

**MINUTES
APPOINTMENT REVIEW COMMITTEE
NOVEMBER 12, 2018 - 4:30 P.M.
CITY MANAGER'S CONFERENCE ROOM
CITY HALL
100 STATE STREET
BELOIT, WI 53511**

Vice-Chairperson Henry Clement called the regular meeting of the Appointment Review Committee to order at 4:32 p.m.

1. Roll Call:

Committee Members Present: Vice-Chairperson Henry Clement, Daniel Barolsky, Kurt Reynolds, Louise Reidenbach, Pam George, Council Vice President Regina Dunkin

Committee Members Excused: Rebecca Wallendal, Chairperson Dan Gifford, Council President Kevin Leavy

Staff: Pamela Lathrop

Guest: Steve Howland, Chair of the Equal Opportunities Commission

2. Minutes:

Motion by Louise Reidenbach to approve the minutes of the October 8, 2018 meeting. Seconded by Daniel Barolsky, motion carried unanimously.

3. Consideration and review of existing and upcoming vacancies (November and December, 2018)

Accepted as sent. Members commented on the list of upcoming vacancies for Appointment Review Committee. Henry Clement is not eligible for reappointment, having served since April, 2010. Louise Reidenbach declined reappointment, as she has served many years.

4. Review of City Council appointments, October 15, 2018

Accepted as sent.

5. Review of applicants for the following vacancies with recommendations to City Council:

Landmarks Commission

There was one application to review and one vacancy to fill. Motion by Kurt Reynolds to recommend the appointment of **John F. Winkelmann III**, 636 Church Street (replacing Ruth Vater) to a term ending October 31, 2021. Louise Reidenbach seconded and the motion carried.

6. Member Participation

Regina Dunkin will reach out to the high school for student representatives to fill the vacancies on the Municipal Golf Committee and the Park, Recreation and Conservation Advisory Commission. Dunkin asked how retiring committee members are thanked. The City Council President sends a thank you letter. Some boards provide a certificate.

7. Citizen Participation

Steve Howland, Chairperson for the Equal Opportunities Commission, attended the meeting to talk about citizen participation. He is challenging the members of the Appointment Review Committee to personally reach out to various groups, especially the NAACP and the Latino Service Providers Coalition. Members talked about their outreach efforts. Howland felt that committee meeting times should be examined to be more accommodating to the public. ARC members expressed an interest in a new agenda item to discuss recruitment efforts at every meeting. Howland suggested looking at an ordinance change to allow skyping or voting by phone if a committee member needs to be absent.

Henry Clement and Louise Reidenbach left the meeting at 4:54 p.m. as they had other commitments.

Further committee discussion continued. Barolsky suggested each committee member do some "homework" and talk one-on-one with a certain number of people. Howland feels that many don't understand government and their frustration impedes them from getting involved on a committee.

Kurt Reynolds thanked Steve Howland for attending.

8. Adjournment

Motion by Kurt Reynolds to adjourn the meeting at 5:03 p.m., seconded by Pam George and the motion carried.



Dan Gifford, Chairperson

12-10-18

Date



Henry Clement, Vice-Chairperson

12-10-18

Date