



**AGENDA
BELOIT CITY COUNCIL
100 State Street, Beloit WI 53511
City Hall Forum – 7:00 p.m.
Monday, March 21, 2011**

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. SPECIAL ORDER OF THE DAY/ANNOUNCEMENTS
4. PUBLIC HEARINGS- None
5. CITIZENS' PARTICIPATION
6. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

- a. Approval of the **Minutes** of the Regular and Special Meetings of March 7, 2011 (Elson)
 - b. Resolution approving a **Change of Agent** for Beloit Neighbors LLC, d/b/a Summers Pub, 2745 Prairie Avenue, to Terrence A. Nass (Elson)
ABLCC recommendation for approval 6-0
 - c. Resolution approving a Two-Lot **Certified Survey Map** for the Properties located at 819, 820, 823, 829 and 830 Parker Court (Christensen)
Plan Commission recommendation for approval 4-0
7. ORDINANCES
 - a. Proposed Ordinance amending the **Zoning District Map** to change the Zoning District Classification from C-1, Office District, to C-2, Neighborhood Commercial District, for the property located at 412 Liberty Avenue (Christensen) 2nd reading
Plan Commission recommendation for approval 3-2
 8. APPOINTMENTS
 9. COUNCILOR ACTIVITIES AND UPCOMING EVENTS
 10. CITY MANAGER'S PRESENTATION
 11. REPORTS FROM BOARDS AND CITY OFFICERS
 - a. Resolution Authorizing the City Manager to apply for Grant Funding under the **2011 Wisconsin Office of Justice Assistance WI Trac System Program** (Liggett)

12. ADJOURNMENT

** Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit, WI 53511.

Dated: March 16, 2011
Rebecca S. Houseman
City of Beloit City Clerk
<http://www.ci.beloit.wi.us>

You can watch this meeting live on Charter PEG channel 98 or digital channel 992. Meetings are rebroadcast during the week of the Council meeting on Tuesday at 1:00 p.m., Thursday at 8:30 a.m. and Friday at 1:00 p.m.



PROCEEDINGS OF THE BELOIT CITY COUNCIL

Special Meeting

March 7, 2011

6:00 p.m.

Presiding: Kevin D. Leavy
Present: Sheila De Forest, Martin Densch, Heidi Johns, Eric Newnham, and James Van De Bogart
Absent: Charles Haynes

1. Council President Leavy called the meeting to order at 6:00 p.m. in the Fourth Floor City Manager's Conference Room. Councilors De Forest, Densch, Johns, Leavy, Newnham, and Van De Bogart were present. Councilor Haynes was absent.
2. Councilor Van De Bogart moved to adjourn into Closed Session Pursuant to Wis. Stats. 19.85(1)(g) to confer with legal counsel regarding discussion of strategy concerning **litigation and potential settlement**. Councilor Johns seconded. The motion carried, and the Council adjourned into closed session at 6:02 p.m.
3. Councilor Johns moved to reconvene into open session. Councilor De Forest seconded. The motion carried, and the Council reconvened into open session at 6:18 p.m.
4. Councilor Johns moved to adopt a Resolution authorizing the City Manager to enter into a litigation settlement agreement with Otha Williams for the sum of \$9,000. Councilor Densch seconded, and the motion carried 5-0 with President Leavy abstaining. File 8419
5. Councilor De Forest moved to adjourn the meeting. Councilor Johns seconded. The motion carried, and the meeting adjourned at 6:19 p.m.

Rebecca S. Houseman
City Clerk

www.ci.beloit.wi.us

Date Council Approved:



PROCEEDINGS OF THE BELOIT CITY COUNCIL
100 State Street, Beloit WI 53511
Monday, March 7, 2011

Presiding: Kevin D. Leavy
Present: Sheila De Forest, Martin Densch, Charles Haynes, Heidi Johns, Eric Newnham,
James Van De Bogart

1. The meeting was called to order at 7:00 p.m.

2. SPECIAL ORDER OF THE DAY/ANNOUNCEMENTS

- a. Landmarks Commission Chairman Rick McGrath presented the Landmarks Commission Annual Preservation Activities Report for 2010. Chairperson McGrath listed the Certificates of Appropriateness staff and the Commission approved during 2010 and discussed the activities of the Commission.

3. PUBLIC HEARINGS

- a. Proposed Ordinance to amend Sections (Table) 6.1-1 and 6.2.11(a) of the **Zoning Ordinance, Chapter 19** of the Code of General Ordinances of the City of Beloit relating to Residential Uses in the Central Business District was given first reading. It was noted that the Plan Commission recommended approval 5-0. Community Development Director Julie Christensen presented the staff report and recommendation from the Plan Commission. President Leavy opened and closed the public hearing without participation. Councilor Van De Bogart moved to suspend rules for a second reading, second by Councilor Haynes. The motion carried 7-0. Councilor De Forest moved to enact the proposed Ordinance, second by Councilor Johns, and the motion carried 7-0. File 7724 Ordinance 3438
- b. Proposed Ordinance amending the **Zoning District Map** to change the Zoning District Classification from C-1, Office District, to C-2, Neighborhood Commercial District, for the property located at 412 Liberty Avenue was given first reading. It was noted that the Plan Commission recommended approval 3-2. Ms. Christensen presented the staff report and recommendation from the Plan Commission. She indicated that the C-2 zoning district did not allow alcohol sales without a conditional use and that several residents in the area were opposed to the sale of alcohol at this site. President Leavy opened and closed the public hearing without participation. Councilor Haynes moved to lay over under the rules, second by Councilor Densch, and the motion carried 7-0. File 8489

4. CITIZENS' PARTICIPATION

- a. Howard Erickson, 3660 Riverside Drive, spoke in support of renaming the Henry Avenue Bridge the Ken Hendricks Memorial Bridge. He said that this was a great tribute to one of Beloit's heroes.
- b. Dennis Murphy, 1107 Harrison Avenue, expressed gratitude to the City's employees, police officers, firefighters, and teachers. He said that the Code Enforcement division does a remarkable job, and that he was proud of the workers in Beloit.

5. CONSENT AGENDA

Councilor Johns moved to adopt, second by Councilor Newnham. The motion carried 7-0 that the following items from the Consent Agenda be accepted, approved, adopted, or referred and acted upon as required by state and local codes.

- a. **Minutes** of the Regular Meeting of February 21 and Special Meeting of February 28, 2011 were approved.
- b. Resolution approving a **Temporary Class "B"/"Class B" Retailers License** for Downtown Beloit Association at 409 Pleasant Street on March 24, 2011 was adopted. File 8449
- c. Application for a **Class "B" Beer** and **"Class C" Wine License** for Midwest Adventure Group, LLC, d/b/a Paddle and Trail, 110 West Grand Avenue, Dan Boutelle, Agent, was referred to the Alcohol Beverage License Control Committee. File 8449

- d. Resolution authorizing Final Payment of **Public Works Contract C10-12 McKinley Avenue Reconstruction** was adopted. File 8448
- e. Resolution awarding Public Works Contract **C10-18 Milwaukee Road Sidewalk** was adopted. File 8490
- f. Application for a **Certified Survey Map** for 819, 820, 823, 829 and 830 Parker Court was referred to the Plan Commission. File 7469

