



**PUBLIC NOTICE & AGENDA
COMMUNITY DEVELOPMENT AUTHORITY
City Hall Forum - 100 State Street, Beloit, WI 53511
4:30 PM
Wednesday, August 26, 2020**

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Members of the media or the public may participate in the open session portion of this agenda by calling 1 (872) 240-3212, access code 469-818-269. All participants' phones will be muted. Attendance at the meeting in person will be limited. If you would like to provide comments for the any of the items on the agenda, please submit those to christensenj@beloitwi.gov by 12:00 noon on Wednesday, August 26, 2020.

1. CALL TO ORDER AND ROLL CALL
2. PUBLIC COMMENT
3. MINUTES
 - 3.a. Consideration of the minutes of the regular meeting held on July 22, 2020 and the special meeting held on July 31, 2020
[Attachment](#)
4. BELOIT HOUSING AUTHORITY
 - 4.a. Presentation of the July Activity Report (Cole)
[Attachment](#)
 - 4.b. Presentation of the June Financial Report (Cole)
[Attachment](#)
 - 4.c. Review and consideration of Resolution 2020-10, Authorizing the Beloit Housing Authority to apply for a Family Self-Sufficiency (FSS) Program Grant (Cole)
[Attachment](#)
 - 4.d. Review and consideration of Resolution 2020-11, Authorizing the Beloit Housing Authority to apply for Public Housing Operating Fund Set-Aside Funding (Cole)
[Attachment](#)
5. ADJOURNMENT
 - 5.a. The CDA will adjourn to a workshop to hear presentations from Community Development Block Grant (CDBG) Applicants for the 2021 CDBG funding cycle (Downing)

** Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit, WI 53511.

Minutes
Beloit Community Development Authority
100 State Street, Beloit WI 53511
July 22, 2020
4:30 P.M.

The regular meeting of the City of Beloit Community Development Authority was held on Wednesday, July 22, 2020 in the Forum of Beloit City Hall, 100 State Street.

1. **Call to Order and Roll Call**

Meeting was called to order by Vice-Chairperson Leavy at 4:32 PM.

Present: Commissioners Douglas, Gorman and Roland; Councilors Forbeck and Leavy

Absent: Commissioner Ellison and Hyler

Staff Present: Julie Christensen, Clinton Cole, and Ann Purifoy

2. **Public Comment**

None

3. **Consideration of the Minutes of the Regular Meeting held on June 24, 2020**

Motion was made by Councilor Forbeck and seconded by Commissioner Gorman to approve the minutes of the Regular Meeting held on June 24, 2020. Motion carried unanimously.

4. **Beloit Housing Authority**

a. **Presentation of the June Activity Report**

Clinton Cole, Beloit Housing Authority Director, gave a brief summary of the report.

Councilor Leavy asked how we were handling our inability to complete inspections due to COVID-19. Clint stated that the BHA inspector is still completing exterior inspections for public housing properties. HUD has issued a secondary waiver suspending Section 8 inspections until the end of the year. Landlords may go into units, at their discretion, for non-life threatening repairs. Our hope is that Section 8 landlords are maintaining their units and not allowing them to deteriorate.

b. **Presentation of the April Financial Report**

Clinton Cole gave a brief summary of the report. Clint said that all funds are in a surplus partly due to CARES Act funding.

c. **Presentation of the May Financial Report**

Clinton Cole gave a brief summary of the report. Clint indicated that we have a new debt collection program that will allow us to collect debts in a variety of different ways.

- d. The Community Development Authority will adjourn into closed session pursuant to §19.85(1)(e), Wis. Stats., for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in particular to discuss the potential sale of 1310 Strong Avenue. The Community Development Authority may reconvene and take action on an item discussed in closed session.

Councilor Forbeck moved and Councilor Leavy seconded a motion to adjourn into closed session at 4:43 p.m.

Councilor Forbeck moved and Commissioner Gorman seconded a motion to reconvene into open session at 4:52 p.m.

5. **Community and Housing Services**

- a. Consideration of Resolution 2020-08 recommending entering into a contract with NeighborWorks Blackhawk Region to provide down payment assistance under the HOME Investment Partnerships Program

Julie Christensen, Community Development Director, presented the report.

Commissioner Roland moved and Councilor Forbeck seconded a motion to approve Resolution 2020-08. Motion carried unanimously.

6. **Adjournment**

Motion made by Commissioner Forbeck and seconded by Commissioner Gorman to adjourn at 4:56 p.m. Motion carried unanimously.

Respectfully submitted, Ann Purifoy

Minutes

Beloit Community Development Authority

100 State Street, Beloit WI 53511

July 31, 2020

9:00 A.M.

The special meeting of the City of Beloit Community Development Authority was held on Friday, July 31, 2020 in the first floor conference room of Beloit City Hall, 100 State Street.

1. Call to Order and Roll Call

Meeting was called to order by Commissioner Ellison at 9:03 a.m.

Present: Commissioners Ellison and Douglas; Councilors Leavy and Forbeck

Absent: Commissioners Gorman, Hyler, and Roland

2. Public Comment

None

3. Beloit Housing Authority

- a. The Community Development Authority will adjourn into closed session pursuant to §19.85(1)(e), Wis. Stats., for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in particular to discuss the potential sale of 1310 Strong Avenue. The Community Development Authority may reconvene and take action on an item discussed in closed session.

Councilor Leavy moved and Councilor Forbeck seconded a motion to adjourn into closed session at 9:05 a.m.

Councilor Forbeck moved and Councilor Leavy seconded a motion to reconvene into open session at 9:12 a.m.

Councilor Leavy moved and Commissioner Ellison seconded approval of Resolution 2020-09. Motion carried unanimously.

4. Adjournment

Motion made by Councilor Leavy and seconded by Commissioner Ellison to adjourn at 9:13 a.m. Motion carried unanimously.

Respectfully submitted, Clinton Cole

REPORTS AND PRESENTATIONS TO COMMUNITY DEVELOPMENT AUTHORITY



Agenda Number:	4a		
Topic:	July Activity Report		
Date:	August 26, 2020		
Presenter:	Clinton Cole	Division:	Beloit Housing Authority

Overview/Background Information

Each month, the Housing Authority provides an activity report to the Community Development Authority. This report is for information only.

Key Issues

Public Housing:
At the end of this reporting period, there was one public housing vacancy. 12 annual and 14 interim certifications were completed. Due to HUD guidance in response to the COVID-19 pandemic to limit the spread of the virus and protect the safety of BHA staff and residents no annual inspections were conducted in July.

