

**MINUTES**  
**BELOIT LANDMARKS COMMISSION**  
**Meeting of August 21, 2007**

The meeting of the Beloit Landmarks Commission was held on Tuesday, August 21, 2007 in the City Hall Forum.

Present: John Dummer, Marjorie Fizzell, Kent Maxted, Dan Shea and Sandra Williams

Absent: Kevin Leavy, Jeff McConnell and Amy Naish

1. Roll Call  
Kent Maxted called the meeting to order at 7:00 PM. Community Planner Tim Bragg called the roll.
2. Minutes of the July 17, 2007 Meeting  
Minutes of the July 17, 2007 meeting were approved on a motion by Commissioner Dummer, seconded by Commissioner Fizzell. The motion carried.
3. First Congregational Church - Certificate of Appropriateness  
COA-2007-26 Review and consideration of a Certificate of Appropriateness to install a freestanding sign on property located at 801 Bushnell Street

Community Planner Tim Bragg read the staff recommendation.

First Congregational Church representative Jason Middleton gave an overview of the proposed sign project. Mr. Middleton explained the proposed sign will require removal of some shrubs. He said the new sign will provide a better means of informing the community of events taking place at the church. He said the sign was to be internally illuminated with changeable letters on the reader board.

Commissioner Fizzell commented the sign design seemed to be more appropriate for a commercial property. Commissioner Shea asked how they decided on the proposed color of the sign. Mr. Middleton said the sign color was selected because the color complements the church's masonry.

Following no additional discussion Commissioner Dummer made a motion to approve the COA with the staff recommendation. Commissioner Shea seconded the motion. Commissioner Fizzell objected. The motion passed.

4. Commissioner Reports

Plaque Committee: Commissioners Shea said he is researching a property in reference to a request for a plaque.

5. Commissioner Comments:

Mr. Bragg addressed the Commissioner regarding the section of the agenda for Commissioner Comments. He told the Commissioners that the Legal Department advised that any discussions be related to items on the agenda. The recommendation came about as another municipality had legal action brought against them for not giving adequate notice on an item discussed during a public meeting. Mr. Bragg advised the Commissioners to adjourn first if there were additional items they wished to discuss that weren't on the meeting agenda.

6. Adjournment

At 7:17 PM, Commissioner Fizzell moved and Commissioner Dummer seconded that the meeting be adjourned. The motion carried.

Tim Bragg  
Community Planner