6. ORDINANCES

- a. Proposed Ordinance to Repeal and Recreate Section 1.58, to Amend Sections 13.015(4), 13.25(1), 13.25(2)(b), 13.26, 15.03(7), 25.04(1)(d), 25.04(4)(b)12 and 13, 25.04(4)(c), 25.07 and 29.56(2) of the Code of General Ordinances of the City of Beloit pertaining to the **Municipal Court** was given first reading. Assistant City Attorney Beth Krueger presented the staff report and recommendation. She stated that this Ordinance amends the City's Ordinance in accordance with changes in the State Statutes. Councilor Johns moved to suspend the rules for a second reading, second by Councilor Densch, and the motion carried 7-0. Councilor Van De Bogart moved to enact the proposed Ordinance, second by Councilor Johns, and the motion carried 7-0. File 4906 Ordinance 3439

7. APPOINTMENTS – none

8. COUNCILOR ACTIVITIES AND UPCOMING EVENTS

- a. Councilor Newnham reminded everyone that all of the downtown businesses would remain open throughout the downtown construction project.
- b. Councilor Johns thanked the Wisconsin Property Owners League for hosting a City Council candidate forum. She also reminded everyone that Beloit Memorial High School is performing Hair Spray next weekend.
- c. Councilor De Forest extended her condolences to Tina Lomax's family. She also thanked Ed Ganser, the City's Water Resources Director, for his service and congratulated him on his retirement.
- d. President Leavy offered his condolences to the family and friends of former City employee Tina Lomax. He said that the City's parks are better because of Mr. Lomax.

9. CITY MANAGER'S PRESENTATION

- a. City Manager Larry Arft presented his **Annual Report to the Community**.

10. REPORTS FROM BOARDS AND CITY OFFICERS

- a. Resolution approving a **PILOT Agreement** between the City of Beloit, the Community Development Authority and Beloit Apartments Redevelopment - Phase 2, LLC. Ms. Christensen presented the staff report and recommendation. Councilor De Forest moved to adopt, second by Councilor Haynes, and the motion carried unanimously 7-0. File 8384
- b. Resolution to provide Corporate Guaranty to Wisconsin Community Bank for the **Construction Loan for Phase 2 of the Redevelopment of 66 Public Housing Units** ("Project"). Ms. Christensen presented the staff report and recommendation. She indicated that the Community Development Authority recommended approval of this Corporate Guaranty. Tom Landgraff indicated that the only reason the City would have to pay this guaranty was if the City slowed down or stopped one of the required elements for the project to move forward, such as a zoning change. Councilor Johns moved to adopt, second by Councilor Densch, and the motion carried unanimously 7-0. File 8384
- c. Resolution **Renaming the Henry Avenue Bridge** as the Ken Hendricks Memorial Bridge. It was noted that the Plan Commission recommended approval unanimously. Manager Arft presented the staff report and recommendation. He briefly described some of the projects in the community on which Ken Hendricks had a significant and positive impact. Councilor Newnham moved to adopt, second by Councilor Haynes, and the motion carried unanimously and enthusiastically 7-0. File 8485

- 11. At 8:12 p.m., Councilor Johns moved to adjourn the meeting, second by Councilor De Forest. The motion carried.

Rebecca S. Houseman, City Clerk

www.ci.beloit.wi.us

Date approved by Council:

**RESOLUTION APPROVING CHANGE OF AGENT
ALCOHOL BEVERAGE LICENSE**

WHEREAS, the agent of record for Beloit Neighbors, LLC, d/b/a Summers Pub, 2745 Prairie Avenue is Abraham Summers; and

WHEREAS, the Alcohol Beverage License Control Committee has recommended that the agent be changed to Terrence Alan Nass.

NOW, THEREFORE, IT IS RESOLVED that the new agent for Beloit Neighbors, LLC, d/b/a Summers Pub , 2745 Prairie Avenue is Terrence Alan Nass.

Dated this 21st day of March 2011.

Attest:

Kevin D. Leavy, President

Judith A. Elson, Deputy City Clerk

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

Town

To the governing body of: Village of BELOIT County of ROCK
 City

The undersigned duly authorized officer(s)/members/managers of Beloit Neighbors LLC
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Summers Pub

located at 2745 Prairie Ave (trade name) Beloit

appoints TERRENCE ALAN NASS
(name of appointed agent)

2942 S. IRIS DR. BELOIT, WI. 53511
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).
Beloit Neighbors LLC

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? LIFETIME

Place of residence last year 2942 S. IRIS DR. BELOIT, WI. 53511

For: BELOIT NEIGHBORS L.L.C.
(name of corporation/organization/limited liability company)

X By: Donna Nass
(signature of Officer/Member/Manager)

And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, TERRENCE ALAN NASS, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

X Terrence A. Nass 2-23-11 Agent's age _____
(signature of agent) (date)

2942 S. IRIS DR. BELOIT, WI. 53511 Date of birth _____
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
 (Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 3/8/11 by Tom Jack Title Police Chief
(date) (signature of proper local official) (town chair, village president, police chief)

Capt. Scime

RESOLUTION
APPROVING A TWO-LOT CERTIFIED SURVEY MAP
FOR THE PROPERTIES LOCATED AT
819, 820, 823, 829, AND 830 PARKER COURT

WHEREAS, Section 12.05(1)(c) of Chapter 12 of the Code of General Ordinances of the City of Beloit entitled “*Subdivision and Official Map Ordinance*” authorizes the City Council of the City of Beloit to approve, conditionally approve, or reject any minor subdivision of land within the City that involves the dedication of land to the public; and

WHEREAS, the attached two-lot Certified Survey Map for the properties located at 819, 820, 823, 829, and 830 Parker Court, containing 18,852 square feet (0.43 acre), more or less, is located within the jurisdiction of the City of Beloit and involves the dedication of land to the public; and

WHEREAS, the Plan Commission of the City of Beloit has heretofore recommended approval of the attached two-lot Certified Survey Map, along with the dedication of land for a public street which pertains to the following described land:

Lots 1, 2, and 3 of Cowles Subdivision and Lot 7 and part of Lot 2 of Block 12 of Merrill’s Addition, City of Beloit, Rock County, Wisconsin.

NOW, THEREFORE, BE IT RESOLVED THAT, the City Council of the City of Beloit does hereby conditionally approve the attached two-lot Certified Survey Map, subject to the following condition:

1. The final CSM shall be recorded with the Rock County Register of Deeds and the applicant shall provide the Neighborhood Planning Division with a copy of the recorded CSM by December 31, 2011.

Adopted this 21st day of March, 2011.

BELOIT CITY COUNCIL

Kevin D. Leavy, Council President

ATTEST:

Judith A. Elson, Deputy City Clerk

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL



Topic: Certified Survey Map (CSM) for the properties located at 819, 820, 823, 829, and 830 Parker Court

Date: March 21, 2011

Presenter(s): Julie Christensen **Department:** Community Development

Overview/Background Information:

R.H. Batterman & Co., Inc. has submitted an Application for the Review of a Minor Subdivision and a two-lot Certified Survey Map (CSM) for the properties located at 819, 820, 823, 829, and 830 Parker Court. According to Section 12.05(1)(c) of the Subdivision Ordinance, the Plan Commission shall recommend to the City Council approval, conditional approval, or rejection of any minor subdivision of land within the City that involves the dedication of land to the public.

