



MEETING NOTICE AND AGENDA
Traffic Review Committee
Monday, June 24, 2013 1:30 P.M.
City Manager's Conference Room (4th Floor)
Beloit, WI 53511

1. Roll Call.
2. Approval of the minutes from the March 25, 2013 Traffic Review Committee meeting.
3. Public Participation.
4. Ordinance to amend section 13-02 of the Code of General Ordinances for the City of Beloit related to parking on near side of highways adjacent to schools-Merrill.
5. Ordinance to amend section 13-02 of the Code of General Ordinances for the City of Beloit related to parking on near side of highways adjacent to schools-Robinson.
6. Ordinance to amend section 13-02 of the Code of General Ordinances for the City of Beloit related to parking on near side of highways adjacent to schools-Converse.
7. Ordinance to remove loading zone on Poff Street and on Townline Avenue.
8. Discussion regarding trucks on Royce Avenue (traveling from/to City).
9. Discussion regarding speed and traffic along Cranston Road near Turtle Creek subdivision.
10. Committee Member participation.
11. Next meeting –the next meeting is scheduled for **July 22, 2013**.
12. Adjournment

** Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit, WI 53511.



MINUTES
TRAFFIC REVIEW COMMITTEE
March 25, 2013, 1:30 p.m.
City Manager's Conference Room

The regular meeting of the Traffic Review Committee of the City of Beloit, WI was held on March 25, 2013 at 1:30 p.m. in the City Manager's Conference Room. M. Flesch called the meeting to order at 1:34 p.m.

1. Roll Call.

Members present: (Voting) D. Walsh, M. Flesch, D. Risse, D. Stauffacher (1:38).

Members absent: (Voting) R. Cole, J. Dowd, C. Fryar.

Non-voting members present: D. Luebke.

Staff: C. Gill, J. Dupuis.

Public: S. El-Amin, A. Janke, J. Marotz.

2. Approval of the minutes from the February 25, 2013 Traffic Review Committee meeting.

Minutes of the February 25, 2013 meeting were approved on a motion by D. Risse, second by D. Walsh. Motion carried.

3. Public Participation.

None.

4. Ordinance to remove the 1-hour parking time limit on both sides of Pleasant Street from East Grand Avenue to Public Avenue.

J. Dupuis gave the staff report. Downtown businesses were contacted through the DBA. M. Flesch said signage may need to change when people move into the new building on Grand. Staff recommendation is to remove the 1-hour parking restriction on both sides of Pleasant Street

from East Grand Avenue to Public Avenue. A motion was made by D. Walsh, second by M. Flesch, to approve staff recommendation. Motion passed with D. Risse opposing.

5. Ordinance to change several 1-Hour parking stalls to an undesignated time limit along Grand Avenue.

J. Dupuis gave the staff report. A. Janke said the expansion by First National Bank will bring additional people. Staff recommendation is to remove the 1-hour parking restrictions for the stalls as designated on the attached map along West Grand Avenue and the Grand Avenue Bridge. A motion was made by D. Stauffacher, second by D. Walsh, to approve staff recommendation. Motion passed unanimously.

6. Ordinance to change the direction of one-way travel on Locust Street from Westbound to Eastbound.

J. Dupuis gave the staff report. Traffic will be entering through Eighth Street and exit onto Locust Street. There will also be a designated area for group daycare vehicles to pick up and drop off on Locust Street. There will be no parking on the South side of Locust Street or the east side of Eighth Street. Staff recommendation is to change the direction of one-way travel along Locust Street from Westbound to Eastbound and to make the necessary changes to the on-street parking along the south side of Locust Street, east side of 8th Street and north side of West Grand Avenue. D. Walsh made a motion, second by D. Stauffacher, to approve staff recommendation. Motion passed.

7. Committee Member Participation

D. Walsh asked if the traffic signals in the downtown area could be longer green. J. Dupuis said most signals downtown are not linked by timing. It is difficult to determine which highway is the major road. Highways take precedence over arterials and collector roads. He is slightly tweaking the downtown signals quite a bit. He said everyone has a preference on the timing. D. Walsh asked when the speed board would start up again. D. Risse said in April if there is no snow.

D. Risse said the parking changes are causing frustration. Businesses get misinformation unintentionally from the front desk and officers on the street. Pockets of parking are difficult to enforce and be consistent. J. Dupuis said they have eliminated the 2-hour, and also the 15-minute designations, so now there are 1, 2, and 4, along with undesignated. The Fat Wallet situation is unique because of the bridge. J. Dupuis said he is trying to make parking more uniform, blocks at a time.