Section 8:
508 vouchers were housed on July 31, 2020, with nine voucher holders either searching for units or waiting for passed inspections. Nine portable vouchers were paid by BHA, and seven port-in vouchers were administered. Five initial inspections and one reinspection were completed during this reporting period. The Housing Specialists completed 35 annual and 27 interim recertifications during this reporting period.

HUD Correspondence:
On July 29, 2020 the BHA was contacted by HUD and made aware that our agency is eligible to receive \$165,136 in Public Housing Shortfall funding. The purpose of these funds is help public housing agencies shore up their reserves to avoid insolvency issues in the future.

Conformance with Strategic Plan

Approval of this action would conform with the stated purpose of the following strategic goal:

- Goal #1 - Create and Sustain Safe and Healthy Neighborhoods
- Goal #2 - Create and Sustain a High Performing Organization
- Goal #3 - Create and Sustain Economic and Residential Growth
- Goal #4 - Create and Sustain a High Quality of Life
- Goal #5 - Create and Sustain High Quality Infrastructure and Connectivity
- Goal #6 - Create and Sustain a Positive Image, Enhance Communications and Engage the Community

Sustainability

(If applicable, briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment. Consider whether the policy or program will reduce dependence upon fossil fuels, reduce dependence on chemicals and other manufacturing substances that accumulate in nature, reduce dependence on activities that harm life sustaining eco-systems, and/or meet the hierarchy of present and future human needs fairly and efficiently. Write N/A if not applicable)
N/A

Action Required/Recommendation

No action required. Information only.

Fiscal Note/Budget Impact

All fiscal/budget impacts are noted in the report.

Attachments

July Activity Report

**Beloit Community Development Authority
Activity Report to Board for July 2020**

PUBLIC HOUSING

Total Public Housing Units	131 Units	
Occupied on 7/31/2020	130 Units	99.2% Occupancy
Vacancies on 7/31/2020	1 Unit	0.8% Vacancy
Vacancies by Type		
Elderly	1 Unit	98% Occupancy
Family	0 Units	100% Occupancy

Public Housing Inspections

There were no inspections completed during this reporting period.

Public Housing Activities

Annual Recertifications	12
Interim Recertifications	14
Tenant notices to Vacate *Not due to eviction	0
New Tenants	4
Transfers	0
Lease Terminations	0
Possible Program Violations	0
Evictions	0

Public Housing Briefings

Number Notified	15
Number Briefed	10

SECTION 8 PROGRAM

Total Section 8 Vouchers	598 Vouchers	
Total Under Lease on 7/31/2020	508 Vouchers	85% Utilization
Total Portable Vouchers Paid	9 Vouchers	
Total Port Out*	9 Vouchers	
Total Port In*	7 Vouchers	

* Port Out – Not absorbed by other Housing Authorities; paid by Beloit Housing Authority

* Port In – Portable vouchers administered by BHA but paid by other Housing Authorities

Section 8 Inspections

The BHA Inspector completed five initial inspections and one reinspection during this reporting period.

Section 8 Activities

New Participants	1
Annual Recertifications	35
Interim Recertifications	27
Abatements	4
Unit Transfers	1
Possible Program Violations	6
End of Program	6
Port outs	1

Section 8 Briefings

Number Notified	0
Number Briefed	0

APPLICATIONS ON WAITING LIST

Public Housing East	39
Public Housing West	28
Parker Bluff	122
Section 8 Program	188

- 0 Applicants removed for Repayment Default
- 0 Applicants removed for unreported income
- 0 Applicants removed for unauthorized occupants
- 0 Applicants removed for debts owed

Some applicants are on both lists, some are not

Section 8 waiting list opened 4/4/11

REPORTS AND PRESENTATIONS TO COMMUNITY DEVELOPMENT AUTHORITY



Agenda Number:	4b		
Topic:	June 2020 Financial Report		
Date:	August 26, 2020		
Presenter:	Clinton Cole	Division:	Beloit Housing Authority

Overview/Background Information

Each month, the Housing Authority provides a financial report to the Community Development Authority. This report is for information only.

Key Issues

Attached is the Beloit Housing Authority Financial Statement prepared by the BHA Financial Assistant for the month ending June 30, 2020.

Through the month of June, the Low Income Public Housing (LIPH) program income was \$359,527.04 and the LIPH expenses were \$230,034.84. There was a surplus of \$129,492.20 in LIPH.

Through the month of June, Inflows of revenue from LIPH Grants total \$105,257.13 and related grant expenses total \$105,697.13. Grant revenues and expenses usually equal each other; however, an expense equal to the difference was recorded in June 2020, but the related grant revenue was not received until July 2020. The difference will balance when the month of July is closed out.

Through the month of June, the Project Based Voucher (PBV) program income was \$61,497.13 and the expenses were \$90,167.76. The PBV had a deficit of \$(28,670.63). The deficit is the result of the proceeds from the sale of Project Based Unit 852 8th Street being transferred to the LIPH Fund.

Through the month of June, Phase 1 program income was \$138,753.70 and the expenses were \$143,043.07. Phase 1 had a deficit of \$(4,289.37). Of this deficit, \$(0.43) is the Housing Authority's portion. June CARES Act expenses were incurred during this reporting period, while the revenues that offset these expenses will be reflected on the July Financial Report.

Through the month of June, Phase 2 program income was \$165,578.56 and the expenses were \$160,761.17. Phase 2 had a surplus of \$4,817.39. Of this surplus, \$0.48 is the Housing Authority's portion. June CARES Act expenses were incurred during this reporting period, while the revenues that offset these expenses will be reflected on the July Financial Report.

Through the month of June, the Housing Choice Voucher (HCV) program income was \$1,632,353.60 and expenses were \$1,589,534.04. The HCV program had a surplus of \$42,819.56.

Debts owed BHA collected through June 2020: Total \$13,348.73
 State Debt Collection Initiative (SDC): \$11,886.74 Repayments: \$1,461.99

Conformance with Strategic Plan

Approval of this agreement would conform with the stated purpose of the following strategic goal:

- Goal #1 - Create and Sustain Safe and Healthy Neighborhoods
- Goal #2 - Create and Sustain a High Performing Organization
- Goal #3 - Create and Sustain Economic and Residential Growth
- Goal #4 - Create and Sustain a High Quality of Life
- Goal #5 - Create and Sustain High Quality Infrastructure and Connectivity
- Goal #6 - Create and Sustain a Positive Image, Enhance Communications and Engage the Community

Sustainability

(If applicable, briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment. Consider whether the policy of program will reduce dependence upon fossil fuels, reduce dependence on chemicals and other manufacturing substances that accumulate in nature, reduce dependence on activities that harm life sustaining eco-systems, and/or meet the hierarchy of present and future human needs fairly and efficiently. Write N/A if not applicable)

N/A

Action Required/Recommendation

No action required. Information only.

