



**AGENDA  
BELOIT CITY COUNCIL  
100 State Street, Beloit WI 53511  
City Hall Forum – 7:00 p.m.  
Monday, April 4, 2011**

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. SPECIAL ORDER OF THE DAY/ANNOUNCEMENTS
  - a. Proclamation recognizing April as **National Fair Housing Month** (Gretchen Roy, Vice-Chair, Equal Opportunities and Human Relations Commission)
4. PUBLIC HEARINGS – none
5. CITIZENS' PARTICIPATION
6. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

- a. Approval of the **Minutes** of the Regular Meeting of March 21 and Special Meeting of March 25, 2011 (Houseman)
  - b. Application for **Class “A” Beer and “Class A” Liquor** for Emad Qutoum d/b/a Liberty Mart, 412 Liberty Avenue (Houseman) Refer to ABLCC
  - c. Resolution authorizing Final Payment of **Public Works Contract C10-01 Wayfinding Signs** (Botts)
  - d. Resolution authorizing Final Payment of **Public Works Contract C10-03 Fourth Street and Third Street Parking Lot Improvements** (Botts)
7. ORDINANCES – none
8. APPOINTMENTS – none
9. COUNCILOR ACTIVITIES AND UPCOMING EVENTS
10. CITY MANAGER'S PRESENTATION
  - a. **Yard Waste** Collection (Botts)
11. REPORTS FROM BOARDS AND CITY OFFICERS – none
12. ADJOURNMENT

\*\* Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit, WI 53511.

Dated: March 30, 2011  
Rebecca S. Houseman  
City of Beloit City Clerk  
<http://www.ci.beloit.wi.us>

You can watch this meeting live on Charter PEG channel 98 or digital channel 992. Meetings are rebroadcast during the week of the Council meeting on Tuesday at 1:00 p.m., Thursday at 8:30 a.m. and Friday at 1:00 p.m.

**RESOLUTION RECOGNIZING APRIL AS  
NATIONAL FAIR HOUSING MONTH**

**WHEREAS**, April 2011 marks the 43rd Anniversary of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968, and therefore is an appropriate time for all citizens to reflect on the principles which led to a national policy of fair and equal housing opportunities across the United States; and

**WHEREAS**, fair and equal opportunity in housing means that persons of equal income have the same access to the sale, rental, and financing of all housing regardless of race, color, religion, sex, handicap, family status, marital status, sexual orientation, age, or ancestry; and

**WHEREAS**, Fair Housing is the policy of the City of Beloit and the implementation of that policy requires the positive commitment, involvement, and support of each of our citizens.

**NOW, THEREFORE, BE IT RESOLVED** that the Beloit City Council does hereby proclaim the month of April 2011 as "**FAIR HOUSING MONTH**" and does hereby encourage all citizens to abide by the letter and spirit of the Fair Housing Laws, and asks the citizens of the city to join in reaffirming the obligation and commitment to fair housing opportunities for all.

Adopted this 4<sup>th</sup> day of April 2011

---

Kevin D. Leavy, President  
Beloit City Council

ATTEST:

---

Rebecca Houseman  
City Clerk



**PROCEEDINGS OF THE BELOIT CITY COUNCIL**  
**100 State Street, Beloit WI 53511**  
**Monday, March 21, 2011**

Presiding: James Van De Bogart  
Present: Sheila De Forest, Martin Densch, Charles Haynes, Heidi Johns, Eric Newnham  
Absent: Kevin D. Leavy

1. The meeting was called to order at 7:00 p.m.
2. SPECIAL ORDER OF THE DAY/ANNOUNCEMENTS – none
3. PUBLIC HEARINGS – none
4. CITIZENS' PARTICIPATION – none
5. CONSENT AGENDA

Councilor De Forest moved to adopt, second by Councilor Haynes. The motion carried 6-0 that the following items from the Consent Agenda be accepted, approved, adopted, or referred and acted upon as required by state and local codes.