J. Dupuis said due to additional school changes, the committee will be meeting more frequently.

D. Luebke said Shopiere turning onto Cranston does not allow turns during a certain time period. Further down, going the other way onto Prairie by the cleaners he feels the right hand lane should be right turn only. J. Dupuis said he has studied it a number of times and it does not meet the warrants. There is a peak time between 2:30 and 4 p.m. with mostly school traffic, so it functions most of the time. M. Flesch said there is right-of-way for adding a turn lane, but it does not meet the criteria yet. M. Flesch said traffic patterns will change once the Inman Parkway extension is finished.

8. The next meeting is scheduled for April 22, 2013.

The next meeting is scheduled for Monday, April 22, 2013 at 1:30 p.m. in the City Manager's Conference Room.

12. Adjournment.

Motion to adjourn was made by D. Walsh, second by D. Risse, at 2:05.

Minutes by Colleen Gill.

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO TRAFFIC REVIEW COMMITTEE

Action Required * Information Only Options Attached

Date: June 24, 2013
Presenter(s): Jason Dupuis
Department(s): Public Works-Engineering

Topic / Purpose for Presentation:

Ordinance to amend section 13-02 of the Code of General Ordinances related to parking on the near side of highways adjacent to schools-Merrill.

Background Information:

A request was made by the School District of Beloit to make the changes necessary to accommodate the new layout of the school site.

Key Issues (maximum of 5):

1. The School District is in the process of completing a \$70 million renovation to a number of the existing school buildings.
 2. The expansion of the building at Merrill, along with the addition of a parking lot and new location for bus pick-up/drop-off requires changes to both Copeland Avenue and Porter Avenue.
 3. The existing bus lane will be removed from Copeland Avenue. Standard curb and gutter will be constructed in this area and parking will not be allowed on-street.
 4. The new bus pick-up/drop-off lane will be located on the west side of Porter Avenue adjacent to the school building. This will require changes to the on-street parking to allow for the loading area.
 5. A new off-street parking area and pick-up/drop-off lane will be added to the west side of the school allowing for parents to pick-up/drop-off on site instead of along the roadways.
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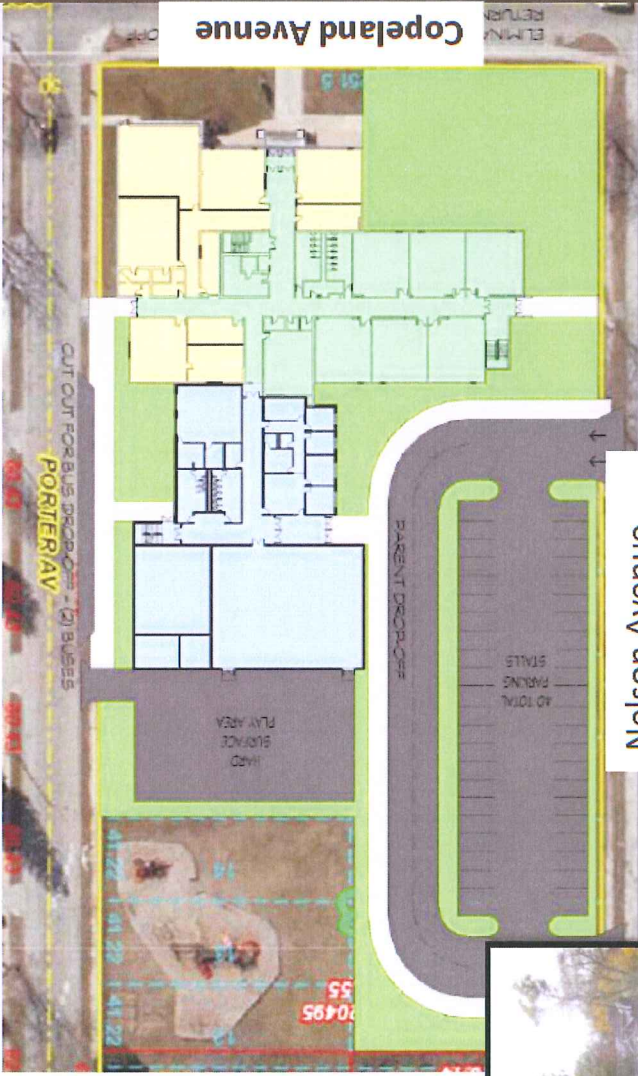
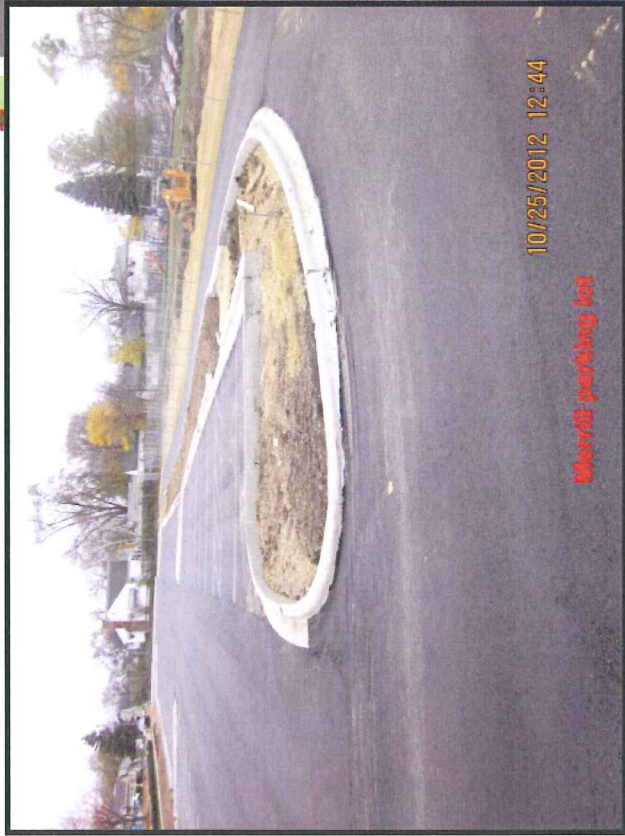
Action Required / Recommendation / Evaluation:

