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MEETING MINUTES
BELOIT LANDMARKS COMMISSION
Tuesday April 19 2022, 7:00 PM
The City Hall Forum, 100 State Street
Beloit, WI 53511

1. Roll Call

Chairperson Ruffini called the meeting to order at 7:00PM.
Commissioners Gallagher, McDaniel, Carter, and Councilor Blakeley were present.
Commissioners Beckman and Blazer were absent.

2. Minutes of the March 16, 2022 Meeting

Commissioner Gallagher moved to approve the draft minutes. Commissioner Carter seconded the motion. The motion passed, voice vote. (4-0) Councilor Blakeley Abstained

3. Public Comments (None)

4. Certificates of Appropriateness

A. Ted Craig -Certificate of Appropriateness

COA-2022-07 Review and consideration of a Certificate of Appropriateness to install a fence, enlarge the driveway, add a patio, and replace sidewalk at 801 Bluff Street

Ms. Rottmann read the staff report and recommendations. The applicant was not present. The commission reviewed the project and the impact the improvements would not have on the integrity of the home. There was discussion of the width of the driveway verse the apron. Engineering would make the final decision on the size of the driveway. Councilor Blakeley moved to approve the Certificate of Appropriateness, subject to the conditions recommended by staff. Commissioner McDaniel seconded the motion. The motion passed, voice vote. (5-0)

B. Jim Bieser -Certificate of Appropriateness

COA-2022-08 Review and consideration of a Certificate of Appropriateness to remove and replace chiller equipment and the addition of a maintenance catwalk for the Neese Performing Arts Complex located at 700 College Street

Ms. Rottmann read the staff report and recommendations. The applicant did not have any additional comments. Commissioner Ruffini asked about the project timeline. Commissioner McDaniel moved to approve the Certificate of Appropriateness, subject to the conditions recommended by staff. Commissioner Carter seconded the motion. The motion passed, voice vote. (5-0)

5. Reports on Staff Activates

- A. Report on Staff-Approved Certificates of Appropriateness. Two applications had been approved since the previous meeting.
- B. Two letters when out to new historic property owners
- C. Ms. Rottmann provided information on a training opportunity later in the month. Commissioner Ruffini stated that he participated in the CAMP training and inquired about an annual membership to NAPC. Ms. Rottmann would look into funding for commission training.

6. Committee Reports

A. Site Visit Committee

The site visit committee is authorized to resume, the committee would need to vote to reinstate it and appoint a minimum of three individuals. These meetings would need to be noticed and minutes taken. Commissioner Ruffini had questions about how the meetings would run and avoid discussion or voting about the project on site. The group suggested that the committee report be moved before COA reviews on the agenda. The Commission decided to table this item until the June 2022 meeting after the City Council election.

Commissioner Ruffin thanked Commissioner Carter for running the March meeting in his absence.

7. Adjournment

Commissioner McDaniel moved to adjourn at 7:38 PM. Commissioner Carter seconded the motion. The motion passed, voice vote. (5-0)



Celestino Ruffini, Chairperson
Landmarks Commission

4-19-22 Minutes

Final Audit Report

2022-05-23

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