- a. **Minutes** of the Regular and Special Meetings of March 7, 2011 were approved.
- b. Resolution approving a **Change of Agent** for Beloit Neighbors LLC, d/b/a Summers Pub, 2745 Prairie Avenue, to Terrence A. Nass was adopted. File 7469
- c. Resolution approving a **Two-Lot Certified Survey Map** for the Properties located at 819, 820, 823, 829 and 830 Parker Court was adopted. File 8489

6. ORDINANCES

- a. Proposed Ordinance amending the **Zoning District Map** to change the Zoning District Classification from C-1, Office District, to C-2, Neighborhood Commercial District, for the property located at 412 Liberty Avenue was given second reading. It was noted that Plan Commission recommended approval 3-2. Community Development Director Julie Christensen presented the staff report and recommendation from the Plan Commission. She said that the proposed change would make it consistent with the Comprehensive Plan and noted that two plan commissioners voted no because of concerns for alcohol use. Councilor Johns moved to enact, Councilor Densch seconded, and the motion carried 5-1 with Councilor De Forest voting in opposition. File 8489 Ordinance 3440

7. APPOINTMENTS

Vice President Van De Bogart announced openings and submitted the following appointments to the City Committees, Boards, and Commissions for approval. The appointments were approved on a motion by Councilor Haynes and a second by Councilor Johns. The motion carried.

- a. **Board of Ethics:** Lauren Stephens, term expiring December 31, 2011. File 6049
- b. **Community Development Authority:** Crystal J. Simpkins, term expiring December 31, 2014. File 6063
- c. **Disabled Parking Enforcement Assistance Council:** Robert E. Wilkes, term expiring October 31, 2013. File 6201
- d. **Equal Opportunities and Human Relations Commission:** Matthew Finnegan, term expiring June 30, 2013. File 7465
- e. **Landmarks Commission:** Shari Carley, term expiring October 31, 2013. File 5860

## 8. COUNCILOR ACTIVITIES AND UPCOMING EVENTS

- a. Councilor De Forest said that she attended and enjoyed the Beloit/Janesville Chamber Orchestra. She attended the resident meeting at Parker Bluff discussing the Public Housing Rehab, and she said that the Public Housing Authority Director Cathy Pollard did an excellent presentation to the residents. She attended the School Board Candidates' Forum and reminded citizens that another Candidates' Forum would be held on March 22 at 6:30 p.m. She reminded the public that the Section 8 would be reopened on April 4, and she urged all those qualified to apply.
- b. Councilor Densch also announced that the League of Women's Voters Candidates' Forum would be held in the City Hall Forum on March 22 and encouraged all to attend.
- c. Councilor Haynes said that he attended the Rise and Shine at Rotary Riverfront which is a precursor to their Bloom Event in April.
- d. Councilor Johns congratulated the Beloit Memorial High School basketball team for an outstanding season, said that several great teams participated in Destination Imagination, congratulated the cast and crew of Beloit Memorial High School production of "Hairspray", attended the Rise and Shine breakfast and was looking forward to the great season. She said that she attended the open session with parks and leisure services and said it was great to hear feedback from area residents. She also attended the Vets Roll Casino night.
- e. Councilor Van De Bogart said he attended the Community Development Authority (CDA) meeting with residents and was impressed with the various options to the CDA and residents. He also was impressed by the "Hairspray" musical at the High School.

## 9. CITY MANAGER'S PRESENTATION – none

## 10. REPORTS FROM BOARDS AND CITY OFFICERS

- a. Resolution Authorizing the City Manager to apply for Grant Funding under the 2011 Wisconsin Office of Justice Assistance WI Trac System Program. Fire Chief Brad Liggett explained that the grant would enhance the capability to track patients that were critically injured in a mass casualty situation and would improve communications with hospitals, and allow track patient transportation for billing purposes. He noted that this was a pilot program for the State and if the technology proved to be effective it would be a program statewide. He also noted that there were no costs to the City of Beloit for purchasing the mobile computer and bar code scanner. Councilor Johns said that she could see the value of a bar code to track victims and Councilor De Forest thanked Chief Liggett for aggressively seeking the grant and said that she supported it. Councilor Johns moved to adopt, second by Councilor Densch. The motion carried.  
File 8491

11. At 7:20 p.m., Councilor Johns moved to adjourn the meeting, second by Councilor Densch. The motion carried.

---

Judith A. Elson, Deputy City Clerk

[www.ci.beloit.wi.us](http://www.ci.beloit.wi.us)

Date approved by Council:



**PROCEEDINGS OF THE BELOIT CITY COUNCIL**

**Special Meeting**

**March 25, 2011**

**5:00 p.m.**

Presiding: James Van De Bogart  
Present: Sheila De Forest, Charles Haynes (via telephone), Heidi Johns  
Absent: Martin Densch, Kevin Leavy, Eric Newnham (available via telephone if needed for quorum)

1. The meeting was called to order by Vice President Van De Bogart at 5:05 p.m. in the City Hall Forum.
2. Resolution approving a Lease of Premises at the building commonly known as the Kerry Building at 80 and 100 East Grand Avenue, Beloit, Wisconsin. Economic Development Director Andrew Janke reviewed the Lease Agreement with Storm Concepts, Inc., d/b/a Fat Wallet. He explained that the lease was for 23,066 square feet in the building at 80 East Grand Avenue and 260 square feet in the building at 100 East Grand Avenue for a term of one year with an option to extend the Lease for one additional twelve month period. Councilor Van De Bogart moved to adopt, second by Councilor De Forest. The motion carried 5-0. File 8492
3. At 5:25 p.m., Councilor De Forest moved to adjourn, second by Councilor Johns, and the motion carried.

