

**MINUTES**  
**BELOIT LANDMARKS COMMISSION**  
**Meeting of June 19, 2012**

A Meeting of the Beloit Landmarks Commission was held on Tuesday, June 19, 2012 in the City Hall Forum.

Present: Steve Vollmer, Sandra Williams, Rick McGrath, Lynette Johnson, Ellen Joyce, Charles Haynes

Absent: Donna Johnson

1. Roll Call

Commissioner McGrath called the meeting to order at 7:05 PM. Assistant Planner Michael Lofton called the Roll.

2. Minutes of the May 23, 2012 Special Meeting

Minutes of the May 23, 2012 special meeting were approved on a motion by Commissioner Joyce, seconded by Commissioner Vollmer. The motion carried (5-0).

3. Public Comments: No comments.

4. Shawcraft Sign Company – Certificate of Appropriateness

COA-2012-19 Review and consideration of a Certificate of Appropriateness for the establishment of a ground sign for the property located at 205 Birch Avenue (Fairbanks Flats).

Mr. Lofton read and summarized the staff report.

Jay Allen approached the lectern and identified himself as the applicant. Mr. Allen explained the quality and durability of the high-density polyethylene material used to compose the sign. Mr. Allen explained that the sign would reflect the architectural character of the building, mainly the colors and the zigzag of the roofline. Commissioner Joyce asked Mr. Allen what the color are proposed for the sign. Mr. Allen explained that the colors would match the colors of the buildings on the property, which are tan, red and yellow. Commissioner McGrath complimented the design of the proposed sign.

Following this discussion, Commissioner Williams made a motion to approve the requested COA, subject to the conditions recommended by staff. Commissioner Vollmer seconded the motion. The Commission then voted on the merits of the COA. The motion carried (5-0).

5. Joy Beckman – Certificate of Appropriateness

COA-2012-15 Review and consideration of a Certificate of Appropriateness to construct a detached garage for the property located at 703 Park Avenue.

Mr. Lofton read and summarized the staff report.

Daniel Boutelle approached the lectern and identified himself as the representative for the applicant. Mr. Boutelle discussed the nature of the project, and specifically showed the proposed shingle material to the Commission. Commissioner Haynes mentioned that the proposed pitch for the garage roof looked a bit shallow. Mr. Boutelle explained that the garage roof will have a 4/12 pitch, which matches the pitch of the house. Commissioner Vollmer asked if the applicant had considered solid overhang doors. Mr. Boutelle stated that the overhang doors are solid hemlock and fir doors that were salvaged from a carriage garage.

Following this discussion, Commissioner Joyce made a motion to approve the requested COA, subject to the conditions recommended by staff. Commissioner Lynette Johnson seconded the motion. The motion carried (5-0).

6. Report on Staff-Approved Certificates of Appropriateness & Activities Since Last Meeting

Mr. Lofton provided the commissioners with the following list of properties and activities:

- 819 Park Avenue – Reroof & Chimney Repair
- World Affairs Center (700 College) – Reroof & Gutter/Downspout Replacement
- 517 Prospect Street – Addition of Handrails to Porch
- 905 Bushnell Street – Fence Replacement
- 636 Park Avenue – Reroof
- 611 Park Avenue – Reroof
- 748 Wisconsin Avenue – Reroof
- 657 Bluff Street – Reroof & Gutter/Downspout Replacement
- 722 Park Avenue – Partial Reroof

7. Committee Reports

A. Education & Outreach Committee: No activity was reported

B. Grant Writing Committee: No activity was reported.

8. Special Meeting

The Landmarks Commission Chairman, Rick McGrath, called a for a special meeting to be held on Tuesday, June 26 to discuss signage for the historic districts.

9. Adjournment

At 8:13 PM, Commissioner Williams made a motion to adjourn the meeting, and Commissioner Joyce seconded the motion. The motion carried (5-0).

Michael D. Lofton II, Assistant Planner