

**MINUTES**  
**BELOIT LANDMARKS COMMISSION**  
**Meeting of September 20, 2011**

A Meeting of the Beloit Landmarks Commission was held on Tuesday, September 20, 2011 in the City Hall Forum.

Present: Marjorie Fizzell, Rick McGrath, Steve Vollmer, Sandra Williams, Donna Johnson, Charles Haynes

Absent: Shari Carley, Lynette Johnson

1. Roll Call

Commissioner McGrath called the meeting to order at 7:00 PM. Principal Planner Drew Pennington called the Roll.

2. Minutes of the August 16, 2011 Meeting

Minutes of the August 16, 2011 meeting were approved on a motion by Commissioner Fizzell, seconded by Commissioner Donna Johnson. The motion carried (5-0).

3. Public Comments: None

4. Ron Draves Remodeling – Certificate of Appropriateness

COA-2011-21 Review and consideration of a Certificate of Appropriateness to install vinyl siding on the detached garage for the property located at 644 Park Avenue.

Mr. Pennington read the staff report.

Ron Draves approached the lectern and identified himself as the applicant. Mr. Draves explained that the smooth siding preferred by the Landmarks Commission is not available in a color that matches the color of the house. Commissioner Vollmer asked Mr. Draves how many suppliers he had contacted, and Mr. Draves stated that he had contacted five suppliers.

Following this discussion, Commissioner Williams made a motion to approve the requested COA, subject to the conditions recommended by staff. Commissioner Donna Johnson seconded the motion. Commissioner Fizzell made a motion to amend the first condition to only require that the siding match the color of the existing siding on the house. Commissioner Williams seconded, and the amendment carried (5-0). The Commission then voted on the merits of the COA. The motion carried as amended (5-0).

5. Kevin Larson & Nicolette Meister – Certificate of Appropriateness

COA-2011-24 Review and consideration of a Certificate of Appropriateness to construct a rear deck for the property located at 731 Harrison Avenue.

Mr. Pennington read the staff report.

Kevin Larson approached the lectern and identified himself as the applicant. Mr. Larson summarized the proposed project and stated that their goal is to improve the appearance and functionality of the space between the house and the garage. Commissioner Fizzell asked Mr. Larson if the concrete would remain, and Mr. Larson stated that it would. Commissioner Fizzell commented that the proposed project will be a great improvement.

Following this discussion, Commissioner Fizzell made a motion to approve the requested COA, subject to the conditions recommended by staff. Commissioner Vollmer seconded the motion. The motion carried (5-0).

6. Report on Staff-Approved Certificates of Appropriateness & Activities Since Last Meeting  
Mr. Pennington announced that he recently issued Certificates of Appropriateness for the following projects:

816 Chapin Street – To replace the roof.  
309 Vernon Avenue – To replace the roof.  
810 Bluff Street – To replace the roof.  
723 Church Street – To replace the driveway.  
204 Bluff Street – To replace the roof.  
636 Harrison Avenue – To replace the roof.

7. Committee Reports

- A. Education & Outreach Committee: Commissioner Fizzell reported that approximately 30 people attended her walking tour on September 10, 2011, and that she also led a walking tour for a Beloit College class. Commissioner McGrath reported that the presentation by Joe DeRose of the Wisconsin Historical Society on September 11, 2011 was not well attended.
- B. Grant Writing Committee: Commissioner McGrath announced a scholarship grant opportunity and announced that he submitted a letter of interest to the Wisconsin Historical Society in order to become eligible for future grant opportunities.

8. Adjournment

At 8:05 PM, Commissioner Williams made a motion to adjourn the meeting, and Commissioner Fizzell seconded the motion. The motion carried (5-0).

Drew Pennington, Principal Planner