



THE БЕЛОIT REPORT

CONTINUING ITS RESURGENCE AS A GEM OF THE ROCK RIVER VALLEY

CURRENT EVENTS AND ACTIVITIES

May 18, 2012

*A weekly publication
from the Office of the
City Manager*

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City of Beloit
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Special points of interest:

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Agenda Review
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- **City Meetings and
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PUBLIC WORKS OPEN HOUSE—TOMORROW FROM NOON TO 3:00 P.M.

Be sure to plan on attending the Public Works Week annual open house scheduled for **Saturday, May 19, 2012**. The event will be held at the Utilities and Engineering Building at 2400 Springbrook Court from noon—3:00 p.m. The event is free and will include numerous equipment displays and exhibits, along with inflatable toys, games and gifts for younger attendees. PW Foxx will be celebrating his second birthday and interacting with children and adults, alike. Be sure to stop by!

ARTWALK THIS WEEKEND

Artwalk is scheduled from 5:00—9:00 p.m. on Friday, May 18 and from 10:00 a.m.—2:00 p.m. on Saturday, May 19. Many businesses will have artists and crafters in residence, and refreshments are also available. It should be a very fun time to come downtown and enjoy this unique shopping experience, not to mention the fellowship that always accompanies events of this nature in downtown Beloit.

BUDGET PREPARATION

The City Council met at the Utilities and Engineering building on Springbrook Court this past Monday, for what turned into a full day workshop, beginning at 8:15 a.m. and running until after 5:00 p.m. Council reviewed each department and division proposed strategic plan for 2013. No changes were made to the Vision or Mission Statements as drafted this year; however, changes were made to one of the five key goals, which guides departments implementing the City's Vision and Mission statements. We also made a number of modifications to various strategic objectives of the departments and divisions for this coming year. The document will appear on the June 4th regular agenda for Council consideration.

Finance also held the kick-off meeting this week for departments and divisions, to begin entering submittals for their various operating budgets. That work will continue through most of the month of June.

Capital improvement project submittals were due from the departments and divisions this week, and the budget review team will begin to work on that portion of the budget by mid-June.

The next public workshop on the budget is the pre-preparation workshop with Council scheduled for June 18, from 5:30—6:30 p.m., prior to the regular City Council meeting scheduled for that date. The Budget Review Committee will actually begin work on the Operating Budgets in early July.

CITY COUNCIL MEETING - MONDAY, MAY 21, 2012

At 6:30 p.m., the City Council will have an [Agenda Review](#) session in the 4th Floor City Manager's Conference Room.

The [attached](#) agenda is for the **Monday, May 21, 2012** regular City Council meeting beginning at 7:00 p.m. in the Forum.

3. SPECIAL ORDERS OF THE DAY/ANNOUNCEMENTS

- a. Proclamation declaring May 20-26, 2012 as **Emergency Medical Services Week**. Chief Liggett will be in attendance to accept the proclamation.
- b. Recognition of recipients of the **Landmarks Commission Historic Preservation Awards**. Rick McGrath, Chairperson of the Landmarks Commission, will be in attendance to present the recognition.
- c. Presentation by the School District of Beloit Board of Education of a **Resolution in Appreciation to the Beloit City Council**. The resolution was adopted by the Beloit Board of Education to thank the City and other organizations in the community that passed resolutions of support for the school facility bond issue.

4. PUBLIC HEARINGS

- a. Resolution authorizing a **Conditional Use Permit** to allow an outdoor seating area in relationship to alcohol possession and consumption for a business to be located at 2683 Prairie Avenue and known as "Thirsty Badger." The Plan Commission unanimously recommended for approval.

6. CONSENT AGENDA

- a. Approval of the **Minutes** of the Special and Regular Meetings held on May 7, 2012.
- b. Resolution approving a **Change of Agent** for the Speedway Super America service station located at 148 Liberty Avenue. The Alcohol Beverage License and Control Committee unanimously recommended for approval.
- c. Application for a **Conditional Use Permit** to allow a single-family residential use in a C-2, Neighborhood Commercial District, for the property located at 1007 Prairie Avenue. The subject property was previously used as a mixed-use office, with a dental lab and clinic on the lower level of the building, and a single-family residential unit on the upper-level. This matter is being referred to the Plan Commission for their review and recommendation.
- d. Application for a **Reserve "Class B" Liquor License** for the Cheese People of Beloit, located at 431 East Grand Ave. This application request is being referred to the Alcohol Beverage License and Control Committee for their review and recommendation.
- e. Resolution awarding a Public Works Contract for the **2012 Sidewalk Maintenance**. This contract is for the City's annual maintenance and improvement work for sidewalks at various locations in the City. The Engineering Division is recommending that the low bid be awarded to Venske Concrete and Construction, LLC, Inc.