Fiscal Note/Budget Impact

All fiscal/budget impacts are noted in the report.

Attachments

June 2020 Financial Report

Consolidated 2020 Budget Report for LIPH/PBV - June 2020

		YTD Actual				Annual Board Approved Budget		
Income	Approved YTD	LIPH	LIPH Grants	PBV	Total	LIPH/PBV		Total
1 Dwelling Rental	21,242.50			16,428.00	16,428.00	42,485.00		42,485.00
2 Excess Utilities	-				-			-
3 Interest on Unrestricted Fund Investments	-	36.11			36.11			-
4 Income - Transfer In from Other Funds	-	66,954.25			66,954.25			-
5 Other Income - Tenants	750.00				-	1,500.00		1,500.00
6 HAP Fraud Recovery & FSS Forfeitures	-				-			-
7 Other Income - Bad Debt Collections	-	12,216.94			12,216.94			-
8 Other Income - Laundry/Copy Fees/Misc	57,453.00	8,714.74			8,714.74	114,906.00		114,906.00
9 Other Income - CFP Operation Money	35,000.00				-	70,000.00		70,000.00
10 Other Income - Sale of Asset Gain/Loss	60,000.00			45,069.13	45,069.13	120,000.00		120,000.00
11 Admin Fees Earned - HUD	-				-			-
12 Incoming Billable Admin Fees/Oper Sub	-				-			-
13 ROSS/CFP Grant	73,000.00		105,257.13		105,257.13	146,000.00		146,000.00
14 HAP Subsidy	-				-			-
15 Operating Subsidy	193,730.00	271,605.00			271,605.00	387,460.00		387,460.00
Total Income	441,175.50	359,527.04	105,257.13	61,497.13	526,281.30	882,351.00		882,351.00
Expenses	Approved YTD	LIPH	LIPH Grant	PBV	Total	LIPH/PBV		Total
Administrative Expenses								
16 Admin Salaries	79,762.50	36,718.92	4,332.11	3,308.24	44,359.27	159,525.00		159,525.00
17 FSS Coordinator Admin Salaries	-		23,519.17		23,519.17			-
18 Admin Employee Benefits	32,018.50	15,814.53		1,365.95	17,180.48	64,037.00		64,037.00
19 FSS Coordinator Admin Benefits	-		8,413.63		8,413.63			-
20 Advertising & Marketing	-				-			-
21 Legal	125.00				-	250.00		250.00
22 Staff Training	6,250.00		1,900.00		1,900.00	12,500.00		12,500.00
23 Travel	125.00	21.85			21.85	250.00		250.00
24 Accounting Consultants	4,230.00	1,997.00		440.00	2,437.00	8,460.00		8,460.00
25 Audit Fee	4,500.00				-	9,000.00		9,000.00
26 Telephone	2,736.00	627.62			627.62	5,472.00		5,472.00
27 Postage	1,072.50	992.13			992.13	2,145.00		2,145.00
28 Office Supplies	1,560.00	456.01			456.01	3,120.00		3,120.00
29 Memberships & Publications	399.00	384.52			384.52	798.00		798.00
30 Bank Fees	-				-			-
31 Computer Maintenance	-				-			-
32 Copier Expenses	1,407.50	1,220.01			1,220.01	2,815.00		2,815.00
33 Office Equipment Maintenance	-				-			-
34 Postage Machine	-				-			-
35 Software Maintenance	3,125.00	2,667.87			2,667.87	6,250.00		6,250.00
36 Outgoing Portable Admin Fees	-				-			-
37 Sundry Administration/Compliance Fees	250.00	20.72		415.00	435.72	500.00		500.00
38 Port-In HAP Expense	-				-			-
39 Management Fees	-				-			-
40 Eviction & Collection Agent Fees	1,400.00				-	2,800.00		2,800.00
41 HAP Expense (net fraud recovery to HUD)	-				-			-
HAP Overfunding (Underfunding)	-				-			-

	Maintenance Expenses	-							
42	Maintenance Salaries	6,908.50	5,430.21		437.15	5,867.36	13,817.00	13,817.00	
43	Casual Labor - Maintenance	-				-		-	
44	Maintenance Benefits	1,616.50	1,729.19		144.00	1,873.19	3,233.00	3,233.00	
45	Maintenance Materials & Supplies	2,375.00	151.89		88.60	240.49	4,750.00	4,750.00	
46	Plumbing Supplies	-				-		-	
47	Locks, Locksets & Keys	-				-		-	
48	Electrical Supplies	-				-		-	
49	Painting Supplies	-				-		-	
50	Cleaning Supplies	-	109.02			109.02		-	
51	Equipment Repair Parts	-				-		-	
52	Maintenance Contracted Services	3,850.00	1,534.49		1,364.00	2,898.49	7,700.00	7,700.00	
53	Refuse Removal Services	-				-		-	
54	Plumbing Repair Services	375.00			653.00	653.00	750.00	750.00	
55	Heating/AC Repair Services	250.00			2,400.00	2,400.00	500.00	500.00	
56	Electric Repair Service	125.00	50.00		200.39	250.39	250.00	250.00	
57	Window Repair Service	-				-		-	
58	Automotive Repairs/Fuel	-	626.35			626.35		-	
59	Elevator Repair & Maintenance	1,000.00				-	2,000.00	2,000.00	
60	Pest Control Services	-				-		-	
61	Cable TV	-				-		-	
62	Answering Service	-	2,795.52			2,795.52		-	
63	Misc Contracts	-				-		-	
64	Clean/Paint Units	200.00				-	400.00	400.00	
	Utilities Expenses	-							
65	Water/Sewer	1,075.00	518.80		114.22	633.02	2,150.00	2,150.00	
66	Electricity	3,250.00	3,167.48		281.83	3,449.31	6,500.00	6,500.00	
67	Natural Gas	1,500.00	841.70		524.23	1,365.93	3,000.00	3,000.00	
	Other Operating Expenses	-							
68	Protective Services Contract	20,700.00	10,926.12			10,926.12	41,400.00	41,400.00	
69	Insurance	4,498.50	3,140.42		1,415.68	4,556.10	8,997.00	8,997.00	
70	PILOT	-			115.47	115.47		-	
71	Compensated Absences	-				-		-	
72	Collection Losses	-				-		-	
73	Replacement Reserves & Debt Pmt-Princ	-		50,524.55		50,524.55		-	
74	Other General Expense/Asset Mgmt Fees	188,989.50	138,092.47		9,945.75	148,038.22	377,979.00	377,979.00	
75	Casualty Losses - Non Capitalized	-				-		-	
76	Capital Expenditures	37,000.00		17,007.67		17,007.67	74,000.00	74,000.00	
77	Transfer In / Out	-			66,954.25	66,954.25		-	
	Total Expense	412,674.00	230,034.84	105,697.13	90,167.76	425,899.73	825,348.00	-	825,348.00