Staff recommendation is to make the necessary changes to section 13-02 of the Code of General Ordinances to accommodate the new location for the bus pick-up/drop-off and changes to parking on the near side of highways adjacent to schools at the Merrill School site.

Fiscal Note:

Construction costs were included in the referendum plans. New signs and installation will be completed by the City of Beloit.

MERRILL



CITY OF BELOIT

REPORTS AND PRESENTATIONS TO TRAFFIC REVIEW COMMITTEE

Action Required * X Information Only Options Attached

Date: June 24, 2013
Presenter(s): Jason Dupuis
Departments(s): Public Works-Engineering

Topic / Purpose for Presentation:

Ordinance to amend section 13-02 of the Code of General Ordinances related to parking on the near side of highways adjacent to schools-Robinson.

Background Information:

A request was made by the School District of Beloit to make the changes necessary to accommodate the new layout of the school site.

Key Issues (maximum of 5):

1. The School District is in the process of completing a \$70 million renovation to a number of the existing school buildings.
 2. The expansion of the building at Robinson, along with the addition of a parking lot and new location for bus pick-up/drop-off requires changes to both Cranston Road.
 3. The existing bus lane will be removed from Cranston Road. Standard curb and gutter will be constructed in this area and parking will not be allowed on-street.
 4. The new bus pick-up/drop-off lane will be located on the north side of the building.
 5. A new off-street parking area and pick-up/drop-off lane will be added to the east side of the school allowing for parents to pick-up/drop-off on site instead of along the roadways.
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Action Required / Recommendation / Evaluation:

Staff recommendation is to make the necessary changes to section 13-02 of the Code of General Ordinances to accommodate the new location for the bus pick-up/drop-off and changes to parking on the near side of highways adjacent to schools at the Robinson School site.

Fiscal Note:

Construction costs, including the removal of the traffic signals and crosswalk were included in the referendum plans. New signs and installation will be completed by the City of Beloit.

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO TRAFFIC REVIEW COMMITTEE

Action Required * Information Only Options Attached

Date: June 24, 2013
Presenter(s): Jason Dupuis
Departments(s): Public Works-Engineering

Topic / Purpose for Presentation:

Ordinance to amend section 13-02 of the Code of General Ordinances related to parking on the near side of highways adjacent to schools-Converse.

Background Information:

A request was made by the School District of Beloit to make the changes necessary to accommodate the new layout of the school site.