8. APPOINTMENTS

There are several appointments being recommended by the Appointment Review Committee, which are included on this agenda.

10. CITY MANAGER'S PRESENTATION

- a. The Annual **Code Enforcement Presentation** to Council and the community, which was deferred from the last Council meeting, will be presented under the Manager's report at this meeting.

11. REPORTS FROM BOARDS AND CITY OFFICERS

- a. Resolution rejecting all bids for the Public Works Contract to build a foundation for the **New Telecommunications Hut** at the Mill Street Water Tower site. A replacement of the telecommunications hut at the Mill Street Water Tower location was included in the City's Capital Improvements Budget for 2012. An appropriate pre-fabricated structure has been located and the appropriate permits obtained. The foundation, including appropriate footings and floor slab work, must be installed prior to placement of the hut. Unfortunately, only one bid was received for this project, which was well in excess of \$100,000 and way over the Engineer's estimate. The Engineer's recommendation is to reject this bid, redesign the footing and foundation structure, and to resubmit this bid for further consideration.

- b. Resolution awarding the contract for the **Riverside Park North Improvements**. Several bids were received for this project and the low bid is from Corporate Contractors, Incorporated (CCI), in the amount of \$291,151.53. This is below the original construction budget for this project, which was \$300,000. As we do with each construction contract, Engineering is requesting that an appropriate contingency amount equal to 15% of the construction price for potential change orders and/or any extra work which may be required during the construction process, also be added for this project. The total contract with the change order contingencies, is \$334,000, requiring a \$34,000 supplemental appropriation, which comes from TIF #6, the Riverfront TIF District.

- c. Resolution authorizing the City to submit to the Public Service Commission a request to increase **Water Utility Rates**. As was discussed with Council and the community during the last rate adjustment, the Public Service Commission has a simplified rate adjustment process, which is focused on cost of living or inflationary adjustments. At the time of the last increase, we discussed utilizing this process going forward so that we would make small, more incremental adjustments in the rate on an annual or bi-annual basis to avoid larger "make up" rate increases at a later date. The application process for these adjustments is also simplified, reducing the utilities cost for the consulting services needed for this process. The City is just now becoming eligible following the last regular rate increase, to use the simplified rate case methodology and the City is recommending that Council authorize an application utilizing the PSC simplified methodology.

CITY MEETING CALENDAR MAY 21-25, 2012

Monday, May 21	6:30 p.m.	City Council Agenda Review , City Manager's Conference Room (All Councilors)
Monday, May 21	7:00 p.m.	City Council Meeting , Forum (All Councilors)
Tuesday, May 22	7:00 p.m.	Board of Appeals , Forum
Wednesday, May 23	7:30 a.m.	Visit Beloit Board Meeting (J. Van De Bogart)
Wednesday, May 23	4:30 p.m.	Community Development Authority , Forum (K. Leavy and D. Luebke)
Wednesday, May 23	7:00 p.m.	Landmarks Commission , City Manager's Conference Room (C. Haynes)
Wednesday, May 23	7:00 p.m.	Plan Commission , Forum (C. Kincaid)
Thursday, May 24	3:00 p.m.	Beloit Property Manager's Association meeting with City of Beloit officials at Beloit Public Library (All Councilors Invited)

UPCOMING COMMUNITY EVENTS

This is just a sample of events coming up in Beloit. A more complete listing is available on the Visit Beloit website: www.visitbeloit.com

Beloit Public Library offers many events for youth, teens and adults. Please click [\[here\]](#) for more information.

Saturdays throughout May offer an opportunity to attend the **Farmers Market Pre-Sale**, at the intersection of State and Grand, from 8:00 a.m. to 1:30 p.m.

May 18-19 Tenth Annual **ArtWalk**, Downtown Beloit
 Friday, May 18 5:00—9:00 p.m.
 Saturday, May 19 10:00 a.m.—2:00 p.m.

May 19 Noon—3:00 p.m. **Beloit Department of Public Works Open House**, Utilities and Engineering Building, 2400 Springbrook Court. Free event, games, prizes, inflatable jump house, large trucks and equipment demonstrations, cake and juice with PW Foxx to celebrate his second birthday!

Friday, May 25 11:30-1:30 p.m. **Fridays in the Park** at First National Bank Plaza, corner of State and Grand. Live, local music with the Beloit Memorial High School Jazz Band performing on this date. Food available for purchase by Bagels & More.

