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MEETING MINUTES
BELOIT LANDMARKS COMMISSION
Tuesday, April 15, 2025, 7:00 PM
The Forum, 100 State Street
Beloit, WI 53511

1. Roll Call

Chairperson Ruffini called the meeting to order at 7:01 PM

Commissioner McDaniel, Langley, Meister, and Councilor Blakeley were present.
Commissioner Evans and Carlson were absent.

2. Minutes

A. Minutes of March 18, 2025 Meeting

Commissioner Langley moved to approve the draft minutes. Commissioner McDaniel seconded the motion. The motion passed, voice vote. (5-0)

3. Public Comments (None)

4. Certificates of Appropriateness

A. Shannon Turner -Certificate of Appropriateness

COA-2025-07 Review and consideration of a Certificate of Appropriateness (COA) to remove and replace a window at the commercial structure located at 400 E. Grand Avenue.

Ms. Rottmann presented the staff report and recommendations. The applicant, Shannon Turner, was not present. Discussion was had about the window replacement and the condition of the building. Councilor Blakeley moved to approve the Certificate of Appropriateness, subject to the conditions recommended by staff. Commissioner Langley seconded the motion. The motion passed, voice vote. (5-0)

5. Reports

A. Consideration of a Resolution supporting and recommending approval of the City of Beloit Comprehensive Outdoor Recreation Plan (CORP) 2025-2030

Ms. Rottmann read the staff report and recommendations. Tonya Johann, Director of Parks and Recreation, provided a presentation on the Comprehensive Outdoor Recreation Plan. The commission discussed Totem Mound Park and Turtle Creek Park. Commissioner Langley moved to approve the Resolution supporting and recommending approval of the City of Beloit Comprehensive Plan Outdoor Recreation Plan (CORP) 2025-2030, Commissioner McDaniel seconded the motion. The motion passed, voice vote. (5-0)

B. Requesting a Letter of Support for Street Lighting on Park Avenue.


Ms. Rottmann read the staff report and recommendations. There was a discussion about whether a Certificate of Appropriateness is required for the proposed lighting, including the type of lighting being requested and its proposed locations. The conversation also addressed where similar lighting currently exists within the city. Commissioner Langley moved to approve the request for a letter of support for street lighting on Park Avenue, Commissioner McDaniel seconded the motion. The motion passed, voice vote. (5-0)

6. Reports on Staff Activates

- A. Report on Staff-Approved Certificates of Appropriateness. Two applications have been approved since the previous meeting.
- B. Historic Property Owner Letters -Three letters went out to new historic property owners.
- C. Skycarp Schedule -Four games are scheduled to take place at the same time as the Landmarks Commission meeting. Ms. Rottmann will provide parking passes to commission members who do not currently have them.

7. Adjournment

Commissioner Langley moved to adjourn at 7:32 PM. Commissioner McDaniel seconded the motion. The motion passed, voice vote. (5-0)



Celestino Ruffini, Chairperson
Landmarks Commission


04-15-2025 Minutes

Final Audit Report

2025-05-21

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