Key Issues (maximum of 5):

1. The School District is in the process of completing a \$70 million renovation to a number of the existing school buildings.
 2. The expansion of the building at Converse, along with the addition of a parking lot and new location for bus pick-up/drop-off requires changes to both Townline Avenue and Poff Street.
 3. The existing bus lane will be removed from Townline Avenue. Standard curb and gutter will be constructed in this area and parking will not be allowed on-street.
 4. The new bus pick-up/drop-off lane will be located on the west side of Townline Avenue adjacent to the school building.
 5. A new off-street parking area and pick-up/drop-off lane will be added to the north side of the school allowing for parents to pick-up/drop-off on site instead of along the roadways.
-

Action Required / Recommendation / Evaluation:

Staff recommendation is to make the necessary changes to section 13-02 of the Code of General Ordinances to accommodate the new location for the bus pick-up/drop-off and changes to parking on the near side of highways adjacent to schools at the Converse School site.

Fiscal Note:

Construction costs, including the removal of the signals were included in the referendum plans. New signs and installation will be completed by the City of Beloit.

Converse Elementary School

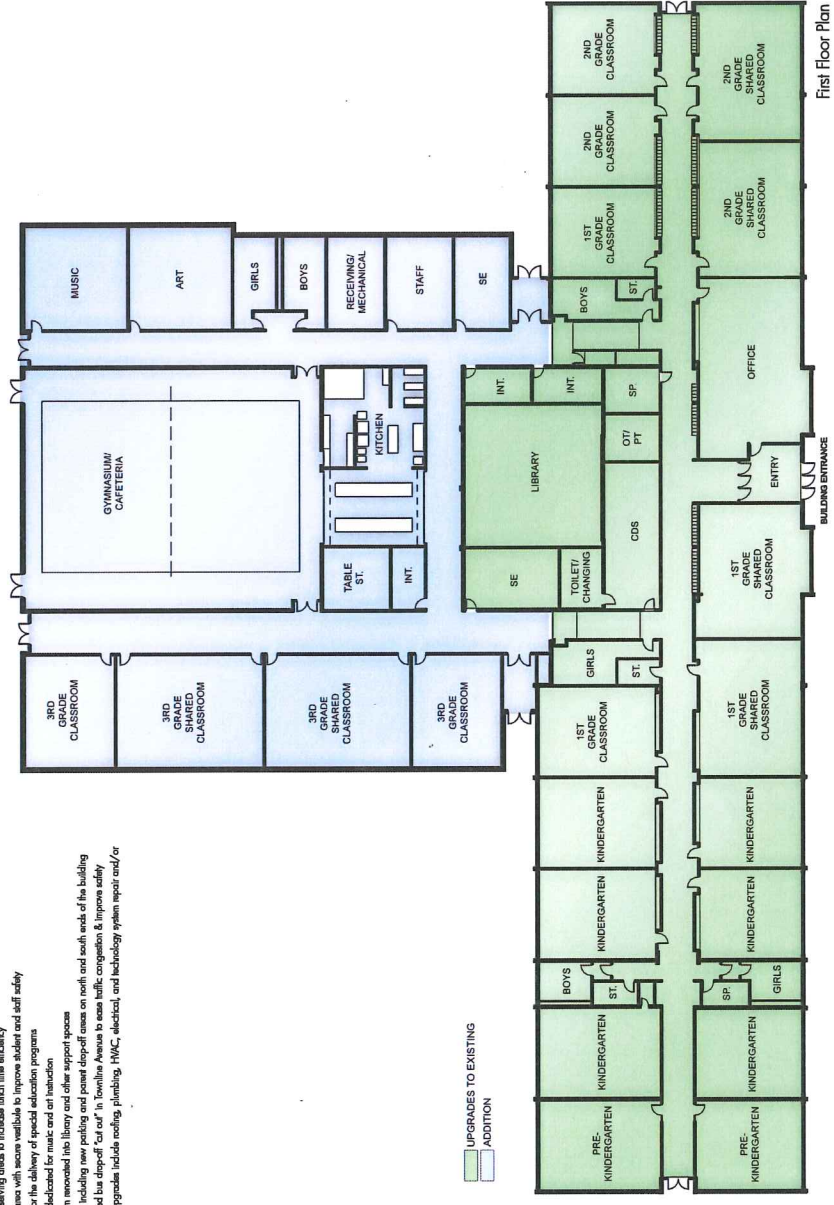
District Wide Facility Solution

WEST SIDE SCHOOLS	Current Use	Proposed Use	Capacity	Existing	Renovation	Addition	Project Cost
Converse Elementary	Kindergarten - 3rd Grade	PreK/Kindergarten - 3rd Grade	468	15,800 square feet	11,800 square feet	24,900 square feet	\$ 5,600,000
Converse Elementary	Kindergarten - 3rd Grade	PreK/Kindergarten - 3rd Grade	324	15,630 square feet	18,400 square feet	20,000 square feet	\$ 4,200,000
Haskell Elementary	Kindergarten - 3rd Grade	PreK/Kindergarten - 3rd Grade	468	20,600 square feet	7,400 square feet	30,900 square feet	\$ 5,100,000
Conception Intermediate	4th - 8th Grade	4th - 8th Grade	660	21,600 square feet	8,100 square feet	78,300 square feet	\$ 14,800,000
McNeal Intermediate	4th - 8th Grade	4th - 8th Grade	700	-	-	-	-
Buyle Elementary	4th & 5th Grades	District Use or Closed / Sold	-	-	-	-	-
Ryan Elementary	PreK/Kindergarten Center	District Use or Closed / Sold	-	-	-	-	-
EAST SIDE SCHOOLS	Current Use	Proposed Use	Capacity	Existing	Renovation	Addition	Project Cost