Net Income/(Loss):

	129,492.20	(440.00)	(28,670.63)	100,381.57
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**Cash Flow Statement
Beloit Housing Authority
LIPH/PBV
6/30/2020**

	BHA YTD Actual	LIPH Grants Actual	YTD Budget	Percentage of Budget Used	Variance Over (Under)
Income					
Dwelling Rent/Utilities	16,428.00		42,485.00	38.67%	(26,057.00)
Interest on Investments	36.11		-	0.00%	36.11
Other Income	132,955.06		306,406.00	43.39%	(173,450.94)
HUD Admin Fees			-		-
HUD Grants/Subsidies	271,605.00	105,257.13	533,460.00	70.64%	(156,597.87)
Total Income	421,024.17	105,257.13	882,351.00		(356,069.70)

	BHA YTD Actual	LIPH Grants Actual	YTD Budget	Percentage of Budget Used	Variance Under (Over)
Expenses					
Administrative					
Salaries/Benefits	57,207.64	36,264.91	223,562.00	41.81%	130,089.45
Office Expenses	5,354.85	1,900.00	42,495.00	17.07%	35,240.15
Office Contracted Services	3,887.88		11,865.00	32.77%	7,977.12
Oper Sub Transfer/Mgmt Fee Pd			-		-
Housing Assistance Pmts			-		-
HAP Payments Port In					
Maintenance					
Salaries/Benefits	7,740.55		17,050.00	45.40%	9,309.45
Materials & Supplies	349.51		4,750.00	7.36%	4,400.49
Maintenance Contracts	9,623.75		11,600.00	82.96%	1,976.25
Utilities	5,448.26		11,650.00	46.77%	6,201.74
Other Operating					
Protective Services	10,926.12		41,400.00	26.39%	30,473.88
Insurance	4,556.10		8,997.00	50.64%	4,440.90
PILOT	115.47		-	0.00%	(115.47)
Other Operating Expenses	214,992.47	67,532.22	451,979.00	62.51%	169,454.31
Total Expenses	320,202.60	105,697.13	825,348.00		399,448.27

Net Admin Income (Loss)	100,821.57	(440.00)
Net HAP Income (Loss)		
Total YTD Income (Loss)	100,821.57	(440.00)

Consolidated 2020 Budget Report for Phase 1 - June 2020

		YTD Actual			Annual Board Approved Budget		
Income		Approved YTD	Phase 1	Phase 1 Total	Phase 1		Total
1	Dwelling Rental	57,501.50	38,558.42	38,558.42	115,003.00		115,003.00
2	Excess Utilities	-		-			-
3	Interest on Unrestricted Fund Investments	10.00	153.75	153.75	20.00		20.00
4	Income - Transfer In from Other Funds	-	25,442.50	25,442.50			-
5	Other Income - Tenants	-	9,538.65	9,538.65			-
6	HAP Fraud Recovery & FSS Forfeitures	-		-			-
7	Other Income - Bad Debt Collections	-	37.47	37.47			-
8	Other Income - Laundry/Copy Fees/Misc	-		-			-
9	Other Income - CFP Operation Money	-		-			-
10	Other Income - Sale of Asset Gain/Loss	-		-			-
11	Admin Fees Earned - HUD	-		-			-
12	Incoming Billable Admin Fees/Oper Sub LLC	70,000.00	65,022.91	65,022.91	140,000.00		140,000.00
13	Phase 1 Actual	-		-			-
14	HAP Subsidy	-		-			-
15	Operating Subsidy	-		-			-
Total Income		127,511.50	138,753.70	138,753.70	255,023.00		255,023.00
Expenses		Approved YTD	Phase 1	Phase 1 Total	Phase 1		Total
Administrative Expenses							
16	Admin Payroll Expenses	33,885.50	37,872.38	37,872.38	67,771.00		67,771.00
17	FSS Coordinator Admin Salaries	-		-			-
18	FSS Coordinator Admin Benefits	-		-			-
19	Advertising & Marketing	25.00		-	50.00		50.00
20	Legal	500.00		-	1,000.00		1,000.00
21	Staff Training	-		-			-
22	Travel	-		-			-
23	Accounting Consultants	4,000.00	1,970.00	1,970.00	8,000.00		8,000.00
24	Audit Fee	6,000.00	10,600.00	10,600.00	12,000.00		12,000.00
25	Telephone	-		-			-
26	Postage	-		-			-
27	Office Supplies	75.00		-	150.00		150.00
28	Memberships & Publications	-		-			-
29	Bank Fees	-	20.50	20.50			-
30	Computer Maintenance	-		-			-
31	Copier Expenses	-		-			-
32	Office Equipment Maintenance	-		-			-
33	Postage Machine	-		-			-
34	Software Maintenance	-		-			-
35	Outgoing Portable Admin Fees	-		-			-
36	Sundry Administration/Compliance Fees	2,000.00	4,293.90	4,293.90	4,000.00		4,000.00
37	Port-In HAP Expense	-		-			-

