

**Minutes**  
**Beloit Community Development Authority**  
**100 State Street, Beloit WI 53511**  
**January 29, 2014**  
**4:30 P.M.**

The regular meeting of the City of Beloit Community Development Authority was held on Wednesday, January 29, 2014, in the Forum of Beloit City Hall, 100 State Street.

1. **Call to Order and Roll Call:**  
Meeting was called to order by Commissioner Johnson at 4:30 p.m.  
**Present:** Commissioners Evans, Jacobs, T. Johnson, Luebke and Van De Bogart  
**Absent:** Commissioners G. Johnson  
**Staff Present:** Julie Christensen, Cathy Pollard, Clinton Cole, Teri Downing and Ann Purifoy
2. **Election of Officers**
  - a. **Nomination and election of Chairperson**  
Commissioner Jacobs nominated Commission Johnson as Chairperson. Nominations were closed. Motion carried unanimously.
  - b. **Nomination and election of Vice-Chairperson**  
Commissioner Luebke nominated Commissioner Jacobs as Vice-Chairman. Nominations were closed. Motion carried unanimously.
3. **Citizen Participation:**  
None
4. **Review and Consideration of the Minutes of the Regular Meeting held on December 12, 2013.**  
Motion was made by Commissioner Van De Bogart and seconded by Commissioner Luebke to approve the minutes of the Regular Meeting held December 12, 2013.
5. **Housing Authority:**
  - a. **Presentation of November and December Activity Reports**  
Cathy Pollard, Beloit Housing Authority Director, gave a brief summary of the reports.  
  
Public housing vacancies are due to tenants opting to waive their public housing in order to take a Section 8 vouchers.
  - b. **Presentation of November and December Financial Reports**  
Cathy Pollard gave a brief summary of the report.

- c. Review and Consideration of Resolution 2014-01, Authorization to Write-Off Beloit Housing Authority Public Housing Tenants Accounts Receivable 2013 Third Quarter Vacated Residents

Commissioner Van De Bogart moved and Commissioner Luebke seconded a motion to approve Resolution 2014-01.

Motion carried unanimously.

- d. Review and Consideration of Resolution 2014-02, Authorization to Write-Off Beloit Housing Authority Public Housing Tenants Accounts Receivable 2013 Fourth Quarter Vacated Residents

Commissioner Van De Bogart moved and Commissioner Luebke seconded a motion to approve Resolution 2014-02.

Motion carried unanimously.

6. **Community Development:**

- a. Update on 422 Bluff Street

Julie Christen presented an update on the property at 422 Bluff Street. We learned that this property has structural issues and, because of some uncertainty, did not take the HOME dollars to Council for action. We will revisit this in the future.

- b. Update on NSP Program

Teri Downing presented an update on the NSP Program activities.

7. **Adjournment:**

Meeting was adjourned by Commissioner Johnson at 4:55 p.m.