Meuffel Elementary	Kindergarten - 3rd Grade	PreK/Kindergarten - 3rd Grade	324	22,400 square feet	8,900 square feet	19,900 square feet	\$ 4,400,000
Robinson Elementary	Kindergarten - 3rd Grade	PreK/Kindergarten - 3rd Grade	468	18,200 square feet	12,200 square feet	25,500 square feet	\$ 5,600,000
Todd Elementary	Kindergarten - 3rd Grade	PreK/Kindergarten - 3rd Grade	468	21,200 square feet	12,900 square feet	22,900 square feet	\$ 6,000,000
New Southeast Intermediate	-	-	660	-	New Construction - 107910 square feet	-	\$ 1720,000
Allich Intermediate	4-8 Middle School	4th - 8th Grade	700	-	-	-	-
Rock Administration Center	Administration Office	Closed / Sold	-	-	-	-	-
Morgan Elementary	4th & 5th Grades	District Use or Closed / Sold	-	-	-	-	-
Wright Elementary	4th & 5th Grades	District Use or Closed / Sold	-	-	-	-	-
BELOIT MEMORIAL HIGH SCHOOL	N/A	N/A	-	-	-	-	-

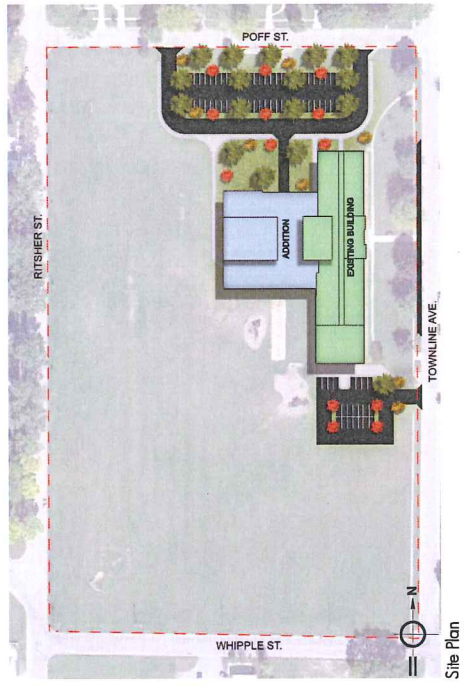
Seismic pool addition, seismic retrofit pool to meet seismic 8 new wave code

Converse Upgrades at a Glance

- Opened in 1951, addition in 1960
- PreK/Kindergarten through 3rd grade school with student capacity for 468 students
- New and renovated classrooms that allow for flexible teaching options
- New multipurpose gymnasium / cafeteria to provide space for physical education, lunch time seating, and large group presentations
- New fabric and saving areas to increase lunch time efficiency
- Increased office area with space available to improve student and staff safety
- Increased space for the delivery of special education programs
- New classroom dedicated for music and art instruction
- Existing gymnasium renovated for library and other support spaces
- Site improvements including new parking and paved drop-off areas on north and south ends of the building
- Created designated bus stop-off "curb cut" in Townline Avenue to ease traffic congestion & improve safety
- Existing building upgrades include roofing, plumbing, HVAC, electrical, and technology system repair and/or replacement



First Floor Plan



Site Plan



thinkingbeyondnow

School District of Beloit

VOTE | Tuesday April 3, 2012

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO TRAFFIC REVIEW COMMITTEE

Action Required * Information Only Options Attached

Date: June 24, 2013
Presenter(s): Jason Dupuis
Departments(s): Public Works-Engineering

Topic / Purpose for Presentation:

Ordinance to remove loading zone on Poff Street and on Townline Avenue (Converse School).