Key Issues:

- The proposed CSM consolidates five existing lots into two lots. Three lots (819, 823, & 829) are located on the east side of Parker Court, and two lots (820 & 830) are located on the west side of Parker Court.
 - All of the existing lots are vacant. Neighborhood Housing Services of Beloit, Inc. owns the properties and intends to build a single-family dwelling on each of the proposed lots.
 - The surveyor was unable to find evidence that Parker Court has been dedicated to the public. However, the Minutes of a City Council meeting in 1924 indicate that the land that comprises Parker Court was transferred to the City via Quit Claim Deed. In order to correct any discrepancy, the CSM was revised following the Plan Commission meeting to dedicate a 30-foot right-of-way to the public between the proposed lots.
 - The Plan Commission reviewed this item on March 9, 2011 and voted unanimously (4-0) to recommend approval of this Certified Survey Map, subject to the condition recommended by the Neighborhood Planning Division.
-

Consistency with Comprehensive Plan and Strategic Plan:

- For proposed Lot 1, the Comprehensive Plan recommends Single-Family Residential - Urban uses and a zoning district classification of R-1B. For proposed Lot 2, the Comprehensive Plan recommends Mixed Residential Uses and a zoning district classification of R-3. This proposed land division and the underlying zoning district classifications are consistent with the Comprehensive Plan. Consideration of this request supports City of Beloit Strategic Goal #4.
-

Sustainability:

- **Reduce dependence upon fossil fuels** – This proposed land division will facilitate the construction of two single-family homes that will utilize existing infrastructure.
 - **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature** – N/A
 - **Reduce dependence on activities that harm life sustaining eco-systems** – N/A
 - **Meet the hierarchy of present and future human needs fairly and efficiently** – This proposed land division will facilitate the construction of two single-family homes that will be sold to low-moderate income individuals/families.
-

Action required/Recommendation:

- City Council consideration and action on the proposed Resolution
-

Fiscal Note/Budget Impact: N/A

Attachments: Resolution and Staff Report to the Plan Commission

CITY OF BELOIT

REPORT TO THE BELOIT CITY PLAN COMMISSION

Meeting Date: March 9, 2011

Agenda Item: 3

File Number: CSM-2011-02

Applicant: R.H. Batterman & Co., Inc.

Owner: Neighborhood Housing Services of Beloit, Inc.

Location: 819, 820, 823, 829, and 830 Parker Court

Existing Zoning: R-1B, Single-Family Residential District & R-3, Low-Density Multi-Family Residential District

Existing Land Use: Vacant Land

Total Area: 18,852 square feet (0.43 acre)

Request Overview/Background Information:

R.H. Batterman & Co., Inc. has submitted an Application for the Review of a Minor Subdivision and a two-lot Certified Survey Map (CSM) for the properties located at 819, 820, 823, 829, and 830 Parker Court. According to Section 12.05(1)(c) of the Subdivision Ordinance, the Plan Commission shall recommend to the City Council approval, conditional approval, or rejection of any minor subdivision of land within the City that involves the dedication of land to the public.

Key Issues:

- The proposed CSM consolidates five existing lots into two lots. Three lots (819, 823, & 829) are located on the east side of Parker Court, and two lots (820 & 830) are located on the west side of Parker Court.
- All of the existing lots are vacant. Neighborhood Housing Services of Beloit, Inc. owns the properties and intends to build a single-family dwelling on each of the proposed lots.
- Proposed Lot 1 includes approximately 101 feet of street frontage and is 8,777 square feet in area. Proposed Lot 2 includes approximately 118 feet of street frontage and is 9,944 square feet in area. The proposed CSM also includes the dedication of a 132 square-foot (3 feet x 44 feet) strip of land to the public, which corrects an existing variation in the width of the Parker Court right-of-way.
- Proposed Lot 1 is located in an R-1B, Single-Family Residential District. Proposed Lot 2 is located in an R-3, Low-Density Multi-Family Residential District. Both of the proposed lots meet the minimum lot area and width standards.
- Alliant Energy has reviewed the proposed CSM and has stated that there may be costs associated with providing gas & electric service to the new single-family homes. The City's other Review Agents have reviewed the proposed CSM and have not submitted any comments or concerns.

Consistency with Comprehensive Plan and Strategic Plan:

For proposed Lot 1, the Comprehensive Plan recommends Single-Family Residential - Urban uses and a zoning district classification of R-1B. For proposed Lot 2, the Comprehensive Plan recommends Mixed Residential Uses and a zoning district classification of R-3. This proposed land division and the underlying zoning district classifications are consistent with the Comprehensive Plan. Consideration of this request supports City of Beloit Strategic Goal #4.

Sustainability:

- **Reduce dependence upon fossil fuels** – This proposed land division will facilitate the construction of two single-family homes that will utilize existing infrastructure.
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature** – N/A
- **Reduce dependence on activities that harm life sustaining eco-systems** – N/A
- **Meet the hierarchy of present and future human needs fairly and efficiently** – This proposed land division will facilitate the construction of two single-family homes that will be sold to low-moderate income individuals/families.

Staff Recommendation:

The Neighborhood Planning Division recommends **approval** of the attached two-lot Certified Survey Map (CSM) for the properties located at 819, 820, 823, 829, and 830 Parker Court, subject to the following condition:

1. The final CSM shall be recorded with the Rock County Register of Deeds and the applicant shall provide the Neighborhood Planning Division with a copy of the recorded CSM by December 31, 2011.

Fiscal Note/Budget Impact: N/A

Attachments: Location & Zoning Map, CSM, and Application.