38	Management Fees	2,000.00	1,958.04	1,958.04	4,000.00	4,000.00
39	Eviction & Collection Agent Fees	-	-	-	-	-
40	HAP Expense (net fraud recovery to HUD)	-	-	-	-	-
	HAP Overfunding (Underfunding)	-	-	-	-	-
	Maintenance Expenses	-	-	-	-	-
42	Maintenance Payroll Expenses	48,083.00	37,970.03	37,970.03	96,166.00	96,166.00
43	Casual Labor - Maintenance	-	-	-	-	-
44	Maintenance Materials & Supplies	3,500.00	6,478.34	6,478.34	7,000.00	7,000.00
45	Plumbing Supplies	-	-	-	-	-
46	Locks, Locksets & Keys	-	-	-	-	-
47	Electrical Supplies	-	-	-	-	-
48	Painting Supplies	-	-	-	-	-
49	Cleaning Supplies	-	-	-	-	-
50	Equipment Repair Parts	-	-	-	-	-
51	Maintenance Contracted Services	4,500.00	7,788.92	7,788.92	9,000.00	9,000.00
52	Refuse Removal Services	625.00	703.58	703.58	1,250.00	1,250.00
53	Plumbing Repair Services	-	-	-	-	-
54	Heating/AC Repair Services	500.00	-	-	1,000.00	1,000.00
55	Electric Repair Service	-	-	-	-	-
56	Window Repair Service	-	-	-	-	-
57	Automotive Repairs/Fuel	-	-	-	-	-
58	Elevator Repair & Maintenance	-	-	-	-	-
59	Pest Control Services	750.00	-	-	1,500.00	1,500.00
60	Cable TV	-	-	-	-	-
61	Answering Service	-	-	-	-	-
62	Misc Contracts	-	-	-	-	-
63	Clean/Paint Units	-	-	-	-	-
	Utilities Expenses	-	-	-	-	-
64	Water/Sewer	2,062.50	392.73	392.73	4,125.00	4,125.00
65	Electricity	375.00	619.88	619.88	750.00	750.00
66	Natural Gas	250.00	590.66	590.66	500.00	500.00
	Other Operating Expenses	-	-	-	-	-
67	Protective Services Contract	-	15,000.00	15,000.00	-	-
68	Insurance	7,963.50	8,213.60	8,213.60	15,927.00	15,927.00
69	PILOT	-	3,695.53	3,695.53	-	-
70	Compensated Absences	-	-	-	-	-
71	Collection Losses	-	-	-	-	-
72	Replacement Reserves & Debt Pmt-Princ	-	-	-	-	-
73	Other General Expense/Asset Mgmt Fees	10,106.50	4,874.98	4,874.98	20,213.00	20,213.00
74	Casualty Losses - Non Capitalized	-	-	-	-	-
75	Capital Expenditures	-	-	-	-	-
76	Transfer In / Out	-	-	-	-	-
	Total Expense	127,201.00	143,043.07	143,043.07	254,402.00	- 254,402.00

Net Income/(Loss):

(4,289.37) (4,289.37)

Housing Authority's Portion of Net Income/(Loss):

(0.43)

Cash Flow Statement
Beloit Housing Authority
Phase 1
6/30/2020

	LLC Phase 1 Actual	YTD Budget	Percentage of Budget Used	Variance Over (Under)
Income				
Dwelling Rent/Utilities	38,558.42	115,003.00	33.53%	(76,444.58)
Interest on Investments	153.75	20.00	768.75%	133.75
Other Income	100,041.53	140,000.00	71.46%	(39,958.47)
HUD Admin Fees		-		-
HUD Grants/Subsidies		-		-
Total Income	138,753.70	255,023.00		(116,269.30)

	LLC Phase 1 Actual	YTD Budget	Percentage of Budget Used	Variance Under (Over)
Expenses				
Administrative				
Salaries/Benefits	37,872.38	67,771.00	55.88%	29,898.62
Office Expenses	16,884.40	25,200.00	67.00%	8,315.60
Office Contracted Services		-		-
Oper Sub Transfer/Mgmt Fee F	1,958.04	4,000.00	48.95%	2,041.96
Housing Assistance Pmts		-		-
HAP Payments Port In				
Maintenance				
Salaries/Benefits	37,970.03	96,166.00	39.48%	58,195.97
Materials & Supplies	6,478.34	7,000.00	92.55%	521.66
Maintenance Contracts	8,492.50	12,750.00	66.61%	4,257.50
Utilities	1,603.27	5,375.00	29.83%	3,771.73
Other Operating				
Protective Services	15,000.00	-		(15,000.00)
Insurance	8,213.60	15,927.00	51.57%	7,713.40
PILOT	3,695.53	-	0.00%	(3,695.53)
Other Operating Expenses	4,874.98	20,213.00	24.12%	15,338.02
Total Expenses	143,043.07	254,402.00		111,358.93

Net Admin Income (Loss)	(4,289.37)
Net HAP Income (Loss)	
Total YTD Income (Loss)	(4,289.37)
Housing Authority's Portion	<u>(0.43)</u>

Consolidated 2020 Budget Report for Phase 2 - June 2020

		YTD Actual			Annual Board Approved Budget		
Income	Approved YTD	Phase 2	Phase 2 Total	Phase 2		Total	
1 Dwelling Rental	70,001.00	66,128.00	66,128.00	140,002.00		140,002.00	
2 Excess Utilities	-		-			-	
3 Interest on Unrestricted Fund Investments	375.00	329.27	329.27	750.00		750.00	
4 Income - Transfer In from Other Funds	-	25,082.05	25,082.05			-	
5 Other Income - Tenants	-	6,957.96	6,957.96			-	
6 HAP Fraud Recovery & FSS Forfeitures	-		-			-	
7 Other Income - Bad Debt Collections	-		-			-	
8 Other Income - Laundry/Copy Fees/Misc	-		-			-	
9 Other Income - CFP Operation Money	-		-			-	
10 Other Income - Sale of Asset Gain/Loss	-		-			-	
11 Admin Fees Earned - HUD	-		-			-	
12 Incoming Billable Admin Fees/Oper Sub LLC	67,500.00	67,081.28	67,081.28	135,000.00		135,000.00	
Phase 1							
13 Actual	-		-			-	
14 HAP Subsidy	-		-			-	
15 Operating Subsidy	-		-			-	
Total Income	137,876.00	165,578.56	165,578.56	275,752.00		275,752.00	
Expenses	Approved YTD	Phase 2	Phase 2 Total	Phase 2		Total	
Administrative Expenses							
16 Admin Payroll Expenses	25,123.50	29,083.61	29,083.61	50,247.00		50,247.00	
17 FSS Coordinator Admin Salaries	-		-			-	
18 FSS Coordinator Admin Benefits	-		-			-	
19 Advertising & Marketing	25.00		-	50.00		50.00	
20 Legal	1,000.00	70.00	70.00	2,000.00		2,000.00	
21 Staff Training	-		-			-	
22 Travel	-		-			-	
23 Accounting Consultants	5,000.00	2,320.00	2,320.00	10,000.00		10,000.00	
24 Audit Fee	5,500.00	10,000.00	10,000.00	11,000.00		11,000.00	
25 Telephone	-		-			-	
26 Postage	-		-			-	
27 Office Supplies	75.00		-	150.00		150.00	
28 Memberships & Publications	-		-			-	
29 Bank Fees	-		-			-	
30 Computer Maintenance	-		-			-	
31 Copier Expenses	-		-			-	
32 Office Equipment Maintenance	-		-			-	
33 Postage Machine	-		-			-	
34 Software Maintenance	-		-			-	
35 Outgoing Portable Admin Fees	-		-			-	
36 Sundry Administration/Compliance Fees	1,000.00	3,740.83	3,740.83	2,000.00		2,000.00	
37 Port-In HAP Expense	-		-			-	