Background Information:

A request was made by the School District of Beloit to make the changes necessary to accommodate the new layout of the school site.

Key Issues (maximum of 5):

1. The School District is in the process of completing a \$70 million renovation to a number of the existing school buildings.
 2. The expansion of the building at Converse, along with the addition of a parking lot and new location for bus pick-up/drop-off requires changes to both Townline Avenue and Poff Street.
 3. The new bus pick-up/drop-off lane will be located on the west side of Townline Avenue adjacent to the school building
 4. A new off-street parking area and pick-up/drop-off lane will be added to the north side of the school allowing for parents to pick-up/drop-off on site instead of along the roadways.
 5. With the addition of the bus lane and the new parking lots, the existing loading zones on the south side of Poff Street and on the west side of Townline Avenue are no longer needed.
-

Action Required / Recommendation / Evaluation:

Staff recommendation is to remove the loading zone locations on the south side of Poff Street and the west side of Townline Avenue adjacent to Converse School.

Fiscal Note:



CONVERSE SCHOOL LOADING ZONES



City of
BELOIT, Wisconsin



LOCATION: Poff and Townline

CITY OF BELOIT, WISCONSIN

SCALE: None

DRAWN BY: JRD (2013)

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO TRAFFIC REVIEW COMMITTEE

Action Required * Information Only Options Attached

Date: June 24, 2013
Presenter(s): Jason Dupuis
Departments(s): Public Works-Engineering

Topic / Purpose for Presentation:

Discussion regarding trucks on Royce Avenue (traveling from/to City).

Background Information:

The Engineering Division has been contacted by Lorraine Oldenburg, of 1859 Royce Avenue about the amount of semi-trailers traveling up and down the 1800 block of Royce.

Key Issues (maximum of 5):

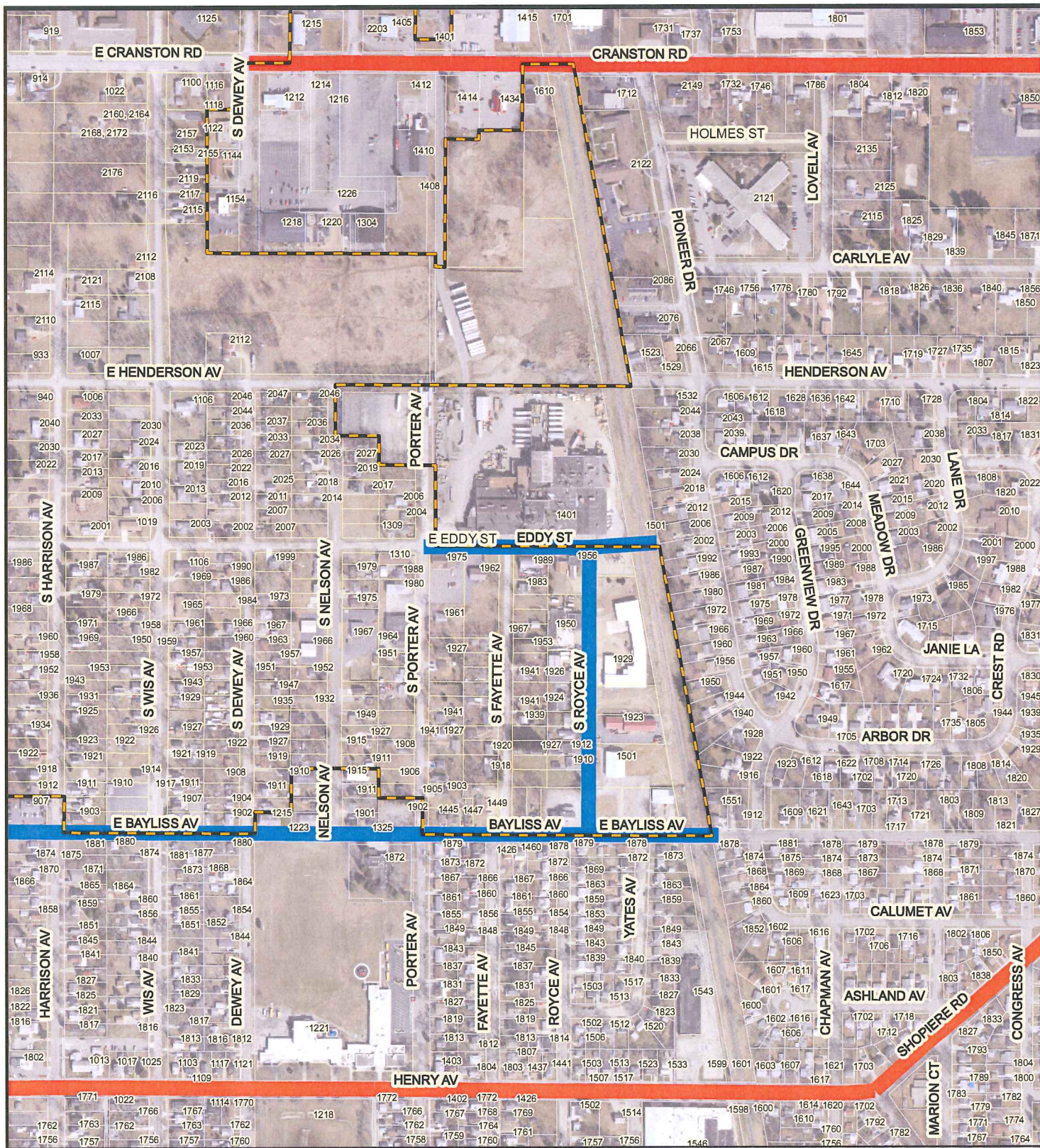
1. A few businesses that utilize semi-trailers are located north of the 1800 block of Royce Avenue.
 2. Ms. Oldenburg is representing the entire 1800 block of Royce in voicing their displeasure with semi's traveling up and down their street.
 3. The 1800 block of Royce is not a designated truck route (see attached map). However, portions of Bayliss, the 1900 block of Royce and portions of Eddy have been designated as truck routes in the Town of Beloit.
 4. Trucks should follow the nearest designated trucks routes when travelling, except for pick-up/drop-offs in which case they should follow the most direct route from/to a designated route to their destination.
 5. Avid Pallet, located at 1401 Eddy Avenue has a preferred alternate entrance/exit along Cranston Road for semi-trailer routing.
-

