

**MINUTES
APPOINTMENT REVIEW COMMITTEE
MAY 13, 2019 - 4:30 P.M.
CITY MANAGER'S CONFERENCE ROOM
CITY HALL
100 STATE STREET
BELOIT, WI 53511**

Chairperson Dan Gifford called the regular meeting of the Appointment Review Committee to order at 4:32 p.m.

1. Roll Call:

Committee Members Present: Chairperson Dan Gifford, Vice-Chairperson Daniel Barolsky, Louise Reidenbach, Pam George, Paul Martin, Rebecca Wallendal, Kurt Reynolds, Council President Regina Dunkin, Council Vice President Clinton Anderson

Staff: Pam Lathrop, Executive Assistant to the City Manager

Guest: Nora Gard

Chairperson Gifford expressed congratulations to Council President Regina Dunkin and Council Vice President Clinton Anderson on their election as Council President and Vice President, and welcomed Anderson to the Appointment Review Committee.

2. Minutes:

Motion by Kurt Reynolds to approve the minutes of the April 8, 2019 meeting. Seconded by Daniel Barolsky, motion carried unanimously.

3. Consideration and review of existing and upcoming vacancies (May and June, 2019):

Accepted as sent. Regina Dunkin contacted John Kaminski at Beloit Memorial High School regarding the youth vacancies on Park, Recreation & Conservation Advisory Commission and the Municipal Golf Committee.

4. Review of City Council appointments:

- a. April 15, 2019 – No comments
- b. May 6, 2019 – No comments

5. Review of applicants for the following vacancies with recommendations to City Council:

Board of Ethics

Rebecca Wallendal notified the Appointment Review Committee that the applicant is her mother, and asked if there would be a conflict of interest if she participated in the discussion. Members did not see a conflict.

The applicant, Louise Reavis Austin, ranked Board of Ethics as her second choice. Staff reviewed her application for the Board of Ethics and saw no conflicts, but commented that Board of Ethics is not active. Appointment Review Committee members felt that if Ms. Austin didn't like the Board of Ethics, she could resign and reapply for a different, more active committee.

Motion by Kurt Reynolds to recommend the appointment of **Louise Reavis Austin**, 2200 Burton, #303 to a term expiring December 31, 2020. Louise Reidenbach seconded and the motion carried unanimously.

Board of Review

Motion by Daniel Barolsky to recommend the appointment of **Nora Gard**, 2524 White Oaks Drive, to a term expiring December 31, 2021. Paul Martin seconded and the motion carried unanimously.

Municipal Library Board

A vacancy occurred on the Library Board when John Watrous resigned. Motion by Daniel Barolsky to recommend the appointment of **Elizabeth Magnus**, 636 Park Ave., to a term expiring June 30, 2020. Paul Martin seconded and the motion carried unanimously.

6. Committee Comments:

The packet didn't arrive in the committee member's mailboxes until today. It was mailed May 7th. Some members asked for a scanned copy in the future.

Council President Dunkin updated the group on her efforts to get a youth to serve on either the Park, Recreation & Conservation Advisory Commission or the Municipal Golf Committee. She is willing to personally talk to students at the high school. Vice-President Anderson also said he recently talked to a high school class and also encouraged them to apply for committees.

The committee talked about creative ways to inform the public of vacancies: water utility billing, Farmers' Market, flyers, and inviting friends and family to apply.

7. Public Comment:

Nora Gard appeared as a citizen. She recently fulfilled a term on the Library Board as a School District Representative. Ms. Gard had been a member of the Board of Review from 3/17 to 9/18, but stepped down when she was appointed to the Library Board for the 2018-2019 school year. She is asking that the municipal ordinance be changed to allow her to temporarily serve on two committees.

Ms. Gard wishes to remain on the Municipal Library Board until a replacement is found, feeling she could "provide some continuity in the library operations as approved by the library board." She stated that the Library Board requested she fill a vacancy created by a recent board member's resignation. She applied to serve on the Board of Review and the Appointment Review Committee voted today to recommend her to the City Council for appointment to the Board of Review.

Since Ms. Gard's term on the School Board expired and she was not re-elected, she would not be eligible to continue serving on the Library Board as the School District's representative.

She handed out a letter (attached). ARC members discussed her request and said we'd have more answers next month.

8. Adjournment:

Meeting adjourned at 5:05 p.m.

Dan Gifford, Chairperson

Date

Daniel Barolsky, Vice-Chairperson

Date