

MINUTES
BELOIT LANDMARKS COMMISSION
Meeting of August 20, 2013

A Meeting of the Beloit Landmarks Commission was held on Tuesday, August 20, 2013 in the City Hall Forum.

Present: Rick McGrath, Steve Vollmer, Sandra Williams, Ruth Vater, Donna Johnson

Absent: Ellen Joyce, Charles Haynes

1. Roll Call

Commissioner McGrath called the meeting to order at 7:00 PM. Director of Planning & Building Services Drew Pennington called the Roll.

2. Minutes of the June 18, 2013 Meeting

The Minutes of the June 18, 2013 meeting were approved on a motion by Commissioner Vater, seconded by Commissioner Vollmer. The motion carried (5-0).

3. Public Comments: None

4. Marjorie Fizzell – Certificate of Appropriateness

COA-2013-26 Review and consideration of a Certificate of Appropriateness to replace the porch steps & landing for the property located at 622 Harrison Avenue.

Mr. Pennington read the staff report.

Ms. Fizzell identified herself as the applicant. Commissioner Johnson commented that the proposed alterations would improve the appearance of the porch. Commissioner McGrath expressed his agreement.

Following this discussion, Commissioner Williams made a motion to approve the requested COA, subject to the conditions recommended by staff. Commissioner Vater seconded the motion. The motion carried (5-0).

5. Report on Staff-Approved Certificates of Appropriateness & Activities Since Last Meeting

Mr. Pennington announced that he recently issued the following Certificates of Appropriateness:

703 Park Avenue – To install a fence.

829 Church Street – To replace storm windows.

657 Bluff Street – To replace sign faces.

212 W. Grand Avenue – Tuckpointing.

625 Harrison Avenue – To replace the roof.

822 Park Avenue – To install a fence and replace shutters, garage roof, and gutters.

410 Bluff Street – To install a fence.

6. Committee Reports

- A. Education & Outreach Committee: Commissioner Johnson announced that she will be leading a Bluff Street walking tour during Heritage Days. Commissioner Williams announced that she & Ms. Fizzell will lead the east side walking tour. The Commissioners discussed collaborating with the Beloit Historical Society on outreach.
- B. Grant Writing Committee: The Commissioners discussed the grant proposal for an Intensive Survey Update.
- C. Site Visit Committee: Nothing to report.
- D. Historic District Sign Committee: Commissioner McGrath asked Mr. Pennington to ask the Community Development Director for an update on CIP funding for signs.

7. Adjournment

At 7:40 PM, Commissioner Vollmer made a motion to adjourn the meeting, and Commissioner Johnson seconded the motion. The motion carried (5-0).

Drew Pennington, Director of Planning & Building Services