Location & Zoning Map

819, 820, 823, 829, & 830 Parker Court

CSM-2011-02



1 inch = 33 feet
0 5 10 20 30 Feet

Legend

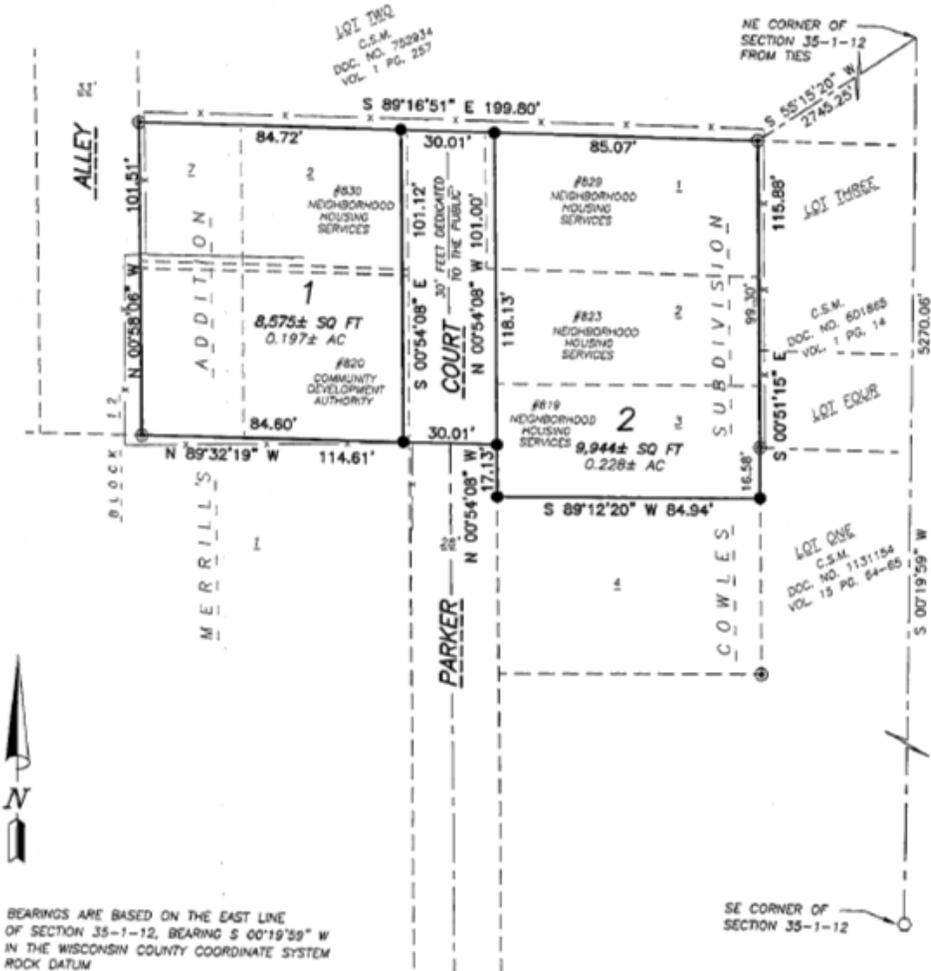
- COB Parcels
- Zoning District

Map prepared by: Drew Pennington
Date: March 2011
For: City of Beloit, Neighborhood Planning
Date of Aerial Photography: April 2008

NEIGHBORHOOD PLANNING DIVISION

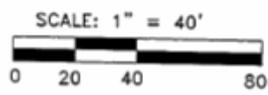
CERTIFIED SURVEY MAP

OF LOTS 1, 2 AND 3 OF COWLES SUBDIVISION AND
 LOT 7 AND PART OF LOT 2 OF BLOCK 12 OF
 MERRILL'S ADDITION, CITY OF BELOIT, ROCK
 COUNTY, WISCONSIN.



BEARINGS ARE BASED ON THE EAST LINE
 OF SECTION 35-1-12, BEARING S 00°19'59" W
 IN THE WISCONSIN COUNTY COORDINATE SYSTEM
 ROCK DATUM

- MONUMENT KEY**
- Iron Rebar Set 3/4" x 24"(1.5 Lbs./FL.)
 - Aluminum Monument Found
 - ⊙ 3/4" Iron Rebar Found
 - ⊕ 1" Iron Pipe Found



ORDER NO. 31072
 FOR: NEIGHBORHOOD HOUSING SERVICES
 DATE: FEBRUARY 18, 2011
 BOOK 544 PG 25
 SHEET 1 OF 3
 File Name: J:\31050-31099\31072\31072.DWG
 Plotted on 17/02/11 at 12:52:33.

Batterman
 engineers surveyors planners

2877 Bertha Drive Beloit, Wisconsin 53511
 608.365.4464 www.batterman.com

CERTIFIED SURVEY MAP

OF LOTS 1, 2 AND 3 OF COWLES SUBDIVISION AND LOT 7 AND PART OF LOT 2 OF BLOCK 12
OF MERRILL'S ADDITION CITY OF БЕЛОИТ, ROCK COUNTY, WISCONSIN.

CORPORATE OWNERS CERTIFICATE OF DEDICATION

Neighborhood Housing Services, Inc., a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, as Owner, does hereby certify that said corporation caused the land described on this plat to be surveyed, divided, mapped and dedicated as represented on this plat.

Neighborhood Housing Services, Inc., further certifies that this plat is required by Sections 236.10 or 236.12 to be submitted to the following for approval or objection: The Planning Commission of the City of Beloit.

IN WITNESS WHEREOF, Neighborhood Housing Services, Inc., has caused these presents to be signed by XXX, President, this _____ day of _____, 2011.

XXX, President

State of Wisconsin) Personally came before me, this _____ day of _____, 2011,
County of Rock) ss. XXX of the above-named limited liability corporation, to me known to be the
person who executed the foregoing instrument, and to me known to be such officer of said corporation,
and acknowledged that she executed the foregoing instrument as such officer as the deed of such
corporation, by its authority.

Notary Public, Rock County, Wisconsin

My Commission Expires: _____

ORDER NO. 31072
DATE: FEBRUARY 18, 2011
FOR: NEIGHBORHOOD HOUSING SERVICES, INC.

SHEET 2 OF 3

R. H. BATTERMAN & CO., INC.
Land Surveyors • Engineers • Planners
2857 Bartells Drive
Beloit, Wisconsin 53511

CERTIFIED SURVEY MAP

OF LOTS 1, 2 AND 3 OF COWLES SUBDIVISION AND LOT 7 AND PART OF LOT 2 OF BLOCK 12
OF MERRILL'S ADDITION, CITY OF БЕЛОИТ, ROCK COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE OF COMPLIANCE WITH STATUTE

State of Wisconsin)
County of Rock) ss.

I, Jeffrey R. Garde, a Registered Land Surveyor, do hereby certify that I have surveyed and mapped lots 1, 2 and 3 of Cowles Subdivision and Lot 7 and part of Lot 2 of Merrill's Addition, City of Beloit, Rock County, Wisconsin.

DESCRIBED AS FOLLOWS: Commencing at the Northeast corner of Section 35, T. 1 N., R. 12 E., of the 4th P.M., City of Beloit, Rock County, Wisconsin, thence South 55°15'20" West 2745.25 feet to the Northeast corner of Lot 1 of Cowles Subdivision, marked with a found rebar, said rebar being on the South line of Lot 2 of a Certified Survey Map as recorded in Volume 1 on Page 257 of Certified Survey Maps of Rock County, and the place of beginning for the following description; thence South 00°51'15" East 115.88 feet along the East line of Cowles Subdivision aforesaid, to the Southeast corner of Lot 3 aforesaid marked with a set rebar; thence South 89°12'20" West 84.94 feet along the South line of Lot 3 aforesaid marked with a set rebar; thence North 00°54'08" West 17.13 feet to a set rebar; thence North 89°32'19" West 114.61 feet along the South line of said Lot 2 to the Southwest corner of Lot 7 of Merrill's Addition aforesaid marked with a found pipe; thence North 00°58'06" West 101.51 feet along the West line of Lot 7 aforesaid to the Northwest corner of Lot 7 said corner being also the Southwest corner of Lot 2 of a Certified Survey Map aforesaid marked with a found pipe; thence South 89°16'51" West 199.80 feet along the South line of Lot 2 of a Certified Survey Map aforesaid to the place of beginning. Containing 21,552 square feet of land more or less.

Subject to any easements, agreements, covenants or restrictions recorded or unrecorded.

That such map is a correct representation of all exterior boundaries of the land surveyed and the division of that land. That I have made such survey and map by the direction of the Owner of said land, and that I have complied fully with the provisions of Section 236.34 of the Wisconsin Statutes in surveying and mapping the same. Given under my hand and seal, this 18th day of February 2011 at Beloit, Wisconsin.

Approved by the City Council of the City of Beloit, this
_____th day of March, 2011.

By: _____

I hereby certify that the property taxes on the parent
parcel are current and have been paid as of
_____, 2011.

By: _____
Rock County Treasurer

DOCUMENT NO. _____ RECEIVED FOR RECORD THIS _____ DAY OF _____ A.D. 2011
AT _____ O'CLOCK ____M. AND RECORDED IN VOLUME _____, PAGES _____ OF
CERTIFIED SURVEY MAPS OF ROCK COUNTY, WISCONSIN.

