS AMP 4	0%	-	-	-
Other AMP	0%	-	-	-
TS Voucher	0%	-	-	-
PB/Other	0%	-	-	-
	0%	-	-	-

6

	% of Time	Salary	Benefits
TS AMP 1	0%	-	-
TS AMP 2	0%	-	-
TS AMP 3	0%	-	-
TS AMP 4	0%	-	-
Other AMP	0%	-	-
TS Voucher	0%	-	-
PB/Other	0%	-	-
	0%	-	-

Total	% of Time	Salary	Benefits	Total Cost for Project
TS AMP 1	0%	-	-	-
TS AMP 2	0%	-	-	-
TS AMP 3	0%	-	-	-
TS AMP 4	0%	-	-	-
Other AMP	0%	-	-	-
TS Voucher	0%	-	-	-
PB/Other	0%	-	-	-
	0%	-	-	-

**City Of Beloit Community Development Authority
12 MONTHS ENDING 12/31/2019
Administration Expense Other Than Salary**

Description	AMP 4	AMP 5	AMP 6	AMP 7	Other AMP	Voucher	PB/Other	BA	Phase I	Phase II	Total
Advertising & Marketing					1,000.00	1,000.00			150.00	150.00	2,300.00
Legal					250.00	250.00			1,000.00	2,000.00	3,500.00
Training/Convention**	-	-	-	-	2,500.00	2,500.00	-	-	-	-	5,000.00
Travel**	-	-	-	-	250.00	250.00	-	-	-	-	500.00
Accounting					7,250.00	7,250.00	1,210.00		8,000.00	10,000.00	33,710.00
Auditing					9,000.00	9,000.00			10,000.00	10,000.00	38,000.00
Office Rent											-

Sundry:

Consulting						-		-			-
Dues and Subscriptions**	-	-	-	-	685.00	1,935.00	-	-			2,620.00
Collection Agency					2,800.00	1,200.00					4,000.00
Bank Charges						3,200.00					3,200.00
Other Sundry							1,000.00		5,000.00	3,500.00	9,500.00
											-
											-
Total Sundry	-	-	-	-	3,485.00	6,335.00	1,000.00	-	5,000.00	3,500.00	19,320.00

Office Expenses:

Admin Service Contracts**	-	-	-	-	-	-	-	-	-	-	-
Printing and Postage					2,145.00	4,355.00					6,500.00
Forms, Stationary, Office Supplies					3,120.00	2,080.00			150.00	150.00	5,500.00
Computer Software					6,250.00	6,250.00					12,500.00
Copier					2,815.00	3,185.00					6,000.00
Telephone					4,730.00	6,020.00					10,750.00
Telecommunication Charges					742.00	712.00					1,454.00
											-
											-
Total Office Expenses	-	-	-	-	19,802.00	22,602.00	-	-	150.00	150.00	42,704.00
Total Administration	-	-	-	-	43,537.00	49,187.00	2,210.00	-	24,300.00	25,800.00	145,034.00

check
145,034.00

Note: ** = See detail below

Description	AMP4	AMP5	AMP 6	AMP 7	Other AMP	Voucher	PB	BA	Phase I	Phase II	Total
Training/Convention											
Training					2,500.00	2,500.00					
Total	-	-	-	-	2,500.00	2,500.00	-	-	-	-	5,000.00

Travel/Meetings											
Conventions					125.00	125.00					
Other					125.00	125.00					
Total	-	-	-	-	250.00	250.00	-	-	-	-	500.00

Admin Service Contracts											
Software Maintenance											
Contracts											
Mgmt Consultants											
Consultants - Accounting											
Total	-	-	-	-	-	-	-	-	-	-	-

Membership, Dues, & Fees											
Beloit Daily News											
NAHRO					525.00	525.00					
Nan McKay & Assoc						1,250.00					
WAHA					35.00	35.00					
Publications					125.00	125.00					
Dues and Fees											
Total	-	-	-	-	685.00	1,935.00	-	-	-	-	2,620.00

City Of Beloit Community Development Authority
 12 MONTHS ENDING 12/31/2019
 Utilities

