

**MINUTES  
BELOIT LANDMARKS COMMISSION  
Special Meeting of June 30, 2008**

A Special Meeting of the Beloit Landmarks Commission was held on Monday, June 30, 2008 in the City Hall Forum.

Present: Kent Maxted, John Dummer, Marjorie Fizzell, Rick McGrath, Charles Haynes

Absent: Daniel Shea, Sandra Williams

1. Roll Call

Commissioner Maxted called the meeting to order at 7:00 PM. Community Planner Drew Pennington called the Roll.

2. Minutes of the May 20, 2008 Meeting

Minutes of the May 20, 2008 meeting were approved on a motion by Commissioner Fizzell, seconded by Commissioner Dummer. The motion carried.

3. Traci Walker – Certificate of Appropriateness

COA-2008-15 Review and consideration of a Certificate of Appropriateness to construct a detached garage on the property located at 909 Bluff Street.

Mr. Pennington read the staff report.

Commissioner Maxted invited the applicant to the podium and asked about the garage door hinges that the applicant had proposed. The applicant stated that she was attempting to create a “carriage” look and was looking for input from the Commissioners regarding the appropriate hinge style. Commissioner Dummer stated that the goal should be to duplicate the look of the house, but that in this case it is difficult to accomplish. Commissioner Dummer expressed his preference for the colonial hinge that was pictured in a brochure that the applicant had submitted. Commissioner Maxted asked Mr. Pennington about adding a hinge condition, and Mr. Pennington stated that the Commission could add a condition stipulating that the applicant install one of several preferred hinges. The applicant asked Mr. Pennington about the condition requiring one window, and Mr. Pennington stated that the window could be real or faux.

Following this discussion, Commissioner Dummer moved to approve the COA, subject to the conditions recommended by staff and a condition stating that “the applicant shall install one of the following hinges on the garage door: Suffolk, Colonial, or Old English.” Commissioner Fizzell seconded the motion. The motion carried.

4. Rudy Kaderly – Certificate of Appropriateness

COA-2008-16 Review and consideration of a Certificate of Appropriateness to install vinyl siding, to replace window trim, and to add a pitched roof to the garage on the property located at 303 St. Lawrence Avenue.

Mr. Pennington read the staff report.

Commissioner Maxted invited the applicant to the podium. Commissioner Maxted asked the applicant to provide a narrative for the pictures included in the staff report, and the applicant explained what was pictured and how it was affected by the application. Commissioner McGrath asked if the applicant plans any additional roof changes, and the applicant stated that he did not have any additional plans at this time. Commissioner Maxted complimented the proposed color scheme, and the applicant stated that it was based upon Mr. Pennington's recommendation to duplicate the color scheme of a house located on Church Street. Commissioner McGrath asked the applicant if some of the window openings on the Bluff Street side were the original openings. The applicant stated that he did not know if they were the original openings or not. Commissioner McGrath asked the applicant if he would be changing the existing garage door, and the applicant stated that he would not be making any changes to the existing garage door. Commissioner McGrath asked if there is access to the garage from the house and the applicant stated that there is access. The Commissioners discussed how the garage door could be altered to improve the appearance of the house. Commissioner McGrath asked the applicant if he planned to repair the concrete porch on the east side of the building, and the applicant stated that he planned to eventually repair it. Councilor Haynes asked about the satellite dish, and the applicant stated that he would be removing it.

Following this discussion, Commissioner Dummer moved to approve the COA, subject to the conditions recommended by staff. Commissioner McGrath seconded the motion. The motion carried.

5. Report on Staff-Approved Certificates of Appropriateness Since Last Meeting

Mr. Pennington read a list of Certificates of Appropriateness that had been approved (by staff) since the last meeting. The list included the following:

COA-2008-11: 836 & 842 Park Avenue, 820 & 810 Clary Street

Installation of a white poly-vinyl fence that is six (6) feet in height throughout a one-hundred seventy-four (174) foot rear yard segment and four (4) feet in height throughout a twenty-eight (28) foot segment. The shorter segment will be installed in the front yard (setback) of the property located at 810 Clary Street.

COA-2008-12: 722 Chapin Street

Installation of a caramel poly-vinyl fence that is six (6) feet in height and sixty-four (64) feet in length.

COA-2008-18: 800 Wisconsin Avenue  
Gutter replacement.

COA-2008-19: 618 Bluff Street  
Shingle replacement.

6. Committee Reports

A. Awards Committee: Commissioner Fizzell stated that she and Commissioner Maxted had announced the 2008 Preservation Awards during the City Council meeting on June 16, 2008.

B. Plaque Committee: Nothing to report.

C. Program/Publicity Committee: Nothing to report.

D. Cemetery Building Committee: Nothing to report.

E. Landmarks/DBA Design District Committee: Nothing to report.

7. Adjournment At 8:03 PM, Commissioner Fizzell made a motion to adjourn the meeting, and Commissioner Dummer seconded the motion. The motion carried.

Drew Pennington  
Community Planner