

**AMENDED
MINUTES
BELOIT LANDMARKS COMMISSION
Meeting of October 16, 2007**

The meeting of the Beloit Landmarks Commission was held on Tuesday, ~~September 18~~ October 16, 2007 in the City Hall Forum.

Present: John Dummer, Marjorie Fizzell, Kent Maxted, Kevin Leavy, Jeff McConnell, Dan Shea and Sandra Williams

Absent:

1. Roll Call

Kent Maxted called the meeting to order at 7:00 PM. Community Planner Tim Bragg called the roll.

2. Minutes of the September 18, 2007 Meeting

Minutes of the September 18, 2007 meeting were approved as amended on a motion by Commissioner Williams, seconded by Commissioner Fizzell. The motion carried.

3. Charles and Donna Busch – Certificate of Appropriateness

COA-2007-36 Review and consideration of a Certificate of Appropriateness to replace the porch railings and columns; repair the chimney and gutters and install new siding for the property located at 534 Bluff Street

Community Planner Tim Bragg read the staff recommendation.

Commissioner Dummer asked if the applicant was planning to retain the decorative features (“gingerbread” and column braces) near the top of the columns. Mr. Bragg stated the applicant gave no indication whether they planned to keep or retain these features. He said the applicant submitted their application with a photo of another property (528 Bluff Street) they intended to use as a template for the porch repairs. Mr. Bragg said the Commission could alter the conditions of approval as proposed by staff if needed to address these features.

Following no additional discussion Commissioner Dummer made a motion to approve the COA with the staff recommendation as amended to include an additional condition that the applicant retain the decorative features (gingerbread and column braces). Commissioner Fizzell seconded the motion. The motion passed.

4. William New and Elizabeth Carpenter – Certificate of Appropriateness

COA-2007-37 Review and consideration of a Certificate of Appropriateness to replace the rear porch for the property located at 615 Park Avenue

Community Planner Tim Bragg read the staff recommendation.

William New was present and addressed the Commission. He said the porch had fallen into disrepair and was not sure if it was original to the house. The Commissioners reviewed the staff report and complimented Mr. New on his property and for undertaking this project.

Following no additional discussion Commissioner McConnell made a motion to approve the COA with the staff recommendation. Commissioner Williams seconded the motion. The motion passed.

5. Speed of Quality LLC – Certificate of Appropriateness
COA-2007-38 Review and consideration of a Certificate of Appropriateness for an addition to the property located at 917 Bushnell Street

Community Planner Tim Bragg read the staff recommendation.

The property owners, Andras and Mary Boros Kazai, submitted additional photos of the property to the Commissioners for review. They said the proposed addition would provide an additional bedroom and bathroom.

Following no additional discussion Commissioner McConnell made a motion to approve the COA with the staff recommendation. Commissioner Dummer seconded the motion. The motion passed.

6. Doug Cash – Certificate of Appropriateness
COA-2007-39 Review and consideration of a Certificate of Appropriateness to construct a new garage and driveway, replace the front steps and sidewalk, install a fence, rear patio, new railings and vinyl siding for the property located at 635 Park Avenue

Community Planner Tim Bragg read the staff recommendation.

Doug Cash was present to discuss the project with the Commissioners. Mr. Cash said the new garage would be closer to the house, thereby providing the resident with additional rear yard space. He also mentioned the patio will serve as a connecting feature between the house and garage. The Commission also praised Mr. Cash for his past efforts on rehabbing other properties along the Park Avenue Corridor.

Following no additional discussion Commissioner McConnell made a motion to approve the COA with the staff recommendation. Commissioner Shea seconded the motion. The motion passed.

7. Commissioner Reports

Plaque Committee: Commissioners Shea's research continues in verifying the date of construction for the property located at 624 Park Avenue. Commissioner Shea found that local and county records are spotty, making it difficult to determine an exact date of construction. He stated based on his research, he estimated the date of construction was somewhere between 1868 and 1870. Mr. Shea said he could research the property further, but didn't anticipate finding anything of substance to determine the exact date of construction, and asked for input from the Commission and Mr. Bragg.

Mr. Bragg said there are past instances where the exact date of construction is undetermined. Under those circumstances, if the property owner ordered a plaque, the date of construction was prefaced with a "c" to denote the property was constructed "circa" that particular year. The Commissioners came to the consensus this was an appropriate course of action for this property.

Mr. Bragg said he had not spoken with the property owner recently to see if she was still interested in the plaque, but would send a letter to her regarding the plaque.

Following the discussion of the committee reports, Assistant City Manager Steve Gregg and the Beloit Landmarks Commission took a few moments to thank Mr. Bragg for his years of service as staff to the Commission. This was his last meeting, as he had accepted another job offer.

Comment [TB1]: Julie: You can delete this paragraph completely from the minutes if you wish. This was not listed on the agenda (although it was appreciated)

8. Adjournment:

At 7:46 PM, Commissioner Williams moved and Commissioner McConnell seconded that the meeting be adjourned. The motion carried.

9. Adjournment

Tim Bragg
Community Planner