



**January 4,
2013**

*A weekly publication
from the Office of the
City Manager*

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THE БЕЛОIT REPORT

CONTINUING ITS RESURGENCE AS A GEM OF THE ROCK RIVER VALLEY

CURRENT EVENTS AND ACTIVITIES

BEGINNING OF THE NEW YEAR

Obviously, this is a short week with the holidays running through Tuesday and only three work days scheduled this week. Catching up on e-mail, finalizing the agenda for the January 7 City Council meeting, and following through on projects carried over from 2012 has filled the schedule.

Next week, we will have a more detailed update of various projects and activities that are ongoing in the City.

CITY CLERK TO DRAW BALLOT ORDER BY LOT

On Monday, January 7 at 4:00 p.m., the City Clerk will draw lots to determine the order of City Council candidates' names on the April 2, 2013 ballot. Please see [attached](#) public notice for more information.

CITY COUNCIL MEETING - MONDAY, JANUARY 7, 2013

On Monday, January 7, the City Council will have a **Closed Session Meeting at 5:30 p.m.** in the City Manager's Conference Room. The purpose of the meeting will be to conduct the regular annual performance evaluation for the City Manager. Council will adjourn into Closed Session for this purpose and it is not anticipated that there will be any announcements or follow up action taken at that time.

The City Council will hold a **workshop at 6:30 p.m.** in the City Manager's Conference Room, 4th Floor, on Monday, January 7 for the purpose of reviewing the agenda of the regular 7:00 p.m. City Council meeting.

The [attached](#) agenda is for the **Monday, January 7, 2013** regular City Council meeting beginning at 7:00 p.m. in the Forum.

4. PUBLIC HEARINGS

- a. Public Hearing and Resolution Authorizing a **Conditional Use Permit** to allow for an expansion of a warehouse at the Woodman's complex on Madison Road. The Plan Commission unanimously recommended approval for this important expansion.

6. CONSENT AGENDA

- a. Approval of the **Minutes** of the Regular Meeting of December 17, 2012.
- b. Resolution approving an **Office of Justice Assistance Law Enforcement Officer Grant Award**. This is a reoccurring grant which the City has received for the past several years. While the City must comply with the terms and conditions of the grant, there are no requirements that the City expend local funds to maintain positions or programs paid for

with grant proceeds. We did add a separate provision to this particular resolution, which allows for the City Manager to approve subsequent grants for this same program, provided the terms and conditions are similar with only the amounts fluctuating based on annual grant awards.

7. ORDINANCES

- a. Proposed Ordinance amending various sections of the Municipal Code related to **Animal Control Enforcement and Dog Park Regulations**. Several sections of the City's Animal Control Ordinance, as well as some of the park regulations, need to be modified, both to provide for the new Animal Control Enforcement Program which is now being conducted in-house using City employees, and to facilitate operation of the newly opened City dog park. This ordinance will deal with both of those issues; essentially authorizing Community Service Officers to write citations related to the enforcement of the City's animal control regulations. The Ordinance also provides an exemption for dogs running at large in the City's designated dog park location, and authorizes the Parks Director to issue various rules and regulations with the approval of the Park, Recreation & Conservation Advisory Commission to be posted at the site.
- b. Proposed Ordinance which repeals the section of the Municipal Code that created the **Disabled Parking Enforcement Assistance Council**. This Council was created many years ago to assist the Police Department with enforcing the Disabled Parking Regulations. It has been many years since the Disabled Parking Enforcement Assistance Council has met, and despite efforts by City staff and the Appointment Review Committee, we have not been able to fill vacancies on the Council. The Appointment Review Committee has, therefore, requested that the City Council disband this particular group. At the present time, there is only one Council member that is active and that individual will be able to continue to look for handicapped parking violations. Even under the Enforcement Council, members were not allowed to issue citations, and referred noted violations to the Police Department for enforcement. The one remaining active Enforcement Council member will be able to continue to make referrals of that nature; however, attempting to fill the Enforcement Council with appointees has proven unsuccessful and there is no need for that committee to continue in existence.