38	Management Fees	7,000.00	6,666.06	6,666.06	14,000.00	14,000.00
39	Eviction & Collection Agent Fees	-	-	-	-	-
40	HAP Expense (net fraud recovery to HUD)	-	-	-	-	-
	HAP Overfunding (Underfunding)	-	-	-	-	-
	Maintenance Expenses	-	-	-	-	-
42	Maintenance Payroll Expenses	39,165.50	36,050.30	36,050.30	78,331.00	78,331.00
43	Casual Labor - Maintenance	-	-	-	-	-
44	Maintenance Materials & Supplies	5,500.00	1,463.05	1,463.05	11,000.00	11,000.00
45	Plumbing Supplies	-	-	-	-	-
46	Locks, Locksets & Keys	-	-	-	-	-
47	Electrical Supplies	-	-	-	-	-
48	Painting Supplies	-	-	-	-	-
49	Cleaning Supplies	-	-	-	-	-
50	Equipment Repair Parts	-	-	-	-	-
51	Maintenance Contracted Services	6,250.00	24,058.16	24,058.16	12,500.00	12,500.00
52	Refuse Removal Services	1,750.00	508.78	508.78	3,500.00	3,500.00
53	Plumbing Repair Services	-	-	-	-	-
54	Heating/AC Repair Services	600.00	519.00	519.00	1,200.00	1,200.00
55	Electric Repair Service	-	-	-	-	-
56	Window Repair Service	-	-	-	-	-
57	Automotive Repairs/Fuel	-	-	-	-	-
58	Elevator Repair & Maintenance	3,000.00	-	-	6,000.00	6,000.00
59	Pest Control Services	750.00	-	-	1,500.00	1,500.00
60	Cable TV	-	1,501.69	1,501.69	-	-
61	Answering Service	-	-	-	-	-
62	Misc Contracts	-	-	-	-	-
63	Clean/Paint Units	-	-	-	-	-
	Utilities Expenses	-	-	-	-	-
64	Water/Sewer	6,500.00	3,229.83	3,229.83	13,000.00	13,000.00
65	Electricity	8,750.00	7,901.49	7,901.49	17,500.00	17,500.00
66	Natural Gas	4,250.00	4,443.90	4,443.90	8,500.00	8,500.00
	Other Operating Expenses	-	-	-	-	-
67	Protective Services Contract	2,000.00	15,378.48	15,378.48	4,000.00	4,000.00
68	Insurance	4,438.50	4,580.40	4,580.40	8,877.00	8,877.00
69	PILOT	-	5,065.27	5,065.27	-	-
70	Compensated Absences	-	-	-	-	-
71	Collection Losses	-	-	-	-	-
72	Replacement Reserves & Debt Pmt-Princ	-	-	-	-	-
73	Other General Expense/Asset Mgmt Fees	10,050.00	4,180.32	4,180.32	20,100.00	20,100.00
74	Casualty Losses - Non Capitalized	-	-	-	-	-
75	Capital Expenditures	-	-	-	-	-
76	Transfer In / Out	-	-	-	-	-
	Total Expense	137,727.50	160,761.17	160,761.17	275,455.00	- 275,455.00

Net Income/(Loss):

4,817.39 4,817.39

Housing Authority's Portion of Net Income/(Loss):

0.48

Cash Flow Statement
Beloit Housing Authority
Phase 2
6/30/2020

	LLC Phase 2 Actual	YTD Budget	Percentage of Budget Used	Variance Over (Under)
Income				
Dwelling Rent/Utilities	66,128.00	140,002.00	47.23%	(73,874.00)
Interest on Investments	329.27	750.00	43.90%	(420.73)
Other Income	99,121.29	135,000.00	73.42%	(35,878.71)
HUD Admin Fees		-		-
HUD Grants/Subsidies		-		-
Total Income	165,578.56	275,752.00		(110,173.44)

	LLC Phase 1 Actual	YTD Budget	Percentage of Budget Used	Variance Under (Over)
Expenses				
Administrative				
Salaries/Benefits	29,083.61	50,247.00	57.88%	21,163.39
Office Expenses	16,130.83	25,200.00	64.01%	9,069.17
Office Contracted Services		-		-
Oper Sub Transfer/Mgmt Fee F	6,666.06	14,000.00	47.61%	7,333.94
Housing Assistance Pmts		-		-
HAP Payments Port In				
Maintenance				
Salaries/Benefits	36,050.30	78,331.00	46.02%	42,280.70
Materials & Supplies	1,463.05	11,000.00	13.30%	9,536.95
Maintenance Contracts	26,587.63	24,700.00	107.64%	(1,887.63)
Utilities	15,575.22	39,000.00	39.94%	23,424.78
Other Operating				
Protective Services	15,378.48	4,000.00	384.46%	(11,378.48)
Insurance	4,580.40	8,877.00	51.60%	4,296.60
PILOT	5,065.27	-	0.00%	(5,065.27)
Other Operating Expenses	4,180.32	20,100.00	20.80%	15,919.68
Total Expenses	160,761.17	275,455.00		114,693.83

Net Admin Income (Loss)	4,817.39
Net HAP Income (Loss)	
Total YTD Income (Loss)	4,817.39
Housing Authority's Portion	<u>0.48</u>

Consolidated 2020 Budget Report for Housing Choice Voucher - June 2020

	YTD Actual				Annual Board Approved Budget		
	Income	Approved YTD	HCV	HCV Total	HCV	Total	
1 Dwelling Rental	-			-			-
2 Excess Utilities	-			-			-
3 Interest on Unrestricted Fund Investments	1,150.00		455.43	455.43	2,300.00		2,300.00
4 Income - Transfer In from Other Funds	-			-			-
5 Other Income - Tenants	-			-			-
6 HAP Fraud Recovery & FSS Forfeitures	-		(10,945.57)	(10,945.57)			-
7 Other Income - Bad Debt Collections	-			-			-
8 Other Income - Laundry/Copy Fees/Misc	-		18,678.74	18,678.74			-
9 Other Income - CFP Operation Money	-			-			-
10 Other Income - Sale of Asset Gain/Loss	-			-			-
11 Admin Fees Earned - HUD	152,378.50		214,179.00	214,179.00	304,757.00		304,757.00
12 Incoming Billable Admin Fees/Oper Sub	-			-			-
13 ROSS/CFP Grant	-			-			-
14 HAP Subsidy	-		1,409,986.00	1,409,986.00			-
15 Operating Subsidy	-			-			-
Total Income	153,528.50		1,632,353.60	1,632,353.60	-	307,057.00	307,057.00