---

Judith A. Elson  
Deputy City Clerk

[www.ci.beloit.wi.us](http://www.ci.beloit.wi.us)

Date Council Approved:

# ORIGINAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning \_\_\_\_\_ 20 11 ;  
ending \_\_\_\_\_ 20 11

TO THE GOVERNING BODY of the:  Town of } BELOIT  
 Village of }  
 City of }

County of ROCK Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

Applicant's Wisconsin Seller's Permit Number: <u>456-0000528911-03</u>
Federal Employer Identification Number (FEIN): <u>208133793</u>
<b>LICENSE REQUESTED</b>
<input checked="" type="checkbox"/> Class A beer \$ <u>500</u>
<input type="checkbox"/> Class B beer \$
<input type="checkbox"/> Wholesale beer \$
<input type="checkbox"/> Class C wine \$
<input checked="" type="checkbox"/> Class A liquor \$ <u>500</u>
<input type="checkbox"/> Class B liquor \$
<input type="checkbox"/> Reserve Class B liquor \$
Publication fee \$ <u>50</u>
<b>TOTAL FEE</b> \$

1. The named  INDIVIDUAL  PARTNERSHIP  LIMITED LIABILITY COMPANY  
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): QUTOUM, EMAD, LUTFI

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member			
Vice President/Member			
Secretary/Member			
Treasurer/Member			
Agent			
Directors/Managers			

3. Trade Name LIBERTY MART Business Phone Number (608) 365-1793  
4. Address of Premises 412 Liberty Avenue Post Office & Zip Code Beloit, WI 53511

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?  Yes  No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant?  Yes  No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No
8. (a) Corporate/limited liability company applicants only: Insert state \_\_\_\_\_ and date \_\_\_\_\_ of registration.  Yes  No  
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?  Yes  No  
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?  Yes  No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) One story building - Retail sales area & storage room.
10. Legal description (omit if street address is given above): \_\_\_\_\_
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?  Yes  No  
(b) If yes, under what name was license issued? \_\_\_\_\_
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]  Yes  No
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776]  Yes  No
14. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s) if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

**SUBSCRIBED AND SWORN TO BEFORE ME**  
this 25<sup>th</sup> day of January, 20 11  
And C. Bangert  
(Clerk/Notary Public)  
My commission expires is permanent

[Signature]  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)  
[Signature]  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)  
[Signature]  
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK			
Date received and filed with municipal clerk <u>3-23-11</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

# AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name) (first name) (middle name) <b>QUTOUM, EMAD LUTFI</b>			Social Security Number -		
Home Address (street/route) <b>1997 Lane Drive</b>		Post Office <b>Beloit</b>	City <b>Beloit</b>	State <b>WI</b>	Zip Code <b>53511</b>
Home Phone Number <b>(608) 365-1773</b>		Age	Date of Birth	Place of Birth <b>Kuwait</b>	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- \_\_\_\_\_ of \_\_\_\_\_  
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? since July, 1998
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.) Two separate citations for "Sale of Alcohol to Minor" in 2009. Both were City of Beloit (SEE REVERSE SIDE)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
If yes, describe status of charges pending. \_\_\_\_\_
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
If yes, identify. \_\_\_\_\_  
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer license, brewery/winery permit or wholesale liquor manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
If yes, identify. \_\_\_\_\_  
(Name of Wholesale Licensee or Permittee) (Address by City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name <b>Self-Employed</b>	Employer's Address <b>412 Liberty Ave. Beloit, WI 53511</b>	Employed From <b>July, 1998</b>	To <b>Present</b>
Employer's Name <b>No Other Employer</b>	Employer's Address	Employed From	To

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me  
this 25<sup>th</sup> day of January, 2011  
Amel C. Hagest  
(Clerk/Notary Public)

Emad Lutfi  
(Signature of Named Individual)

My commission expires is permanent

## #2 Continued

Citations and are identified as follows:

① Case # N1147159

Guilty plea and judgment in Beloit Municipal Court 12/10/2009.

