

**MINUTES
APPOINTMENT REVIEW COMMITTEE
JANUARY 14, 2019 - 4:30 P.M.
CITY MANAGER'S CONFERENCE ROOM
CITY HALL
100 STATE STREET
BELOIT, WI 53511**

Chairperson Dan Gifford called the regular meeting of the Appointment Review Committee to order at 4:32 p.m. and welcomed our newest committee member, Paul Martin.

1. Roll Call:

Committee Members Present: Chairperson Dan Gifford, Rebecca Wallendal, Daniel Barolsky, Kurt Reynolds, Louise Reidenbach, Pam George, Paul Martin, Council President Kevin Leavy, Council Vice President Regina Dunkin

Guest: Shauna El-Amin, Executive Director, Downtown Beloit Association

Staff: Pamela Lathrop

2. Minutes:

Motion by Kurt Reynolds to approve the minutes of the December 10, 2018 meeting. Seconded by Pam George, motion carried unanimously.

3. Election of Officers:

a. Chair

Motion by Kurt Reynolds to nominate Dan Gifford as Chair. Daniel Barolsky seconded. There were no further nominations. Dan Gifford accepted the appointment as chair and the motion carried.

b. Vice-Chair

Motion by Kurt Reynolds to nominate Daniel Barolsky as Vice-Chair. Paul Martin seconded. There were no further nominations. Daniel Barolsky accepted the appointment as Vice-Chair and the motion carried.

c. Secretary

Motion by Dan Gifford to nominate Pam Lathrop to continue as Secretary. Kurt Reynolds seconded and the motion carried.

4. Consideration and review of existing and upcoming vacancies (January and February, 2019):

Accepted as sent.

5. Review of City Council appointments, December 17, 2018:

Accepted as sent.

6. Review of applicants for the following vacancies with recommendations to City Council:

Alcohol Beverage License Control Committee

Committee members discussed the applications. One applicant listed Alcohol Beverage License Control Committee as his 4th choice, but there are no openings for his first three choices.

Motion by Daniel Barolsky to recommend the appointment of **Brittany Keyes**, 1611 E. Ridge Rd. (replacing L. Jerome Jennings) to a term ending June 30, 2021. Seconded by Rebecca Wallendal and the motion carried.

Motion by Daniel Barolsky to recommend the appointment of **Henry Clement**, 2151 Carnforth Place (replacing M. Campbell) to a term ending June 30, 2020. Seconded by Paul Martin and the motion carried.

Business Improvement District (Downtown Beloit Association)

Shauna El-Amin, Executive Director of the Downtown Beloit Association, attended the meeting to answer questions from the Appointment Review Committee members. They asked how the DBA arrives at the applicants they forward to us for appointment. El-Amin explained that the DBA slots applicants into the appropriate vacancy, since Appointment Review Committee would not necessarily know what category an applicant fit into. She said the Board vets the applications and submits their recommendations to streamline the appointment process. Appointment Review Committee members wondered how we know these are the best applicants and wondered what happens to those who are not recommended for appointment. El-Amin explained that the DBA doesn't have any other applications on file. If applications come into the city, staff forwards those to DBA for consideration.

On the recommendation of the Business Improvement District (Downtown Beloit Association) Board, Louise Reidenbach moved to recommend the appointment of **Stephanie Kneueppel**, Stateline Mental Health Services, 400 E. Grand Ave., Suite 308, replacing Richard Hulburt as Owner Occupant, for a term ending December 31, 2021. Seconded by Pam George and the motion carried.

On the recommendation of the Business Improvement District (Downtown Beloit Association) Board, Kurt Reynolds moved to recommend the appointment of **Kelly Eickstead**, Edward Jones, 400 E. Grand Ave., Suite 100, replacing Stephanie Kneueppel as Non-Owner Occupant, for a term ending December 31, 2021. Seconded by Daniel Barolsky and the motion carried.

On the recommendation of the Business Improvement District (Downtown Beloit Association) Board, Louise Reidenbach moved to recommend the reappointment of incumbent **James Packard Jr.**, Regal Beloit, 200 State Street, as Property Owner, for a term ending December 31, 2021. Seconded by Pam George and the motion carried.

On the recommendation of the Business Improvement District (Downtown Beloit Association) Board, Louise Reidenbach moved to recommend the appointment of **Amy Wilson**, Beloit College, 700 College, replacing Elaina Szyjewski as Beloit College Representative.

7. Member Participation:

Council Vice-President Regina Dunkin reported that she followed up with Mr. Kaminski and Mr. Ramos at the high school, encouraging students to apply for the vacancies on Municipal Golf Committee and Park, Recreation & Conservation Advisory Commission.

8. Citizen Participation:

None

9. Adjournment:

Meeting adjourned at 5:02 p.m.

Dan Gifford, Chairperson

Date

Daniel Barolsky, Vice-Chairperson

Date