Description	AMP 4	AMP 5	AMP 6	AMP 7	Other AMP	Voucher	PB/Other	BA	Phase I	Phase II	Total	
Water					1,200.00				2,750.00	6,500.00	10,450.00	
Electricity	-	-	-		6,000.00				1,500.00	17,500.00	25,000.00	
Gas	-	-	-		2,000.00				1,000.00	8,500.00	11,500.00	
Sewer									5,500.00	6,500.00	12,000.00	
Fuel											-	
Other Utilities:												
Storm Water Fee											-	
											-	
											-	
Total Other Util	-	-	-	-	-	-	-	-	-	-	-	check
Total	-	-	-	-	9,200.00	-	-	-	10,750.00	39,000.00	58,950.00	58,950.00

City Of Beloit Community Development Authority
12 MONTHS ENDING 12/31/2019

Maintenance - Labor & Benefits

Employee	AMP 4	AMP 5	AMP 6	AMP 7	Other AMP	Voucher	PB/Other	BA	Phase I	Phase II	Total
Maintenance Specialist							2,565.35		28,218.89	20,522.83	51,307.08
Maintenance Specialist							2,650.45		29,154.96	21,203.61	53,009.02
Overtime							150.00		1,650.00	1,200.00	3,000.00
Custodian P/T					14,320.80					17,503.20	31,824.00
Name	-	-									-
Name			-								-
Name			-								-
Name	-										-
Name	-										-
Name			-								-
Name			-								-
Name			-								-
Name			-								-
Name			-								-
Name			-								-
Name			-								-
Total	-	-	-	-	14,320.80	-	5,365.81	-	59,023.86	60,429.64	139,140.10

check
139,140.10

Employee	AMP 4	AMP 5	AMP 6	AMP 7	Other AMP	Voucher	PB/Other	BA	Phase I	Phase II	Total
Maintenance Specialist							876.20		9,638.20	7,009.60	17,523.99
Property Operations Mechanic							1,651.00		18,160.99	13,207.99	33,019.98
Overtime							21.23		233.48	169.80	424.50
Custodian P/T					2,026.39					2,476.70	4,503.10
Name											-
Name											-
Name											-
Name	-										-
Name	-										-
Name											-
Name											-
Name											-
Name											-
Name											-
Name											-
Name											-
Name											-
Total	-	-	-	-	2,026.39	-	2,548.42	-	28,032.66	22,864.09	55,471.56

check
55,471.56

	Expense	Salary	Benefits					WC	SUTA	Total Benefits
			Retirement	Health Ins	FICA	Life	WC			
Maintenance Specialist	68,831.07	51,307.08	3,334.96	10,174.04	3,924.99	90.00	-	-	17,523.99	
Maintenance Specialist	86,029.00	53,009.02	3,445.59	25,219.20	4,055.19	300.00	-	-	33,019.98	
Overtime	3,424.50	3,000.00	195.00		229.50		-	-	424.50	
Custodian P/T	36,327.10	31,824.00	2,068.56		2,434.54		-	-	4,503.10	
Name	-	-	-	-	-		-	-	-	
Name	-	-	-	-	-		-	-	-	
Name	-	-	-	-	-		-	-	-	
Name	-	-	-	-	-		-	-	-	
Name	-	-	-	-	-		-	-	-	
Name	-	-	-	-	-		-	-	-	
Name	-	-	-	-	-		-	-	-	
Name	-	-	-	-	-		-	-	-	
Name	-	-	-	-	-		-	-	-	
Name	-	-	-	-	-		-	-	-	
Name	-	-	-	-	-		-	-	-	
Name	-	-	-	-	-		-	-	-	
Total	194,611.66	139,140.10	9,044.11	35,393.24	10,644.22	390.00	-	-	55,471.56	

194,611.66 check

**City Of Beloit Community Development Authority
12 MONTHS ENDING 12/31/2019
Maintenance Contract Cost**

Description	AMP 4	AMP 5	AMP 6	AMP 7	Other AMP	Voucher	PB/Other	BA	Phase I	Phase II	Total
Garbage									1,250.00	3,500.00	4,750.00
Heating & Cooling							1,000.00		1,000.00	1,200.00	3,200.00
Snow Removal											-
Elevator Maintenance					2,000.00					6,000.00	8,000.00
Landscape & Grounds											-
Unit Turnaround							800.00				800.00
Electrical							500.00				500.00
Plumbing							1,500.00				1,500.00
Extermination									3,000.00	3,000.00	6,000.00
Janitorial											-
Routine Contract Costs	-	-	-	-	7,200.00	-	1,000.00	-	-	-	8,200.00
Miscellaneous	-	-	-	-	-	-	-	-	7,336.00	10,836.00	18,172.00
											-
											-
											-
											-
											-
											-
											-
Total	-	-	-	-	9,200.00	-	4,800.00	-	12,586.00	24,536.00	51,122.00

