



**MINUTES
APPOINTMENT REVIEW COMMITTEE
JULY 11, 2011, 4:30 P.M.
CITY MANAGER'S CONFERENCE ROOM
CITY HALL
100 STATE STREET
BELOIT, WI 53511**

Chair Henry Clement called the regular meeting of the Appointment Review Committee to order at 4:30 p.m.

1. Roll Call:

Committee Members Present: Henry Clement, Kurt Reynolds, Doris Forbes, Louise Reidenbach

Committee Members Absent: Jane Threinen, Kevin Leavy, Jim Van De Bogart

Guest: Captain Dan Risse

Staff: Pamela Lathrop

2. Minutes:

Minutes of the June 13, 2011 meeting were approved on a motion by Louise Reidenbach, seconded by Kurt Reynolds. Motion carried.

3. Overview of Disabled Parking Enforcement Assistance Council – Police Captain Dan Risse

At the request of the Appointment Review Committee, Captain Dan Risse, staff to the Disabled Parking Enforcement Assistance Council, attended the meeting to give an overview of the purpose and duties of the Council (attached). It has traditionally been difficult to staff the Council with citizen volunteers and they haven't had a quorum in years. The original focus of the Council was to assist the Police Department in issuing tickets to vehicles illegally parked in the disabled parking spots, to raise community awareness, and to help with parking lot inspections to see that a business has the appropriate number of parking stalls for disabled patrons.

Rock County has a similar committee and one of the members of the Council serves on that committee, which enables him to "patrol" the entire County, not just the City of Beloit. When a violation is observed, the Council member fills out a form which is given to the Police Department. Within 48-hours, a citizen is notified that they were in violation. Some problems occur if the handwriting is not legible or a license plate is recorded incorrectly. Members of the Council are called upon to testify in court, and that is also thought to be somewhat of a deterrent for members. The purpose of the Council is not revenue generating, and appears to create a lot of negative citizen contact. The Police Department has had staffing changes since the Council was originally created (now has three Community Service Officers), and more restrictive municipal parking lot rules are also in place. The Police Chief, Deputy Chief and Captain Risse agree that the Disabled Parking Enforcement Assistance Council is no longer necessary.

Kurt Reynolds made a motion to recommend the City Council review the need for the Disabled Parking Enforcement Assistance Council. Doris Forbes seconded and the motion carried.

4. Review of applicants for the following vacancies with recommendations to City Council:

Alcohol Beverage License Control Committee

The School District nominated **Mark Dax** (replacing Shannon Scharmer) to serve as the representative for the 2011-2012 school year. The Appointment Review Committee asked that he fill out an official application. Louise Reidenbach moved to accept the nomination and forward it to City Council for appointment. Henry Clement seconded and the motion carried.

Incumbent Frank Marsden declined reappointment. There were no new applications on file, so a vacancy remains.

Board of Appeals

There is a vacancy for a First Alternate. No applications were on file.

Board of Ethics

No applications on file to fill the vacancy of a former City Councilor.

Board of Review

Kurt Reynolds moved to recommend the appointment of **Michael Zoril**, 1756 Carlyle (replacing Mr. Robinzine) as an Alternate for a term expiring December 31, 2014. Louise Reidenbach seconded and the motion carried.

Business Improvement District (Downtown Beloit Association)

The DBA/BID Board of Directors recommended **Mary Widder**, 1717 Emerson for appointment as the "Resident at Large" (replacing Rebecca Moffett) for a term expiring December 31, 2013. Louise Reidenbach moved to accept their recommendation and forward it to the City Council for appointment. Doris Forbes seconded and the motion carried.

Disabled Parking Enforcement Assistance Council

No applications on file.

Equal Opportunities and Human Relations Commission

Louise Reidenbach moved to recommend the appointment of **Joe Hansen**, 2516 Clifcorn Dr. (replacing Kathryn Ingram) for a term expiring June 30, 2014. Kurt Reynolds seconded and the motion carried.

Landmarks Commission

Shari Carley resigned from the Landmarks Commission in May, 2011 for personal health reasons. She has expressed an interest in returning to the Landmarks Commission. Doris Forbes moved to recommend **Shari Carley** be reappointed to resume her term ending October 31, 2011. Henry Clement seconded and the motion carried.

Municipal Golf Committee

No applications on file for a youth.

Municipal Library Committee

The School District nominated **Missy Henderson** (replacing Cindy Weber) to serve as the representative for the 2011-2012 school year. The Appointment Review Committee asked that she fill out an official application. Louise Reidenbach moved to accept the nomination and forward it to City Council for appointment. Henry Clement seconded and the motion carried.

Park, Recreation & Conservation Advisory Commission

The School District nominated **Tia Johnson** to continue serving as the representative for the 2011-2012 school year. The Appointment Review Committee asked that she fill out an official application. Doris Forbes moved to accept the nomination and forward it to City Council for reappointment. Louise Reidenbach seconded and the motion carried.

5. Member Participation

None

6. Citizen Participation

None

7. Adjournment

Louise Reidenbach moved to adjourn the meeting. Henry Clement seconded and the motion carried. Henry Clement adjourned the meeting at 5:10 p.m.

Henry Clement, Chairperson

Date

Louise Reidenbach, Vice-Chairperson

Date

Minutes are not official until approved by the Appointment Review Committee