

Minutes

Beloit Community Development Authority

100 State Street, Beloit WI 53511

July 24, 2019

4:30 P.M.

The regular meeting of the City of Beloit Community Development Authority was held on Wednesday, July 24, 2019 in the Community Room of Parker Bluff Apartments, 220 Portland Avenue.

1. Call to Order and Roll Call

Meeting was called to order by Commissioner Baker at 4:30 p.m.

Present: Commissioners Baker, Ellison, Forbeck, Leavy and Murray

Absent: Commissioner Kenitzer

Staff Present: Julie Christensen, Clinton Cole, Andrew Janke and Ann Purifoy

2. Public Comment

None

3. Consideration of the Minutes of the Regular Meeting held on June 26, 2019

A motion was made by Commissioner Murray and seconded by Commissioner Ellison to approve the minutes of the Regular Meeting held on June 26, 2019. Motion carried unanimously.

4. Beloit Housing Authority:

a. Presentation of the June Activity Report

Clinton Cole, Beloit Housing Authority Director, gave a brief summary of the report.

Beloit Housing Authority received a letter from WHEDA (Wisconsin Housing and Economic Development Authority) after a Phase 1 review in late June. We performed very well and were commended for the efficiency of staff and care given to our properties.

We also received correspondence from the HUD Departmental Enforcement Center advising us of an on-site review of BHA books and records from July 30 through August 1. Clinton anticipates that they will have some recommendations which will enable BHA to operate more efficiently following their visit.

b. Presentation of the May Financial Report

Clinton Cole gave a brief summary of the report.

Clint did some research which revealed that we can use 2018 Capital Funds-Administration for the salary and benefits of our FSS Coordinator position which is not funded in 2019. This should alleviate the Low Income Public Housing (LIPH) deficit.

Councilor Leavy expressed some concern about what we will do if we do not receive funding in the future for this position. Clint explained that it is likely we would get funding in the future for this position, since the rejection of our funding request was due to the numbers of FSS participants being down. At this point, those numbers are above the required numbers, so it is likely we would receive funding in the future.

c. Consideration of Resolution 2019-16 Approving Revision to the 2017 Capital Fund Budget

Clinton Cole presented the staff report and recommendation.

He explained that the Budget revision will close out 2017 Capital Funds by obligating the funds within the two year timeframe.

Commissioner Forbeck moved and Commissioner Ellison seconded a motion to approve Resolution 2019-16. Motion carried unanimously.

5. **Economic Development**

a. Consideration of Resolution 2019-17 Approving a Lease Agreement for Parking Spaces on Property Located at 425 Broad Street

Julie Christensen, Community Development Director, presented the staff report and recommendation. Andrew Janke, Economic Development Director, explained that the lapse of the agreement was due to a change in leadership for the trust. They were unaware of the need to renew the lease agreement.

Commissioner Forbeck moved and Commissioner Ellison seconded a motion to approve Resolution 2019-17. Motion carried unanimously.

6. **Adjournment**

Motion by Commissioner Ellison and seconded by Commissioner Murray to adjourn at 5:06 p.m. Motion carried.

Respectfully submitted,
Ann Purifoy