



**MINUTES
APPOINTMENT REVIEW COMMITTEE
AUGUST 13, 2012, 4:30 P.M.
CITY MANAGER'S CONFERENCE ROOM, 4TH FLOOR
CITY HALL
100 STATE STREET
BELOIT, WI 53511**

Vice-Chair Louise Reidenbach called the regular meeting of the Appointment Review Committee to order at 4:32 p.m.

1. Roll Call:

Committee Members Present: Louise Reidenbach, Doris Forbes, Marlene Erickson, Kurt Reynolds, Branden Beavers Jackson, Merlin Kenitzer at 4:37 p.m.

Committee Members Excused: Henry Clement, Charles Haynes and Mark Spreitzer

Staff: Pam Lathrop

2. Minutes:

Branden Beavers Jackson asked that the minutes of July 9, 2012 reflect the correct spelling of his first name. After noting the correction, the minutes of the July 9, 2012 meeting were approved on a motion by Branden Beavers Jackson and seconded by Marlene Erickson. Motion carried.

3. Review of City Council appointments

Committee members reviewed the list of Council appointments made on July 16, 2012.

4. Review of applicants for the following vacancies with recommendations to City Council:

Alcohol Beverage License Control Committee

There are two applications on file.

One is from a citizen who is currently serving on a different committee. Kurt Reynolds moved that the Appointment Review Committee should not consider an application from a person who is actively serving on a committee until that person resigns from said committee. Doris Forbes seconded and the motion carried.

The other applicant listed the Alcohol Beverage License Control Committee as her third choice.

Board of Appeals

There are no applications on file.

Board of Ethics

There are no applications on file.

Board of Review

No applications on file.

Business Improvement District

At the recommendation of the Business Improvement District/DBA Board, two applications were submitted to replace specific members who had resigned from the BID/Downtown Beloit Association.

The Appointment Review Committee discussed the applications for appointment. They found both were incomplete and discussed the need to be consistent in requesting that submitted applications be complete so they can make informed recommendations to the City Council.

Marlene Erickson moved to recommend that both applications be layed over to the next meeting or until such time as Ms. Kellogg and Ms. Warren submit completed applications. Branden Beavers Jackson seconded and the motion carried.

Staff will contact the Downtown Beloit Association and ask that they obtain new applications from Ms. Kellogg and Ms. Warren.

Community Development Authority

No applications on file.

Disabled Parking Enforcement Assistance Council

No applications on file.

Equal Opportunities and Human Relations Commission

No applications on file.

Municipal Golf Committee

No applications on file.

Municipal Library Board

No applications on file

Park, Recreation & Conservation Advisory Commission

No applications on file for youth.

Traffic Review Committee

One application was on file to consider for the vacancy. Doris Forbes moved to recommend the appointment of **Malissa M. Cronin**, 939 William Street (replacing Ralph Berkley) for a term ending June 30, 2015. Branden Beavers Jackson seconded and the motion carried.

4. Member Participation

None

5. Citizen Participation

None

6. Adjournment

Vice-Chair Reidenbach adjourned the meeting at 4:57 p.m.

Henry Clement, Chairperson

Date

Louise Reidenbach, Vice-Chairperson

Date