11. REPORTS FROM BOARD AND CITY OFFICERS

- a. Resolution approving the **Naming of the Auditorium at Grinnell Hall** to honor John Kalkirtz. John is retiring as the long term Senior Center Supervisor. While the building already carries a designated name, the auditorium has not been previously named, and would be an appropriate honor and ongoing reminder of John's many contributions to the senior service program here in the City of Beloit. John will also be in attendance at the Board meeting on Monday evening, and will be introduced by the Director of Parks and Leisure Services, Brian Ramsey, for appropriate recognition of his many years of public service.
- b. Resolution authorizing **Schedule of Fees and Charges for the City of Beloit Dog Park**. This schedule was inadvertently omitted from the fee resolution approved by Council in November when the budget was adopted. In doing some research late in December, we noted that the fee schedule for the dog park, which of course is new this year, had not been added to the comprehensive fee resolution presented to Council each year. Consequently, we are submitting that portion of the schedule to Council for confirmation of fees, which will be charged for use of the facility beginning in 2013.
- c. Resolution amending the **2013 Capital Equipment Replacement Budget** to authorize the purchase of a pickup truck for the Engineering Division. In October, one of the pickup trucks was involved in an accident and was totaled by the City's insurance carrier. As you will note from the staff report, the City has been reimbursed the depreciated cost for that vehicle, and there are other funds available for the purchase of a replacement vehicle in the City's Capital Equipment Replacement Fund. This vehicle was not scheduled for replacement this year; therefore, it was not included in the initial 2013 budget approved back in November. With the vehicle gone, we need to make the replacement purchase as soon as possible.

- d. Resolution approving an amended **Agreement** between the City of Beloit and VantageCare Retirement Health Savings Plan. This item may sound familiar since we asked Council late in 2012 to approve a similar resolution for the ICMA sponsored retirement health savings plan. Unfortunately, staff neglected to add the VantageCare Retirement Health Savings Plan, which is also in effect for several City employees, to that initial resolution. Once again, this change merely allows retired employees with younger spouses to be able to access their retirement health savings plan deposits at age 50, rather than at the previous minimum age of 55. This change does not entail any additional costs for the City and in no way impacts the retirement age of City employees under the Wisconsin Retirement System.

- e. Resolution authorizing and approving a **Cost of Living Adjustment** for Non-Represented City employees. In the 2013 adopted budget, Council included a sum equal to 2.75% of compensation for non-represented employees to provide for an across the board salary adjustment, various merit increases and to implement the new pay plan which has been under preparation since last fall. We had hoped to have the pay plan completed by the first of the year; however, the project proved to require substantial time and research and we would rather not rush through a project to meet an arbitrary timeline, but to invest the effort necessary to make sure we have a good, quality product. The pay plan is far enough along for us to have an approximate estimate of the cost of implementation, leaving enough left to provide non-represented employees with a 2.25% across the board salary adjustment. Also, in consultation with our consultant, there were some advantages noted to processing this across the board adjustment in conjunction with the beginning of the fiscal year as originally intended, and then incorporating these adjustments into the salary ranges that will be part of the newly completed pay plan. Consequently, we are recommending that Council authorize the across the board salary adjustment, along with the merit increases for eligible employees, all to take effect on January 1, 2013. The salary plan will be completed over the next several weeks and hopefully will be ready for submittal to Council at a workshop sometime before the end of February.

CITY MEETING CALENDAR— JANUARY 7—11, 2013

Monday, January 7	5:30 p.m.	Special City Council Meeting with Closed Session , City Manager's Conf. Room (All Councilors)
Monday, January 7	6:30 p.m.	City Council Workshop , City Manager's Conference Room (All Councilors)
Monday, January 7	7:00 p.m.	City Council meeting , Forum (All Councilors)
Tuesday, January 8	4:00 p.m.	Alcohol Beverage License Control Committee , Forum (K. Leavy)
Tuesday, January 8	7:00 p.m.	Board of Appeals , Forum
Wednesday, January 9	7:00 p.m.	Plan Commission , Forum (C. Kincaid)

UPCOMING COMMUNITY EVENTS

This is just a sample of events coming up in Beloit. A more complete listing is available on the Visit Beloit website: www.visitbeloit.com

Beloit Public Library offers many events for youth, teens and adults. Please click [\[here\]](#) for more information.

January 25-27 Winterfest, sponsored by the City of Beloit Parks & Leisure Services. More information to follow.



City Clerk's Office, City Hall
100 State Street
Beloit, WI 53511
www.ci.beloit.wi.us

PUBLIC NOTICE

City Clerk to Draw Ballot Order by Lot on January 7, 2013

On Monday, January 7, 2013 at 4:00 p.m. in the City Clerk's office, the City Clerk will draw lots to determine the order of City Council candidates' names on the April 2, 2013 ballot. The City Clerk's office is located on the second floor of Beloit City Hall, 100 State Street, Beloit, Wisconsin.