_____ REGISTER OF DEEDS

ORDER NO. 31072
DATE: FEBRUARY 18, 2011
FOR: NEIGHBORHOOD HOUSING SERVICES, INC.

R. H. BATTERMAN & CO., INC.
Land Surveyors • Engineers • Planners
2857 Bartells Drive
Beloit, Wisconsin 53511

SHEET 3 OF 3

CITY of BELOIT
Neighborhood Planning Division

100 State Street, Beloit, WI 53511 Phone: (608) 364-6700 Fax: (608) 364-6609

Application for Review of a Minor Subdivision

(Please Type or Print)

File Number: CSM-2011-02

1. Address of property: 819, 823, 829, 830 PARKER COURT
2. Tax Parcel Number(s): 13520450, 13520445, 13520440, 13520435
3. Property is located in (circle one) City of Beloit or Town of: Turtle; Beloit; Rock or LaPrairie
In the NE Quarter of Section 35, Township 1 North, Range 12 East of the 4th P.M.
4. Owner of record: NEIGHBORHOOD HOUSING SERVICES Phone: _____
520 W. GRAND AVE BELOIT WI 53511
(Address) (City) (State) (Zip)
5. Surveyor's name: BATTERMAN Phone: 365-4464
2857 BARTELLS DR BELOIT WI 53511
(Address) (City) (State) (Zip)
6. Number of new lots proposed with this land division is 2 lot(s).
7. Total area of land included in this map: 18,852 SQFT
8. Total area of land remaining in parent parcel: —
9. Is there a proposed dedication of any land to the City of Beloit? Yes
10. The present zoning classification of this property is: R-1B R-3
11. Is the proposed use permitted in this zoning district: _____

12. THE FOLLOWING ITEMS MAY NEED TO BE COMPLETED AND/OR ATTACHED:

- Site Assessment Checklist; is required if the total area of CSM is over 5 acres.
- Pre-application meeting; a pre-application meeting was held on 2/15/2011 with City of Beloit Staff.
- Developer's Statement; as required by section 12.02(7) of the Subdivision Ordinance.
- Phase One Environmental Assessment; as per section 12.05(1)(c) of the Subdivision Ordinance.
- Certified Survey Map; one copy as required by section 12.05(1) of the Subdivision Ordinance.

The applicant's signature below indicates the information contained in this application and on all accompanying documents is true and correct. The undersigned does hereby respectfully make application for and petition the City Plan Commission or City Council for approval of this Certified Survey Map for the purpose stated herein. The undersigned also agrees to abide by all applicable federal, state and local laws, rules, and regulations.

Jeff Garde, JEFF GARDE, 2/18/2011
(Signature of applicant) (Name of applicant) (Date)

This application must be submitted at least 21 days prior to the Plan Commission meeting date.

Review fee: \$150 plus \$10 per lot Amount paid: \$170.⁰⁰
Scheduled meeting date: March 9, 2011
Application accepted by: *Dra Pennington* Date: 2/18/11

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE
ZONING DISTRICT MAP OF THE CITY OF BELOIT**

The City Council of the City of Beloit, Rock County, Wisconsin do ordain as follows:

Section 1. The Zoning District Map of the City of Beloit, mentioned in the Zoning Code, Chapter 19 of the Code of General Ordinances of the City of Beloit, is amended as follows:

The following described land, also known as 412 Liberty Avenue, is hereby changed from C-1, Office District to C-2, Neighborhood Commercial District:

East 56 feet of Lot 10, Block 2 of Hopkins' Addition to the City of Beloit, County of Rock, State of Wisconsin. Said parcel contains 0.08 acre, more or less.

Section 2. This Ordinance shall take effect and be in force upon its passage and publication.

Adopted this 21st day of March, 2011.

City Council of the City of Beloit

Kevin D. Leavy, Council President

Attest:

Judith A. Elson, Deputy City Clerk

Published this ____ day of _____, 2011

Effective this ____ day of _____, 2011

01-611100-5231-_____

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL



Topic: Zoning Map Amendment Application for the property located at 412 Liberty Avenue

Date: March 7, 2011

Presenter(s): Julie Christensen

Department: Community Development

Overview/Background Information:

Emad Qutoum, the owner & operator of Liberty Mart, has submitted an application for a Zoning Map Amendment to change the zoning district classification from C-1, Office District to C-2, Neighborhood Commercial District, for the property located at 412 Liberty Avenue.

Key Issues (maximum of 5):

- On January 25, 2010, the City Council revoked the applicant's Alcohol Beverage License. Because a year has passed, the applicant is eligible to apply for a new license.
- The sale of alcoholic beverages is prohibited in the C-1 district, and prior to revocation, the sale of alcoholic beverages on the subject property constituted a legal nonconforming use of the property. When a legal nonconforming use is discontinued for one year, the legal nonconforming status lapses and the property must conform to the Zoning Ordinance.
- The applicant wishes to obtain a new Alcohol Beverage License, and Planning staff has advised the applicant that rezoning to C-2 is the first step. The sale of alcoholic beverages is a conditional use in the C-2 district, and the applicant is aware that he will need to obtain a Conditional Use Permit and an Alcohol Beverage License before he may legally sell alcoholic beverages.
- Staff mailed the attached Public Notice to the owners of nearby properties. As of this writing, staff has been contacted by one neighbor who supports this application.
- The Plan Commission reviewed this item on February 23, 2011 and voted (3-2) to recommend approval of this Zoning Map Amendment.

Consistency with Comprehensive Plan and Strategic Plan:

The Comprehensive Plan recommends Neighborhood Commercial uses and a zoning district classification of C-2 for the subject property. This proposed Zoning Map Amendment is consistent with the Comprehensive Plan, as required by Section 66.1001(3) of Wisconsin Statutes.

Consideration of this request supports City of Beloit Strategic Goal #4.

Sustainability: (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines)

- **Reduce dependence upon fossil fuels** – N/A
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature** – N/A
- **Reduce dependence on activities that harm life sustaining eco-systems** – N/A
- **Meet the hierarchy of present and future human needs fairly and efficiently** – N/A

Action required/Recommendation:

- City Council consideration and 1st and 2nd readings of the proposed Ordinance

Fiscal Note/Budget Impact: N/A

Attachments: Ordinance and Staff Report to the Plan Commission

CITY OF BELOIT

REPORT TO THE BELOIT CITY PLAN COMMISSION



Meeting Date: February 23, 2011

Agenda Item: 3

File Number: ZMA-2011-02

Applicant: Emad Qutoum

Owner: Emad Qutoum

Location: 412 Liberty Avenue

Current Zoning: C-1, Office District

Existing Land Use: Convenience

Parcel Size: 0.08 Acre

Proposed Zoning: C-2, Neighborhood
Commercial District

Store

Request Overview/Background Information:

Emad Qutoum, the owner & operator of Liberty Mart, has submitted an application for a Zoning Map Amendment to change the zoning district classification from C-1, Office District to C-2, Neighborhood Commercial District, for the property located at 412 Liberty Avenue.

The attached **Location & Zoning Map** shows the location of the subject property and the zoning of the surrounding area. The adjacent zoning and land uses are as follows:

- North: C-1, Office District & C-2, Neighborhood Commercial District; Commercial
- South: R-1B, Single-Family Residential District; Single-Family Dwellings
- East: R-1B, Single-Family Residential District; Two-Family Dwelling
- West: R-1B, Single-Family Residential District; Single-Family Dwelling

The Zoning Ordinance directs the Plan Commission to hold a hearing and make a recommendation regarding a Zoning Map Amendment when the specific site and context are suitable for the uses permitted in the proposed zoning district. The C-2, Neighborhood Commercial District is primarily intended to accommodate neighborhood-oriented retail sales and service uses.

