

**MINUTES**  
**APPOINTMENT REVIEW COMMITTEE**  
**SEPTEMBER 13, 2021 - 4:30 P.M.**  
**CITY HALL FORUM**  
**100 STATE STREET**  
**BELOIT, WI 53511**

Chairman Dan Gifford called the regular meeting of the Appointment Review Committee to order at 4:30 p.m.

**1. Call to Order and Roll Call:**

Committee Members Present: Dan Gifford, Daniel Barolsky, Paul Martin, Mardell Jacobsen, Dorothy Harrell, Yusuf Adama (4:37), Council Vice President Brittany Keyes

Committee Members Excused: Council President Clinton Anderson, Pam George

Staff: Pam Lathrop, Executive Assistant to the City Manager

**2. Approval of the Minutes:**

a. August 9, 2021

Minutes should be corrected to show Paul Martin signing as Chairman Pro Tem. The Chair and Vice-Chair were both excused from the meeting in August. Motion to approve the minutes with the correction by Daniel Barolsky, seconded by Paul Martin and the motion carried unanimously.

**3. Consideration and Review of Existing and Upcoming Vacancies**

a. September and October, 2021

Accepted as sent

**4. Review of Recent City Council Appointments**

a. August 16, 2021

Appointment Review Committee recommended Jalen Elliott, 2434 S. Dewey Ave., to a term on the Plan Commission. In reviewing the Council agenda prior to the meeting, staff recognized that Mr. Elliott lives in the Town of Beloit and was, therefore, not eligible to be appointed to a city committee. Mr. Elliott was notified and understood why he could not be appointed. The written recommendation to Council was corrected before their meeting on August 16, 2021.

**5. Review of Applicants for Vacancies with Recommendation(s) to City Council**

a. **Alcohol Beverage License Control Committee**

Motion by Mardell Jacobsen to recommend the appointment of **Sheri Lynn Pounds**, 1239 Porter Avenue (replacing Malissa M. Cronin) to a term ending June 30, 2024. Seconded by Dorothy Harrell and the motion carried unanimously.

b. **Municipal Golf Committee**

Sheri Lynn Pounds indicated this as her second choice. Since she was recommended for appointment to ABLCC, there are no other applications on file.

c. **Park, Recreation & Conservation Advisory Commission**

Motion by Daniel Barolsky to recommend the following appointments:

- **Elizabeth (Betsy) Brewer**, 742 Harrison Ave. (replacing Benjamin Reeber) to a term ending September 30, 2024.
- **Martrius Hylar**, 1851 Dell Dr. (replacing Julio Castaneda) to a term ending September 30, 2024
- **DeVon McIntyre**, 920 Park Ave., Apt. 212 (replacing Carl Lange) to a term ending September 30, 2024

Seconded by Paul Martin and the motion carried unanimously.

**d. Traffic Review Committee**

Incumbent Thomas Larsen is interested and eligible for reappointment. Motion by Yusuf Adama to recommend the reappointment of **Thomas Larsen** to a term ending September 30, 2023. Seconded by Daniel Barolsky and the motion carried unanimously.

Incumbent Stephen Benton is interested and eligible for reappointment. Motion by Dorothy Harrell to recommend the reappointment of **Stephen Benton** to a term ending September 30, 2023. Seconded by Mardell Jacobsen and the motion carried unanimously.

Jeffrey Johnson submitted an application for Traffic Review. He has been very involved in the community and regularly attends the SLATS MPO meetings. Motion by Yusuf Adama to recommend **Jeffrey Johnson**, 310-1/2 State Street (replacing Robert Norder) to a term ending September 30, 2022. Paul Martin seconded and the motion carried unanimously.

**e. Plan Commission**

Mardell Jacobsen excused herself from the meeting at this point, as she is an applicant for the Plan Commission. She explained that if the Appointment Review Committee recommends her for appointment to Plan Commission, she will resign her seat on ARC. She related that she has served on Plan Commission in the past, and has the time to devote to the commission, since they meet twice a month. There is only one application to consider.

Motion by Paul Martin to recommend **Mardell E. Jacobsen**, 1442 Grant St. (replacing Jan Ruster) to a term ending April 30, 2024. Yusuf Adama seconded and the motion carried unanimously.

**6. Committee Comments**

Committee members would like clarification on why they can't call in for a meeting, instead of appearing in person. Staff will ask for clarification from the City Manager and Attorney's offices.

**7. Public Comment**

None

**8. Adjournment**

Motion by Yusuf Adama to adjourn at 4:55 p.m. Seconded by Dorothy Harrell and the motion carried unanimously.

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Dan Gifford, Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Daniel Barolsky, Vice-Chairperson

\_\_\_\_\_  
Date