Monday, May 28 9:00 a.m. **Memorial Day Parade**. The parade will begin in South Beloit, IL, traveling north on Blackhawk Blvd. and State Street to East Grand Ave., turning East to Park Avenue and then North to turn onto Bushnell, where there will be a Memorial Day ceremony at Horace White Park.



PUBLIC NOTICE

The City of Beloit City Council will hold a **Workshop** on Monday, May 21, 2012 at 6:30 p.m. in the 4th floor City Manager's Conference Room, City Hall, 100 State Street, Beloit, WI 53511. The purpose of the workshop is to review the agenda of the regular 7:00 p.m. City Council meeting.

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Larry N. Arft, City Manager

Dated: May 16, 2012
Rebecca S. Houseman
City Clerk
www.ci.beloit.wi.us

** Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerks Office at 364-6680, 100 State Street, Beloit WI 53511.



**AGENDA
BELOIT CITY COUNCIL
100 State Street, Beloit WI 53511
City Hall Forum – 7:00 p.m.
Monday, May 21, 2012**

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. SPECIAL ORDERS OF THE DAY/ANNOUNCEMENTS
 - a. Proclamation declaring May 20-26, 2012 as **Emergency Medical Services Week** (Liggett)
 - b. Recognition of recipients of the **Landmarks Commission Historic Preservation Awards** (Rick McGrath, Landmarks Commission Chair)
 - c. Presentation by the School District of Beloit Board of Education of a **Resolution in Appreciation to the Beloit City Council** (Haynes)
4. PUBLIC HEARINGS
 - a. Resolution authorizing a **Conditional Use Permit** to allow an outdoor seating area, the outdoor sales, possession and consumption of alcohol and indoor alcohol sales in a C-2, Neighborhood Commercial District, for the property located at 2683 Prairie Avenue, d/b/a Thirsty Badger (Christensen) Plan Commission recommendation for approval 6-0
5. CITIZENS' PARTICIPATION
6. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

 - a. Approval of the **Minutes** of the Special and Regular Meetings of May 7, 2012 (Houseman)
 - b. Resolution approving a **Change of Agent** for Speedway SuperAmerica LLC, d/b/a Speedway #4087, 148 Liberty Avenue, to Catherine Winford (Houseman) ABLCC recommendation for approval 6-0.
 - c. Application for a **Conditional Use Permit** to allow a single-family residential use in a C-2, Neighborhood Commercial District, for the property located at 1007 Prairie Avenue (Christensen) Refer to Plan Commission
 - d. Application for a **Reserve "Class B" Liquor License** for The Cheese People of Beloit, LLC, d/b/a The Cheese People of Beloit, Lloyd Smith, Agent, 431 E. Grand Avenue (Houseman) Refer to ABLCC

- e. Resolution awarding Public Works **Contract C12-08, 2012 Sidewalk Maintenance** (Flesch)

7. ORDINANCES – none

8. APPOINTMENTS

9. COUNCILOR ACTIVITIES AND UPCOMING EVENTS

10. CITY MANAGER'S PRESENTATION

- a. Annual **Code Enforcement Presentation** (Downing)

11. REPORTS FROM BOARDS AND CITY OFFICERS

- a. Resolution Rejecting All Bids for Public Works **Contract C12-02, New Telecommunications Hut Foundation** (Flesch)
- b. Resolution awarding Public Works **Contract C12-16, Riverside Park North Improvements** (Flesch)
- c. Resolution authorizing the application to the Public Service Commission of Wisconsin to Increase the **City of Beloit Water Utility Rates** (York)

12. ADJOURNMENT

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Dated: May16, 2012
Rebecca S. Houseman
City of Beloit City Clerk
<http://www.ci.beloit.wi.us>

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You can watch this meeting live on Charter PEG channel 98 or digital channel 992. Meetings are rebroadcast during the week of the Council meeting on Tuesday at 1:00 p.m., Thursday at 8:30 a.m. and Friday at 1:00 p.m.

