

**MINUTES**  
**BELOIT LANDMARKS COMMISSION**  
**Meeting of February 17, 2009**

A Meeting of the Beloit Landmarks Commission was held on Tuesday, February 17, 2009 in the City Hall Forum.

Present: Marjorie Fizzell, Rick McGrath, Lynette Johnson, Jennifer Knezel, Daniel Shea, Charles Haynes

Absent: John Dummer, Sandra Williams

1. Roll Call

Commissioner Fizzell called the meeting to order at 7:00 PM. Community Planner Drew Pennington called the Roll.

2. Minutes of the January 20, 2009 Meeting

Minutes of the January 20, 2009 meeting were approved on a motion by Commissioner McGrath, seconded by Commissioner Knezel. The motion carried (5-0).

3. Public Comments

None

4. Matt Ruch – Certificate of Appropriateness

COA-2009-03 Review and consideration of a Certificate of Appropriateness to replace three exterior doors and to tuck point the chimney on the house located at 1023 Chapin Street.

Mr. Pennington read the staff report.

Matt Ruch stepped up to the lectern and identified himself as the owner of the property located at 1023 Chapin Street. Commissioner McGrath asked Mr. Ruch why he wanted to replace the doors. Mr. Ruch stated that the doors are drafty and damaged from being forced open. Mr. Ruch stated that there are a total of five exterior doors that he intends to replace. Commissioner Fizzell asked Mr. Ruch if he intends to retain the storm doors. Mr. Ruch stated that he received orders from the Housing Services Division to either replace the doors or add storm doors where they are needed. Commissioner McGrath asked Mr. Ruch if the doors are the original doors, and Mr. Ruch stated that the doors are the originals. Commissioner McGrath stated that his preference is for the original door on the Chapin Street side of the house to remain. Commissioner Fizzell asked Mr. Pennington if the Commission could approve the replacement of up to four doors, excluding the front door on the Chapin Street side. Mr. Pennington responded that the Commission could alter the staff recommendation as needed.

Following this discussion, Commissioner McGrath made a motion to approve a COA to replace up to four exterior doors and to tuck point the chimney, subject to a condition requiring the retention of the original exterior door on the Chapin Street side and the five conditions recommended by staff. Commissioner Shea seconded the motion. The motion carried (5-0).

5. Richard LaGrant – Certificate of Appropriateness

COA-2009-04 Review and consideration of a Certificate of Appropriateness to replace the roof, to install vinyl siding, to replace windows, and to replace soffit on the house located at 630 Park Avenue.

Mr. Pennington read the staff report and distributed the material samples.

Richard LaGrant stepped up to the lectern and identified himself as the applicant and the new owner of the property located at 630 Park Avenue. Commissioner McGrath thanked Mr. LaGrant for taking on the rehabilitation project. Mr. LaGrant stated that his company viewed the project as an opportunity to keep their workers busy during the recession. Mr. LaGrant asked Mr. Pennington why he wanted the original siding to remain. Mr. Pennington stated that it is the Landmark Commission's decision, but that they typically want to retain the original siding in the event that a future owner wishes to restore the siding. Commissioner Fizzell asked Mr. LaGrant if he plans to install siding on the garage. Mr. LaGrant stated that he will be installing siding on the garage, and that there are many layers of shingles on the house. Commissioner Fizzell asked Mr. LaGrant if he intends to alter the first floor porch. Mr. LaGrant replied that he wants to open it up, but is concerned about the cost of doing so.

Following this discussion, Commissioner McGrath made a motion to approve the requested COA, subject to the conditions recommended by staff. Commissioner Shea seconded the motion. The motion carried (5-0).

6. Report on Staff-Approved Certificates of Appropriateness Since Last Meeting

Mr. Pennington announced that he issued a Certificate of Appropriateness for the property located at 807 Bluff Street. This project involves roof replacement and soffit repair.

7. Confirmation of Committee Changes: Combination of the Awards Committee and the Plaque Committee; Dissolution of the Cemetery Building Committee and the Landmarks/DBA Design District Committee; and Creation of the Education Committee and the Outreach Committee

Commissioner McGrath made a motion to approve the committee changes as specified on the Agenda. Commissioner Shea seconded the motion. The motion carried (5-0). The Commissioners made the following committee appointments: Commissioner Shea to the Awards & Plaque Committee; Commissioner McGrath to the Program & Publicity Committee; Commissioner Knezel to the Education Committee; and Commissioner Fizzell to the Outreach Committee.

8. Committee Reports

A. Awards & Plaque Committee: Commissioner Shea announced that he is researching the year of construction of the house located at 723 Church Street.

B. Program & Publicity Committee: Commissioner McGrath announced that his neighborhood group was featured in a recent edition of the Beloit Daily News and in other publications.

C. Education Committee: Nothing to report.

D. Outreach Committee: Nothing to report.

9. Adjournment

At 7:40 PM, Commissioner McGrath made a motion to adjourn the meeting, and Commissioner Shea seconded the motion. The motion carried (5-0).

Drew Pennington  
Community Planner