

CALENDAR YEAR 2024

BIDDER'S PROOF OF RESPONSIBILITY

NOTICE TO ALL PROSPECTIVE BIDDERS ON CITY OF БЕЛОIT PROJECTS

The City of Beloit does not prohibit any Contractor from obtaining contract bidding documents nor any Contractors which have successfully completed (within the time limits specified below) the Bidder's Proof of Responsibility Questionnaire from bidding on any of its projects. In accordance with City Ordinance, the Council may approve contract for award to the lowest responsive and responsible bidder; however, the City has the right to reject any or all bids.

So that the City of Beloit may have sufficient information about your firm to form a basis for determining responsibility prior to the bid opening and in the event that your firm becomes the lowest bidder, the following shall be submitted:

- * All Contractors interested in bidding on City of Beloit Public Works Contracts must submit a completed Bidder's Proof of Responsibility Questionnaire no later than the close of business seven (7) calendar days prior to the bid opening.
- * It is incumbent on the bidder to supply the required documentation in sufficient time to be evaluated well before this deadline.
- * Any Contractor who is not deemed responsible based on his or her performance or on documentation submitted to the City will be offered the opportunity for a hearing prior to the opening of bids to show why they should be deemed responsible and allowed to bid.

Bidder's Proof of Responsibility Questionnaires are available from the City of Beloit Engineering Division, 2400 Springbrook Court, Beloit, WI 53511, (608) 364-6690.

The City of Beloit will reject all bids from Contractors who have not properly completed and submitted in a timely fashion the Bidder's Proof of Responsibility Questionnaire and these bids will be returned unopened.

ALL CONTRACTORS SHALL BE REQUIRED EACH CALENDAR YEAR TO SUBMIT AN UPDATED BIDDER'S PROOF OF RESPONSIBILITY QUESTIONNAIRE.

**CITY OF БЕЛОIT
BIDDER'S PROOF OF RESPONSIBILITY QUESTIONNAIRE
(CALENDAR YEAR 2024)**

The contents of this questionnaire will be considered confidential. If the City Engineer is not satisfied with the sufficiency of the answers to the following questions, he may at any time request additional information to be submitted. The City Engineer also retains the right to reject the bid or disregard same based on the information submitted.

1. Name of Bidder _____
2. Bidder's Address _____ City/State/Zip _____
3. Telephone No. _____ Fax No. _____ *E-mail _____
***E-mail address is a REQUIRED FIELD**
4. State of Incorporation _____
5. Number of years you have been engaged in the contracting business under your present business name _____
6. Contracts on hand. Attach a list of present contracts, including a schedule as to estimated completion date and gross amount of each contract.
7. Classification of work performed by your firm in which you request consideration by the City as a Contractor based on your experience record.

8. Have you ever failed to complete any work awarded to you? () Yes () No
If yes, please attach a statement describing the circumstances, including location of work and why.
9. Have you ever defaulted on a contract? () Yes () No
If yes, please attach a statement describing the circumstances, including location of work and why.
10. Is your firm presently engaged in litigation with any municipality? () Yes () No
If yes, please provide a description, including state case number, type of case, and court in which matter is pending or in which judgment was entered.

11. Has your firm ever been assessed liquidated damages on any project? () Yes () No
If yes, please provide a description of circumstances.

12. Attach a list of comparable projects completed by your firm. Attach name, address, and telephone number of the person to contact with regard to the six (6) most recent projects completed.
13. Attach a list of your major equipment.
14. Attach a statement of background and experience of the principal members of your personnel including officers.

15. Performance Bonding:
- a) Total Aggregate Limit: \$ _____ Per Job Limit: \$ _____
 Balance Available for Job Being Bid: \$ _____
- b) Bond Company: _____
16. Have you been cited in the last 5 years for safety violations by OSHA, DSPS, insurance companies or any other agency or group? () Yes () No
17. Furnish certified written evidence from insurance company of bidder's insurance coverage.
18. Furnish written evidence of credit available. (Preferably from banks)
19. Submit a copy of your most recent detailed financial statement submitted to a bank for credit, including assets and liabilities.

PLEASE READ THE FOLLOWING STATEMENT AND ATTEST BY SIGNING BELOW:

The undersigned hereby authorizes any person, firm or corporation to furnish information to the City of Beloit with regard to verification of the information contained herein or to obtain additional information as it may relate to information given herein.

Dated this _____ day of _____, 20_____.

Name of Organization: _____

By: _____
 Signature

Printed Name: _____

Title: _____

State of _____)
)ss
 County of _____)

The undersigned, being duly sworn, says that he/she is the person listed above for of the above-named organization and that the answers to the foregoing questions and all statements contained are true and correct.

Signed: _____

Subscribed and sworn to before me this
 _____ day of _____, 20_____

 Notary Public
 My commission is permanent or expires: _____