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MEETING MINUTES
BELOIT LANDMARKS COMMISSION
Tuesday, March 19, 2019, 7:00 PM
The Fourth Floor Conference Room, 100 State Street
Beloit, WI 53511

1. Roll Call

Commissioner Blazer called the meeting to order at 7:00 PM. Commissioners Blazer, McGrath, Gallagher, Beckman, Jacobsen, Winkelmann and were present. Commissioner Truesdale and Councilor Anderson were absent.

2. Minutes of the January 15, 2019 Meeting

Commissioner McGrath moved to approve the draft minutes. Commissioner Jacobsen seconded the motion. The motion passed, voice vote.

3. Public Comments

None

4. Matt Febus -756 Bluff Street Certificate of Appropriateness

A. COA-2019-02 Review and consideration to approve a Certificate of Appropriateness for replacement of windows at 756 Bluff Street.

Ms. Rottmann read the staff report aloud. Discussion was had over installing new verses repairing and replacing the windows. The applicant came forward and stated that he would be open to reglazing and repairing windows instead of replacing the windows. The commission was pleased to hear this and stated that repairing the windows will be a better return on your investment and be appreciated by a future historical home owner. Commissioner Gallagher suggested a contractor that could help Mr. Febus with the project. Commissioner Blazer moved to amend the Certificate of Appropriateness to reglaze window glass, repair window frames and sashes, and if needed to replace windows with like materials. Commissioner Winkelmann seconded the motion. The motion passed, voice vote.

Commissioner McGrath moved to approve the Certificate of Appropriateness. Commissioner Gallagher seconded the motion. The motion passed, voice vote.

Justin Page on behalf of Steve Johnston -825 Bluff Street Certificate of Appropriateness

B. COA-2019-03 Review and consideration to approve a Certificate of Appropriateness for a ramp at 825 Bluff Street.

Ms. Rottmann read over the staff report. The applicant did not have any additional comments to add to the staff report. The commission had no questions about the project.

Commissioner McGrath moved to approve the Certificate of Appropriateness. Commissioner Winklemann seconded the motion. The motion passed, voice vote.

5. Report on Staff Activities Since Last Meeting

- A. Report on Staff-Approved Certificates of Appropriateness. No applications had been submitted since the previous meeting but an amendment was made to 802 Park Ave to remove and replace hand rails with wood at the side and rear access doors.
- B. Six letters when out to new historic property owners
- C. Ms. Rottmann informed the group about the 2019 WAHPC State Conference and CAMP EVENT in Oshkosh, WI.
- D. Mr. Rottmann gave an update on the nomination of the Milwaukee Emerson Road Historic District.

6. Committee Reports

- A. Subcommittee Representatives.

Discussion was had that the Grant writing committee and it was decided it was no longer needed. Commissioner Jacobsen moved to dissolve the Grant Writing Committee. Commissioner Winklemann seconded the motion. The motion passed, voice vote.

Discussion was had to change how the site visit committee would work. Ms. Rottmann would reach out to all the members and then once she would receive a response from three commissioners the invitation would be closed. Commissioner Jacobsen moved to change the Site Visit Committee procedures. Commissioner Beckman seconded the motion. The motion passed, voice vote.

- B. Education and Outreach Committee: No Report
- C. Site Visits Committee: No Report

7. Adjournment

Commissioner McGrath moved to adjourn at 7:35 PM. Commissioner Beckman seconded the motion. The motion passed, voice vote.

Respectfully Submitted, Hilary Rottmann, Planner II of Planning & Building Services
April 8, 2019