

**MINUTES**  
**BELOIT LANDMARKS COMMISSION**  
**Meeting of October 20, 2009**

A Meeting of the Beloit Landmarks Commission was held on Tuesday, October 20, 2009 in the City Hall Forum.

Present: Marjorie Fizzell, Daniel Shea, Rick McGrath, John Dummer, Sandra Williams, Lynette Johnson, Charles Haynes

Absent: Jennifer Knezel

1. Roll Call

Commissioner Fizzell called the meeting to order at 7:00 PM. Community Planner Drew Pennington called the Roll.

2. Minutes of the September 15, 2009 Meeting

Minutes of the September 15, 2009 meeting were approved on a motion by Commissioner Dummer, seconded by Commissioner Shea. The motion carried (6-0).

3. Public Comments

None

4. Theodore Craig – Certificate of Appropriateness

COA-2009-34 Review and consideration of a Certificate of Appropriateness to replace the garage door, to replace porch skirting, and to add balusters for the property located at 801 Bluff Street.

Mr. Pennington read the staff report.

Commissioner Dummer asked Mr. Pennington if the applicant had contacted staff regarding the staff recommendation. Mr. Pennington stated that the applicant had not contacted staff regarding the staff recommendation. Commissioner McGrath stated that the garage door should be painted to match the remainder of the garage. Commissioner McGrath stated that the porch skirting should be secured on all sides.

Following this discussion, Commissioner McGrath made a motion to approve the requested COA, subject to the conditions recommended by staff, a condition stating that the garage door shall be painted to match the color of the garage, and a condition stating that the porch skirting shall be secured on all sides. Commissioner Johnson seconded the motion. The motion carried (6-0).

5. Doug Anderson & Kate Buker – Certificate of Appropriateness

COA-2009-40 Review and consideration of a Certificate of Appropriateness to replace nine windows and to replace a lamp post for the property located at 710 Park Avenue.

Mr. Pennington read the staff report.

Commissioner McGrath stated that he had hoped to discuss the proposed changes with the applicant.

Following this discussion, Commissioner Williams made a motion to approve the requested COA, subject to the conditions recommended by staff. Commissioner Shea seconded the motion. The motion carried (6-0).

6. Report on Staff-Approved Certificates of Appropriateness & Activities Since Last Meeting

Mr. Pennington announced that he recently issued Certificates of Appropriateness for the following projects:

**Roof Replacement:**

836 Church Street (plus small section of fence)

726 Milwaukee Road

341 Vernon Avenue

Mr. Pennington announced that the Housing Services Division has serious concerns about the Dougan Round Barn located at 2605 Colley Road. Mr. Pennington stated that, due to decades of neglect and deferred maintenance, condemnation is a real possibility. Numerous Commissioners shared their disappointment with this news and acknowledged that the Housing Services Division has a duty to condemn unsafe structures.

7. Committee Reports

A. Awards & Plaque Committee: Nothing to report.

B. Program & Publicity Committee: Nothing to report.

C. Education Committee: Nothing to report.

D. Outreach Committee: Commissioner Johnson announced that she has delivered copies of an informational packet to Beloit real estate brokers.

8. Adjournment

At 7:49 PM, Commissioner Williams made a motion to adjourn the meeting, and Commissioner Dummer seconded the motion. The motion carried (6-0).

Drew Pennington  
Community Planner