

MINUTES
APPOINTMENT REVIEW COMMITTEE
JUNE 14, 2021 - 4:30 P.M.
CITY HALL FORUM
100 STATE STREET
BELOIT, WI 53511

Chairman Dan Gifford called the regular meeting of the Appointment Review Committee to order at 4:30 p.m.

1. Call to Order and Roll Call:

Committee Members Present: Dan Gifford, Daniel Barolsky (left the meeting at 5:54 p.m.), Paul Martin, Mardell Jacobsen, Yusuf Adama, Council President Clinton Anderson

Committee Members Absent: Dorothy Harrell, Pamela George, Council Vice President Brittany Keyes

Staff: Pam Lathrop, Executive Assistant to the City Manager

Guests: Lorena Stottler, City Clerk-Treasurer
Nick Dimassis, Library Director

2. Presentation by Lorena Stottler, City Clerk-Treasurer

Lori Stottler will be conducting committee training later this week. She gave a brief preview and information on:

- Duties of the Appointment Review Committee
- Staff/Committee Relationship
- City of Beloit Vision and Mission Statement
- Strategic Goals
- Basic Parliamentary Procedure

She answered a question on how best to vet applications, recommending the committee members “stay on paper.” Lori staffs the Alcohol Beverage License Control Committee and offered to share the matrix that ABLCC uses to make recommendations. She reminded committee members of the upcoming training; if they are unable to attend, the training will be recorded for viewing.

3. Approval of the Minutes:

Motion by Paul Martin to approve the minutes of the May 10, 2021 meeting. Seconded by Yusuf Adama. Motion carried unanimously.

4. Consideration and review of existing and upcoming vacancies (June - July, 2021):

Accepted as sent.

5. Review of Recent City Council appointments:

a. May 17, 2021 – No comments on the Council appointments

Last month the Appointment Review Committee asked for an opinion from Elizabeth Krueger, City Attorney on whether a sitting committee member needs to resign from a committee before applying for/being recommended for appointment to another committee. Chair Dan Gifford read her response stating that there is nothing in the Municipal Code that requires a person to resign from a committee in order to be considered for a different committee.

6. Review of applicants for vacancies with recommendation(s) to City Council:

Alcohol Beverage License Control Committee

Incumbent Martin Densch is interested and eligible for reappointment. Motion by Daniel Barolsky to recommend the reappointment of **Martin Densch** to a term ending June 30, 2024. Seconded by Mardell Jacobsen and the motion carried unanimously.

Board of Review

Motion by Yusuf Adama to recommend the appointment of **Shawn Allen**, 826 Hackett Street (as an Alternate) to a term ending December 31, 2024. Seconded by Daniel Barolsky and the motion carried unanimously. Municipal Ordinance states that Council shall interview the applicant.

Equal Opportunities Commission

Incumbent Regenia Stevens is interested and eligible for reappointment. Motion by Paul Martin to recommend the reappointment of **Regenia Stevens** to a term ending June 30, 2024. Seconded by Yusuf Adama and the motion carried unanimously.

Municipal Library Board

Library Director Nick Dimassis and two board members (Florence Haley and Betty Magnus) attended the meeting today. Dimassis handed out a copy of the Library’s Strategic Plan, Mission Statement and Values for 2019-2021. He explained the three primary responsibilities of the Library Board including hiring the director, overseeing policies, and the budget. The Board would like their membership to reflect the community, looking at the demographics of Beloit and the demographics of the current Library Board. We have six applications to consider; however, the Library Director gave 9 tours and the Board interviewed 7 interested parties. Based on their conversations and tours, the Library Board recommended three applicants for appointment.

Appointment Review Committee members asked several questions on the process and expressed concerns about a potential conflict of interest with Dimassis interviewing his board members. Florence Haley explained that the Board wanted to be very intentional on who they wanted to represent the city. She explained that Dimassis never interviewed on his own, but always with members of the Personnel Committee. Appointment Review Committee members agreed that it is helpful to have their recommendations and put some thought process to get the right demographics. Yusuf Adama stated that he would like to see the Merrill community better represented. Haley explained that no one who applied was excluded. The recommendations they are putting forth are the applicants they felt best met the priorities the board set. Dimassis asked if the Appointment Review Committee would like to adopt their process by setting up interviews with applicants and giving tours based on the Library’s Strategic Plan.

Motion by Yusuf Adama to recommend the appointment of **Gloria Heiss**, 2548 W. Spring Creek Rd. (replacing Diane Lichtenstein) to a term ending June 30, 2024. Daniel Barolsky seconded and the motion carried 4 ayes, 1 nay.

Motion by Yusuf Adama to recommend the appointment of **Juan Carlos De Salas Aragon**, 2116 Colony Ct., #18 (replacing Maribeth Miller) to a term ending June 30, 2024. Daniel Barolsky seconded and the motion carried unanimously.

Motion by Paul Martin to recommend the appointment of **Kevin Young, Jr.**, 1972 Mason Rd. (replacing David Sowl) to a term ending June 30, 2024. Mardell Jacobsen seconded and the motion carried unanimously.

Traffic Review Committee

Motion by Yusuf Adama to recommend the appointment of **Michael Ciaramita**, 1731 Arlington Ave. (replacing Carol Fryar) to a term ending September 30, 2022. Seconded by Paul Martin and the motion carried unanimously.

7. Committee Comments:

One member asked how much recruiting they could do. The response was that the committee will look at and consider all applications.

8. Public Comment:

No public comments.

9. Adjournment:

Motion by Yusuf Adama to adjourn the meeting; seconded by Paul Martin. Meeting adjourned at 6:00 p.m.

Dan Gifford, Chairperson

Date

Daniel Barolsky, Vice-Chairperson

Date