

MINUTES
BELOIT LANDMARKS COMMISSION
Meeting of December 15, 2009

A Meeting of the Beloit Landmarks Commission was held on Tuesday, December 15, 2009 in the City Hall Forum.

Present: Marjorie Fizzell, Daniel Shea, Sandra Williams, Lynette Johnson, Charles Haynes
Absent: Rick McGrath, John Dummer, Jennifer Knezel

1. Roll Call
Commissioner Fizzell called the meeting to order at 7:00 PM. Community Planner Drew Pennington called the Roll.
2. Minutes of the October 20, 2009 Meeting
Minutes of the October 20, 2009 meeting were approved on a motion by Commissioner Williams, seconded by Commissioner Shea. The motion carried (4-0).
3. Public Comments
None
4. Jerry Avakian – Certificate of Appropriateness
COA-2009-43 Review and consideration of a Certificate of Appropriateness to construct a roof above a rear porch for the property located at 749 Park Avenue.

Mr. Pennington read the staff report.

Commissioner Fizzell stated that the sides of the roof should be enclosed to match the adjacent porch roof.

Following this discussion, Commissioner Williams made a motion to approve the requested COA, subject to the conditions recommended by staff and a condition stating that the sides of the porch roof shall be enclosed to match the sides of the adjacent porch roof. Commissioner Johnson seconded the motion. The motion carried (4-0).

5. Stebnitz Builders Inc. – Certificate of Appropriateness
COA-2009-44 Review and consideration of a Certificate of Appropriateness to replace seven windows for the property located at 717 Harrison Avenue.

Mr. Pennington read the staff report.

Commissioner Fizzell stated that the applicant should ensure that the design of the currently proposed windows is consistent with the design of those replaced in prior years.

Following this discussion, Commissioner Shea made a motion to approve the requested COA, subject to the conditions recommended by staff. Commissioner Williams seconded the motion. The motion carried (4-0).

6. Barry Looker – Certificate of Appropriateness

COA-2009-45 Review and consideration of a Certificate of Appropriateness to replace all of the windows, to replace an exterior door, and to construct a concrete staircase for the property located at 917 Bushnell Street.

Mr. Pennington read the staff report.

Barry Looker approached the lectern and identified himself as the applicant. Commissioner Fizzell asked the applicant if he had replaced an existing staircase. Mr. Looker stated that he had replaced an existing staircase with a concrete staircase. Mr. Looker stated that he started the project without a Building Permit and learned of the house's historic status when attempting to pull a Building Permit. Commissioner Fizzell asked the applicant if the exterior door was a standard door, and the applicant stated that it is shorter than a standard door.

Following this discussion, Commissioner Williams made a motion to approve the requested COA, subject to the conditions recommended by staff. Commissioner Shea seconded the motion. The motion carried (4-0).

7. Election of Officers

Due to the three absences, the Commission decided to wait until the January meeting to elect officers.

8. Report on Staff-Approved Certificates of Appropriateness & Activities Since Last Meeting

Mr. Pennington announced that he recently issued Certificates of Appropriateness for roof replacement projects at 835 Park Avenue and 917 Bushnell Street. Mr. Pennington also announced that the Fairbanks Flats project had received the National Trust for Historic Preservation/HUD Secretary's Award for Excellence in Historic Preservation.

9. Committee Reports

A. Awards & Plaque Committee: Nothing to report.

B. Program & Publicity Committee: Nothing to report.

C. Education Committee: Nothing to report.

D. Outreach Committee: Commissioner Johnson announced that she is receiving calls from other realtors inquiring about the historic status of specific properties.

10. Adjournment

At 7:35 PM, Commissioner Williams made a motion to adjourn the meeting, and Commissioner Shea seconded the motion. The motion carried (4-0).

Drew Pennington
Community Planner