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BELOIT BOARD OF APPEALS SPECIAL MEETING NOTICE AND AGENDA

Tuesday, May 22, 2012

7:00 PM

The Forum
Beloit City Hall
100 State Street

1. Roll Call
2. Minutes of the February 7, 2012 Meeting
3. Terry Morris - 526 St. Lawrence Avenue
BOA-2012-02 Appeal of Planning staff's decision that the property located at 526 St. Lawrence Avenue, which is located in an R-1B, Single-Family Residential District, has lost its nonconforming status and may no longer be used as a multifamily (4-unit) dwelling in accordance with Section 9.2 of the City of Beloit Zoning Ordinance.
4. Terry Morris - 521 Euclid Avenue
BOA-2012-03 Appeal of Planning staff's decision that the property located at 521 Euclid Avenue, which is located in an R-1B, Single-Family Residential District, has lost its nonconforming status and may no longer be used as a two-family dwelling (duplex) in accordance with Section 9.2 of the City of Beloit Zoning Ordinance.
5. Heidi Willborn - 1113 Bushnell Street
BOA-2012-04 Use Variance to Section 4-202 of the City of Beloit Zoning Ordinance to allow the occupancy of two single-family dwellings on one zoning lot in an R-1B, Single-Family Residential District, for the property located at 1113 Bushnell Street.
6. Adjournment

*If you are unable to attend this meeting, notify the Planning Office at (608) 364-6700 **no later than 4:00 PM the day before the meeting.***

Notice Mailed: May 10, 2012

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Approved: Drew Pennington, Director of Planning & Building Services



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**MEETING NOTICE AND AGENDA
Community Development Authority
May 23, 2012 at 4:30 pm
The Forum
Beloit City Hall
100 State Street**

1. Call to Order and Roll Call
2. Citizen Participation
3. Review and Consideration of the Minutes of the Regular Meeting held on April 25, 2012
4. Housing Authority
 - a. Presentation of February Activity Report (Pollard)
 - b. Presentation of February Financial Report (Pollard)
 - c. Presentation of March Activity Report (Pollard)
 - d. Presentation of March Financial Report (Pollard)
 - e. Review and Consideration of Resolution 2012-25, Authorization to Award the Installation of Replacement Storm Doors to Genesis Construction (Pollard)
5. Community Development
 - a. Review and Consideration of Resolution 2012-24, Awarding the Demolition Contract for 736 Parker Avenue (Schneider)
6. Adjournment

If you are unable to attend this meeting, notify the Housing Authority Office at 364-8740 no later than 4:00 PM the day before the meeting.

Notice Mailed: May 18, 2012

Approved: Julie Christensen, Ex. Director

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**SPECIAL MEETING NOTICE AND AGENDA
BELOIT LANDMARKS COMMISSION**

Wednesday, May 23, 2012, 7:00 PM

City Manager's Conference Room, 100 State Street

1. Roll Call
2. Minutes of the April 17, 2012 Meeting
3. Public Comments
4. Lisa Anderson-Levy & Robert Levy – Certificate of Appropriateness
COA-2012-13 Review and consideration of a Certificate of Appropriateness for the renovation of the front porch and expansion of a rear-yard deck for the property located at 723 Church Street.
5. Report on Staff-Approved Certificates of Appropriateness & Activities Since Last Meeting
6. Committee Reports
 - A. Education & Outreach Committee
 - B. Grant Writing Committee
7. Adjournment

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*If you are unable to attend this meeting, notify the Planning Office at (608)364-6700 **no later than 4:00 PM the day before the meeting.***

Approved: Michael D. Lofton II, Assistant Planner
May 18, 2012

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**MEETING NOTICE AND AGENDA
Beloit City Plan Commission
Wednesday, May 23, 2012 at 7:00 PM
The Forum, Beloit City Hall
100 State Street, Beloit**

1. **Call to Order and Roll Call**
2. **Approval of the Minutes of the May 9, 2012 Meeting**
3. **Conditional Use Permit – Single Family Residential Use – 1007 Prairie Avenue**
Public hearing, review and consideration of Conditional Use Permit to allow a single-family residential use in a C-2, Neighborhood Commercial District, for the property located at 1007 Prairie Avenue.
4. **Status Report on Prior Plan Commission Items**
5. **Adjournment** [Return to page 4](#)

If you are unable to attend this meeting, please contact Gail Riddle in the Planning Office at 364-6700 **no later than 4:00 PM the day before the meeting.**

Notice Mailed: May 18, 2012

Approved: Julie Christensen, Community
Development Director

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PUBLIC NOTICE

The Beloit Property Managers Association has invited the Beloit City Council and City of Beloit staff to a meeting to discuss **rental property maintenance issues and goals**. The meeting will take place on Thursday, May 24, 2012 at 3:00 p.m. in the Community Room of the Beloit Public Library, located at 605 Eclipse Boulevard, Beloit, WI 53511. A quorum of City Councilors may be present.

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Larry N. Arft, City Manager

Dated: May 18, 2012
Rebecca S. Houseman
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