State law requires the ballot order for the 2013 Spring Election to be determined by January 8th. The Clerk will print the name of each candidate who has gained ballot access on a piece of paper and place the papers in a box. The ballot order will then be chosen at random by picking the names out of the box.

There will be three City Council seats on the ballot, and the candidates who have gained ballot access are:

- Kevin D. Leavy (incumbent);
- David F. Luebke (incumbent); and
- Mark Spreitzer (incumbent).

The public is invited to attend. If you have any questions or require additional information, please contact the City of Beloit City Clerk's office by phone at (608) 364-6680 or by email at housemanr@ci.beloit.wi.us.

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Dated: January 3, 2013
Rebecca S. Houseman
Beloit City Clerk



NOTICE AND AGENDA

Beloit City Council

Special Meeting

Monday, January 7, 2013

5:30 p.m.

4th floor City Manager's Conference Room

City Hall – 100 State Street

Beloit, WI 53511

CALL OF MEETING OF CITY OF BELOIT COUNCIL
CITY OF BELOIT, WISCONSIN

NOTICE IS HEREBY GIVEN that in accordance with Section 2.02(3) of City Code a Special Meeting of the City Council of the City of Beloit, Rock County, Wisconsin, is being called.

1. Roll call
2. The City Council will adjourn into closed session pursuant to Wis. Stats 19.85(1)(c) to perform the City Manager's annual **Performance Evaluation** (Haynes)
3. Council will adjourn the closed session meeting and reconvene at approximately 6:30 p.m. for a workshop.

Following the Special Meeting, or at approximately 6:30 p.m., the City Council will hold a **Workshop** in the City Manager's Conference Room to review the agenda of the regular 7:00 p.m. City Council meeting.

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Larry N. Arft, City Manager

Dated: January 3, 2013
Rebecca S. Houseman
City Clerk

**Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit, WI 53511



**AGENDA
BELOIT CITY COUNCIL
100 State Street, Beloit WI 53511
City Hall Forum – 7:00 p.m.
Monday, January 7, 2013**

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. SPECIAL ORDERS OF THE DAY/ANNOUNCEMENTS – none
4. PUBLIC HEARINGS
 - a. Public Hearing and Resolution Authorizing a **Conditional Use Permit** to allow expansion of a Warehouse and Freight movement use in a C-3, Community Commercial District, for the property located at 1877 Madison Road (Christensen)
Plan Commission recommendation for approval 7-0
5. CITIZENS' PARTICIPATION
6. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

 - a. Approval of the **Minutes** of the Regular Meeting of December 17, 2012 (Houseman)
 - b. Resolution approving an **Office of Justice Assistance Law Enforcement Officer Grant Award** – Beat Patrol (Tyler/Casper)
7. ORDINANCES
 - a. Proposed Ordinance to amend Sections 25.04(4)(d) and 18.02(4)(b) and to create Sections 18.02(23) and 15.15 of the Code of General Ordinances of the City of Beloit pertaining to **Animal Control Enforcement and Dog Park Regulations** (Krueger)
First reading, suspend the rules for a second reading
 - b. Proposed Ordinance to repeal section 1.81 of the Code of General Ordinances of the City of Beloit as it relates to disbanding the **Disabled Parking Enforcement Assistance Council** (Jacobs) First reading, suspend the rules for a second reading
8. APPOINTMENTS – none
9. COUNCILOR ACTIVITIES AND UPCOMING EVENTS
10. CITY MANAGER'S PRESENTATION – none
11. REPORTS FROM BOARD AND CITY OFFICERS

- a. Resolution approving the **Naming of the Auditorium at Grinnell Hall** in Honor of John Kalkirtz (Ramsey)
- b. Resolution authorizing **Schedule of Fees and Charges for the City of Beloit Dog Park** in the City of Beloit, Wisconsin (Ramsey)
- c. Resolution amending the **2013 Capital Equipment Replacement Budget** and Appropriating Funds for the Replacement of Pickup Truck 431 (Flesch)
- d. Resolution approving an Amendment of the **Agreement** between the City of Beloit and VantageCare Retirement Health Savings (RHS) Plan (York)
- e. Resolution authorizing and approving a **Cost of Living Adjustment** for Non-Represented City employees (Arft/York)

12. ADJOURNMENT

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Dated: January 3, 2013
Rebecca S. Houseman
City of Beloit City Clerk
<http://www.ci.beloit.wi.us>

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<p>You can watch this meeting live on Charter PEG channel 98 or digital channel 992. Meetings are rebroadcast during the week of the Council meeting on Tuesday at 1:00 p.m., Thursday at 8:30 a.m. and Friday at 1:00 p.m.</p>



**NOTICE & AGENDA
ALCOHOL BEVERAGE LICENSE CONTROL COMMITTEE**

Beloit City Hall - The Forum
100 State Street, Beloit, WI
January 8, 2013 - 4:00 p.m.