check
51,122.00

Routine Contract Costs:											
Window Repair							1,000.00				
Vehicle Repair					5,000.00						
Cable Comm Room											
Answering Service					2,200.00						
Repair Expense											
Appliance Repair Laundry											
Total	-	-	-	-	7,200.00	-	1,000.00	-	-	-	\$ 8,200.00
Miscellaneous											
Contractor Expense									6,836.00	8,336.00	
Misc Operating									500.00	2,500.00	
Total	-	-	-	-	-	-	-	-	7,336.00	10,836.00	\$ 18,172.00

City Of Beloit Community Development Authority
12 MONTHS ENDING 12/31/2019
Insurance

Description	AMP 4	AMP 5	AMP 6	AMP 7	Other AMP	Voucher	PB/Other	BA	Phase I	Phase II	Total
Property Insurance					746.00		2,219.00		12,874.00	7,176.00	23,015.00
Liability Insurance					7,947.00						7,947.00
Workers Comp					5,579.00	3,419.00					8,998.00
Other Insurance	-	-	-	-	2,006.00	103.00	-	-	-	-	2,109.00
Total	-	-	-	-	16,278.00	3,522.00	2,219.00	-	12,874.00	7,176.00	42,069.00

check
42,069.00

Other Insurance

Auto							-				
Employment Practice											
Fleet					206.00	103.00					
Public Officials					300.00						
Unemployment					1,500.00						
Total	-	-	-	-	2,006.00	103.00	-	-	-	-	\$ 2,109.00

REPORTS AND PRESENTATIONS TO COMMUNITY DEVELOPMENT AUTHORITY



Agenda Number:	5a		
Topic:	Consideration of Resolution 2018-15, Recommending Approval of the 2019 Community Development Block Grant (CDBG) Budget and 2019 Annual Plan		
Date:	September 26, 2018		
Presenter:	Teri Downing	Division:	Community & Housing Services

Overview/Background Information

The Department of Housing and Urban Development (HUD) requires each CDBG Formula Grantee to submit a Consolidated Plan every five years, and an Annual Action Plan each year. Both Plans include specific objectives for housing, homelessness, public housing and community development and includes information on the CDBG process, affordable housing, and special needs populations. The City's Consolidated Plan for 2015-2019 was approved in 2014.

The Annual Action Plan includes how the City intends to allocate its CDBG funds over the next year. The process for preparing the CDBG budget includes the following steps: the Community Development Authority recommends and the City Council approves funding priorities, applications are available to agencies interested in applying for the CDBG funds; each applicant is required to present its application to the Community Development Authority (CDA); the CDA makes its recommendation to the City Council on how the CDBG funds should be allocated; a public hearing is held by the City Council; and adoption of the CDBG budget.

On July 3, 2018, the City Council established the following local funding priorities:

- Public Service Programs which focus on comprehensive case management strategies, homeless intervention, with priority given to neighborhood stabilization activities in budgeting and life skills, and employment training that corresponds with local employment opportunities which meet one of the Neighborhood Revitalization Strategy Areas (NRSA) objectives.
- Code Enforcement
- Housing Rehabilitation
- Economic Development Activities, with priority given to Technical Job Training and Small Business Development
- Program Administration
- Fair Housing

On August 29, 2018, applicants requesting 2019 CDBG funds presented their applications to the CDA. October 1, 2018 through October 31, 2018, the City will provide a 30-day public review of the 2019 Annual Action Plan and CDBG Budget. On October 15, 2018, a public hearing will be held to give citizens an opportunity to comment on the proposed Annual Plan and CDBG budget. On November 5, 2018, the City Council will take final action on the 2019 Annual Action Plan and CDBG budget.

All recommended projects are consistent with the proposed 2015-2019 Consolidated Plan and will be incorporated into the 2019 Annual Action Plan which is submitted to HUD. All recommended projects are eligible CDBG activities and meet one of the three national objectives.