Key Issues:

- On January 25, 2010, the City Council revoked the applicant's Alcohol Beverage License. Because a year has passed, the applicant is eligible to apply for a new license.
- The sale of alcoholic beverages is prohibited in the C-1 district, and prior to revocation, the sale of alcoholic beverages on the subject property constituted a legal nonconforming use of the property. When a legal nonconforming use is discontinued for one year, the legal nonconforming status lapses and the property must conform to the Zoning Ordinance.
- The applicant wishes to obtain a new Alcohol Beverage License, and Planning staff has advised the applicant that rezoning to C-2 is the first step. The sale of alcoholic beverages is a conditional use in the C-2 district, and the applicant is aware that he will need to obtain a Conditional Use Permit and an Alcohol Beverage License before he may legally sell alcoholic beverages.
- Staff mailed the attached Public Notice to the owners of nearby properties. As of this writing, staff has been contacted by one neighbor who supports this application.
- Findings of Fact - Based on Section 2-304 of the Zoning Ordinance, the Plan Commission shall make a recommendation based on the following considerations:
 - a. *The existing use of property within the general area of the subject property;*
 - The applicant has not proposed a change in land use, and he intends to continue using the subject property as a convenience store. There are commercial uses on the opposite side of Liberty Avenue, which is an arterial street and state highway with high traffic volumes.
 - b. *The zoning classification of property within the general area of the subject property;*
 - The subject property is the only property in the existing C-1 district that is located on the south side of Liberty Avenue. There is an existing C-2 district consisting of one property on the north side of Liberty Avenue.
 - c. *The suitability of the subject property for the uses permitted under the existing zoning classification; and*
 - The subject property is relatively small and has limited space for off-street parking, loading/unloading, and other features of a commercial property that complies with the City's development standards.
 - d. *The trend of development and zoning map amendments in the general area of the subject property.*
 - The property located at 423 Liberty Avenue was rezoned from C-1 to C-2 in January 2010.

Consistency with Comprehensive Plan and Strategic Plan:

The Comprehensive Plan recommends Neighborhood Commercial uses and a zoning district classification of C-2 for the subject property. This proposed Zoning Map Amendment is consistent with the Comprehensive Plan, as required by Section 66.1001(3) of Wisconsin Statutes.

Consideration of this request supports City of Beloit Strategic Goal #4.

Sustainability: (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines)

- **Reduce dependence upon fossil fuels** – N/A
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature** – N/A
- **Reduce dependence on activities that harm life sustaining eco-systems** – N/A
- **Meet the hierarchy of present and future human needs fairly and efficiently** – N/A

Staff Recommendation:

Based upon the above Findings of Fact and the City's Comprehensive Plan, the Neighborhood Planning Division recommends **approval** of a Zoning Map Amendment to change the zoning district classification from C-1, Office District to C-2, Neighborhood Commercial District, for the property located at 412 Liberty Avenue.

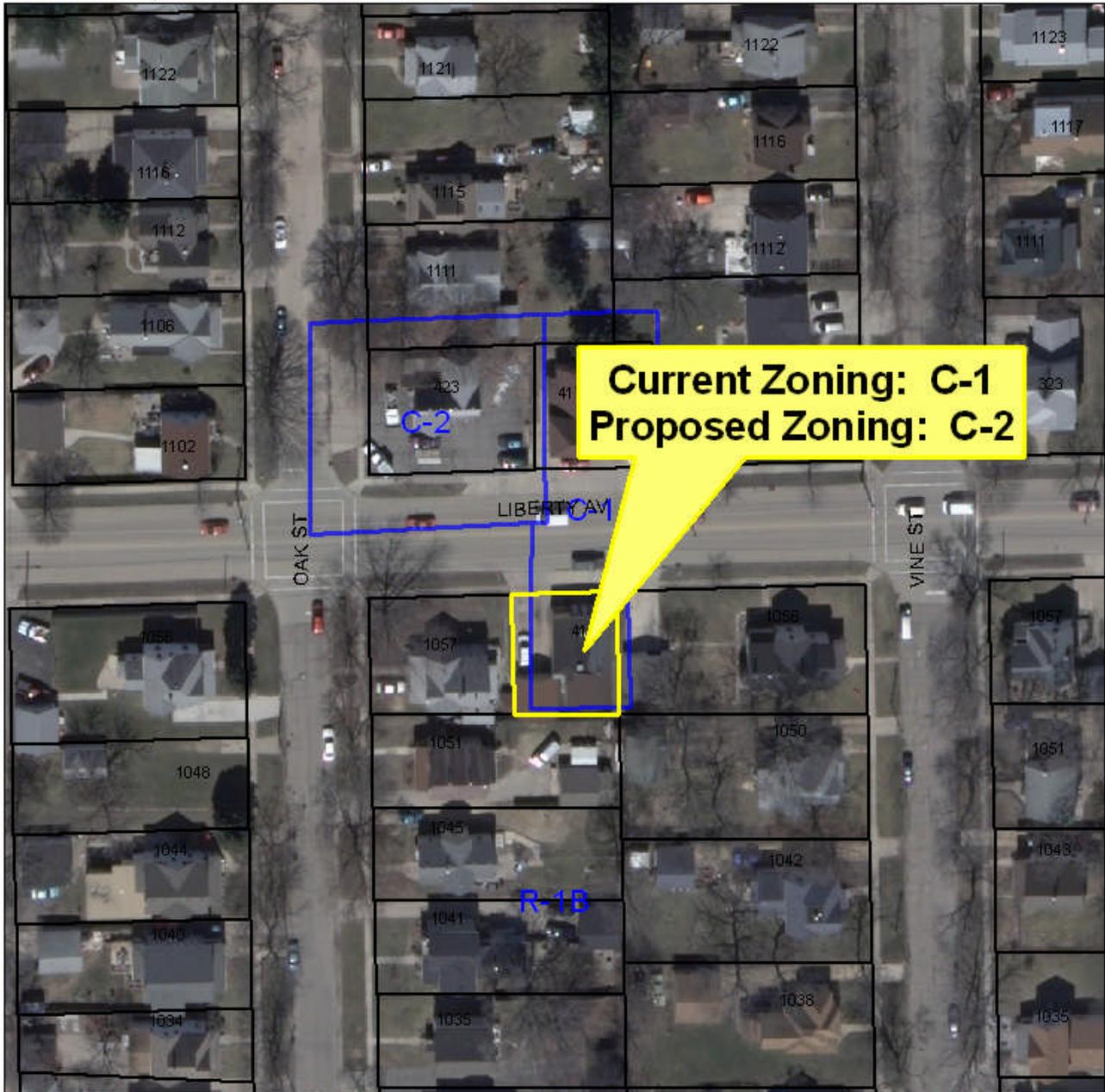
Fiscal Note/Budget Impact: N/A

Attachments: Location & Zoning Map, Application, Public Notice, and Mailing List.

