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MEETING MINUTES
BELOIT LANDMARKS COMMISSION
Tuesday August 16 2022, 7:00 PM
The City Hall Forum, 100 State Street
Beloit, WI 53511

1. Roll Call

Chairperson Ruffini called the meeting to order at 7:00PM.

Commissioners Carlson, McDaniel, Doig, and Councilor Blakeley were present. Commissioners Gallagher, Beckman, and Carter were absent.

2. Minutes of the June 21, 2022 Meeting

Councilor Blakeley moved to approve the draft minutes. Commissioner McDaniel seconded the motion. The motion passed, voice vote. (5-0)

3. Public Comments (None)

4. Certificates of Appropriateness

A. Tina Richardson -Certificate of Appropriateness

COA-2022-16 Review and consideration of a Certificate of Appropriateness (COA) to replace the siding at the residential structure located at 940 Bluff Street.

Ms. Rottmann read the staff report and recommendations. The applicant Ms. Richardson did not have any additional comments. The commission reviewed the project. Councilor Blakeley admired the color of the new siding. Councilor Blakeley moved to approve the Certificate of Appropriateness, subject to the conditions recommended by staff. Commissioner McDaniel seconded the motion. The motion passed, voice vote. (5-0)

B. Geraldine Downing -Certificate of Appropriateness

COA-2022-17 Review and consideration of a Certificate of Appropriateness (COA) to replace the windows and front porch at the residential structure located at 811 Church Street.

Ms. Rottmann read the staff report and recommendations. The applicant was unable to attend and her husband Doug was present. Doug did not have any additional comments. The commission reviewed the project. Councilor Blakeley appreciates the style of the home. Commissioner McDaniel moved to approve the Certificate of Appropriateness, subject to the conditions recommended by staff. Commissioner Carlson seconded the motion. The motion passed, voice vote. (5-0)

The Public Notice and Agenda stated that item 4.c was COA-2022-19, which was incorrect. Item 4.c should state COA-2022-18.

C. Nicolas Nevarez -Certificate of Appropriateness

COA-2022-18 Review and consideration of a Certificate of Appropriateness (COA) to install a patio at the residential structure located at 905 Bushnell Street.

Ms. Rottmann read the staff report and recommendations. The applicant Mr. Nevarez was in attendance representing the homeowners. Mr. Nevarez stated that he was using expansion foam between the patio and the home to make sure the patio did not take away the integrity of the home. Councilor Blakeley loves the style of the home. Councilor Blakeley moved to approve the Certificate of Appropriateness, subject to the conditions recommended by staff. Commissioner McDaniel seconded the motion. The motion passed, voice vote. (5-0)

Chairman Ruffini had a conflict of interest and is unable to vote on item 4.d because he was the applicant. Vice Chairperson Carter was not present and president pro tem needed to be chosen to present the following item. Councilor Blakeley moved to nominate Commissioner McDaniel as president pro tem to run the Landmarks Commission meeting for item 4.d. Commissioner Carlson seconded the motion. The motion passed, voice vote. (4-0)

Chairman Ruffini left the form.

D. Celestino Ruffini -Certificate of Appropriateness

COA-2019-26 Review and consideration of an extension of a Certificate of Appropriateness (COA) to convert the west wall into windows and to add an addition to the south of the building at the commercial structure located at 656 Pleasant Street.

Ms. Rottmann read the staff report and recommendations. The applicant Mr. Ruffini was not present. Discussion was had over the requested amount of time. Commissioner McDaniel asked about the local designation of the property. Ms. Rottmann provided a brief summary about how property owners can request to become locally landmarked. Commissioner Carlson moved to approve the extension of the Certificate of Appropriateness, subject to the conditions recommended by staff. Commissioner Doig seconded the motion. The motion passed, voice vote. (4-0)

Chairman Ruffini entered the form and continued to run the remainder of the meeting.

5. Reports on Staff Activities

- A. Report on Staff-Approved Certificates of Appropriateness. Two applications had been approved since the previous meeting.
- B. Four letters when out to new historic property owners
- C. Site Visit Committee
 - Ms. Rottmann informed the commission that a public notice was sent out informing the public of our site visit committee and we had one person reach out that was interested in participating. Commission Doig and Ruffini would sit on the committee with Mark Preuschl. Ms. Rottmann would work with the committee members to see if they would meet the following month.

Chairperson Ruffini attended the Tallman Arts Festival and came across the Janesville Historic Commission booth at the event, he thought it was a great opportunity for our commission and something we should consider doing in the future at one of the City's events. Also, Beloit Heritage Days would be coming up in September.

6. Adjournment

Commissioner McDaniel moved to adjourn at 7:35 PM. Commissioner Carlson seconded the motion. The motion passed, voice vote. (5-0)



Celestino Ruffini, Chairperson
Landmarks Commission






8-16-22 Minutes

Final Audit Report

2022-09-22

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