Key Issues

1. Staff estimates 2019 CDBG grant award of \$575,000 and program income of \$168,000. Therefore, the total 2018 CDBG budget is estimated as \$743,000. The attached spreadsheet provides recommended funding allocations based on the agencies' requests and whether the proposed program meets the CDBG funding priorities. The CDA recommendation will be listed when it is presented to the City Council during their October 15th meeting and public hearing.
2. Public Services: Cap = \$116,049: The CDBG Budget spreadsheet lists the maximum funding level allowed for public services which is 15% of the 2019 grant plus 2018 program income. We are recommending funding public service activities at the maximum level allowed.

3. Planning and Administration Cap = \$148,455: Also reflected on the CDBG Budget spreadsheet is the maximum amount you may award for planning and administration. This cap is limited to 20% cap of new grant funds, with a 20% overall cap of the total Program Year CDBG Budget. Therefore, we are proposing to fund program administration with new CDBG grant funds of \$115,000, and \$33,455 with program income.
4. Neighborhood Revitalization Strategy Area (NRSA) = \$130,000: Staff recommends funding four public service programs under the NRSA category. The Community Action Resources Navigator and Family Services Community Social Worker are both continuations of current NRSA programs. Community Action's Merrill Center and Family Services' Youth Leadership Program are new programs that carry out public service activities to NRSA residents.
5. Balance for Other Programming = \$347,771: Staff recommends funding the remaining balance towards Code Enforcement, Housing Rehabilitation, and Homebuyer Assistance as listed on the spreadsheet.
6. Impact on City General Fund Budget: The following three activities have a relationship to the City of Beloit's proposed Operating Budget. Therefore, funding these programs below the requested amount would have an impact on the City's Proposed Budgets.
 - The Code Enforcement/Inspection program provides funding for all or a portion of salaries and benefits for the Director of Community and Housing Services, one secretary and four inspectors' salary and benefits.
 - The Housing Rehabilitation Revolving Loan Program includes funding for two positions which are required to operate the program.
 - The Planning and Administration budget includes funding for several people required to operate the CDBG program.

Conformance with Strategic Plan

Approval of this agreement would conform with the stated purpose of the following strategic goal:

- Goal #1 - Create and Sustain Safe and Healthy Neighborhoods
- Goal #2 - Create and Sustain a High Performing Organization
- Goal #3 - Create and Sustain Economic and Residential Growth
- Goal #4 - Create and Sustain a High Quality of Life
- Goal #5 - Create and Sustain High Quality Infrastructure and Connectivity
- Goal #6 - Create and Sustain a Positive Image, Enhance Communications and Engage the Community

Sustainability

(If applicable, briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment. Consider whether the policy of program will reduce dependence upon fossil fuels, reduce dependence on chemicals and other manufacturing substances that accumulate in nature, reduce dependence on activities that harm life sustaining eco-systems, and/or meet the hierarchy of present and future human needs fairly and efficiently. Write N/A if not applicable)

N/A

Action Required/Recommendation

Staff recommends approval of the attached resolution.

Fiscal Note/Budget Impact

If any of the City projects are funded at a lower level than proposed, there could be Operating Budget implications.

Attachments

Resolution 2018-15, Recommending Approval of the 2019 Community Development Block Grant (CDBG) Budget and 2019 Annual Action Plan

COMMUNITY DEVELOPMENT AUTHORITY

RESOLUTION 2018-15
RECOMMENDING APPROVAL OF THE 2019 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) BUDGET AND 2019 ANNUAL ACTION PLAN

WHEREAS, the Department of Housing and Urban Development (HUD) requires all local units of government that receive Community Development Block Grant (CDBG) funds to submit an Annual Action Plan for each year that they receive CDBG funding, and

WHEREAS, the Plan provides guidance on how CDBG funds will be allocated over the next year and how the City of Beloit intends to address its housing, public housing, homeless and community development needs, and

WHEREAS, all CDBG-funded projects must be consistent with the Annual Action Plan and its overall goals and strategies.

WHEREAS, the City of Beloit expects to receive \$575,000 in 2019 Community Development Block Grant (CDBG) funds and approximately \$168,000 in CDBG Program Income, and

WHEREAS, all recommended projects are consistent with the 2015 - 2019 Consolidated Plan and 2019 Annual Action Plan, and

WHEREAS, all recommended projects are eligible CDBG activities.

NOW THEREFORE BE IT RESOLVED, that the Community Development Authority recommends approval of the 2019 Annual Action Plan and 2019 CDBG budget as identified in Attachment A, contingent upon the HUD award of CDBG funds to the City of Beloit.

Adopted this 26th day of September, 2018.

