

**MINUTES  
BELOIT LANDMARKS COMMISSION  
Meeting of January 23, 2007**

The meeting of the Beloit Landmarks Commission was held on Tuesday, January 23, 2007 in the City Hall Forum.

Present: John Dummer, Marjorie Fizzell, Kent Maxted, Jeff McConnell, Amy Naish and Dan Shea

Absent: James Van De Bogart and Sandra Williams

1. Roll Call

Kent Maxted called the meeting to order at 7:00 PM. Community Planner Tim Bragg called the roll. Community Planner Tim Bragg told the commissioners that Steve Truesdale had resigned from the Beloit Landmarks Commission.

2. Minutes of the August 15, 2006 Meeting

Minutes of the May 15, 2006 meeting were approved on a motion by Commissioner Dummer, seconded by Commissioner Shea. The motion carried.

3. Election of Officers

3A. Nomination and election of Chairperson.

3B. Nomination and election of Vice-Chairperson

Commissioner Dummer moved, seconded by Commissioner Naish to nominate Commissioner Maxted for the position of Chairperson. The motion carried

Commissioner Dummer moved, seconded by Commissioner Maxted to nominate Commissioner Naish for the position of Vice-Chairperson. The motion carried.

4. Beloit College - Certificate of Appropriateness

COA-2007-01 Review and consideration of a Certificate of Appropriateness to construct a new building (Science Center) on property located at 500 Emerson Street

Community Planner Tim Bragg read the staff recommendation.

Ken Jones, 700 College Street, said the timeframe in the staff recommendation to complete the project was problematic. He said to complete the project, which includes demolition of the existing structure and completion of the landscaping, the College would need a completion date of August 2009. The commissioners discussed the architectural style of the building, building height and handicapped accessibility with Mr. Jones. Mr. Jones said the proposed building is four stories in height and the architectural style was chosen in part to provide an unobstructed view

from the east end of the building to the west end near Pleasant Street. He said the east elevation, internal to the campus will be similar in height to the building it replaces and that the building will be handicapped accessible, with the exception of the west elevation. Commissioner Dummer made a motion to approve the staff recommendation, with the amendment of Condition #2 to extend the project completion date from January 2008 to July 2009. Commissioner Fizzell seconded the motion as amended. The motion passed.

5. Community Development Authority - Certificate of Appropriateness  
COA-2007-02 Review and consideration of a Certificate of Appropriateness to completely rehabilitate the structure located at 326 St. Lawrence Avenue

Community Planner Tim Bragg read the staff recommendation.

The Commissioners inquired about the proposed masonry work, as well as possible contractors that may be available to do the work. Scott Schneider, Project Manager, City of Beloit, said they would work to find a match as close as possible to the existing cobblestone and brickwork. He said the reason for shortening the window on the east elevation was to accommodate the counter height of the remodeled kitchen. Mr. Schneider also said a paved driveway would be installed in conjunction with the new garage.

Commissioner Naish moved, and Commissioner Shea seconded, that the Certificate of Appropriateness be approved with the staff recommendation. The motion carried.

6. Committee Reports

- A. Awards Committee-Commissioner Naish asked if there were pending properties worthy of receiving awards. Mr. Bragg said he would provide the Commissioners with the nomination forms, listing the various award categories, and that the Commission could vote on the nominations at their discretion.
- B. Cemetery Building Committee- Commissioner Maxted said that this position was now vacant with the resignation of Steve Truesdale. After explaining to Commissioner McConnell the duties of the committee, Commissioner McConnell volunteered to fill the committee's vacancy.
- E. Landmarks/DBA Design District Committee- The Commissioners discussed the Fairbanks Flats as the newspaper had recently prepared a story on the property. Mr. Bragg said the Assistant City Manager had been meeting with a citizen-based group regarding this site for some time. Mr. Bragg said he heard that there was a developer who had expressed interest in redeveloping the site for residential purposes. The Commissioners also discussed the physical condition of the property, the general neighborhood and its potential for commercial development and past proposals for the Flats site.

Following the end of committee reports, Mr. Bragg had several handouts to distribute to the Commissioners.

7. Adjournment

At 7:50 PM, Commissioner Dummer moved and Commissioner McConnell seconded that the meeting be adjourned. The motion carried.

Tim Bragg  
Community Planner