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**MEETING MINUTES
BELOIT LANDMARKS COMMISSION
Tuesday, September 15, 2020, 7:00 PM
The City Hall Forum, 100 State Street
Beloit, WI 53511**

1. Roll Call

Chairman Blazer called the meeting to order at 7:00 PM.
Commissioners Truesdale, Gallagher, Beckman, Bebow-Reinhard, McDaniel, were available by phone. Councilor Blakeley was absent.

2. Nominations and Election of Officers

A. Nomination and election of Chairperson

Commissioner Tuesdale nominated Commissioner Beckman for Chairperson.
Commissioner Beckman accepted the nomination.

B. Nomination and election of Vice-Chairperson

Commissioner McDaniel nominated Commissioner Blazer for Vice-Chairperson.
Commissioner Blazer accepted the nomination.

Councilor Blakeley joined the meeting at 7:09 P.M.

3. Minutes of the August 18, 2020 Meeting

Commissioner Bebow-Reinhard moved to approve the draft minutes. Commissioner Beckman seconded the motion. The motion passed, voice vote.

4. Public Comments

None

5. Elizabeth Carpenter -Certificate of Appropriateness

COA-2020-22 Review and consideration of a Certificate of Appropriateness to replace a first floor porch at the residential structure located at 615 Park Avenue.

Ms. Rottmann read the staff report aloud. The applicant did not have additional comments to add. The commission had a question about the bracing of the upper deck and if the applicant intended on finishing the wood with paint or a stain. Councilor Blakeley moved to approve the Certificate of Appropriateness. Commissioner McDaniel seconded the motion. The motion passed, voice vote.

6. Reports on Staff Activates

- A. Report on Staff-Approved Certificates of Appropriateness. 1 application had been submitted since the previous meeting.
- B. 1 letter when out to a new historic property owner.
- C. Historic District Signs.

Ms. Rottmann provided an update on the installation of new historic signs. Commissioner Truesdale disagreed with the update Ms. Rottmann gave on the timing of installing the new signs. Commissioner Blazer agreed with Commissioner Truesdale and supports the installation of the new signs installed prior to the State and Federal Registry amendments. Ms. Rottmann will follow up with management and provide an update at the next meeting.

It was discussed to have the Landmark Commission subcommittees added to the next regular scheduled meeting. Discussion of duties and appointments will be discussed.

7. Adjournment

Commissioner McDaniel moved to adjourn at 7:30 PM. Commissioner Below-Reinhard seconded the motion. The motion passed, voice vote.

Respectfully Submitted, Hilary Rottmann, Planner II of Planning & Building Services
September 30, 2020