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MEETING MINUTES
BELOIT LANDMARKS COMMISSION
Tuesday, March 19, 2024, 7:00 PM
City Hall Forum, 100 State Street
Beloit, WI 53511

1. Roll Call

Chairperson Ruffini called the meeting to order at 7:00 PM

Commissioner, McDaniel, Meister, Carlson, Evans, and Councilor Blakeley were present.
Commissioner Langley was absent.

Chairperson Ruffini introduced the newest member Commissioner Evans to the committee.

2. Public Comments (None)

3. Certificates of Appropriateness

A. Susan Leonard-Certificate of Appropriateness

COA-2024-07 Review and consideration of a Certificate of Appropriateness (COA) for exterior repairs to the residential structure and detached garage located at 714 Bluff Street.

Ms. Rottmann read the staff report and recommendations. Ms. Leonard had no additional comments. Councilor Blakeley moved to approve the Certificate of Appropriateness subject to the conditions recommended by staff. Commissioner McDaniel seconded the motion. The motion passed, voice vote. (6-0)

B. Pete Woodkey -Certificate of Appropriateness

COA-2023-02 Review and consideration of a Certificate of Appropriateness (COA) for an extension to renovate the exterior of the residential structure and detached garage located at 721 Park Avenue.

Ms. Rottmann read the staff report and recommendations. Mr. Woodkey did not have any additional comment. Councilor Blakeley asked the applicant why they needed more time. A typo was pointed out about the numbering of the COA applications on the agenda. Commissioner McDaniel moved to approve the Certificate of Appropriateness subject to the conditions recommended by staff. Commissioner Carlson seconded the motion. The motion passed, voice vote. (6-0)

C. Pete Woodkey -Certificate of Appropriateness

COA-2024-04 Review and consideration of a Certificate of Appropriateness (COA) demolish and rebuild the residential structure and garage located at 730 Park Avenue.

Ms. Rottmann read the staff report and recommendations. Mr. Woodkey advocated for the removal of the second-floor porch. A discussion was had over what features would remain or be recreated. Commissioner Ruffini summarized the site visit committee's review of the property. Commissioner McDaniel asked Ms. Rottmann why staff did not agree with the applicant's preferred design. Ms. Rottmann reiterated the staff's recommendation and how this application was reviewed also by a third party and an exception because the structure would be rebuilt. The Commissioners clarified the proposed designs. Commissioner Meister moved to approve the Certificate of Appropriateness subject to the conditions recommended by staff. Commissioner Blakeley seconded the motion. The motion passed, voice vote. (6-0)

4. Reports on Staff Activates

- A. Report on Staff-Approved Certificates of Appropriateness. One application had been approved since the previous meeting.
- B. Historic Property Owner Letters -One letter when out to new historic property owners.

5. Adjournment

Commissioner McDaniel moved to adjourn at 7:45 PM. Commissioner Meister seconded the motion. The motion passed, voice vote. (6-0)



Celestino Ruffini, Chairperson
Landmarks Commission


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Final Audit Report


2024-04-22


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