



**MINUTES
APPOINTMENT REVIEW COMMITTEE
JUNE 13, 2011, 4:30 P.M.
CITY MANAGER'S CONFERENCE ROOM
CITY HALL
100 STATE STREET
BELOIT, WI 53511**

Chair Henry Clement called the regular meeting of the Appointment Review Committee to order at 4:34 p.m.

1. Roll Call:

Committee Members Present: Henry Clement, Kurt Reynolds, Doris Forbes, Jane Threinen, Jim Van De Bogart

Committee Members Absent: Louise Reidenbach, Kevin Leavy

Guest: Jim Faragher

Staff: Pamela Lathrop

2. Minutes:

Minutes of the April 11, 2011 meeting were approved on a motion by Jane Threinen, seconded by Doris Forbes. Motion carried.

3. Review of applicants for the following vacancies with recommendations to City Council:

Alcohol Beverage License Control Committee

Jane Threinen moved to recommend the reappointment of incumbent **John Metter** to a term beginning July 1, 2011 and ending June 30, 2014. Doris Forbes seconded and the motion carried.

Incumbent Frank Marsden declined reappointment. There were no new applications on file, so a vacancy remains.

Appointment Review Committee

Jane Threinen moved to recommend the appointment of **Marlene Erickson**, 2227 Moccasin Trail (replacing Duane Aimers, who previously resigned) for a term expiring December 31, 2013. Doris Forbes seconded and the motion carried.

Jane Threinen moved to recommend the appointment of **Merlin Kenitzer** 3488 Field Crest Ct. (replacing Gary Gard, who previously resigned) for a term expiring December 31, 2012. Doris Forbes seconded and the motion carried.

Board of Appeals

Henry Clement moved to recommend the appointment of First Alternate, **Randall Fiore** (replacing David Baker, whose term expired) to a regular term expiring May 31, 2014. Jane Threinen seconded and the motion carried.

There is a vacancy for a First Alternate. No applications were on file.

Board of Ethics

No applications on file to fill the vacancy of a former City Councilor.

Board of Review

No applications on file.

Business Improvement District (Downtown Beloit Association)

Motion by Doris Forbes to table and consider a recommendation from the Downtown Beloit Association, which will be made to the Appointment Review Committee at the July meeting. Seconded by Jane Threinen and the motion carried.

Disabled Parking Enforcement Assistance Council

No applications on file.

Equal Opportunities and Human Relations Commission

No applications on file.

Landmarks Commission

No applications on file.

Municipal Golf Committee

No applications on file for a youth.

Municipal Library Committee

Doris Forbes moved to recommend the appointment of **Sandra L. Kincaid**, 1611 Emerson St. (replacing Carl G. Balson, whose term expired) for a term expiring June 30, 2014. Kurt Reynolds seconded and the motion carried.

Kurt Reynolds moved to recommend the appointment of **John I. Mitchell**, 811 Bluff St. (replacing Alyssa Whitney, whose term expired) for a term expiring June 30, 2014. Jane Threinen seconded and the motion carried.

Plan Commission

Two applications were considered. James Faragher attended the Appointment Review Committee meeting and the committee members asked him why he wanted to be on the Plan Commission. Among other things, Mr. Faragher explained that he would like to remain involved in the community.

Henry Clement moved to recommend the appointment of **James Faragher**, 2796 East Ridge Road (replacing Marlene Erickson) for a term expiring April 30, 2014. Kurt Reynolds seconded and the motion carried.

Police and Fire Commission

In answer to a question asked at the May, 2011 meeting, a portion of the Municipal Code pertaining to the Police and Fire Commission was provided to committee members in their meeting packet. There was discussion over the candidates having to declare their party affiliation, but this is part of the Wisconsin State Statutes requirement.

Henry Clement commented on the qualities that might be useful on the Police and Fire Commission, expressing that he feels Human Resources experience would be useful. Applications were reviewed by the committee.

Kurt Reynolds moved to recommend the appointment of **Gary L. Gard**, 2524 White Oaks Drive (replacing Peter Panos) for a term expiring April 30, 2015. Jane Threinen seconded and the motion carried.

4. Member Participation

Kurt Reynolds had some questions about the Disabled Parking Enforcement Assistance Council. It was agreed that staff would ask the staff representative to attend the next Appointment Review Committee meeting to speak about the functions of the Disabled Parking Council. The ARC members would like other committee staff representatives to attend future meetings, as well.

Jim Van De Bogart commented that a group would be leaving on June 14 to represent Beloit at the All-America City Awards Competition in Kansas City, MO.

5. Citizen Participation

None

6. Adjournment

Doris Forbes moved to adjourn the meeting. Jane Threinen seconded and the motion carried. Henry Clement adjourned the meeting at 5:09 p.m.

Henry Clement, Chairperson

Date

Louise Reidenbach, Vice-Chairperson

Date

Minutes are not official until approved by the Appointment Review Committee