	YTD Actual				Annual Board Approved Budget		
	Expenses	Approved YTD	HCV	HCV Total	HCV	Total	
Administrative Expenses							
16 Admin Salaries	90,861.00		64,056.89	64,056.89	181,722.00		181,722.00
17 FSS Coordinator Admin Salaries	-			-			-
18 Admin Employee Benefits	35,980.50		20,940.44	20,940.44	71,961.00		71,961.00
19 FSS Coordinator Admin Benefits	-			-			-
20 Advertising & Marketing	-			-			-
21 Legal	125.00		140.00	140.00	250.00		250.00
22 Staff Training	1,250.00			-	2,500.00		2,500.00
23 Travel	125.00		407.11	407.11	250.00		250.00
24 Accounting Consultants	3,625.00		1,652.00	1,652.00	7,250.00		7,250.00
25 Audit Fee	4,500.00			-	9,000.00		9,000.00
26 Telephone	3,366.00		507.94	507.94	6,732.00		6,732.00
27 Postage	-			-			-
28 Office Supplies	1,040.00		370.59	370.59	2,080.00		2,080.00
29 Memberships & Publications	1,024.00		314.52	314.52	2,048.00		2,048.00
30 Bank Fees	-		1,395.84	1,395.84			-
31 Computer Maintenance	-			-			-
32 Copier Expenses	1,592.50		1,220.05	1,220.05	3,185.00		3,185.00
33 Office Equipment Maintenance	-			-			-
34 Postage Machine	1,001.50		1,910.02	1,910.02	2,003.00		2,003.00
35 Software Maintenance	3,125.00		3,871.80	3,871.80	6,250.00		6,250.00
36 Outgoing Portable Admin Fees	-			-			-
37 Sundry Administration/Compliance Fees	-		4,780.08	4,780.08			-
38 Port-In HAP Expense	-		16,850.30	16,850.30			-

39	Management Fees	-			-			-
40	Eviction & Collection Agent Fees	600.00			-	1,200.00		1,200.00
41	HAP Expense (net fraud recovery to HUD)	1,433,024.50		1,467,074.03	1,467,074.03	2,866,049.00		2,866,049.00
	HAP Overfunding (Underfunding)	-		(68,033.60)				-
	Maintenance Expenses							
42	Maintenance Salaries	-			-			-
43	Casual Labor - Maintenance	-			-			-
44	Maintenance Benefits	-			-			-
45	Maintenance Materials & Supplies	-			-			-
46	Plumbing Supplies	-			-			-
47	Locks, Locksets & Keys	-			-			-
48	Electrical Supplies	-			-			-
49	Painting Supplies	-			-			-
50	Cleaning Supplies	-			-			-
51	Equipment Repair Parts	-			-			-
52	Maintenance Contracted Services	-			-			-
53	Refuse Removal Services	-		323.41	323.41			-
54	Plumbing Repair Services	-			-			-
55	Heating/AC Repair Services	-			-			-
56	Electric Repair Service	-			-			-
57	Window Repair Service	-			-			-
58	Automotive Repairs/Fuel	-			-			-
59	Elevator Repair & Maintenance	-			-			-
60	Pest Control Services	-			-			-
61	Cable TV	-			-			-
62	Answering Service	-			-			-
63	Misc Contracts	-			-			-
64	Clean/Paint Units	-			-			-
	Utilities Expenses							
65	Water/Sewer	-			-			-
66	Electricity	-			-			-
67	Natural Gas	-			-			-
	Other Operating Expenses							
68	Protective Services Contract	-			-			-
69	Insurance	1,518.00		1,517.92	1,517.92	3,036.00		3,036.00
70	PILOT	-			-			-
71	Compensated Absences	-			-			-
72	Collection Losses	-			-			-
73	Replacement Reserves & Debt Pmt-Princ	-			-			-
74	Other General Expense/Asset Mgmt Fees	2,150.00		2,201.10	2,201.10	4,300.00		4,300.00
75	Casualty Losses - Non Capitalized	-			-			-
76	Capital Expenditures	-			-			-
77	Transfer In / Out	-			-			-
	Total Expense	1,584,908.00		1,589,534.04	1,589,534.04	-	3,169,816.00	3,169,816.00

Net Income/(Loss):

42,819.56

**Cash Flow Statement
Beloit Housing Authority
Housing Choice Voucher
6/30/2020**

	HCV YTD Actual	YTD Budget	Percentage of Budget Used	Variance Over (Under)
Income				
Dwelling Rent/Utilities		-		-
Interest on Investments	455.43	2,300.00	19.80%	(1,844.57)
Other Income	18,678.74	-	0.00%	18,678.74
HUD Admin Fees	214,179.00	304,757.00	70.28%	(90,578.00)
HUD Grants/Subsidies	1,399,040.43	-	0.00%	1,399,040.43
Total Income	1,632,353.60	307,057.00		1,325,296.60

	HCV YTD Actual	YTD Budget	Percentage of Budget Used	Variance Under (Over)
Expenses				
Administrative				
Salaries/Benefits	84,997.33	253,683.00	33.51%	168,685.67
Office Expenses	9,568.08	30,110.00	31.78%	20,541.92
Office Contracted Services	7,325.28	12,638.00	57.96%	5,312.72
Oper Sub Transfer/Mgmt Fee Pd		-		-
Housing Assistance Pmts	1,467,074.03	2,866,049.00	51.19%	1,398,974.97
HAP Payments Port In	16,850.30		0.00%	
Maintenance				
Salaries/Benefits		-		-
Materials & Supplies		-		-
Maintenance Contracts		-		-
Utilities		-		-
Other Operating				
Protective Services		-		-
Insurance	1,517.92	3,036.00	50.00%	1,518.08
PILOT		-		-
Other Operating Expenses	2,201.10	4,300.00	51.19%	2,098.90
Total Expenses	1,589,534.04	3,169,816.00		1,580,281.96

Net Income/(Loss): 42,819.56

REPORTS AND PRESENTATIONS TO COMMUNITY DEVELOPMENT AUTHORITY



Agenda Number:	4c		
Topic:	Fiscal Year 2020 Beloit Housing Authority Family Self-Sufficiency Coordinator Grant Application		
Date:	August 26, 2020		
Presenter:	Clinton Cole	Division:	Beloit Housing Authority

Overview/Background Information

The Department of Housing and Urban Development (HUD) has made Fiscal Year 2020 Family Self-Sufficiency (FSS) Program Coordinator funding available. The Beloit Housing Authority (BHA) wishes to submit an application for continued program funding.