Community Development Authority

David Baker, Chairman
Beloit Community Development Authority

ATTEST:

Julie Christensen, CDA Executive Director

ATTACHMENT A

TO CDA RESOLUTION 2018-15, Recommending Approval of the 2019 Community Development Block Grant (CDBG) Budget and 2019 Annual Action Plan (9-26-2018)

2019 Community Development Block Grant Budget

	2018 Program Income	Prior Year Unspent CDBG Funds	2019 Program Income Anticipated	2019 CDBG Grant	Staff Recommendation	CDA Approval
Revenue						
A Economic Development Revolving Loan Fund	\$ 32,870		\$ 29,276			
B Code Enforcement	\$ -		\$ -			
C Housing Rehabilitation Revolving Loan Fund	\$ 149,793		\$ 135,000			
D NeighborWorks Blackhawk Region - Lending	\$ 16,000		\$ 3,000			
E CDBG Grant (Estimated)	\$ -			\$ 575,000		
Total Revenue	\$ 198,663	\$ -	\$ 167,276	\$ 575,000	\$ 742,276	\$ -

Allocations

	Prior Year Unspent CDBG Funds	2019 PI Budgeted	2018 CDBG Grant	Staff Recommendation	CDA Recommendation
Public Services					
1 Beloit Meals On Wheels - Home Delivered Meals Assistance	\$ -	\$ -	\$ 7,500	\$ 7,500	
2 Community Action - Fatherhood Initiative and Youth Mentoring	\$ -	\$ -	\$ 25,000	\$ 25,000	
3 ECHO - Rent Assistance: Homeless Prevention	\$ -	\$ -	\$ 12,000	\$ 12,000	
4 Family Promise - Emergency Shelter for Homeless Families	\$ -	\$ -	\$ 15,049	\$ 15,049	
5 Family Services - Case Management for Homeless Survivors of Domestic Violence	\$ -	\$ -	\$ 8,000	\$ 8,000	
6 Family Services - Financial Education, Counseling, and Coaching	\$ -	\$ -	\$ 8,000	\$ 8,000	
7 Family Services - Needs Assessment, Case Management, and Advocacy for Seniors	\$ -	\$ -	\$ 8,000	\$ 8,000	
8 HealthNet - Primary Care Medical, Dental, and Vision Clinic	\$ -	\$ -	\$ 10,000	\$ 10,000	
9 Legal Action - Eviction Prevention to Stabilize LMI Families & Neighborhoods	\$ -	\$ -	\$ -	\$ -	
10 Project 16:49 - Robin House Transitional Living Program	\$ -	\$ -	\$ 8,000	\$ 8,000	
11 Stateline Literacy Council - Adult Literacy for Economic Prosperity	\$ -	\$ -	\$ 8,000	\$ 8,000	
12 Tré Foundation - Beloit Legal Access	\$ -	\$ -	\$ 6,500	\$ 6,500	
13 YWCA Rock County - Empowerment Center	\$ -	\$ -	\$ -	\$ -	
Total Public Services	\$ -	\$ -	\$ 116,049	\$ 116,049	\$ -
			Public Service Cap 15%	\$ 116,049	\$ 116,049
			Difference	\$ 0	\$ 116,049

Planning and Program Administration					
14 Program Administration (No Application Needed)	\$ -	\$ 28,455	\$ 115,000	\$ 143,455	
15 Fair Housing Activities	\$ -	\$ 5,000	\$ -	\$ 5,000	
Total Planning and Program Administration	\$ -	\$ 33,455	\$ 115,000	\$ 148,455	
			Planning & Admin Cap 20%	\$ 115,000	
			Difference	\$ -	\$ 0

Neighborhood Revitalization Strategy Area (NRSA) Activities					
16 Community Action - Resources Navigator			\$ 50,000	\$ 50,000	
17 Community Action - Merrill Center			\$ 15,000	\$ 15,000	
18 Family Services - Youth2Youth 4 Change - Youth Leadership Project			\$ 15,000	\$ 15,000	
19 Family Services - Community Social Worker			\$ 50,000	\$ 50,000	
Total Housing Rehabilitation	\$ -	\$ -	\$ 130,000	\$ 130,000	\$ -

Code Enforcement					
18 Community Development Dept. - Code Enforcement / Inspection Program			\$ 159,000	\$ 159,000	
Total Code Enforcement	\$ -	\$ -	\$ 159,000	\$ 159,000	\$ -