Action Required / Recommendation / Evaluation:

Staff has already made an effort to have City personnel contact Avid and remind them of the designated truck routes and preferred entrance/exit along Cranston. Ms. Oldenburg has requested the 1800 block of Royce to be posted as a "No-Truck" Route. If the 1800 block is posted, at least a few adjacent blocks would need to be posted as "No-Trucks" also to prevent the problem from moving to a different local street.

Fiscal Note:





TRUCK ROUTES-ROYCE AVENUE

LOCATION: Royce Avenue

CITY OF BELOIT, WISCONSIN

SCALE: None

DRAWN BY: JRD (2013)



City of
BELOIT, Wisconsin



CITY OF BELOIT

REPORTS AND PRESENTATIONS TO TRAFFIC REVIEW COMMITTEE

Action Required * Information Only Options Attached

Date: June 24, 2013
Presenter(s): Jason Dupuis
Departments(s): Public Works-Engineering

Topic / Purpose for Presentation:

Discussion regarding speed and traffic along Cranston Road near the Turtle Creek subdivision.

Background Information:

The Engineering Division has been contacted by Shirley Schroeder, of 2065 Granite Court about the excessive speed and number of accidents along Cranston Road.

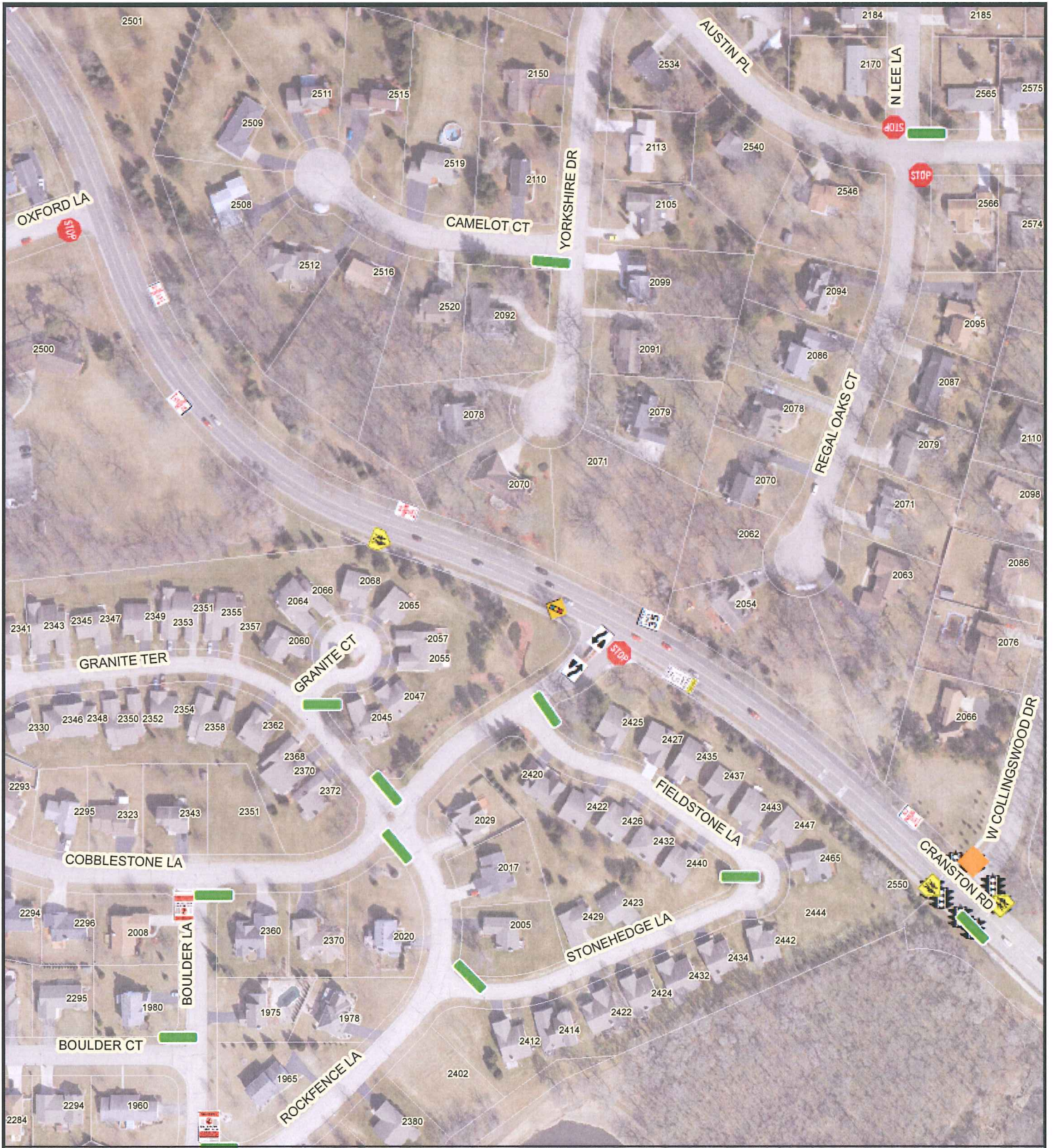
Key Issues (maximum of 5):

1. Ms. Schroeder informed me that there have been a few accidents along Cranston Road in the past few months that have occurred on or near her property.
 2. Ms. Schroeder was particularly concerned with an accident from last fall that involved a vehicle traveling over the curb and coming to rest a few feet from her back window.
