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MEETING MINUTES
BELOIT LANDMARKS COMMISSION
Tuesday July 20, 2021, 7:00 PM
The City Hall Forum, 100 State Street
Beloit, WI 53511

1. Roll Call

Chairperson Beckman called the meeting to order at 7:00PM. Commissioners Blazer, McDaniel, Gallagher, Ruffini, Bebow-Reinhard and Councilor Blakeley were present. Commissioner Carter was absent.

2. Minutes of the June 15, 2021 Meeting

Commissioner Blazer moved to approve the draft minutes. Commissioner McDaniel seconded the motion. Commissioner Ruffini requested a correction to the roll call of the meeting.

Councilor Blakeley moved to approve the updated draft minutes. Commissioner Blazer seconded the motion. The motion passed, voice vote. (7-0)

3. Public Comments

None

4. A. Robert Garbow -Certificate of Appropriateness

COA-2021-24 Review and consideration of a Certificate of Appropriateness to install new siding and window trim to the structure located 341 Vernon Avenue.

Ms. Rottmann read the staff report. The applicant was not present. Councilor Blakeley asked Ms. Rottmann if the applicant was notified of the meeting. Ms. Rottmann stated she emailed a copy of the agenda and staff report on Friday July 16, 2021. Commissioner Ruffini asked when the photos in the staff report were taken. Ms. Rottmann believed it was early to mid-June 2021. Commissioner Ruffini said he performed a site visit and saw that the south and west side of the home at 341 Vernon Avenue had new siding installed. Mr. Ruffini shared the photos he took with the commission and forwarded them to Ms. Rottmann. Ms. Rottmann stated that she would share the photos with the Residential Building Inspector and Director of Building Services to place a stop work order on the property along with citing the property owner for starting work without a Certificate of Appropriateness and building permit.

The commission discussed that they were disappointed that the applicant did not attend the meeting and started work without a Certificate of Appropriateness. Ms. Rottmann informed the commission that the property owner purchased the home in February of 2021 and was mailed a letter about being part of the Bluff Street Historic District. Also she stated that she emailed the applicant about the fact that this property was considered architecturally significant because of the siding.

Commissioner Blazer stated he had a lot of compassion for homeowners but was in favor of denial of the application, Councilor Blakeley agreed. Commissioner Bebow-Reinhard had asked if there was a compromise that could be made about installing some vinyl on the home. Ms. Rottmann stated that wouldn't be an option but the commission could offer the applicant to reapply for a COA and waive the fee. The commission agreed that they would like to offer that. They also would like to add that the vinyl siding that has been installed needs to be removed immediately to avoid citation.

Commissioner Ruffini moved to deny the Certificate of Appropriateness to install new and window trim to the structure located 341 Vernon Avenue. The applicant is encouraged to repair and paint the siding. The applicant can reapply for a COA and have the fee waived. Also the siding that has been installed needs to be removed immediately to avoid citation, Commissioner McDaniel seconded the motion. The motion passed, voice vote.

(6-1)

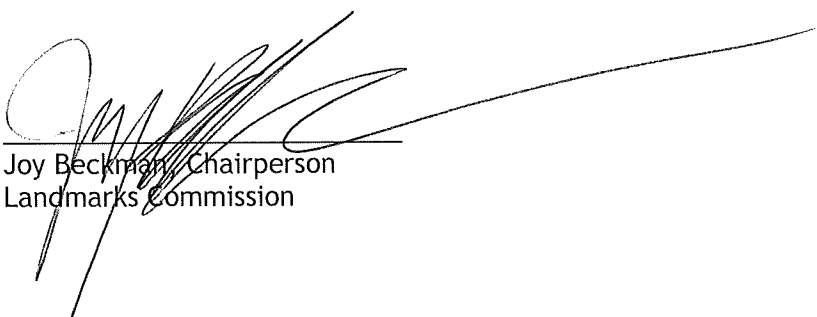
5. Reports on Staff Activates

- A. Report on Staff-Approved Certificates of Appropriateness. 1 application had been submitted since the previous meeting.
- B. 6 letter when out to a new historic property owner.
- C. The Certificate of Appropriateness Application was updated to include staff approval for ADA ramps.

Ms. Rottmann provided parking passes to the commissioners that are to be used only if an event is occurring at ABC Supply Stadium the same time as the Landmark Commission meetings are scheduled.

6. Adjournment

Commissioner Blazer moved to adjourn at 7:35PM. Commissioner McDaniel seconded the motion. The motion passed, voice vote.



Joy Beckman, Chairperson
Landmarks Commission