Housing Activities					
19 Community Development Dept. - Housing Rehabilitation Program		\$ 133,821	\$ 34,951	\$ 168,772	
20 Neighborhood Housing Services - Direct Homeownership Assistance			\$ 20,000	\$ 20,000	
Total Housing Rehabilitation	\$ -	\$ 133,821	\$ 54,951	\$ 188,772	\$ -

GRAND TOTALS	\$ -	\$ 167,276	\$ 575,000	\$ 742,276	\$ -
Difference	\$ -	\$ -	\$ -	\$ -	\$ -

Cap Calculation Formulas	2019 Grant	2017 PI	2018 PI	Subtotals	Cap Percent	Cap Limits
Pub Service Cap = (2018 Grant + 2017 PI) x 15%	\$ 575,000	\$ 198,663	\$ -	\$ 773,663	15%	\$ 116,049
Total Planning & Admin Cap = (2018 Grant + 2018 PI) x 20%	\$ 575,000	\$ -	\$ 167,276	\$ 742,276	20%	\$ 148,455
Limit of 20% New Grant Funds towards Planning & Admin	\$ 575,000	\$ -	\$ -	\$ 575,000	20%	\$ 115,000

REPORTS AND PRESENTATIONS TO COMMUNITY DEVELOPMENT AUTHORITY



Agenda Number:	5b		
Topic:	Resolution 2018-16, Recommending Approval of the 2019 HOME Investment Partnerships Program (HOME) Budget		
Date:	September 26, 2018		
Presenter:	Julie Christensen	Division:	Beloit Housing Authority

Overview/Background Information

The City is a member of the Rock County HOME Consortium. As a result, the City receives an annual allocation of Home Investment Partnership Program (HOME) funds. The Consortium Agreement was amended in 2016 to allocate additional dollars to the City of Beloit. Starting in 2017, the City of Beloit receives 28 percent of the project funds. In addition, the City also receives funds for administrative activities, which includes staff time to operate the program.

Key Issues

1. For 2019, we are estimating that the City of Beloit’s share would be \$195,000, and the administrative share would be \$35,000. The City is estimated to have approximately \$150,000 in prior year funds available for projects in the 2019 program year as well as \$120,000 in 2018 program income.
2. Staff is recommending that the City’s dollars be used for owner-occupied rehab loans citywide and/or acquisition-rehab and new construction projects in the Neighborhood Revitalization Strategy Areas (NRSA). A map of the two NRSA areas is attached. These projects would be completed by either the City or by contract with one of the non-profits.
3. Staff is proposing to use up to \$120,000 in these funds for owner-occupied rehab loans with the remaining balance to be used for acquisition-rehab.

Conformance with Strategic Plan

Approval of this agreement would conform with the stated purpose of the following strategic goal:

- Goal #1 - Create and Sustain Safe and Healthy Neighborhoods
- Goal #2 - Create and Sustain a High Performing Organization
- Goal #3 - Create and Sustain Economic and Residential Growth
- Goal #4 - Create and Sustain a High Quality of Life
- Goal #5 - Create and Sustain High Quality Infrastructure and Connectivity
- Goal #6 - Create and Sustain a Positive Image, Enhance Communications and Engage the Community

Sustainability

(If applicable, briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment. Consider whether the policy of program will reduce dependence upon fossil fuels, reduce dependence on chemicals and other manufacturing substances that accumulate in nature, reduce dependence on activities that harm life sustaining eco-systems, and/or meet the hierarchy of present and future human needs fairly and efficiently. Write N/A if not applicable)