Key Issues

1. In July 2020 the Department of Housing and Urban Development (HUD) published a Notice of Funding Availability (NOFA) regarding funding for the Fiscal Year (FY) 2020 Family Self-Sufficiency (FSS) Coordinator program.
2. The Beloit Housing Authority (BHA) intends to prepare and submit a grant application in the amount of \$36,000 to support a FSS Coordinator that works individually with individuals to assist them in meeting their identified goals and objectives.
3. The successful receipt of the FSS Coordinator funding will have a positive affect on BHA's 2021 Consolidated Budget.

Conformance with Strategic Plan

Approval of this agreement would conform with the stated purpose of the following strategic goal:

- Goal #1 - Create and Sustain Safe and Healthy Neighborhoods
- Goal #2 - Create and Sustain a High Performing Organization
- Goal #3 - Create and Sustain Economic and Residential Growth
- Goal #4 - Create and Sustain a High Quality of Life
- Goal #5 - Create and Sustain High Quality Infrastructure and Connectivity
- Goal #6 - Create and Sustain a Positive Image, Enhance Communications and Engage the Community

Sustainability

(If applicable, briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment. Consider whether the policy of program will reduce dependence upon fossil fuels, reduce dependence on chemicals and other manufacturing substances that accumulate in nature, reduce dependence on activities that harm life sustaining eco-systems, and/or meet the hierarchy of present and future human needs fairly and efficiently. Write N/A if not applicable)

N/A

Action Required/Recommendation

Staff recommends approval of the attached resolution.

Fiscal Note/Budget Impact

If we do not apply for this grant, we may not have the funding to pay for the FSS staff position.

Attachments

Resolution 2020-10

COMMUNITY DEVELOPMENT AUTHORITY

RESOLUTION 2020-10

APPROVING THE BELOIT HOUSING AUTHORITY'S (BHA) 2020 FAMILY SELF-SUFFICIENCY (FSS) COORDINATOR GRANT APPLICATION SUBMISSION

WHEREAS, the Department of Housing and Urban Development (HUD) has made funding available to provide a Family Self-Sufficiency (FSS) Coordinator in 2021;

WHEREAS, the Beloit Housing Authority (BHA) currently administers a FSS program, and is required to continue administration of the program per HUD regulations;

NOW, THEREFORE BE IT RESOLVED, that the Community Development Authority (CDA) Board of Commissioners authorize BHA's grant application submission for FY2020 FSS Coordinator funding in the amount of \$36,000.

BE IT FURTHER RESOLVED, that the CDA authorizes the Director of the Beloit Housing Authority to execute any and all documents necessary to accomplish the purposes of this resolution, namely to submit the application and accept the grant.

Adopted this 26th day of August, 2020

Community Development Authority

Fransaesca Ellison, Chairperson

Attest:

Julie Christensen, Executive Director

REPORTS AND PRESENTATIONS TO COMMUNITY DEVELOPMENT AUTHORITY



Agenda Number:	4d		
Topic:	HUD Public Housing Operating Reserve Set-Aside Funding		
Date:	August 26, 2020		
Presenter:	Clinton Cole	Division:	Beloit Housing Authority

Overview/Background Information

The Department of Housing and Urban Development (HUD) has published a funding Notice PIH 2020-16 advising Public Housing Authorities (PHAs) of the availability of a \$25 million set-aside of Public Housing Operating Funds. The City's grant policy requires board approval before applying for grant funds.

Key Issues

1. In July 2020 HUD published funding notice PIH 2020-16 advising Public Housing Authorities (PHAs) of the availability of a \$25 million set-aside of Public Housing Operating Funds.
2. According to PIH 2020-16, the Beloit Housing Authority is eligible to apply for \$165,136 of the available Public Housing Operating Fund set-aside.
3. The purpose of these funds is to help public housing authorities increase their Public Housing Operating Fund reserves to avoid insolvency issues in the future.

Conformance with Strategic Plan

Approval of this agreement would conform with the stated purpose of the following strategic goal:

- Goal #1 - Create and Sustain Safe and Healthy Neighborhoods
- Goal #2 - Create and Sustain a High Performing Organization
- Goal #3 - Create and Sustain Economic and Residential Growth
- Goal #4 - Create and Sustain a High Quality of Life
- Goal #5 - Create and Sustain High Quality Infrastructure and Connectivity
- Goal #6 - Create and Sustain a Positive Image, Enhance Communications and Engage the Community

Sustainability

(If applicable, briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment. Consider whether the policy of program will reduce dependence upon fossil fuels, reduce dependence on chemicals and other manufacturing substances that accumulate in nature, reduce dependence on activities that harm life sustaining eco-systems, and/or meet the hierarchy of present and future human needs fairly and efficiently. **Write N/A if not applicable**)

N/A

Action Required/Recommendation

Staff recommends approval of the attached resolution.

Fiscal Note/Budget Impact

This funding opportunity will allow the Beloit Housing Authority to increase Public Housing Operating Fund reserves.

Attachments

Resolution 2020-11, Authorizing the Beloit Housing Authority to apply HUD Public Housing Operating Fund set-aside funding

COMMUNITY DEVELOPMENT AUTHORITY

RESOLUTION 2020-11
AUTHORIZING THE BELOIT HOUSING AUTHORITY TO
APPLY FOR HUD PUBLIC HOUSING OPERATING FUND SET-ASIDE FUNDING

WHEREAS, the Department of Housing and Urban Development (HUD) has made Public Housing Operating Fund set-aside funding available, and

WHEREAS, HUD has notified the Beloit Housing Authority that the agency is eligible to receive \$165,136 of these set-aside funds, and

WHEREAS, the Beloit Housing Authority intends to apply for the available funds to increase its Public Housing Operating Fund reserves.

NOW THEREFORE BE IT RESOLVED, that the Community Development Authority Board of Commissioners authorizes the Beloit Housing Authority to submit an application for HUD Public Housing Operating Fund set-aside funding in the amount of \$165,136.

BE IT FURTHER RESOLVED, that the CDA authorizes the Director of the Beloit Housing Authority to execute any and all documents necessary to accomplish the purposes of this resolution, namely to submit the application and accept the funds.

Adopted this 26th day of August, 2020.

Community Development Authority

Fransaesca Ellison, Chairperson
Beloit Community Development Authority

ATTEST:

Julie Christensen, CDA Executive Director