 3. Ms. Schroeder would like us to come up with a solution to prevent cars from ending up on her property and suggested the use of a guardrail for this location
 4. I have pulled the accident reports beginning in January of 2010 through the most recent data in 2013 (see attached map). There have been 6 accidents in the area during this time (5 property damage and 1 incapacitating injury).
 5. The Police Department has the portable radar sign in the area and is collecting speed data along this route.
-

Action Required / Recommendation / Evaluation:

Guardrails are used to “deflect” vehicles back to the roadway and are useful up to a certain degree of impact. Because of the angle of the curve to the NW, I don’t believe that the guardrail is an appropriate measure here. Also, as a City we need to make sure that we are installing these types of devices in the correct locations to limit our liability. I would recommend installing reflectors along the top of the curb to better define the curve.

Fiscal Note:



CRANSTON ROAD TRAFFIC



City of
BELOIT, Wisconsin



LOCATION: Cranston Road

CITY OF BELOIT, WISCONSIN






SCALE: None

DRAWN BY: JRD (2013)

WISLR Statewide Crash Map  (The printing feature is still under development.)



Legend and Summary

INJSVR	Queried	Mapped	Selected
 (K) Fatal	0	0	0
 (A) Incapacitating	5	5	1
 (B) Non-incapacitating	16	15	0
 (C) Possible	29	27	0
 (P) Property Damage	128	114	6
Total	178	161	7

Generated on Tue, 18 Jun 2013 07:02:59 CDT
 Wisconsin Traffic Operations and Safety (TOPS) Laboratory