N/A

Action Required/Recommendation

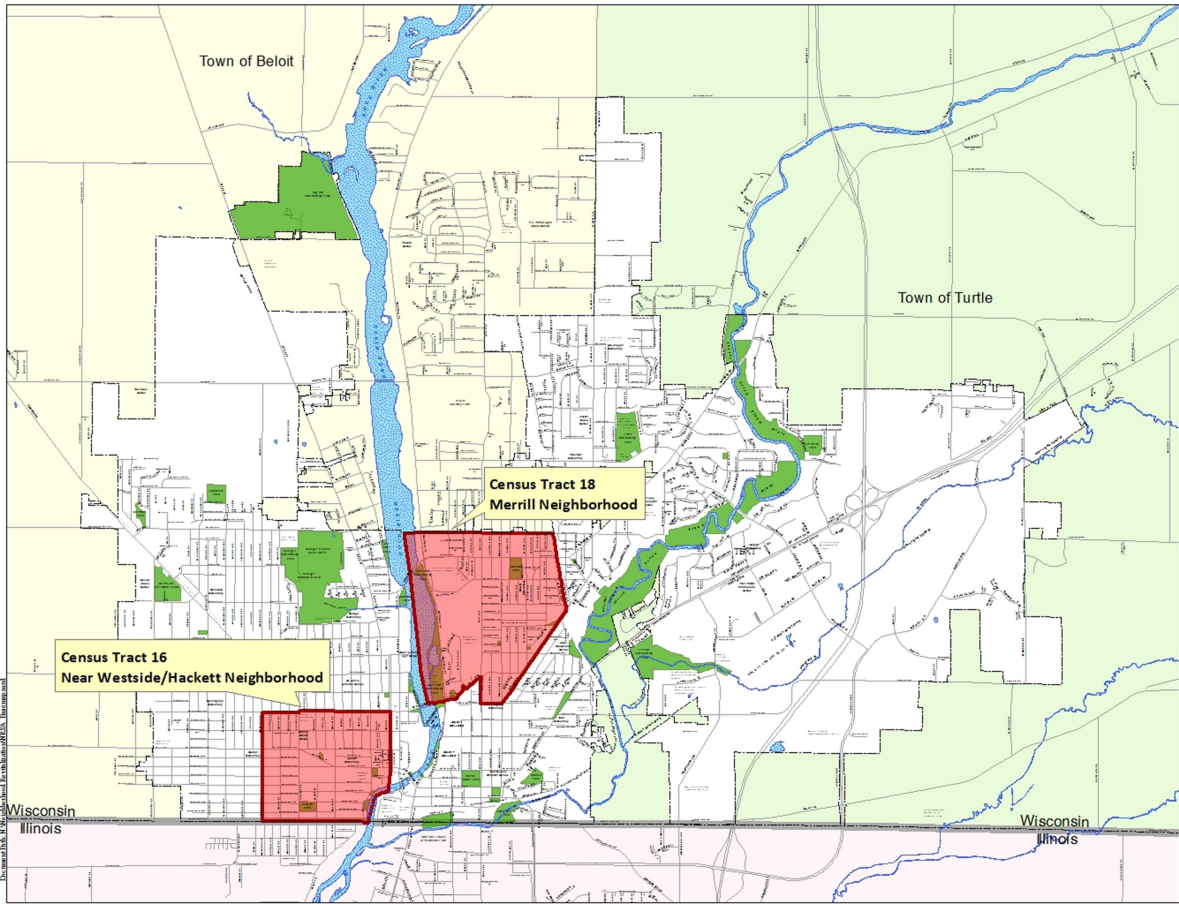
Staff recommends approval of Resolution 2018-16.

Fiscal Note/Budget Impact

All fiscal/budget impacts are noted in the report.

Attachments

Resolution and NRSA Maps



Neighborhood Revitalization Strategy Areas (NRSAs)

Map 1 : Location Map

 Neighborhood Strategy Areas



0 0.25 0.5 1 Miles

Map Created: April 2016
Data Source: City of Beloit

COMMUNITY DEVELOPMENT AUTHORITY

**RESOLUTION 2018-16
RECOMMENDING APPROVAL OF THE
2019 HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) BUDGET**

WHEREAS, the City of Beloit is expected to receive \$195,000 in HOME Investment Partnership (HOME) funds for City projects and \$35,000 for HOME Administrative Activities in 2019, and

WHEREAS, the City of Beloit estimates there will be \$150,000 in prior year funds and \$120,000 in 2018 program income available for City projects, and

WHEREAS, the City's owner-occupied housing rehabilitation loan program, acquisition-rehab projects, and new construction projects are eligible HOME projects, and

WHEREAS, the three recommended projects are consistent with the City's Consolidated Plan.

NOW THEREFORE BE IT RESOLVED, that the Community Development Authority recommends that the City Council allocate up to \$120,000 of available HOME funds to the City's housing rehabilitation loan program for owner-occupied rehabilitation projects citywide and the remaining funds for acquisition-rehabilitation and new construction projects in the Neighborhood Revitalization Strategy Areas.

Adopted this 26th day of September, 2018.

David Baker, CDA Chairperson

ATTEST:

Julie Christensen, Executive Director