1. Roll call
2. Motion for approval of minutes of the regular meeting of December 11, 2012.
3. Change of Agent at Speedway #4087, 148 Liberty Avenue from Catherine Winford to Megan Biggerstaff.
4. Consideration of incidents on November 13, 2012 and December 12, 2012, Police Reports 12-9008 and 12-9759, at Speedway#4293, Nancy A. Bryant, Agent, 2781 Milwaukee Rd. Sale to underage person during alcohol compliance check.
5. Consideration of incident December 12, 2012, Police Report 12-9761, at CVS Pharmacy #8534, 1063 Fourth Street, Judy A. Thomas, Agent. Sale to underage person during alcohol compliance check.
6. Consideration of incident on October 18, 2012 (follow-up from December meeting) Police Report 12-8290, at End Zone Bar & Grill, 616 Fourth St, Sandra Manning Brown, Agent.
7. Citizen Comments
8. Committee Comments
9. Police Department Comments
10. Attorney Comments
11. Motion to Adjourn

January 3, 2013
Rebecca S. Houseman
City of Beloit City Clerk

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BELOIT BOARD OF APPEALS MEETING NOTICE AND AGENDA

Tuesday, January 8, 2013

7:00 PM

The Forum
Beloit City Hall
100 State Street

1. Roll Call
2. Minutes of the October 9, 2012 Meeting
3. Dennis Stearns - 733 Eleventh Street
BOA-2013-01 Appeal of Planning staff's decision that the property located at 733 Eleventh Street, which is located in an R-1B, Single-Family Residential District, has lost its nonconforming status as a zoning lot with two detached single-family dwellings in accordance with Section 9.2 of the City of Beloit Zoning Ordinance.
4. Adjournment

*If you are unable to attend this meeting, notify the Planning Office at (608) 364-6700 **no later than 4:00 PM the day before the meeting.***

Notice Mailed: December 27, 2012

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Approved: Drew Pennington, Director of Planning & Building Services



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MEETING NOTICE AND AGENDA
Beloit City Plan Commission
Wednesday, January 9, 2013 at 7:00 PM
The Forum
Beloit City Hall, First Floor
100 State Street, Beloit

1. **Call to Order and Roll Call**
2. **Approval of the Minutes of the December 19, 2012 Meeting**
3. **Annexation – 1035 and 1041 Udell Drive**
Review and consideration of a Petition for Annexation for the properties located at 1035 and 1041 Udell Drive from the Town of Beloit to the City of Beloit
4. **Comprehensive Plan Amendment – 501 Prospect Street (former First Presbyterian Church)**
Public hearing, review and consideration of an amendment to the Downtown Future Land Use Map of the City's Comprehensive Plan from Institutional and Community Services to Neighborhood Commercial for the property located at 501 Prospect Street
5. **Comprehensive Plan Amendment – 20 Park Avenue (former Cub Foods building)**
Public hearing, review and consideration of an amendment to the Future Land Use Map of the City's Comprehensive Plan from Community Commercial to General Industrial for the property located at 20 Park Avenue
6. **Comprehensive Plan Amendment – Multiple Addresses – School District of Beloit**
Public hearing, review and consideration of amendments to the Future Land Use Map of the City's Comprehensive Plan from Neighborhood Commercial to Institutional and Community Services for the properties located at 545 & 549 W Grand Avenue and 615 Eighth Street; from Single-Family Residential – Urban to Institutional and Community Services for the properties located at 619, 625, & 629 Eighth Street and 548 Locust Street; from Two-Family/Townhouse Residential to Institutional and Community Services for the properties located at 1203, 1233, 1249, 1253, & 1257 Sixth Street; and from Single-Family Residential-Urban to Institutional and Community Services for the properties located at 219 & 225 North Street and 1313, 1317, 1323, 1327, 1333, 1339, 1343, 1349 & 1353 Sixth Street

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7. **Status Report on Prior Plan Commission Items**

8. **Adjournment**

If you are unable to attend this meeting, please contact Gail Riddle in the Planning Office at 364-6700 **no later than 4:00 PM the day before the meeting.**

Notice Mailed: January 4, 2013

Approved: Julie Christensen, Community
Development Director

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