

MINUTES
APPOINTMENT REVIEW COMMITTEE
JANUARY 11, 2021 - 4:30 P.M.
CITY HALL FORUM
100 STATE STREET
BELOIT, WI 53511

Chairman Dan Gifford called the regular meeting of the Appointment Review Committee to order at 4:31 p.m. Due to “Safer at Home” restrictions on in-person meetings, members participated via video conference or phone.

1. Call to Order and Roll Call:

Committee Members Present: Dan Gifford, Daniel Barolsky, Pamela George, Paul Martin, Mardell Jacobsen, Yusuf Adama, Council President Regina Dunkin, Council Vice President Clinton Anderson, Dorothy Harrell at 4:50 p.m.

Staff: Pam Lathrop, Executive Assistant to the City Manager and Shauna El-Amin, Executive Director of the Downtown Beloit Association

2. Approval of the Minutes:

Motion by Pam George to approve the minutes of the December 14, 2020 meeting. Seconded by Yusuf Adama. Members asked for clarification on the appointment of James Roe, who was recommended to the City Council for appointment to the Board of Review in December. Per City Ordinance, City Council “shall” interview our recommended residents for appointment to the Board of Review. Council is scheduled to interview him on January 19, 2021. Motion carried 6-0 with a roll call vote.

3. Election of Officers:

a & b. Chair and Vice-Chair:

Daniel Barolsky currently serves as the Vice-Chair. He is willing to continue serving but also offered the opportunity to any other member interested. No other members expressed interest at this time. Motion by Pam George to nominate Dan Gifford as Chair and Daniel Barolsky as Vice-Chair. Mardell Jacobsen seconded and there were no further nominations. Dan Gifford accepted the nomination for chair; Daniel Barolsky accepted the nomination for vice-chair and the motion carried with a unanimous roll call vote.

c. Secretary:

Motion by Dan Gifford to reappoint Pam Lathrop, Executive Assistant to the City Manager, as secretary to the Appointment Review Committee. Daniel Barolsky seconded and the motion carried with a unanimous roll call vote.

4. Consideration and review of existing and upcoming vacancies (January through February, 2021):

Daniel Barolsky asked for clarification on the relationship between the Business Improvement District and the Downtown Beloit Association. DBA Executive Director Shauna El-Amin explained that the Business Improvement District is the governing body for the Downtown Beloit Association. Barolsky asked why the Appointment Review Committee is determining what roles members fill. El-Amin went through the list of 13 total DBA board members and the categories members fill, which are not created by the Appointment Review Committee. She explained that membership in the DBA extends to businesses within the downtown business district, which boundaries were drawn up and approved by the State of Wisconsin in the mid-1980’s. Those interested in serving on the DBA board fill out the same application as used for all other committees. The BID/DBA Board reviews the applications and makes recommendations to the Appointment Review Committee. Paul Martin asked who represents businesses in other areas of Beloit? Shauna responded that the Greater Beloit Chamber of Commerce and the Greater Beloit Economic Development Corporation also represent businesses in Beloit.

5. Review of City Council appointments, December, 2020:

Accepted as sent.

6. **Review of applicants for vacancies with recommendation(s) to City Council:**

Business Improvement District (Downtown Beloit Association)

On the recommendation of the Business Improvement District (Downtown Beloit Association) Board, Paul Martin moved to recommend the appointment of:

- Incumbent Daniel Riemer, Property Owner, for a term ending December 31, 2023.
- Incumbent Stephanie Ashley-Hoppe, Non-Owner Occupant, for a term ending December 31, 2023.
- Incumbent Guy Bucciferro, Owner Occupant, for a term ending December 31, 2023.

Seconded by Pam George. There was no further discussion and the motion carried 6 -0 with a roll call vote.

7. **Committee Comments:**

Regina Dunkin thanked secretary Pam Lathrop for including incumbent's meeting attendance in the ARC packets. Shauna El-Amin commented that if a DBA Board member misses a meeting, she contacts them to give them a meeting update.

Mardell Jacobsen notes that there are several long standing vacancies on the Landmarks Commission. She asked if the city has a list of people living in the historic district and if so, could we email them? Lathrop will check with the Landmarks Commission staff.

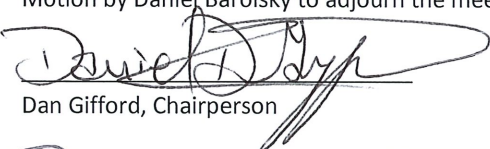
There are 13 vacancies out of approximately 120 citizens serving on committees.

8. **Public Comment:**

No public comments were received. Information on how the public can participate or comment was included on the agenda.

9. **Adjournment:**

Motion by Daniel Barolsky to adjourn the meeting; seconded by Paul Martin. Meeting adjourned at 4:55 p.m.



Dan Gifford, Chairperson

Date

2-8-2021



Daniel Barolsky, Vice-Chairperson

Date

2-8-2021