Location & Zoning Map

412 Liberty Avenue

ZMA-2011-02



1 inch = 76 feet

09 02 080
Feet

Legend

- COB Parcels
- Zoning District

Map prepared by: Drew Pennington
Date: February 2011
For: City of Beloit, Neighborhood Planning
Date of Aerial Photography: April 2008

NEIGHBORHOOD PLANNING DIVISION

CITY of BELOIT

NEIGHBORHOOD PLANNING DIVISION

100 State Street, Beloit, WI 53511

Phone: (608) 364-6700

Fax: (608) 364-6609

Zoning Map Amendment Application Form

(Please Type or Print)

File No.: ZMA-2011-02

1. Address of subject property: 412 LIBERTY AVENUE

2. Legal description: Lot: _____ Block: _____ Subdivision: _____

(If property has not been subdivided, attach a copy of the complete legal description from deed.)

Property dimensions are: 260 feet by 260 feet = 3,600 square feet.

If more than two acres, give area in acres: _____ acres.

3. Tax Parcel Number(s): 13581655

4. Owner of record: EMAD QUTUUM Phone: (608) 365-1773

1997 LANE DR BELOIT, WI 53511
(Address) (City) (State) (Zip)

5. Applicant's Name: EMAD QUTUUM

1997 LANE DR BELOIT WI 53511
(Address) (City) (State) (Zip)

(Office Phone #) (Cell Phone #) (E-mail Address)

6. **THE FOLLOWING ACTION IS REQUESTED:**

Change zoning district classification from: C-1 to: C-2

All existing uses on this property are: COMMERCIAL (CONVENIENCE)
STORE / MARKET

7. All the proposed uses for this property are:

Principal use(s): CONVENIENCE STORE / MARKET AND
SALE OF ALCOHOLIC BEVERAGES.

Secondary use(s): NONE

Accessory use(s): NONE

8. I/we represent that I/we have a vested interest in this property in the following manner:

Owner

Leasehold, Length of lease: _____

Contractual, Nature of contract: _____

Other, explain: SOLE OWNER OF THE PROPERTY AND
SOLE OWNER OF THE EXISTING BUSINESS.

9. Individual(s) responsible for compliance with conditions (if any), if request is granted:

Name(s): EMAD PUTUUM Phone: (608) 365-1773
1997 LANE DR BELOIT WI 53511
(Address) (City) (State) (Zip)

The applicant's signature below indicates the information contained in this application and on all accompanying documents is true and correct.

I/we, the undersigned, do hereby respectfully make application for and petition the City Plan Commission and City Council to grant the requested action for the purpose stated herein. I/we represent that the granting of the proposed request will not violate any of the required standards of the Zoning Ordinance of the City of Beloit. I/we also agree to abide by all applicable federal, state and local laws, ordinances, rules, and regulations.

[Signature] | EMAD PUTUUM | 1-26-2011
(Signature of Owner) (Print name) (Date)

_____|_____|_____
(Signature of Applicant, if different) (Print name) (Date)

In order for your request to be heard and considered in a timely manner, you must submit the completed application and all accompanying documents to the Neighborhood Planning Division for acceptance by the filing deadline date prior to a scheduled Plan Commission meeting. This application must be submitted with the \$275.00 application fee. Applicants will also be charged a fee for mailing public notices at the rate of \$0.50 per notice. An invoice for this fee will be sent to the applicant, and it is typically between \$5.00 and \$20.00.

To be completed by Planning Staff

Filing Fee: \$275.00 Amount Paid: \$275.⁰⁰ Meeting Date: February 23, 2011
Number of notices: _____ x mailing cost (\$0.50) = cost of mailing notices: \$ _____
Application accepted by: [Signature] Date: 1/26/11
Date Notice Published: _____ Date Notice Mailed: _____



City of
BELOIT, Wisconsin
Division of Neighborhood Planning

CITY HALL • 100 STATE STREET • BELOIT, WI 53511

Office: 608/364-6700 • Fax: 608/364-6609

www.ci.beloit.wi.us

Equal Opportunity Employer

NOTICE TO THE PUBLIC

February 9, 2011

To Whom It May Concern:

Emad Qutoum, the owner and operator of Liberty Mart, has submitted an application for a Zoning Map Amendment to change the zoning district classification from C-1, Office District to C-2, Neighborhood Commercial District, for the property located at:

412 Liberty Avenue.

The applicant intends to apply for an Alcohol Beverage License. The sale of alcoholic beverages is prohibited in the C-1 District but allowed in the C-2 District if the applicant obtains a Conditional Use Permit.

The following public hearings will be held regarding this application:

City Plan Commission: Wednesday, February 23, 2011, at 7:00 PM, or as soon thereafter as the matter can be heard in The Forum, Beloit City Hall, 100 State Street.

City Council: Monday, March 7, 2011, at 7:00 PM, or as soon thereafter as the matter can be heard in The Forum, Beloit City Hall, 100 State Street.

THE PUBLIC IS INVITED TO ATTEND THESE HEARINGS.

We are interested in your opinion.

Anyone bringing handouts to the Plan Commission meeting must bring ten (10) copies and submit them to the Recording Secretary before the meeting begins. Staff is unable to leave the meeting area to make copies.

For additional information, please contact Drew Pennington in the Neighborhood Planning Division at (608) 364-6711 or penningtond@ci.beloit.wi.us. Comments will be accepted via telephone, email, and U.S. Mail.

