

**SCPP (SPILL CONTROL PREVENTION PLAN)  
CHECKLIST FOR POTW'S**

The IU Spill Prevention Program should be evaluated using the following requirements and checking the appropriate column. A check in the "S" column means the plan satisfactorily meets the requirements; "U" means that the plan unsatisfactorily meets the requirements; and "A" means that additional information is required to determine if the requirement is met; and "NA" means the requirement is not applicable to the facility. This plan is to be reviewed by the POTW with each permit issuance or re-issuance.

**Industry Name:**

**Date submitted:**

**1. General Information**

	<b>S</b>	<b>U</b>	<b>A</b>	<b>N/A</b>
Facility name, address, contacts and phone numbers	___	___	___	___
Type of business and operating schedule	___	___	___	___
Number of employees each shift	___	___	___	___
Daily wastewater discharge flow rates	___	___	___	___
Applicable categorical standards	___	___	___	___
Previous spills the last two years	___	___	___	___
Security and warning signs	___	___	___	___

**2. Facility Layout and Flow Diagrams**

Property boundaries	___	___	___	___
Entrance and exit routes	___	___	___	___
Manufacturing areas	___	___	___	___
Waste handling, storage and treatment	___	___	___	___
Loading and unloading areas	___	___	___	___
Sanitary floor drains, pipes and drainage destination	___	___	___	___
Tank location and capacity	___	___	___	___
Treatment systems	___	___	___	___
Parking lots	___	___	___	___
Stormwater drains and destination	___	___	___	___

**3. Hazardous Materials Data**

List and quantity of hazardous materials	___	___	___	___
Location of materials and tank sizes	___	___	___	___
Type of container, frequency of inspection	___	___	___	___

**4. Slug Prevention Equipment and Procedures**

Storage procedures	___	___	___	___
Loading/Unloading	___	___	___	___
Process	___	___	___	___
Treatment	___	___	___	___
Other areas	___	___	___	___

**5. Adequate Procedures Including**

Inspection and maintenance records of containers	___	___	___	___
Inspection of storage, process, loading/unloading areas	___	___	___	___
Proper container labeling	___	___	___	___