The penalty imposed was a fine.

② Case # N1058672

Guilty plea and judgment in Beloit Municipal Court 6/11/09.

I had a similar "Sale of Alcohol to Minor" citation in the City of Beloit Municipal Court in 2001 — 8 years earlier. I also paid a fine for that citation in 2001.

These are the only violations that I can remember.

**RESOLUTION  
AUTHORIZING FINAL PAYMENT OF  
PUBLIC WORKS CONTRACT C10-01  
WAYFINDING SIGN SYSTEM**

**WHEREAS**, work under this contract has been completed satisfactorily and in conformance with the requirements of the contract, and

**WHEREAS**, the city engineer, comptroller, and attorney recommend final payment to the contractor, therefore

**IT IS RESOLVED**, that Waybaytay Holdings, Inc., d.b.a. Signs Etc., be paid \$3,695.37 as the final payment for Contract C10-01, Wayfinding Sign System, as recommended by the City Engineer.

Dated at Beloit, Wisconsin this 4th day of April 2011.

City Council of the City of Beloit

\_\_\_\_\_  
Kevin D. Leavy, President

ATTEST:

\_\_\_\_\_  
Rebecca S. Houseman, City Clerk

# CITY OF BELOIT

## REPORTS AND PRESENTATIONS TO CITY COUNCIL



**Topic:** Award of Final Payment of Public Works Contract C10-01 Wayfinding Sign System

**Date:** April 4, 2011

**Presenter(s):** David Botts, Public Works Director    **Department(s):** Public Works/Engineering

---

**Overview/Background Information:**

**Final Payment for Contract C10-01, Wayfinding Sign System**

---

**Key Issues (maximum of 5):**

1. The requirements of the contract have been completed to the satisfaction of the city.
2. The awarded amount was \$ 112,121.48  
Quantity increases \$ 1,559.31  
Net Payment due contractor \$ 3,695.37
3. The City Engineer, City Attorney, and Director of Accounting recommend that a final payment be made to Waybaytay Holding, Inc., d.b.a. Signs Etc. in the amount of \$3,695.37.

---

**Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):**

4. Apply sound, sustainable practices to promote a high quality community through historic preservation, community revitalization and successful new development.
  - The signs will provide sustainable directions to the community's high quality features.
5. Communicate and partner with other jurisdictions and organizations to coordinate effective and efficient service delivery and stimulate regional prosperity.
  - The signs located both in and outside the city limits will aid in efficient facility location.

---

**Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):**

- Reduce dependence upon fossil fuels  
N/A
- Reduce dependence on chemicals and other manufacturing substances that accumulate in nature  
N/A
- Reduce dependence on activities that harm life sustaining eco-systems  
N/A
- Meet the hierarchy of present and future human needs fairly and efficiently  
N/A

If any of the four criteria are not applicable to your specific policy or program, an N/A should be entered in that space.

**Action required/Recommendation:**

**Approval of the Resolution authorizing the Final Payment.**

---

**Fiscal Note/Budget Impact:**

Adequate funding has been budgeted and is available via C.I.P..

**CITY OF BELOIT**  
**DEPARTMENTAL CORRESPONDENCE**

---

**TO:** Mike Flesch

**FROM:** Scott Schneider, Project Manager (Ext. 6447)

**DATE:** March 3, 2011

**SUBJECT:** Final Payment Contract C10-01  
Wayfinding Sign System

The work on this project was substantially completed on December 6, 2010. I have inspected the work and find it to be satisfactory and in compliance with the requirements of the contract. The contractor has asked for final payment. The final payment quantities have been approved by the contractor.

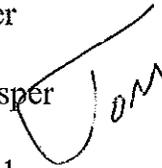
The original contract amount was for \$112,121.48, and the final amount is \$113,680.79. The change in cost was due to inconsistencies in the original bid documents. Payments to date under this contract total \$109,985.42, and all lien waivers from subcontractors are on file.

Therefore, I recommend a final payment in the amount of \$3,695.37 be made to WayBayTay Holdings Inc., d.b.a. Signs Ect.

**CITY OF BELOIT**  
**DEPARTMENTAL CORRESPONDENCE**

---

**TO:** Scott Schneider

**FROM:** Thomas R. Casper 

**DATE:** March 15, 2011

**SUBJECT:** **Final Payment Public Works Contract C10-01**  
**City Wide Wayfinding Signage System**  
**Waybaytay Holdings, Inc.**  
**Our File: 09-1057**

I have reviewed the materials you sent over for final payment approval on the above contract. Everything appears in order and you may process the matter in your normal fashion.