ZMA-2011-02, 412 Liberty Avenue

COLUMBUS W & LILLIE E
FAIRCLOTH
1021 OAK ST
BELOIT, WI 53511

JOSEPH & JEANETTE HANSEN
2516 CLIFCORN DR
BELOIT, WI 53511

WEP ENTERPRISE LLC
1313 ELEVENTH ST
BELOIT, WI 53511

NORMAN COX
1057 VINE ST
BELOIT, WI 535115122

BRONSON BLUM
1618 N PAGE ST
STOUGHTON, WI 535891169

CHARLENE OSTENSON
517 LIBERTY AVE
BELOIT, WI 535115108

KIM TAYLOR
1102 OAK ST
BELOIT, WI 535114307

TORSINI ENTERPRISES INC
1164 MADISON RD
BELOIT, WI 53511

KITELINGER PROPERTIES LLC
1244 HINSDALE AVE
BELOIT, WI 53511

MARTIN RODRIGUEZ BARAJAS
323 LIBERTY AVE
BELOIT, WI 53511

YVONNE MAYFIELD
1106 OAK ST
BELOIT, WI 535114307

JOAN RICE
923 WILLIAM ST
BELOIT, WI 535110818

DONNA GROVER
1237 TENTH ST
BELOIT, WI 535114306

NEIGHBORHOOD HOUSING
SERVICES OF BELOIT INC
520 W GRAND AVE
BELOIT, WI 53511

GREG E & KELLY FORD
4213 SPRING CREEK RD
BELOIT, WI 53511

JACQUELYN JACKSON
1112 VINE ST
BELOIT, WI 535114311

DAVID TYRER
3550 S AFTON RD
BELOIT, WI 535118770

MARY BETH FULPS
1116 OAK ST
BELOIT, WI 535111606

PCB REAL ESTATE VENTURE
LLC
P O BOX 1996
IRMO, SC 29063

BRANDON PINNON
2335 WOOD DR
BELOIT, WI 53511

ANGELA BRICKSON
1200 WATTS AVE
ROCKTON, IL 61072

RICHARD W & JULIE M
KRAMER
1122 OAK ST
BELOIT, WI 535114307

BEVERLY CHRISTOPHERSON
1121 OAK ST
BELOIT, WI 535114306

AMY MITCHELL
1122 VINE ST
BELOIT, WI 535114311

BRUCE STOTT
1024 OAK ST
BELOIT, WI 535115119

VINCENT CLIFFE
1025 OAK ST
BELOIT, WI 535115118

GARY SCHMITT
1030 VINE ST
BELOIT, WI 53511

SALLY HATCH
1031 OAK ST
BELOIT, WI 535115118

GENE HILST
1031 VINE ST
BELOIT, WI 535115122

DIEDRA BYRD
1030 OAK ST
BELOIT, WI 53511

BRUCE STURDEVANT
1034 OAK ST
BELOIT, WI 535115119

ROCK COUNTY PROPERTIES
INC
2583 AUSTIN PL
BELOIT, WI 53511

BERTRUM BERG
1038 VINE ST
BELOIT, WI 535115123

KEITH & ANGELA HOEKMAN
1035 VINE ST
BELOIT, WI 535115122

RACHEL ALVAREZ
1040 OAK ST
BELOIT, WI 53511

FEDERAL NATIONAL
MORTGAGE ASSOCIATION
P O BOX 650043
DALLAS, TX 75265

FRED BACKHAUS
1042 VINE ST
BELOIT, WI 535115123

VANESSA L VOSS TRUST
2566 RIVERSIDE DR
BELOIT, WI 53511

DICK WINGER
1226 SIXTH ST
BELOIT, WI 53511

DAVID HOGAN
1043 VINE ST
BELOIT, WI 53511

DOUGLAS BACH
11218 S MERLET RD
BELOIT, WI 53511

DIANE A & MICHAEL G RYAN
400 E GRAND AVE STE 312
BELOIT, WI 535116200

BILLY WILMER
1050 VINE ST
BELOIT, WI 535115123

ELSIE PATTEN
1051 OAK ST
BELOIT, WI 53511

MARIA FLORES CASIQUE
1051 VINE ST
BELOIT, WI 535115122

CIRILO LOPEZ
1056 OAK ST
BELOIT, WI 535115119

LEROY SEEHAVER
1057 OAK ST
BELOIT, WI 535115118

March 21, 2011

**APPOINTMENT REVIEW COMMITTEE
REPORT TO CITY COUNCIL
APPOINTMENT RECOMMENDATION**

The undersigned Kevin D. Leavy, duly elected President of the Beloit City Council, subject to confirmation by the Beloit City Council, does hereby appoint the following citizen members to the vacancies and terms indicated below, said appointments being pursuant to nominations made and approved by the Appointment Review Committee at the regular meeting held March 14, 2011:

Kevin D. Leavy, President
Beloit City Council

Appointments

Board of Ethics

Lauren Stephens, 206 Carpenter St., #3 (replacing Terri Burdick) for a term expiring December 31, 2011

Community Development Authority

Crystal J. Simpkins, 241 Caldwell Ave. (replacing Cecelia Blackwell) for a term expiring December 31, 2014

Disabled Parking Enforcement Assistance Council

Robert E. Wilkes, 1035 Pleasant St., #3306 (replacing Darlene Wheeler) for a term expiring October 31, 2013

Equal Opportunities and Human Relations Commission

Matthew Finnegan, 4745 E. Colley Rd., (replacing Thomas F. Ryan) to a term expiring June 30, 2013

Landmarks Commission

Shari Carley, 729 Bluff St. (replacing Daniel Shea) to a term expiring October 31, 2011

PLEASE ANNOUNCE THE FOLLOWING VACANCIES

Appointment Review Committee (3 vacancies for residents)
Board of Ethics (1 vacancy for former City Councilor)
Board of Review (2 vacancies [as Alternate] for residents)
Disabled Parking Enforcement Assistance Council (3 vacancies for residents with disabled plates)
Equal Opportunities and Human Relations Commission (1 vacancy for resident)
Municipal Golf Committee (1 vacancy for youth representative)
Plan Commission (1 vacancy for resident)
Police and Fire Commission (1 vacancy for resident)
Traffic Review Committee (1 vacancy for resident)

**RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR GRANT
FUNDING UNDER THE 2011 WISCONSIN OFFICE OF JUSTICE ASSISTANCE WI
TRAC SYSTEM PROGRAM**

WHEREAS, the City of Beloit Fire Department is the primary provider for paramedic level Emergency Medical Services for the citizens of Beloit as well as intercept services to other Stateline communities; and

WHEREAS, the City of Beloit Fire Department is a mutual aid provider under the Mutual Aid Box Alarm System (MABAS) for EMS and mass casualty incidents that occur within the City of Beloit and Stateline area; and

WHEREAS, the State of Wisconsin Office of Justice Assistance South Central Regional Trauma Advisory Council grants financial assistance to EMS services in order to provide equipment to better track the condition and hospital destination of patients involved in a mass casualty incident; and

WHEREAS, the City of Beloit Fire Department is eligible to receive funding under the Office of Justice Assistance's South Central Regional Trauma Advisory Council WI Trac System Program.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Beloit authorizes the City Manager to apply for funding available through the Office of Justice Assistance WI Trac System Program.

Adopted this 21st day of March 2011

Beloit City Council

Kevin D. Leavy, Council President

Attest:

Judith A. Elson, Deputy City Clerk

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL

Action Required *

Information Only Options Attached

Date: March 21st, 2011

Strategic Goal #: 1

Presenters(s): Chief Bradley Liggett

Goal Description: Safety and Security

Departments(s): Fire

Topic / Purpose for Presentation to City Council:

Resolution authorizing the City Manager to apply for funding available under the 2011 Wisconsin Office of Justice Assistance WI Trac System Pilot Program.

Background Information:

The City of Beloit Fire Department currently provides paramedic level emergency medical services to the citizens and visitors of the Great Beloit Community. Additionally, the City of Beloit Fire Department provides EMS mutual aid response to the surrounding communities within the response areas identified through the Mutual Aid Box Alarm System (MABAS). The City of Beloit Fire Department provides paramedic level emergency medical services to the surrounding interstate and state highway system as well as to rural areas surrounding the City of Beloit during mass casualty incidents. The problem facing these large EMS responses is the lack of an effective and efficient method of tracking the condition and transportation destination for the many patients that are injured during such an incident. The City of Beloit Fire Department would like to purchase two pieces of equipment, a mobile computer and a bar code scanner, which would enable the Incident Commander or their designee to better track patient hospital destination and condition. This computer and bar code scanner will enhance the ability of the fire department to better track patient condition and hospital destination so that patients will go to the most appropriate care facility according to their condition and provide the Incident Commander or their designee with the ability to track the destination of the patients involved in such an incident.

Key Issues (maximum of 5):

1. This equipment will improve our capacity to respond to mass casualty incidents.
 2. This equipment will provide a state wide system for tracking the number of patients, condition of the patients, transporting entity, and receiving hospital. It will provide real time data for managing the incident and reduce transport times in the event of a mass casualty.
 3. There is no cost to the City of Beloit for purchasing the mobile computer and bar code scanner.
 4. The City of Beloit Fire Department is qualified to apply for the above stated grant program and the equipment required is eligible under the grant guidelines.
-

***Action Required / Recommendation / Evaluation:** Approval of the resolution

Fiscal Note: The Wisconsin Office of Justice Assistance does not require any matching funds for this program. There will be maintenance cost for the system, initially the system will be under warranty from the service provider. The cost of future maintenance can not be determined at this time.