

MINUTES
BELOIT LANDMARKS COMMISSION
Meeting of September 17, 2013

A Meeting of the Beloit Landmarks Commission was held on Tuesday, September 17, 2013 in the City Hall Forum.

Present: Rick McGrath, Sandra Williams, Ruth Vater, Donna Johnson, Ellen Joyce

Absent: Steve Vollmer, Charles Haynes

1. Roll Call

Commissioner McGrath called the meeting to order at 7:00 PM. Planner Stephanie Hummel called the Roll.

2. Minutes of the August 20, 2013 Meeting

The Minutes of the June 18, 2013 meeting were amended in section #6, B to read: *“The Commissioners discussed the grant proposal for an Intensive Survey Update.”* This was approved on a motion by Commissioner Joyce, seconded by Commissioner Vater. The motion carried (5-0).

3. Public Comments: None

4. Shauna El-Amin – Certificate of Appropriateness

COA-2013-31 Review and consideration of a Certificate of Appropriateness to add new awning signs for the property located at 656 Pleasant Street.

Ms. Hummel read the staff report.

Ms. El-Amin identified herself as the applicant. She stated the secondary sign will read “Welcome” instead of “Entrance.” Commissioner Joyce commented that the proposed sign would both advertise the museum and cover the misleading church sign without removing it. Commissioner Williams expressed her agreement.

Following this discussion, Commissioner Williams made a motion to approve the requested COA, subject to the conditions recommended by staff. Commissioner Johnson seconded the motion. The motion carried (5-0).

5. Rory Mulligan – Certificate of Appropriateness

COA-2013-34 Review and consideration of a Certificate of Appropriateness to repair the roof and porch at the property located at 816 Harrison Avenue.

Ms. Hummel read the staff report.

Mr. Mulligan identified himself as the applicant. He gave an overview of the project noting that the porch steps and skirting will not be redone at this time. Commissioner McGrath expressed his approval of these repairs. Commissioner Johnson agreed.

Following this discussion, Commissioner Vater made a motion to approve the requested COA, subject to the conditions recommended by staff. Commissioner Williams seconded the motion. The motion carried (5-0).

6. Report on Staff-Approved Certificates of Appropriateness & Activities Since Last Meeting

Ms. Hummel announced that she recently issued the following Certificates of Appropriateness:

313 Vernon Avenue – To install a fence

837 Church Street – To install a fence

750 Bluff Street – To replace the roof

715 Park Avenue – To repair the roof

7. Committee Reports

A. Education & Outreach Committee: Commissioner Johnson and Commissioner Williams announced that the walking tours during Heritage Days were a success. Commissioner Johnson noted she had contacted Paul at the Beloit Historical Society about future collaborations.

B. Grant Writing Committee: Commissioner Joyce stated no work has been done for the Intensive Survey grant due to summer absence. She and Commissioner Vater will contact Ms. Hummel to revisit the project.

C. Site Visit Committee: Not Present

D. Historic District Sign Committee: Commissioner McGrath asked for an update concerning CIP funding for signs. Ms. Hummel updated the Commissioners that it has been brought to the Community Development Director for a status update.

8. Adjournment

At 7:51 PM, Commissioner Joyce made a motion to adjourn the meeting, and Commissioner Johnson seconded the motion. The motion carried (5-0).

Stephanie Hummel, Planner