

Minutes

Beloit Community Development Authority

Parker Bluff – 220 Portland Avenue, Beloit, WI 53511

September 25, 2019

4:30 P.M.

The regular meeting of the City of Beloit Community Development Authority was held on Wednesday, September 25, 2019 in the Community Room of Parker Bluff Apartments, 220 Portland Avenue.

1. Call to Order and Roll Call

Meeting was called to order by Commissioner Baker at 4:30 PM.

Present: Commissioners Baker, Ellison, Kenitzer, Leavy and Murray

Absent: Councilor Forbeck

Staff Present: Julie Christensen, Clinton Cole, Teri Downing and Ann Purifoy

2. Public Comment

Christina Patterson, a public housing tenant, graduated from the FSS (Family Self-Sufficiency) Program recently and purchased a City tax foreclosure through ACTS Housing. She expressed her thanks to Jeff Hoyt and the FSS Program for the opportunity to acquire the tools and resources to make homeownership possible. Christina stated that she and her family will always be grateful.

3. Consideration of the August 28, 2019 Community Development Authority Regular Meeting

A motion was made by Commissioner Leavy and seconded by Commissioner Ellison to approve the minutes of the August 28, 2019 Community Development Authority regular meeting. Motion carried unanimously.

4. Community and Housing Services

a. Consideration of Resolution 2019-23 Recommending Approval of the 2020 Community Development Block Grant (CDBG) budget, 2020-2024 Consolidated Plan, 2020 Annual Plan and 2020-2024 Neighborhood Revitalization Strategy Area (NRSA)

Teri Downing, Community and Housing Services Director, presented the staff report and recommendation.

Commissioner Kenitzer requested data comparing the amount received by public service agencies in 2019 to the amount recommended for 2020. Teri supplied the requested information and stated that this was omitted from the 2020 CDA Budget spreadsheet due to a new person preparing the budget, but it will be included in the future.

Councilor Leavy asked that monitoring findings be distributed to the Board before budget approval so the Board members can make more informed decisions regarding staff recommendations.

Commissioner Leavy moved and Commissioner Baker seconded a motion to approve Resolution 2019-23. Motion carried unanimously.

b. Consideration of Resolution 2019-24 Recommending Approval of the 2020 Home Investment Partnerships Program (HOME) budget

Julie Christensen, Community Development Director, presented the staff report and recommendation.

Commissioner Ellison moved and Commissioner Murray seconded a motion to approve Resolution 2019-24. Motion carried unanimously.

5. **Beloit Housing Authority:**

a. Presentation of the August Activity Report

Clinton Cole, Beloit Housing Authority Director, gave a brief summary of the report.

b. Presentation of the July Financial Report

Clinton Cole, Beloit Housing Authority Director, gave a brief summary of the report.

Low Income Public Housing (LIPH) continues to operate at a deficit. The sale of our Project-based units on Elm Street put us in a positive balance but we cannot continue to run at a deficit by taking funds from reserves. We do have options, which will be examined at a future Special Meeting, which involve a shift in funding in order to balance the budget.

c. Public Hearing and Consideration of Resolution 2019-20 Approving the Beloit Housing Authority's Annual and Five-Year PHA Plans

Clinton Cole presented the staff report and recommendation.

Chairman Baker opened the Public Hearing regarding approval of the 2020 Annual and Five-Year PHA Plans. The Public Hearing closed with no comments.

Commissioner Ellison moved and Commissioner Leavy seconded a motion to approve Resolution 2019-20. Motion carried unanimously.

d. Review and Consideration of Resolution 2019-21, Authorizing the Beloit Housing Authority to apply for a Resident Opportunity & Self-Sufficiency Service Coordinator (ROSS-SC) Program grant

Clinton Cole presented the staff report and recommendation.

Clint stated that this grant money will have a positive effect on our budget.

Commissioner Baker moved and Commissioner Murray seconded a motion to approve Resolution 2019-21. Motion carried unanimously.

- e. The Community Development Authority will adjourn into closed session pursuant to §19.85(1)(e) Wis. Stats., for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in particular to discuss the potential sale of 1119 Portland Avenue. The Community Development Authority may reconvene and take action on an item discussed in closed session.

Commissioner Leavy moved and Commissioner Murray seconded a motion to adjourn into closed session at 6:01 p.m. Motion carried unanimously.

Commissioner Leavy moved and Commissioner Murray seconded a motion to reconvene the Regular Meeting at 6:11 p.m. Motion carried unanimously.

Commissioner Leavy moved and Commissioner Ellison seconded a motion to approve Resolution 2019-22. Motion carried unanimously

6. **Adjournment**

Commissioner Leavy moved and Commissioner Murray seconded a motion to adjourn at 6:12 p.m. Motion carried unanimously.

Respectfully submitted, Ann Purifoy