



**MINUTES
APPOINTMENT REVIEW COMMITTEE
MAY 14, 2012, 4:30 P.M.
CITY MANAGER'S CONFERENCE ROOM, 4TH FLOOR
CITY HALL
100 STATE STREET
BELOIT, WI 53511**

Chair Henry Clement called the regular meeting of the Appointment Review Committee to order at 4:30 p.m.

1. Roll Call:

Committee Members Present: Henry Clement, Kurt Reynolds, Doris Forbes, Merlin Kenitzer, Marlene Erickson, Louise Reidenbach

Committee Members Excused: Charles Haynes and Mark Spreitzer

Guest: Drew Pennington, Director of Planning and Building Services

Staff: Pam Lathrop

2. Minutes:

Minutes of the April 9, 2012 meeting were approved on a motion by Louise Reidenbach, seconded by Marlene Erickson. Discussion followed, with one member asking for clarification on who can abstain from a vote. Motion carried.

3. Review of City Council appointments

Louise Reidenbach moved to accept the City Council appointments from April 16, 2012. Doris Forbes seconded and the motion carried.

4. Review of applicants for the following vacancies with recommendations to City Council:

Appointment Review Committee

Two applications were on file and considered to fill the vacancy on the Appointment Review Committee. Doris Forbes moved to recommend the appointment of **Branden D. Beavers Jackson**, 1237 McKinley Ave. (replacing Jane Threinen) to a term ending December 31, 2014. Kurt Reynolds seconded and the motion carried.

Board of Appeals

Drew Pennington, staff to the Board of Appeals, attended our meeting to give information on the Board terms. There are two "Alternate" positions, along with five "Regular" positions. Two vacancies occurred when one "regular" member resigned and one "regular" member's term limits were reached. The BOA needs five regular members for quorum.

Merlin Kenitzer moved to recommend **Merlin Bussan** (1st Alternate) be appointed to fill the regular term vacated by Chuck Kincaid (who was elected to City Council); term ends May 31, 2013. Louise Reidenbach seconded and the motion carried.

Merlin Kenitzer moved to recommend **Gregory D. Gaul** (2nd Alternate) be appointed to fill a regular term (replacing Vincent Borgogni whose term expired) ending May 31, 2015. Louise Reidenbach seconded and the motion carried.

There is one application on file from a citizen who is a real estate broker. Following discussion, it was decided to hold open the two alternate positions, and continue to recruit citizens.

Board of Ethics

Marlene Erickson moved to recommend the appointment of **Debra Blazer**, 1637 Johnson Street (replacing Lauren Stephens) to a term ending December 31, 2014. Doris Forbes seconded and the motion carried.

Board of Review

No applications on file.

Community Development Authority

No applications on file.

Disabled Parking Enforcement Assistance Council

No applications on file.

Municipal Golf Committee

No applications on file.

Park, Recreation & Conservation Advisory Commission

No applications on file.

Traffic Review Committee

No applications on file.

4. Member Participation

To clarify an earlier conversation on the duties of Board of Appeals members, it was noted that the Board of Review deals with property assessments and Board of Appeals hears appeals related to the Zoning Ordinance.

5. Citizen Participation

None

6. Adjournment

Chair Henry Clement adjourned the meeting at 4:53 p.m.

Henry Clement, Chairperson

Date

Louise Reidenbach, Vice-Chairperson

Date