/tdh  
encs.

**RESOLUTION  
AUTHORIZING FINAL PAYMENT OF  
PUBLIC WORKS CONTRACT C10-03  
FOURTH STREET AND THIRD STREET PARKING LOT  
IMPROVEMENTS**

**WHEREAS**, work under this contract has been completed satisfactorily and in conformance with the requirements of the contract, and

**WHEREAS**, the City Engineer, Comptroller, and Attorney recommend final payment to the contractor, therefore

**IT IS RESOLVED**, that Rock Road Companies, Inc., be paid \$16,301.57 as final payment for Contract C10-03 Fourth St. & Third St. Parking Lot Improvements as recommended by the City Engineer.

Dated at Beloit, Wisconsin this 4th day of March, 2011.

City Council of the City of Beloit

\_\_\_\_\_  
Kevin D. Leavy, President

ATTEST:

\_\_\_\_\_  
Rebecca S. Houseman, City Clerk

# CITY OF BELOIT

## REPORTS AND PRESENTATIONS TO CITY COUNCIL



**Topic:** Final Payment for Contract C10-03, Fourth St. & Third St. Parking Lot Improvements

**Date:** April 4, 2011

**Presenter(s):** David M. Botts, P.E., Public Works Director

**Department(s):** Public Works/ Engineering

---

**Overview/Background Information:**

This project reconstructed the 4th Street parking lot and added an entrance to the 3rd Street parking lot. It added new curbing and lighting, signage and landscaping. New pavement and pavement marking was also included.

---

**Key Issues (maximum of 5):**

1. The requirements of the contract have been completed to the satisfaction of the City.
2. The awarded contract amount was \$ 168,456.96  
Quantity increases and change orders \$ 11,214.44  
Net payment due contractor \$ 179,671.40
3. The City Engineer, City Attorney, and Director of Accounting recommend that a final payment be made to Rock Road Companies, Inc. in the amount of \$16,301.57

---

**Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):**

1. **Develop a high quality community through the responsible stewardship and enhancement of City resources to further Beloit's resurgence as a gem of the Rock River Valley.**
  - This project repaired deteriorated pavement and added landscaping thereby improving the area.

---

**Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):**

- **Reduce dependence upon fossil fuels**  
The parking lot lights use LED technology, which is more energy efficient and has a longer life and lower maintenance cost than HPS technology.
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature**  
N/A
- **Reduce dependence on activities that harm life sustaining eco-systems**  
The improved pavement reduces airborne dust and noise.
- **Meet the hierarchy of present and future human needs fairly and efficiently**  
N/A

---

If any of the four criteria are not applicable to your specific policy or program, an N/A should be entered in that space.

---

**Action required/Recommendation:**

Approval of the Resolution authorizing the Final Payment.

---

**Fiscal Note/Budget Impact:**

Adequate funding is available in the 2010 Capital Improvement Plan.

**CITY OF BELOIT**  
**DEPARTMENTAL CORRESPONDENCE**

---

**TO:** Mike Flesch

**FROM:** Andy Hill, Project Engineer 

**DATE:** February 25, 2011

**SUBJECT:** Final Payment Contract C10-03  
Fourth St. & Third St. Parking Lot Improvements

The work on this project was completed on October 26, 2010. I have inspected the work and find it to be satisfactory and in compliance with the requirements of the contract. The contractor has asked for final payment. The project was inspected by city staff. The final payment quantities have been approved by the contractor.

The original contract amount was for \$168,456.96, and the final contract amount is \$179,671.40. The increase in cost was primarily due to unstable subgrade. A detailed variance report is attached. Payments to date under this contract total \$163,369.83, and all lien waivers from subcontractors are on file.

Therefore, I recommend a final payment in the amount of \$16,301.57 be made to Rock Road Companies, Inc..

**CITY OF BELOIT**  
**DEPARTMENTAL CORRESPONDENCE**

---

**TO:** Andy Hill

**FROM:** Thomas R. Casper *Tom*

**DATE:** March 16, 2011

**SUBJECT:** **Final Payment Public Works Contract C10-03**  
**Rock Road Companies, Inc.**  
**Fourth St. & Third St. Parking Lot Improvements**



I have reviewed the materials you sent over for final payment approval on the above contract. Everything appears in order and you may process the matter in your normal fashion.

/tdh  
encs.